



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, July 8, 2026 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Meeting dated June 24, 2026	Page 3
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Delegations

	None	
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Question Period

***Only questions related to items on the agenda are permitted.**

Correspondence and Reading File

Action	None	
Information	None	
Reading File	June 19, 2026 to July 2, 2026	Page 7

Administrative Reports

CAO	Appointment of Election Officials	Page 8
	Forestry Economic Development Table	Page 9

Bylaws/Policies

CFO	Council Remuneration Bylaw – For Adoption	Page 15
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Council Reports

Mayor Stanke	Council Report - Verbal	
Councillor Burrage	Council Report – Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report – Verbal	
Councillor Schapansky	Council Report – Verbal	

New Business

None

List of Outstanding Action Items

	Current List of Motions	Page 18
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Calendar of Events

Aug 01 – Clinton Arts & Cultural Society Annual Art Show @ Memorial Hall

Aug 03 – BC Day – Office closed

Sept 07 – Labor Day – Office Closed

Sept 15-17 – Clinton Quilter’s Group Retreat @ Memorial hall

Notice to Proceed to In-Camera

N/A

Adjournment



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, June 24, 2026, at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky

Absent: CFO McKague

Staff: CAO Doddridge, DCO Smith

Media: 0 Public: 0

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The meeting was called to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

R094-26 That Council approves the Agenda dated June 24, 2026.

CARRIED

Adoption of the Minutes

Moved and Seconded

R095-26 That the Minutes of the Regular Council Meeting dated June 10, 2026, be adopted.

CARRIED

Delegation

None

Question Period

None

Action Items

None

Information

TNRD – June 2026 Emergency Management Program Letter
Received for information.

Reading File

Received for Information.

Administrative Reports

CAO

Heritage Legacy Fund – For decision

Moved and Seconded

**R096-26 THAT, Council commits to contributing up to \$2500 for the Heritage Register Project
AND THAT, Council approves the Village’s application to Heritage BC for a \$2500 grant from the
Heritage Legacy Fund. CARRIED**

Chief Financial Officer

None

Community Development Coordinator

None

Deputy Corporate Officer

None

Public Works

None

Fire Department

May Report

FireSmart Coordinator

None

Bylaw Officer

None

Committees

None

Bylaws/Policies

Council Remuneration Bylaw No. 614, 2026

Moved and seconded

**R097-26 THAT Council gives first reading to the Village of Clinton Council Remuneration Bylaw No. 614,
2026 as amended to adjust the increase to 2% per year for Mayor and Council. CARRIED**

Moved and seconded

R098-26 THAT Council gives second reading to the Village of Clinton Council Remuneration Bylaw No. 614, 2026. CARRIED

Moved and seconded

R099-26 THAT Council gives third reading to the Village of Clinton Council Remuneration Bylaw No. 614, 2026. CARRIED

Council Reports

Mayor Stanke – Written

Received for information as presented.

Councillor Burrage – Written

Received for information as presented.

Councillor Kosovic – Verbal

Attended the Heritage Act Engagement Session.

Doing some consulting for the Cariboo Chilcotin Museum.

Received for information as presented.

Councillor Park – Verbal

No meetings attended.

Attended Grad on June 20.

Attended the Indigenous Day event at Reg Conn Park on June 21.

Received for information as presented.

Councillor Schapansky – Verbal

No meetings attended.

Will be attending the CCF AGM on June 25.

Will be attending the NDIT meeting on June 30.

Will be attending the Canada Day Event at Reg Conn Park on July 1.

Received for information as presented.

New Business

None

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

July 01 – Canada Day Celebration @ Reg Conn Park

July 01 – Annual Seniors Association Yard Sale

Aug 01 – Clinton Arts & Cultural Society Annual Art Show @ Memorial Hall

Notice to Proceed to Closed Meeting

Notice to proceed to Closed Meeting as per Section 90.1 (e) of the Community Charter at 7:38pm.

Adjournment

Moved and Seconded

R100-26 That the Regular Meeting of Council be adjourned 9:02 pm.

CARRIED

MAYOR

CORPORATE OFFICER

CORRESPONDENCE – FOR INFORMATION ONLY
June 19, 2026 to July 2, 2026

[illegible]



Staff Report to Council Regular Meeting

Date: July 8, 2026

From: CAO

Subject: Appointment of Election Officials

Attachments:

None

Recommendations:

**That Council appoints Brian Doddridge as the Village of Clinton's Chief Election Officer
AND THAT Council appoints Angela Smith as the Village of Clinton's Deputy Chief Election Officer**

Background:

Each election, Council must appoint a chief election officer (CEO) and a deputy chief election officer (DCEO). The CEO's primary responsibility is to fairly and without inducement coordinate and conduct the general municipal election.

More specifically, the Chief Election Officer has authority and responsibility to:

- ensure that a sufficient number of ballots are prepared for an election by voting
- ensure that each voting place is equipped and set up in a way that is conducive to secret ballot voting
- take all reasonable precautions to ensure that a person does not vote more than once in an election
- take solemn declarations
- do all things necessary to conduct an election according to the provisions of the *Local Government Act*
- delegate authority to other election officials

The deputy chief election officer's roles are to assist the CEO and take over CEO responsibilities if he/she is rendered unable to run the election.

Financial Impacts:

The chief and deputy chief election officers, as well as election workers receive a modest stipend for the days of work preparing for and conducting the election. The election budget of \$5,000 is sufficient for all resources, materials, and labour to conduct the election.

Brian Doddridge
CAO



Staff Report to Council Regular Meeting

Date: July 8, 2026

From: CAO

Subject: Forestry Economic Development Table

Attachments:

Draft JET Strategy

Recommendations:

That Council confirm the Village of Clinton's continued involvement in the Joint Community Economic Development Table

Background:

Following West Fraser's decision to close the 100 Mile House sawmill, Village of Clinton staff were invited by provincial staff in the 100 Mile Forest District office to participate in a Joint Community Economic Development Table. The purpose of the Table was to determine the necessary prerequisites to attracting major value-added forestry companies to the region, and to explore the possibility of pooling fibre availability among licensees to be more attractive to such an investor. Participating in the project were the District of 100 Mile House, 100 Mile House Community Forest, Clinton Community Forest, High Bar First Nation, Whispering Pines/Clinton Indian Band, Stswecem'c Xgat'tem (Dog Creek Canoe Creek) First Nation, and Tsq'ésceñ (Canim Lake) First Nation, as well as representatives from BC Timber Sales and the Ministry of Jobs and Economic Growth. The focus was for just staff to be invited initially, in order to focus on technical specifications.

Since its development, the group has established a simple terms of reference, assessed the regional availability of unallocated fibre, and developed a path forward to inform future conversations and guide the group into phase 2. Additionally, several industry practitioners have been invited to present to the group to discuss how we might be more attractive to investors. These include Ken Kalesnikoff of Kalesnikoff Lumber based in Castlegar and Oliver Tritten of OT Timber Frames in 150 Mile House.

The initial phase of the Table was led by Ministry of Forests Staff, but they are unable to lead the Table into the next phase. The District of 100 Mile House has elected to take over administration of the Table. The next steps for the table are outlined in the attached Draft Strategy and include the development of a more established committee structure, the development of a "seed document" to help obtain additional funding for the Table, and the preparation of an investor package.

Staff's assessment of the table is the following:

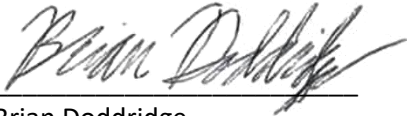
- The table made significant strides towards better understanding the constraints that make the region less attractive to investors, most especially lack of guaranteed fibre supply.
- The majority of fibre available in the region is under contract with the major licensees such as West Fraser and Tolko. The remaining fibre is enough to supply small to medium operations but can not

compete with the majors by producing the same products. Specialization presents an opportunity for these small producers.

- While there is a focus on 100 Mile House, Clinton plays a role in economic opportunity in the region and staff feel continued involvement in the table will yield benefits. 100 Mile House's lead on the project makes sense, as Clinton alone does not currently have the services or workforce to support more than a small-scale manufacturing facility and staff capacity is minimal.
- The table presents a proactive face forward for potential investors by showing that local governments, ministry staff, and First Nations are working together to be more business-friendly.

Financial Impacts:

Continued involvement in the project will require approximately 4 to 6 hours of staff time per month, plus occasional travel costs to 100 Mile House.

A handwritten signature in black ink, reading "Brian Doddridge", written over a horizontal line.

Brian Doddridge
CAO

100 Mile JET: May 25 - Feedback

Themes from facilitated discussion — prepared for Phase 2 strategy/TOR conversation

THE OPPORTUNIT

THE CONSTRAINTS

THE COMMITMENEST

Future desired

- More wood processed locally; community employment benefits
- Healthy forests, stand management and silviculture investment
- Sector diversity: contractors, manufacturers, niche markets, cluster

Present assets, opportunities

- Fibre basket identified; opportunity to pool volumes
- Rail/logistics, industrial sites, existing infrastructure
- Logging/hauling contractors, mill workers, support businesses

Identified barriers

- Economic fibre and pricing/stumpage/trucking challenges
- Mill closures and lack of competition/local processors
- Policy/regulatory barriers to adding value

Values / principles

- Locally rooted forestry communities; social/community buy-in
- Good jobs, education pathways, home-grown entrepreneurs
- First Nations participation and cultural values respected

Questions for Industry

- What fibre can be reserved, traded or pooled?
- What manufacturing is the right fit for this fibre basket?
- Are there residual / waste and niche products that could create investable opportunities?
- What Value Added manufacturing opportunities / interests are there?

Partnership and JET readiness signal

- Looking for the right partner/operator/investor
- B2B links and partnerships (coalition?) should reduce risk
- Coalition must organize local roles and commitments

Recommended strategic pivot

From Province-led table to locally led investment-readiness coalition

Current risk

JET remains a government-led discussion process: useful, but unlikely to create local ownership or investor confidence.



Recommended model

A locally led forestry economic coalition: members own the work; BC Government enables with data, policy, programs, funding navigation and technical support.

Why a change / pivot in this direction?

- Members bring fibre, land, knowledge, relationships, workforce and business interests
- Investors need a clear local counterpart, not only a government contact
- The RNTFC lesson: government support works best when the coalition is member-owned and action-oriented

Proposed core statement

JET will support forestry-related economic renewal in the 100 Mile/South Cariboo region by organizing local leadership, fibre opportunity, infrastructure, workforce capacity and partnerships into an investment-ready platform for value-added manufacturing and local value capture.

Draft Strategy / TOR structure

Merge the Seed Document, JET feedback and RNTFC model into one working document

1. Foundation

- Purpose, vision, mission and guiding principles
- Why 100 Mile/South Cariboo needs a locally led forestry economic coalition
- Shared values: local jobs, healthy forests, First Nations participation, community benefit

2. Membership and roles

- Local governments, First Nations, tenure holders, community forests, woodlots, industry, contractors, manufacturers, ED partners
- Member roles: lead, support, technical, investor-facing
- BC Government: support/enabling role, not chair/owner

3. Opportunity platform

- Fibre basket summary and potential pooled volumes
- Sites, logistics, rail, utilities, workforce, support businesses
- Manufacturing fit: smaller-scale value-added, niche products, residuals/standing waste, partnerships

4. Governance

- Confirm local chair/co-chair or steering group
- Decision process, meeting cadence, communications and records
- Clear pathway for members to sign on and identify contributions

5. Investment readiness

- Validate what fibre is actually available/conditional
- Identify priority business opportunities and required partners
- Build investor-facing package: fibre, site, workforce, infrastructure, local leadership

6. Phase 2 workplan

- 90-day actions, owners and outputs
- 6-12 month deliverables and measures of success
- Decision point: formalize coalition and launch investment outreach

Phase 2: recommended next steps

For consideration in the next JET discussion

1

Confirm local ownership

Agree JET should become locally led. Identify interim chair/co-chairs and member-owner organizations.

2

Validate commitments

Ask each participant: what can you bring? Fibre, land, data, infrastructure, workforce, business knowledge, relationships, capital contacts.

3

Convert fibre analysis

Translate the fibre basket into investable categories: available, potentially pooled, conditional, residual/low-grade, and constrained.

4

Prioritize opportunities

Shortlist 2-4 realistic manufacturing/value-capture opportunities that fit fibre, sites, workforce and markets.

5

Adopt draft TOR / SEED Document / Strategy

Approve working membership, governance, roles, BC Gov support role and 90-day workplan.

6

Prepare investor package

Create a concise opportunity package before approaching operators/investors.

Facilitation close: “What are the 2-3 decisions we can make today that move JET from discussion to action?”



Staff Report to Council Open Meeting

Date: July 8, 2026
From: Chief Financial Officer
Subject: Council Remuneration Bylaw

Attachments:

Council Remuneration Draft Bylaw No. 614, 2026

Recommendations:

THAT Council adopt Council Remuneration Bylaw No. 614, 2026.

Background:

At the Regular Meeting of Council on June 24, 2026, the Council Remuneration bylaw was discussed and amended to adjust the annual remuneration. The initial increase of 5% was not approved nor the annual increase of 2.5%. Council agreed to a yearly increase of 2%.

Council gave first, second and third readings to the Council Remuneration Bylaw as amended to adjust the increase to 2% per year for both Mayor and Council.

Financial Impacts:

This bylaw creates a transparent and predictable process for Council remuneration through fixed annual rate increases.


Mandy McKague
Chief Financial Officer

CAO Initial 

THE VILLAGE OF CLINTON
Council Remuneration Bylaw No. 614, 2026

A bylaw to establish remuneration rates for the Mayor and Councillors for the Village of Clinton

1. CITATION

This bylaw shall be cited as the *“Village of Clinton Council Renumeration Bylaw No. 614, 2026”*.

2. REPEAL

The *“Council Remuneration Bylaw No. 584, 2022”* is hereby repealed.

3. INTERPRETATION

In this Bylaw:

“Council” means the elected Council of the Village of Clinton;

“Village” means the Village of Clinton

4. MAYOR’S REMUNERATION

4.1. Effective January 1, 2027, the Mayor shall be paid an annual indemnity in the amount of \$11,187.00.

4.2. Effective January 1, 2028, and every January 1 thereafter, the Mayor’s annual indemnity shall Increase by two percent (2%).

5. COUNCILOR’S REMUNERATION

5.1 Effective January 1, 2027, each Councillor shall be paid an annual indemnity in the amount of \$7,985.00.

5.2 Effective January 1, 2028, and every January 1 thereafter, each Councillor’s annual indemnity shall Increase by two percent (2%).

6. PAYMENT SCHEDULE

6.1. All remuneration noted above will be paid on a quarterly basis by direct deposit to the Council member’s financial institution.

7. EXPENSES

7.1. Members of Council, when representing the Village, engaging in Village business, or attending a Course, meeting or conference shall be reimbursed pursuant to the Village of Clinton Travel Expense Policy.

7.2. Each member of Council shall be provided, for the duration of their term, a computing device and technical support from the Village. The device is to be returned to the Village immediately upon the end of the Council members term.

8. REVIEW

8.1. This bylaw shall be reviewed in the final year of each Council term.

9. SEVERABILITY

If any of this bylaw is found ultra vires by a court of competent jurisdiction, that portion shall be deemed to be severed from the bylaw to the extent that the remainder of the bylaw shall continue in full force and effect.

READ a first time **this 24th day of June, 2026**

READ a second time **this 24th day of June, 2026**

READ a third time **this 24th day of June, 2026**

ADOPTED this day of , 2026

Signed this ____ day of ____, 2026

Mayor, Roland Stanke

Corporate Officer, Brian Doddridge

Action items arising from Council Meetings

Date updated: July-2-26

Resolution/Direction to Staff	WHO/DONE
June 2026	

Fire Truck Replacement: Waiting for Grant Decision
 Long-term Financial Plan Project: Waiting for Grant Decision
 Flood Early Warning System Project: Submitted for new intake
 Wastewater Lagoon Armouring Project: Submitted for new intake
 Wayfinding and marketing project: Obtaining Quotes and designing signage
 Whispering Pines Clinton Indian Band MOU Development: Whispering Pines is reviewing the draft
 Reg Conn Pond Dredging Project: Waiting for Grant Decision
 Lot 9 Development: Alternate options being considered.
 Dam Safety Review: Staff reviewing Dam Safety Review Draft
 Fire Department Equipment Upgrade Project: In Progress
 Grant Writing Project: Have reapplied for 2026 funding – In progress
 BC Hydro Property (Clinton Station Road): Preparing background information to inform an application for Crown Land Grant
 Bell Street Extension Project: Waiting for final title transfer by Province
 Business Façade Improvement Program – Have reapplied for 2026 funding – awaiting decision.
 Reg Conn Park Multi-Use Court Project: Work has begun.
 New Horizons for Seniors – Village portion of this grant is to develop a Welcome Package. In Progress
 Heritage Register Additions – Staff preparing Heritage BC Grant Application to develop additional statements of significance.
 Structure Protection Project – Began the purchase of Phase 3 items including a trailer.
 Municipal Building Retrofit Feasibility – Preparing pre-application.
 Amendments to Fees and Charges Bylaw, Animal Control Bylaw, and payments in lieu of Parking Bylaw – In progress
 Engeman Lane Water Line Replacement – Staff in consultation with Engineering consultant.
 Memorial Hall Siding – Staff obtaining quotes.
 FireSmart Fuel Mitigation Activities – Have applied for funding to perform fuel management AT FTU 2 and FTU 22.
 UBCM Meeting Requests – Minister Meeting Applications Submitted. Preparing MACC Meeting Applications.
 The above projects are not exhaustive.