



## AGENDA

### Special Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, July 22, 2026 at 6:30 pm

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### **Call to Order**

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"*

#### **Adoption of Agenda**

#### **Adoption of the Minutes**

|  |     |  |
|--|-----|--|
|  | N/A |  |
|--|-----|--|

#### **Delegations**

|  |      |  |
|--|------|--|
|  | None |  |
|--|------|--|

#### **Question Period**

**\*Only questions related to items on the agenda are permitted.**

## **Correspondence and Reading File**

|               |                                                                                                                                             |               |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Action</b> | Village of Cache Creek – Invitation to Participate – Joint Bylaw Fine Collection Agency Procurement                                         | <b>Page 4</b> |
|               | Clinton & District Community Forest – 2026 Shareholders Resolutions                                                                         | <b>Page 6</b> |
|               | Regional District of Central Okanagan – Letter to Premier Eby re: BC Local Government Climate Action Program (LGCAP) – Funding Continuation | <b>Page 9</b> |

|                    |                                                                                |                |
|--------------------|--------------------------------------------------------------------------------|----------------|
| <b>Information</b> | Clinton & District Community Forest – Funding Allocation                       | <b>Page 10</b> |
|                    | SILGA – Letter to Premier Eby re: Voluntary & Involuntary Complex Care         | <b>Page 11</b> |
|                    | City of Merritt – Animal Control Bylaw Amendment – Pigeon Release Restrictions | <b>Page 12</b> |

|                     |                               |                |
|---------------------|-------------------------------|----------------|
| <b>Reading File</b> | July 3, 2026 to July 16, 2026 | <b>Page 14</b> |
|---------------------|-------------------------------|----------------|

## **Administrative Reports**

|                       |                                            |                 |
|-----------------------|--------------------------------------------|-----------------|
| CAO                   | 2025 Annual Report – For adoption          | <b>Page 15</b>  |
|                       | Lot 9 Layout Options                       | <b>Page 82</b>  |
|                       | Schapansky Development Variance Permit     | <b>Page 87</b>  |
|                       | Wildfire Hazard Development Permit Changes | <b>Page 93</b>  |
| CFO                   | None                                       |                 |
| DCO                   | None                                       |                 |
| CDC                   | None                                       |                 |
| Public Works          | 2025 Annual Water Report                   | <b>Page 100</b> |
| Fire Department       | June Report                                | <b>Page 109</b> |
| FireSmart Coordinator | None                                       |                 |
| Bylaw Officer         | None                                       |                 |
| Committees            | None                                       |                 |
|                       |                                            |                 |

## **Bylaws/Policies**

|     |                                                                                     |                 |
|-----|-------------------------------------------------------------------------------------|-----------------|
| CAO | Fees and Charges Amendment Bylaw No. 615, 2026 for first, second and third reading. | <b>Page 111</b> |
| CAO | Bylaw Notice Amendment Bylaw No. 616, 2026 – For first, second and third reading.   | <b>Page 114</b> |
| CFO | Permissive Tax Bylaw – for direction                                                | <b>Page 120</b> |

### **Council Reports**

|                       |                         |  |
|-----------------------|-------------------------|--|
| Mayor Stanke          | Council Report - Verbal |  |
| Councillor Burrage    | Council Report – Verbal |  |
| Councillor Kosovic    | Council Report - Verbal |  |
| Councillor Park       | Council Report – Verbal |  |
| Councillor Schapansky | Council Report – Verbal |  |

### **New Business**

|              |                  |                 |
|--------------|------------------|-----------------|
| Mayor Stanke | Notice of Motion | <b>Page 122</b> |
|--------------|------------------|-----------------|

*Whereas Councillor Burrage is the alternate for community, government and First Nations liaison, it would only be proper for the councillor to attend the 2026 UBCM.*

*Whereas Mr. Doddridge and Councillor Kosovic stay with family during the UBCM Convention creating a hotel savings of approximately \$5000 from the budget.*

*Motion:*

***THAT, Council allow a third councillor and mayor to attend the 20206 UBCM Convention.***

### **List of Outstanding Council Previous Action Items**

|  |                         |                 |
|--|-------------------------|-----------------|
|  | Current List of Motions | <b>Page 123</b> |
|--|-------------------------|-----------------|

### **Calendar of Events**

Aug 01 – Clinton Arts & Cultural Society Annual Art Show @ Memorial Hall

Aug 03 – BC Day – Office closed

Sept 07 – Labor Day – Office Closed

Sept 15-17 – Clinton Quilter’s Group Retreat @ Memorial hall

### **Notice to Proceed to In-Camera**

- Motion to proceed to In-Camera as per Section 90.1 (e) of the Community Charter.

### **Re-call Regular Meeting**

### **Adjournment**



## Village of Cache Creek

1389 QUARTZ ROAD | PO BOX 7 | CACHE CREEK, BC V0K 1H0

July 8, 2026

Daniela Dyck, Chief Administrative Officer  
Village of Ashcroft  
601 Bancroft Street  
Ashcroft, BC, V0K 1A0

Brian Doddridge, Chief Administrative Officer  
Village of Clinton  
1423 Cariboo Highway  
Clinton, BC, V0K 1K0

### **Re: Invitation to Participate — Joint Bylaw Fine Collection Agency Procurement**

Dear Colleagues,

I am writing on behalf of the Village of Cache Creek to formally invite the Villages of Ashcroft and Clinton to participate in a joint procurement process for the engagement of a debt collection agency for unpaid bylaw fines.

As you are aware, our three municipalities share a bylaw enforcement service. A gap common to all three communities is the absence of a formal mechanism for pursuing bylaw fines that remain unpaid following the late payment stage. Engaging a single collection agency on a joint basis would address this gap consistently across all three municipalities, is well-suited to the scale of our combined volume, and would ensure our shared bylaw officer can administer referrals under a single standard.

The Cache Creek Council has authorized staff to lead this process on behalf of all three communities, subject to the agreement of Ashcroft and Clinton. The proposed approach is as follows:

- Cache Creek will lead the issuance of a joint Request for Proposals directed to licensed debt collection agencies in British Columbia.
- The three CAOs will jointly evaluate proposals and select a vendor. Each municipality will execute its own service agreement.

---

**P** 250-457-6237   **F** 250-457-9192   **E** [admin@cachecreek.ca](mailto:admin@cachecreek.ca)   **W** [www.cachecreek.ca](http://www.cachecreek.ca)





## *Village of Cache Creek*

1389 QUARTZ ROAD | PO BOX 7 | CACHE CREEK, BC V0K 1H0

- The engagement will be commission-based, with no upfront cost to any participating municipality.
- Prior to operationalizing the service, the three administrations will develop a shared referral policy for adoption by each municipality.

I would be grateful if you could bring this proposal to your respective Councils for consideration and advise me of their interest at your earliest convenience. I am happy to provide any additional information that would assist in that process.

Yours truly,

Damian Couture  
Chief Administrative Officer  
Village of Cache Creek

Clinton & District Community Forest of BC Ltd.  
Box 567, Clinton, B.C. V0K 1K0  
Phone: 250 706-9251  
clintoncommunityforest@outlook.com



June 18, 2026

Village of Clinton  
PO Box 309  
Clinton, BC V0K 1K0

Dear Mayor Stanke and Council,

**Re: 2026 Shareholders Resolutions**

Please find enclosed the 2026 Shareholders Resolutions regarding the Clinton and District Community Forest of BC LTD for your review. The Board appreciates the Council's time and attention to this matter and looks forward to your reply.

Please don't hesitate to contact the General Manager Steve Law at [adventuresports@shaw.ca](mailto:adventuresports@shaw.ca) or at 250-706-9251 if you have any questions.

Yours truly,

Christine Rivett  
Chair of the Board  
Clinton & District Community Forest of BC Ltd

*Enclosed:*

*-2026 Shareholders Resolutions of the Clinton and District Community Forest of BC Ltd*

[www.clintoncommunityforest.com](http://www.clintoncommunityforest.com)

**CLINTON & DISTRICT COMMUNITY FOREST OF BC LIMITED**

**SHAREHOLDER'S RESOLUTION**

The undersigned, being the sole shareholder of CLINTON & DISTRICT COMMUNITY FOREST OF BC LIMITED (the "Company") currently entitled to vote at a general meeting of the Company, hereby consents in writing to the following resolution with effect from May 8, 2026.

---

WHEREAS Leslie Bruce Rose and Norene Kerry Parke have consented in writing to act as directors of the Company.

**RESOLVED THAT:**

1. the number of directors of the Company be increased from six to eight;
2. Leslie Bruce Rose and Norene Kerry Parke be added as directors of the Company to hold office until the next annual reference date of the Company or until such person cease to hold office if sooner; and
3. Gillespie & Company LLP is hereby appointed as the Company's agent to:
  - (a) file a Notice of Change of Directors to reflect the above-noted changes; and
  - (b) do such further acts as may be necessary to give full effect to this resolution or as may be required to carry out the full intent and meaning hereof.

**VILLAGE OF CLINTON**

Per:

---

**AUTHORIZED SIGNATORY**

## **CLINTON & DISTRICT COMMUNITY FOREST OF BC LIMITED**

### **SHAREHOLDER'S RESOLUTION**

The undersigned, being the sole shareholder of CLINTON & DISTRICT COMMUNITY FOREST OF BC LIMITED (the "Company") currently entitled to vote at a general meeting of the Company, hereby consents in writing to the following resolution with effect from May 8, 2026.

---

RESOLVED, as resolutions of the sole shareholder of the Company entitled to vote at an annual general meeting, that:

1. The financial statements of the Company, for the latest completed financial year be approved.
2. The report of the directors with respect to the preceding year be approved.
3. All lawful acts of the director in the preceding year which have been disclosed to the shareholders be approved and ratified.
4. The number of directors be confirmed at 8.
5. The following persons, are hereby appointed as directors of the Company, for the ensuing year or until a successor is elected or appointed:  
  
Wade Vernon Dyck, Wayne Ralph Marchant, Jessica Leigh Lawrence, Christine Eleanor Rivett, Darrell James Schapansky, John Melvin Perrin, Leslie Bruce Rose and Norene Kerry Parke
6. The Company select as its annual reference date (as defined in the *Business Corporations Act*) for the current year the date of these resolutions.

### **VILLAGE OF CLINTON**

Per:

---

AUTHORIZED SIGNATORY

RECEIVED  
July 13-26

\* ACTION CORRESP.  
GENERAL CORRESP.  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE



Office of the Chair  
1450 K.L.O. Road  
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6220  
Chair@rdco.com  
rdco.com

June 25, 2026

The Honourable David Eby, Premier  
The Honourable Adrian Dix, Minister of Energy and Climate Solutions  
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness  
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs  
The Honourable Brenda Bailey, Minister of Finance

Dear Premier Eby and Ministers:

**Re: BC Local Government Climate Action Program (LGCAP) – Funding Continuation**

On behalf of the Regional District of Central Okanagan, I am writing to request the Province's continued commitment to the Local Government Climate Action Program (LGCAP).

For more than 15 years, LGCAP has provided stable funding that enables local governments to deliver climate mitigation and adaptation initiatives, support staff capacity, and leverage additional grant funding.

Local governments are on the front lines of responding to climate impacts and play a key role in achieving provincial climate objectives. The loss of this predictable funding source would create financial and operational challenges and limit the ability to advance climate initiatives aligned with provincial priorities.

The Regional Board respectfully requests that the Province confirm its commitment to ongoing, stable LGCAP funding. Continued partnership with local governments is essential to achieving shared climate goals and supporting resilient communities.

Yours sincerely,

Loyal Wooldridge  
Chair

cc: Local MLAs  
Southern Interior Local Government Association  
BC regional districts and municipalities

Clinton & District Community Forest of BC Ltd.  
Box 567, Clinton, B.C. V0K 1K0  
Phone: 250 706-9251  
clintoncommunityforest@outlook.com



June 25, 2026

Village of Clinton  
PO Box 309  
Clinton, BC V0K 1K0



Dear Mayor Stanke and Members of Council,

**Re: Funding Allocation**

The Board of Directors is pleased to present you with the 2025 funding allocation on behalf of the Clinton and District Community Forest. Please find enclosed a cheque in the amount of **\$37,008.00.**

This amount represents 60% of the 2025 annual profits, as per the current Operational Agreement. The Board trusts that this fulfills the Community Forest's obligation and looks forward to seeing the funds benefit the Community of Clinton.

Please don't hesitate to contact the General Manager Steve Law at [adventuresports@shaw.ca](mailto:adventuresports@shaw.ca) or at 250-706-9251 if you have any questions.

Yours truly,

Christine Rivett  
Chair of the Board  
Clinton & District Community Forest of BC Ltd

[www.clintoncommunityforest.com](http://www.clintoncommunityforest.com)

RECEIVED  
July 13-26

7 JULY, 2026  
SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION  
PO BOX 563 SALMON ARM STN MAIN, BC V1E 4N7  
250-851-6653 INFO@SILGA.CA

HONOURABLE DAVID EBY  
PREMIER OF BRITISH COLUMBIA  
PO BOX 9041 STN PROV GOVT  
VICTORIA, BC, V8W 9E1

ACTION CORRESP.  
GENERAL CORRESP.  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE



Dear Premier Eby, Minister Osborne, and Minister Krieger,

**Re: Voluntary & Involuntary Complex Care**

On behalf of the Southern Interior Local Government Association (SILGA), representing 37 municipalities and regional districts across British Columbia's Southern Interior, I am writing to urge the Province to expand its Complex Care initiative and increase treatment capacity to address the growing mental health, addiction, homelessness, and public safety challenges facing communities throughout our region.

While SILGA supports the Province's investment in Complex Care, local governments continue to experience the impacts of untreated mental illness and severe substance use disorders. Communities require additional treatment options for individuals who are unable or unwilling to access care voluntarily and whose conditions place themselves and others at risk.

We respectfully ask the Province to:

- Expand Complex Care facilities and treatment spaces throughout British Columbia.
- Increase both voluntary and involuntary care and treatment capacity.
- Develop secure, health-led facilities focused on stabilization, treatment, recovery, and reintegration.
- Review underutilized provincial assets, including appropriate spaces within provincial correctional institutions, for potential conversion to therapeutic treatment centres.
- Work with local governments, Indigenous communities, healthcare providers, and public safety agencies to create a coordinated continuum of care.

SILGA recognizes that correctional facilities are not a substitute for healthcare. However, some provincial facilities may offer secure infrastructure that can be adapted to address the critical shortage of treatment and recovery spaces while ensuring care remains health-led and recovery-focused.

Our communities are seeking compassionate and practical solutions that support vulnerable individuals while improving community safety and reducing pressures on emergency services, healthcare systems, and local governments.

We urge the Province to act with urgency and would welcome the opportunity to meet with you to discuss these recommendations further.

Respectfully,

Bill Sarai, President  
Southern Interior Local Government Association (SILGA)

Village of Clinton  
Special Council Meeting  
July 22, 2026  
Page 11





RECEIVED  
July 13-26

ACTION CORRESP.  
\* GENERAL CORRESP.  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

July 8, 2026

Thompson-Nicola Regional District  
300-465 Victoria Street  
Kamloops, BC V2C 2A9

**Re: City of Merritt Animal Control Bylaw Amendment – Pigeon Release Restrictions**

Dear, Directors,

Over the past several months, the City of Merritt has experienced a significant increase in the number of individuals travelling from outside the community to release and capture high-flying pigeons within the City.

These individuals do not appear to be affiliated with any recognized pigeon racing or pigeon fancier organizations. Their activities and handling practices have raised concerns regarding both the welfare of the pigeons and the impacts on Merritt residents. Complaints have included disturbances to neighbourhoods, concerns for animal welfare, and the use of public and private property in connection with these activities.

In response to these concerns, Merritt City Council has adopted an amendment to Animal Control Bylaw No. 2241, 2018, restricting the release of pigeons within the City of Merritt boundaries.

A copy of the bylaw amendment is enclosed for your information and reference.

Should you have any questions regarding this amendment, please do not hesitate to contact the City.

Sincerely,



Michael Goetz  
Mayor

Cc: Merritt RCMP Detachment  
School District #58  
UBCM Municipalities  
Local First Nation Bands

 City Hall  
2185 Voght St. Box 189  
Merritt, BC, V1K1B8

 [merritt.ca](http://merritt.ca)

 250 378 4224



## CITY OF MERRITT

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### BYLAW 2425 A BYLAW TO AMEND THE ANIMAL CONTROL BYLAW

---

The Municipal Council for the City of Merritt in open meeting assembled, enacts as follows:

#### Citation

1. This Bylaw shall be cited as the **"Animal Control Bylaw Amendment Bylaw No 2425, 2026"**.

#### Details

2. That "City of Merritt Animal Control Bylaw No. 2241, 2018" be amended as follows:

- a. Insert the following definition in Section 3 Definitions, in alphabetical order:

"Pigeon" means any member of the Columba genus, including birds commonly referred to as common pigeons, racing pigeons, fancy pigeons, utility pigeons and flying or sporting pigeons.

- b. Insert the following new clause after Section 58 Bee Regulations, and renumber the following sections as appropriate:

#### "Keeping of Pigeons"

59. A person must not allow a Pigeon for which they are responsible

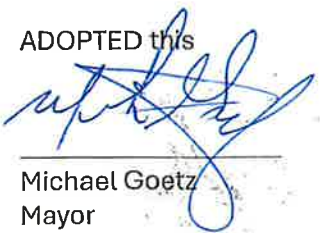
- i) to be released from a location outside of the property owned or leased by that person; or,
- ii) to perch, roost, nest, or stray on land or buildings outside of the property owned or leased by that person, or to stray or feed on any public highway or public place."

READ A FIRST TIME this 23<sup>rd</sup> day of June 2026

READ A SECOND TIME this 23<sup>rd</sup> day of June 2026

READ A THIRD TIME this 23<sup>rd</sup> day of June 2026

ADOPTED this 7<sup>th</sup> day of July 2026

  
Michael Goetz  
Mayor

  
Linda Brick  
Corporate Officer





## Staff Report to Council Open Meeting

**Date:** July 22, 2026

**From:** Chief Administrative Officer

**Subject:** 2025 Annual Report

**Attachments:**

Draft 2025 Annual Report

**Recommendations:**

**THAT Council adopt the 2025 Annual Report**

**Background:**

Each municipality is required to produce an annual report each year for the previous year. The Community Charter requires the report to contain a progress report on strategic plans, the audited financial statements for the previous year, and other information such as tax exemptions and Council disqualifications.

The draft report has been prepared for Council's consideration. Notice of the meeting in which the report will be considered was made on July 8<sup>th</sup> in accordance with the requirements of the Community Charter and the Village's Alternate Public Notice Bylaw.

This year, following the example of other communities in BC, Village staff tried to make the report more interesting for the public by adopting a theme. The theme for the report is western heritage/Cariboo Wagon Road. Council will find images altered through the use of graphics and AI programs to match the theme. Additionally, text was drafted to allude to the "dusty trail" of the Cariboo Wagon Road and Clinton's History. Staff hope that making the report more interesting will encourage more public involvement in municipal government in Clinton. The report highlights many good news stories such as the revenue received from grants and the many projects the Village is able to complete each year, and the addition of a theme is one way Staff attempt to draw attention to them.

Administration is eager to hear Council's direction on whether next year's Annual Report should follow a similar style.

**Financial Impacts:**

None

Brian Doddridge  
Chief Administrative Officer

# CLINTON

SINCE



1863

*Where History*  
MEETS ADVENTURE

— 2025 ANNUAL REPORT —



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# Community Overview

## Clinton at the Junction

### Territorial Acknowledgement

The Village of Clinton is located within the traditional, ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation.

Long before wagon roads crossed this region, Secwépemc Peoples lived upon, cared for and maintained enduring relationships with these lands. The Village recognizes their continuing presence and the importance of building respectful relationships with neighbouring Secwépemc communities.

## Community Profile

### Where the Historic Trail Meets the Road Ahead

Clinton is a small, welcoming community set among the grasslands, forests and lakes of British Columbia's southern Interior. The community offers the quiet character of rural life while remaining connected to larger regional centres.

Located on Highway 97, Clinton sits 40 kilometres north of the Trans-Canada Highway junction at Cache Creek and 30 kilometres south of 70 Mile House. For generations, this location has made Clinton a natural stopping place and crossroads between the southern Interior and the Cariboo.

The Village was incorporated on July 16, 1963, and is located within Electoral Area "E" of the Thompson-Nicola Regional District. Clinton stands along the historic Gold Rush Trail within traditional Secwépemc territory, where its wagon-road heritage remains visible in community buildings, stories and traditions.

Today, Clinton invites residents and visitors to discover Where History Meets Adventure. From the southern edge of the Cariboo Plateau, the community provides ready access to hiking, fishing, horseback riding and a wide range of outdoor recreation. Historic character and open country meet here, offering room to explore without losing the comforts of community.



## Traditions That Carry On

Clinton's calendar is marked by events and gatherings that continue long-standing community traditions. The Annual Ball, first held in 1867, is one of British Columbia's oldest continuing events and was once a major occasion on the Interior social calendar.



The popular May rodeo and dance follow the next weekend, bringing residents and visitors together for another Clinton tradition. Throughout the year, festivals and community events add new chapters to the story while keeping familiar customs alive.

The Clinton Museum is another important mile marker in the community's history. Built in 1892, the building houses

artifacts and exhibits connected to the gold-rush era and the establishment and growth of Clinton.

## Mission and Vision

Guideposts for the Journey Ahead

### Mission:

To increase economic opportunity and improve the quality of life for all citizens.

### Vision:

Clinton is a lively, resilient community, proud of its rich heritage while building a sustainable future with local Secwépemc and neighbouring communities.





## What Is an Annual Report?

Recording the Year's Journey

Every local government must prepare an annual report and present it at an annual meeting after the document has been made available for public inspection.

The report records the Village's work, financial position, services, priorities and progress during the year. It also identifies the objectives and measures that will guide the next stage of the journey.

Before the annual meeting, the Village must provide public notice of the meeting's date, time and location. This process gives residents an opportunity to review the record, ask questions and take part in the community's shared direction.

Village staff teleported to the future to use Artificial Intelligence to help modify some of the images in this report and then brought them back to us.

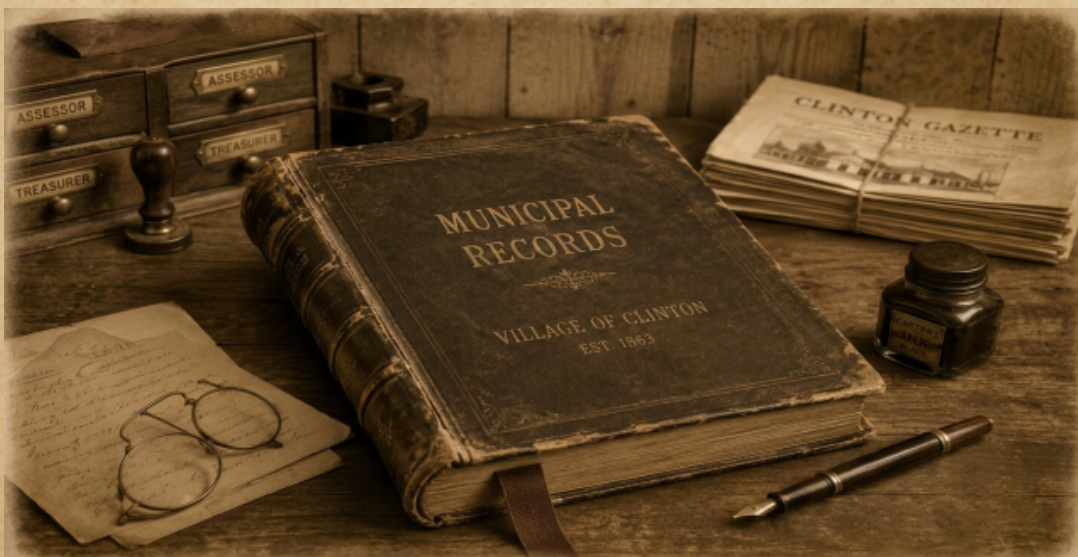
## Council

Guiding Clinton at the Crossroads

The Village of Clinton is governed by a Mayor and four Councillors, elected to serve concurrent four-year terms. The Mayor also represents Clinton on the Thompson-Nicola Regional District Board of Directors.

Council sets the Village's direction, establishes policies and bylaws, and makes decisions through formal resolutions. Responsibility for Clinton's day-to-day operations is delegated to the Chief Administrative Officer, who leads municipal staff in carrying out Council's decisions.

Together, Council and administration keep the Village on a steady course, balancing present needs with the road ahead.



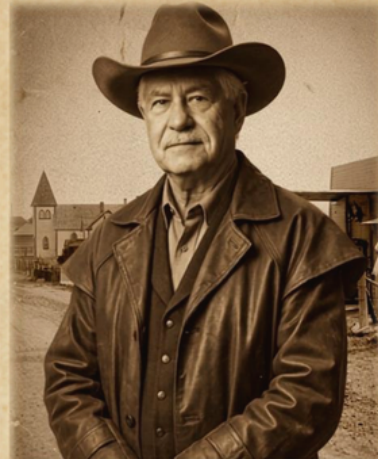


## **Mayor Roland Stanke**

### **A Long Trail of Community Service**

Mayor Roland Stanke's journey to Clinton began in Moers, Germany. He immigrated to Canada with his family before his teenage years and grew up in Jasper, Alberta, where he became familiar with Canadian life and the character of a small mountain community.

In the early 1970s, he moved to North Vancouver and began working with the British Columbia Liquor Distribution Branch. That career brought him to Clinton in 1982 as manager of the local liquor store. Clinton was initially meant to be a brief stop along the road to senior management in a larger centre. Instead, the community soon became home. Mayor Stanke raised five children in Clinton and became involved with several local organizations. After finding his place in community life, he was elected to Village Council in 1999.



ROLAND STANKE - MAYOR - CLINTON, 2025

Residents elected him Mayor in 2002, and he served three terms before returning to the Mayor's chair following the 2022 municipal election. His public-service trail has extended beyond Clinton. Mayor Stanke served for nine years as a director with the Thompson-Nicola Regional District, hospital board and the Thompson-Nicola Film Commission. During an earlier term as Mayor, he also served two years on the Union of British Columbia Municipalities Board as the provincial representative for small communities.

Away from the Council table, photography has remained one of his strongest interests. He brings more than 40 years of experience in commercial photography, fine art, film-location scouting and equine portraiture.

That lifelong eye for the landscape eventually led him into horse ownership. Today, Mayor Stanke owns three admittedly spoiled horses and enjoys spending weekends riding Clinton's trails.



### **Councillor Sandi Burrage**

Community Spirit at the Crossroads



Councillor Burrage is deeply rooted in Clinton's community life. Known for her strong family values and tireless volunteer work, she was named Clinton's Citizen of the Year in 2011.

Over the years, she has given countless hours to local non-profit organizations, always working to keep Clinton welcoming, active and full of community spirit. Her service reflects a belief that strong communities are built by neighbours who are willing to step forward and lend a hand.

Councillor Burrage ran for Council because of her passion for Clinton and her desire to honour the community's heritage while helping prepare it for the road ahead. Her priorities include attracting visitors, businesses and new residents, strengthening local services and supporting Clinton's long-term sustainability. She believes open communication and transparency are essential at the Council table. As she continues her term, Councillor Burrage remains committed to listening carefully, speaking plainly and representing the interests of Clinton's residents.

### **Councillor Nicholas Kosovic**

Finding a Place Along Clinton's Road

Originally from Richmond, Councillor Nicholas Kosovic was raised in a mixed-heritage household by a Mexican mother and a Slavic-Canadian father. After graduating from the University of British Columbia in 2020, he taught remotely while travelling throughout the province.

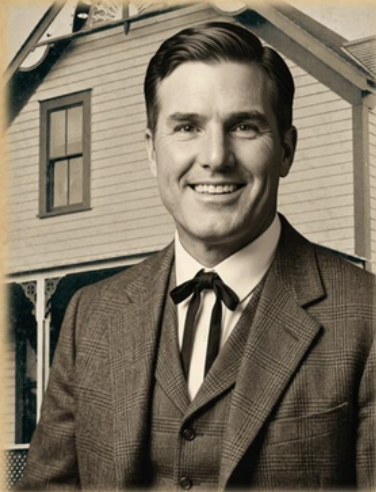
During the isolation of the pandemic, he spent time camping along British Columbia's forest service roads. Those backcountry journeys broadened his view of the province and deepened his interest in rural communities.

After several visits to Clinton, Councillor Kosovic decided he had found the best town in British Columbia. By helping organize community events with Clinton youth and the Clinton and District Historical Society, he met many long-time residents and learned more about the

character, history and resilience that set the community apart. His path to Council grew from that community involvement and his belief in Clinton's future.







### **Councillor David Park**

*Deep Roots and a Clear View of the Road Ahead*

Born and raised in Clinton, Councillor David Park attended school in the community from kindergarten through graduation. His family roots run deep here, and he remains proud to call Clinton home.

Work eventually carried him beyond the community, first to Vancouver and later to Europe. When the time came to raise a family, however, Councillor Park and his partner, Jennifer, chose the familiar road home. They returned to Clinton, where they are raising their three children.

Councillor Park believes Clinton offers something increasingly rare: the chance to own a home, raise a family and step into the outdoors within minutes. In his words, "Clinton is the best place on earth to live and raise a family because you can afford a mortgage and the outdoors are only minutes from your doorstep."

Serving on Council since 2011, Councillor Park brings both long-standing local knowledge and a strong interest in Clinton's future. He remains committed to helping guide the decisions that will carry the community forward.

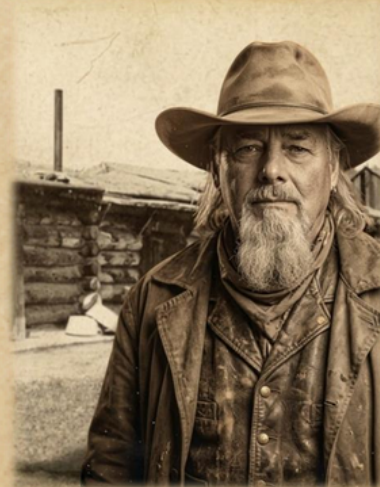
### **Councillor Darrell Schapansky**

*Building a Life in Clinton*

Councillor Schapansky and his wife, Lee, have called Clinton home since 1992. Originally from the Lower Mainland, they headed north in search of a quieter pace and room to build a life away from the bustle of the city.

Soon after arriving, they built Clinton Pines Campground and operated it for 15 years. After selling the campground, they settled into their present home in town and continued putting down roots in the community.

Councillor Schapansky has worked in the building supply and construction industries for most of his career. He and Lee have also operated D&L Reman Ltd. in Clinton for more than 23 years. They now describe themselves as semi-retired, although, as he puts it, they are still working out what that is supposed to mean.



Councillor Schapansky enjoys serving the community and bringing his practical business and construction experience to the Council table. He looks forward to helping Clinton stay on a steady course in the years ahead.



## 2025 Council Portfolio

Keeping Connected Across the Territory

Council's work reaches well beyond the Council Chamber. To keep a hand on the pulse of Clinton and the wider region, the Mayor and Councillors serve as Village representatives on local committees, regional boards and community societies.

These appointments help Council exchange information, strengthen partnerships and bring community concerns back to the decision-making table. Assignments are reviewed at least twice during each Council term.

|                          |                                                                                                                                                                                                                                                                                                      |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mayor Roland Stanke      | Community, Government, and First Nation Liaison<br>TNRD Representative<br>Hospital Board Representative<br>Policy Committee<br>Seniors' Society                                                                                                                                                      |
| Councillor Sandi Burrage | Community, Government, and First Nation Liaison - Alternate<br>TNRD Representative - Alternate<br>Hospital Board Representative - Alternate<br>Policy Committee<br>Seniors' Society<br>Clinton Seniors' Association<br>Communities in Bloom<br>Spirit of Clinton<br>Gold Country Communities Society |



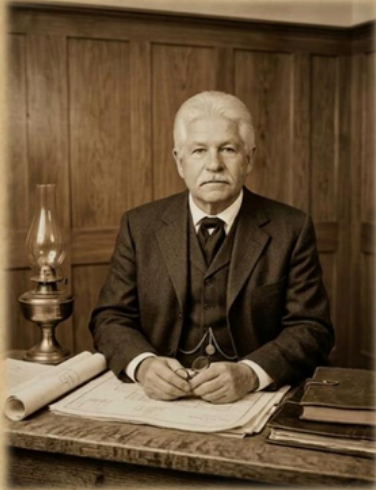


|                               |                                                                                                                                                                             |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Councillor Nicholas Kosovic   |                                                                                                                                                                             |
| Councillor David Park         | Para-Transit Committee<br>Fire Department<br>David Stoddart School/PAC<br>Clinton Healthcare Alliance<br>Clinton Museum<br>Accessibility Committee                          |
| Councillor Darrell Schapansky | Northern Development Initiative Trust<br>Clinton Community Forest<br>Clinton Assisted Living Association<br>Cariboo Chilcotin Coast Tourism Association<br>Policy Committee |





## Mayor's Message



### A Steady Hand on the Road Ahead

Looking back on 2025, I see a year of steady and meaningful progress for Clinton. We listened to residents, planned carefully and kept our attention on the practical work that helps a small community remain strong through changing times. Housing and land-use planning remained an important part of the year's journey. Work continued on the Official Community Plan and Zoning Bylaw update, laying the groundwork for thoughtful growth while protecting Clinton's history, character and close-knit way of life. Growth must fit the community, not overrun it.

Council and staff also kept safety and preparedness near the top of the trail list. Wildfire remains a serious concern across our region, and continued FireSmart work helped residents better protect their homes and properties. The Village also advanced flood mitigation, emergency planning and support for the Clinton Volunteer Fire Department. We cannot stop every storm or wildfire from reaching our doorstep, but solid preparation helps the community face trouble with greater confidence.

Work continued to make everyday life in Clinton more accessible and welcoming. The Village's new Accessibility Plan identified barriers and mapped out practical improvements to facilities, services, communication and recreation. Planning also moved ahead for recreation upgrades, including a proposed multi-use court at Reg Conn Centennial Park. Each improvement opens the gate a little wider for residents of all ages and abilities. Our local economy and visitor experience also gained momentum. Completion of the Economic Development Strategy and Community Tourism Plan gave Clinton a clearer route for supporting businesses, attracting investment and sharing what makes our community worth discovering.

Clinton's story travelled well beyond the Village boundaries in 2025. National coverage in The Globe and Mail and strong local representation in the Excellence in Gold Country Awards brought welcome attention to the community. That recognition belongs to the businesses, organizers, volunteers and residents who make Clinton memorable, welcoming and worth the journey.

Partnerships remained central to our progress. We continued strengthening relationships with High Bar First Nation and Whispering Pines/Clinton Indian Band while working closely with community organizations, businesses and regional partners. In a small community, the strongest bridges are built when people bring their experience, ideas and energy to the same table.

I extend my sincere thanks to Village staff, Council, volunteers, first responders, local businesses, partner organizations and every resident who contributed during the year. Clinton keeps moving because people are willing to step forward, lend a hand and share the load.



The trail ahead still holds work and uncertainty, but Clinton has never been a community that turns back easily. By building on the plans, partnerships and groundwork established in 2025, we can remain resilient, welcoming and vibrant for today's residents and the generations following behind us.

## Roland Stanke

Mayor

### CAO's Message



#### Keeping the Village on a Steady Course

In 2025, I marked my second anniversary with the Village of Clinton. Since arriving, my priorities have been to improve transparency, strengthen the way the organization works and preserve the personal service that makes a small municipality different from a larger centre.

The year brought steady progress across Council's four strategic priorities: a diversified economy, improved partnerships and collaboration, continued community support, and increased housing availability. Much of this work happens behind the scenes, but it keeps the wheels turning and prepares Clinton for the challenges ahead.

Recent pressures on the forestry industry have reinforced the need for a broader and more resilient local economy. The

Village completed its Community Tourism Plan and Economic Development Strategy in 2025, setting a clearer route for business support, investment and tourism over the next five to ten years. Our grant-funded Community Development Coordinator continues to advance the actions identified in both plans, with new projects expected to take form in 2026 and beyond.

The Village continued supporting local non-profit organizations by maintaining facilities for their programs and providing grants-in-aid when additional help was needed. These groups carry a great deal of Clinton's community life, and their work deserves a dependable municipal partner.

We also strengthened our working relationships with High Bar First Nation and Whispering Pines/Clinton Indian Band. High Bar First Nation, the Village, the Thompson-Nicola Regional District and Clinton Emergency Support Services continued working together on regional emergency-management priorities.

The Village and Whispering Pines/Clinton Indian Band also began developing a Memorandum of Understanding. This agreement is intended to lay the groundwork for closer collaboration in areas such as economic development and tourism.



While plans and partnerships point toward the future, administration must also keep essential services running every day. Staff continued the less-visible work of maintaining municipal operations, supporting Council, managing public resources and ensuring homes and businesses receive the services they rely upon.

The FireSmart program was fully underway during the year. Through a grant-funded coordinator position, the Village provided residents with information and practical guidance to help reduce wildfire risks around their homes and properties. Wildfire cannot be eliminated from the landscape, but preparation gives residents and the community a stronger footing when danger approaches.

Looking toward 2026, staff will continue carrying out Council's remaining strategic priorities for the term while preparing for the general local election. As always, unexpected issues will arise, and the organization must remain ready to change course without losing sight of its responsibilities.

Social media can spread information quickly, but it does not always leave much room for facts, context or constructive conversation. I encourage residents with questions or concerns to contact the Village directly or stop by the office. Speaking with staff remains one of the clearest ways to understand what is happening, why decisions were made and what steps come next.

Clinton may be small, but its municipal operation depends on a dedicated group of people carrying a wide range of responsibilities. I extend my sincere thanks to Village staff, members of the Clinton Volunteer Fire Department and the many community volunteers who give their time, skill and care to this community.

Their work keeps Clinton moving down the trail - steady, prepared and ready for the next mile.

Sincerely,

**Brian Doddridge**

Chief Administrative Officer





## Administrative Services

Keeping the Village on a Steady Course



Administrative Services is the headquarters behind the Village of Clinton's day-to-day operations. Much like a well-run trail outfit, several departments work together under the leadership of the Chief Administrative Officer to keep services moving, Council supported and the Village's responsibilities firmly in hand.

The department includes the Office of the Chief Administrative Officer, Legislative Services, Financial Services, Information Technology, Economic Development, Community Development and Bylaw Enforcement. Together, these teams provide the planning, coordination and practical support needed to serve residents and meet the Village's legal obligations.

## The Administrative Trail

Administrative Services:

- oversees Village operations and municipal services;
- provides legislative support to Council and Village departments;
- plans, collects, manages and invests municipal financial resources;
- maintains the information and communication systems used to deliver services;
- supports local businesses and community groups through economic and community development;
- and develops and enforces municipal bylaws.



## 2025 Mile Markers

Several projects moved from the planning table onto the trail during the year:

- implemented the Shop Local Program and Christmas Shopping Event;
- delivered spring and fall Bear Aware campaigns;
- upgraded Memorial Hall with a new keyless-entry system;
- and refreshed Clinton's branded merchandise and community swag.

## What It Means for Clinton

Administrative work often happens behind the scenes, but it keeps the Village organized, accountable and ready for the next challenge. By coordinating people, finances, technology and regulations, Administrative Services helps Clinton stay on course while preparing for the road ahead.





## Bylaw Enforcement | Keeping Order Along the Trail

The 2025 Chronicle

Bylaw Enforcement watched over Clinton in 2025, with one to two days each week devoted to complaints, follow-up and education. Three unresolved files rode in from 2024. With new matters added during the year, the Village closed 67 complaints. About 60 letters were issued, supported by



conversations, reminders and follow-up notices. Most matters involved snow removal beside Village sidewalks or lawn and property maintenance. In many cases, residents acted once the concern and bylaw requirements were explained, allowing issues to be settled without further enforcement.

Bylaw staff also helped prepare the road ahead. Input was provided during development of the new Zoning Bylaw, while participation on the Sign Committee supported the review of possible Sign Bylaw updates.

### Mile Markers

- 67 complaints resolved
- Three files carried forward from 2024
- Approximately 60 letters issued
- Zoning and Sign Bylaw review supported

### What It Means for Clinton

Fair enforcement helps keep Clinton safe, orderly and welcoming. The Village's first approach remains simple: explain the concern, clarify the rules and give residents a chance to set matters right.

### The Road Ahead

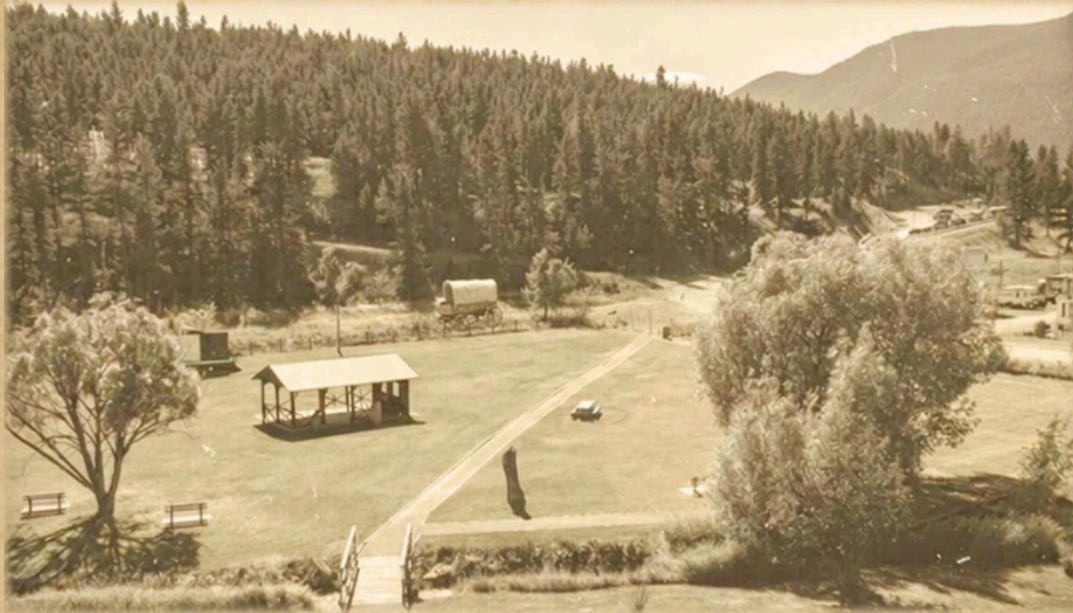
In 2026, the focus will remain on education, early communication and practical solutions.



## Public Works

### Keeping Clinton Moving

Public Works keeps the essential machinery of Clinton running - water flowing, roads passable, parks maintained and public buildings ready for use. Much of this work happens quietly and in every season, from summer mowing and weed control to winter snow clearing. In 2025, the department also completed repairs, facility upgrades and groundwork for several longer-term infrastructure projects.



## The 2025 Chronicle

### Water and Sewer | Protecting Essential Services

Public Works responded to 10 water service calls involving shut-offs, water breaks and related concerns. Crews also replaced the six-inch water-main valve at MacDonald Avenue and Highway 97. Planning continued for the systems that protect Clinton's water supply and prepare the community for future hazards. A partially grant-funded dam safety review of the Upper Reservoir remained underway. The Village worked with TRUE Consulting on the grant-funded Flood Mitigation Plan, completed a grant-funded Source Water Resiliency Report and began considering a Source Water Protection Plan. Crews also repaired two sewer services during the year.



#### Roads | Maintaining the Dusty Trail

Road work included patching damaged sections throughout the Village and completing seasonal street sweeping. The Village Office parking lot and rear parking area were paved, improving access and reducing ongoing surface maintenance.

#### Cemeteries | Caring for Places of Remembrance

Public Works supported one burial at Kings Lake Cemetery and two burials at the Old Cemetery. This work was completed with the care and respect expected of these important community places.

#### Parks | Improving Clinton's Gathering Places

At Reg Conn Centennial Park, crews installed two picnic tables, removed a deteriorated table and repaired washroom damage caused by vandalism.

Work at Elliott Park included painting the concession, completing the pathway around the park and repairing the irrigation system. Two picnic tables and new garbage receptacles were installed, along with accessibility hardware on the washroom doors. Work also included the pump track and parking improvements.

Robertson Square received a new picnic bench, adding another place for residents and visitors to stop along the way.

#### Municipal Buildings | Repairs Behind the Scenes

Several public buildings received practical upgrades during 2025:

- Four heaters were installed in the arena changing rooms and washrooms.
- Two sets of doors were installed at the curling rink entrance and rink area.
- A coolant leak was repaired in the compressor room.
- Memorial Hall received a new walkway and step, keyless-entry system, bench, electrical panel and breakers.
- A new fence was installed around the Public Works yard as part of the Elliott Park upgrade.
- The Village Office received new walkways, replacement windows and paved rear parking.
- New flooring and paint were completed in the FireSmart Coordinator's office.

Each improvement may represent one small mile marker, but together they help extend the useful life, safety and accessibility of the Village's facilities.



## Building Skills Within the Crew

A staff member obtained Level 1 certification in Water Treatment and began working toward Level 1 Wastewater Treatment certification. A staff member attended training to prepare for his certification examinations, which he expects to write in fall 2026 or early 2027.

The Village remained compliant with operator-certification requirements throughout the year.

## 2025 Mile Markers

- 10 water service calls addressed
- One six-inch water-main valve replaced
- Two sewer services repaired
- Three cemetery burials supported
- Six picnic tables or benches installed across Village spaces
- Four arena heaters installed
- Village Office windows replaced
- Three water, flood or source-protection planning initiatives advanced

## What It Means for Clinton

Public Works protects the services residents rely on every day. Repairs and upgrades made during 2025 improved reliability, accessibility and safety while helping the Village care for its infrastructure before small problems grow into costly ones.

## The Road Ahead

Public Works Priorities for 2026

Regulatory Compliance

The Village will review its Backflow Prevention Program and occupational health and safety programs. The goal is to confirm that policies, procedures and operations meet current regulatory requirements.



#### Public Works Vehicle



A new three-quarter-ton truck has been ordered to replace an existing vehicle nearing the end of its useful life. The replacement will support safer and more dependable field operations.

#### Long-Term Financial Planning

The Village plans to apply to the Strategic Priorities Fund for support in developing a long-term financial plan. If successful, the project will help connect financial decisions with the Village's Asset Management Program and future infrastructure needs.

#### Multi-Use Court

Following Council's decision to reduce the scale of the proposed tennis and basketball court project, Public Works expects to take a more hands-on role in its delivery.

#### Arena Heating

The final phase of arena heater upgrades is expected to be completed in 2026.

Other Public Works priorities will be considered through the Village's annual financial-planning process. The work ahead is substantial, but the department enters the next stage with trained staff, practical plans and a steady grip on the reins.



## Protective Services

### Clinton Volunteer Fire Department

#### Ready When the Alarm Sounds

Clinton's volunteer firefighters stand ready to respond when emergencies reach the community or the surrounding highways. Eighteen members are named in the department's 2025 training and callout records, contributing hundreds of hours to emergency response, practical training and equipment readiness.



The Village supports the Clinton Volunteer Fire Department through annual funding for equipment, facilities and operations. Priorities are established through consultation between the Village and department leadership.

#### The 2025 Chronicle

The department answered 33 callouts during 2025. Responses included structure and landscape fires, fire alarms, medical and lift assists, motor-vehicle incidents, a fire investigation and a public-service call.

Members recorded 302 firefighter-hours at emergency callouts, representing 243 individual firefighter attendances. Motor-vehicle incidents and related highway responses accounted for a substantial share of the year's activity.

Training remained a steady part of the department's work. Members completed 44 regular practice nights, covering structure protection, pumps, hydrants, breathing apparatus, communications, rope rescue, vehicle extrication, driving and emergency scenarios.



The records show 1,062 member-hours across regular practices and related department activities. Additional courses included live-fire and forcible-entry training in Ashcroft, Truck Boss training and first aid.

Work also continued on the Structure Protection Unit trailer begun through Community Resiliency Investment FireSmart funding. The fully outfitted unit is expected to be completed by the end of 2027.

## Mile Markers

- 33 emergency callouts
- 44 regular practices
- 302 firefighter-hours at callouts
- 243 individual callout attendances
- 1,062 member-hours in practices and related activities

### What It Means for Clinton

Every practice, callout and hour spent maintaining equipment strengthens Clinton's first line of defence. The department's volunteers bring skill, preparation and a willingness to answer the alarm whenever trouble rides into town.

### The Road Ahead

The Village and Fire Department will continue training members, maintaining emergency equipment and steadily outfitting the Structure Protection Unit for completion by the end of 2027.





## Policing Services

### Keeping Watch Along the Route

Policing services in Clinton are provided by the Royal Canadian Mounted Police through an agreement administered by the Province of British Columbia. The Village contributes toward these services through an annual requisition, helping ensure trained officers are available to maintain public safety, respond to incidents and serve the community.

## FireSmart

### Preparing Clinton Before the Sparks Fly

Clinton's FireSmart program helps residents, property owners and the Village reduce wildfire risks before an emergency reaches the community. Through education, property assessments, vegetation planning and practical support, the program continued building a stronger line of defence around homes, public spaces and critical infrastructure.



### The 2025 Chronicle

FireSmart work moved from general awareness toward property-level action. During the two-year funding period, the Village completed 24 FireSmart home and property assessments, giving participating residents tailored recommendations for reducing ignition risks around their homes.



Community outreach remained a major part of the program. Residents received FireSmart and emergency-management presentations, while information booths, preparedness events and direct conversations helped make wildfire protection easier to understand. Activities included Wildfire Preparedness Day, the Clinton Parade, a drop-in event with BC Wildfire Service, a community sample prescription burn and a chipping event.

The Village also launched its FireSmart Rebate Program. Two residents received rebates for eligible work completed on their properties, helping turn recommendations into practical improvements without placing the entire cost on homeowners.

Planning advanced for larger vegetation-management projects. Fuel-treatment prescriptions were completed for Fuel Treatment Units 2 and 22. These prescriptions identify the work required to reduce hazardous vegetation; the treatments themselves remain a future stage of the project.

Local capacity also grew. The FireSmart Coordinator completed FireSmart BC training, earned Wildfire Mitigation Specialist certification and undertook further courses in emergency operations, wildfire risk reduction, landscaping, and farm and ranch assessments. A FireSmart Committee was established, the Plant Program launched at Home Hardware, and the Village updated its Build with FireSmart materials policy.

## Mile Markers

- 24 home and property assessments completed
- Two homeowner rebates issued
- Two fuel-treatment prescriptions completed
- FireSmart Committee established
- Plant Program launched with Home Hardware
- Wildfire Mitigation Specialist certification earned
- Community chipping and preparedness events delivered
- Program costs covered through Community Resiliency Investment funding

## What It Means for Clinton

Wildfire preparedness begins long before smoke appears on the horizon. Property assessments, vegetation planning and resident education help reduce the chance that embers will ignite homes and give firefighters better ground to work from during an emergency.

## The Road Ahead

The Village received Community Resiliency Investment funding for 2026 and 2027, with no direct municipal contribution required. The next stage will include additional property assessments, continued education and rebate support, vegetation-management work, and greater attention to green spaces and critical infrastructure.

The Village will also develop the Local FireSmart Collective Program and seek funding to complete fuel-mitigation treatments identified for Fuel Treatment Units 2 and 22.



## 2025 Strategic Plan

In 2025, Council stayed the course set by the big-picture strategic model adopted in 2024. Four priorities marked the route forward:

### 1. Diverse Economy | Broadening the Route to Opportunity

| Strategic Initiative                        | Status                                                                                                                                                                                                                              |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Official Community Plan Review              | The Village carried this foundational work through three rounds of public engagement in 2025. Draft bylaws received first readings, and a public hearing was held in November. Final adoption moved into early 2026.                |
| Destination Promotion                       | The Community Tourism Plan was finalized in January 2025 and presented to Council in February. It set a clearer route for visitor information, destination content, community events, and regional tourism partnerships.            |
| Business Community Engagement and Promotion | The 2025 Business Walk brought local experience directly into Village planning. Findings pointed to business marketing support, employment connections, tourism development, and continued improvements to signage and directories. |
| Economic Development Strategy               | Council adopted the 2025 Economic Development Strategy and Action Plan. The document set a practical 2025-2027 course to build capacity, improve Village assets, and encourage business investment.                                 |



## 2. Partnership/Collaboration | Moving Forward Together

| Strategic Initiative    | Status                                                                                                                                                                                                                                                           |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| First Nations Relations | Council and staff continued building respectful working relationships with High Bar First Nation and Whispering Pines/Clinton Indian Band through meetings and joint work on land use, emergency preparedness, economic development, and other shared interests. |
| Shared Services         | Shared bylaw enforcement, building inspection, transit, and regional geographic information system services continued in 2025. Administration also joined regional discussions aimed at practical, cost-efficient service delivery.                              |
| Community Engagement    | Residents helped mark the direction through Official Community Plan and Zoning Bylaw sessions, Accessibility Plan engagement, notices, mailouts, social media, the LED sign, Voyent Alert, and public meetings. What We Heard reports recorded the results.      |
| Community Partnerships  | Council updated the Spirit of Clinton Committee Terms of Reference, giving local organizations a stronger meeting point for event coordination, volunteerism, shared promotion, and collaboration.                                                               |



### 3. Community | Strengthening the Junction

| Strategic Initiative         | Status                                                                                                                                                                                                                                                                                          |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Civic Engagement             | The Village kept residents better informed through regular public notices, social media, mail drops, posters, website updates, Voyent Alert, and public information sessions.                                                                                                                   |
| Community Events             | A steady calendar kept Clinton gathering. The Village and Spirit of Clinton supported Canada Day, Halloween, Volunteer Appreciation, Shop Local, FireSmart activities, and community music events. The 2025 Old Road Music & Arts Festival drew 226 attendees                                   |
| Infrastructure/Amenities     | The Village maintained the roads, utilities, buildings, and public spaces that keep Clinton moving, guided by need, available funding, and the Asset Management Framework. Flood mitigation planning was completed, while facility, wayfinding, accessibility, and public-space work continued. |
| Accessibility and Resilience | The 2025 Accessibility Plan set a clearer route for removing barriers. FireSmart work also continued through public education, home assessments, training, and implementation of the Community Wildfire Resiliency Plan.                                                                        |





#### 4. Housing | Making Room to Grow

| Strategic Initiative | Status                                                                                                                                                                                                                                                          |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Housing Needs Report | The statutory Housing Needs Report was updated and published in 2025. It identified current and projected housing requirements, giving Council a firmer evidence base for the next stage of housing work.                                                       |
| Housing Strategy     | Housing actions were incorporated into the Economic Development Strategy, including support for senior housing, research into market and non-market rentals, and identification of suitable municipal or Crown land. A separate Housing Strategy remains ahead. |
| Vacant Property Tax  | Earlier research found that available vacant-property tax options were limited and unlikely to produce the desired result. The Village did not implement a separate tax.                                                                                        |
| Zoning Bylaw Update  | The draft Official Community Plan and Zoning Bylaw advanced through public engagement, first readings, and a public hearing in 2025. Proposed regulations opened the door to more housing choices, including secondary suites and accessory dwelling units.     |



## Outstanding Items from the 2024 Strategic Action Plan

### Diverse Economy | Work Carried Forward

| Project              | Status                                                                                                                                |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Fiber to the Home    | Completed. The project closed a long-standing infrastructure gap and strengthened Clinton's digital connections.                      |
| Tourism Development  | The Community Tourism Plan was completed in 2025. Implementation is underway.                                                         |
| Signage              | Wayfinding and directional-signage planning continued. Installation was carried forward to 2026.                                      |
| Promote Facility Use | A facility inventory and broader facility strategy remain outstanding. Event and facility promotion continued during 2025.            |
| Communication        | Ongoing. The Village expanded notices, website and social-media updates, Voyent Alert use, engagement sessions, and public reporting. |

### Partnership/Collaboration | Shared Groundwork

|                      |                                                                                                                   |
|----------------------|-------------------------------------------------------------------------------------------------------------------|
| Lot 9 Development    | Staff continued seeking funding and infrastructure opportunities that could open a route to development at Lot 9. |
| Water Meters         | Work continued on a targeted approach to water-meter implementation.                                              |
| Sidewalk Replacement | Completed in 2024                                                                                                 |



Diverse Economy | Work Carried Forward

| Project                | Status                                                                            |
|------------------------|-----------------------------------------------------------------------------------|
| Bell Street Extension  | In progress. The application remained with the Province.                          |
| Memorial Hall Upgrades | Partially complete. Staff continued seeking grant funding for the remaining work. |

Community | Practical Improvements

|                                         |                                                                                                          |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------|
| Reg Conn Splash Park                    | Staff continued seeking grant opportunities and planning for sustainable implementation.                 |
| Reg Conn Playground Equipment           | Completed in 2024.                                                                                       |
| Fitness Room Accessibility Improvements | Accessibility planning was completed in 2025. Staff continued seeking funding for physical improvements. |
| Reg Conn Pond Dredging                  | Staff continued seeking grant opportunities.                                                             |



#### Emergency Planning | Ready for the Road Ahead

|                                                           |                                                                                                                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Complete and Implement Community Wildfire Resiliency Plan | Implementation continued through FireSmart education, assessments, training, and mitigation planning, strengthening Clinton's readiness for the road ahead. |
| Flood Mitigation Planning                                 | The Flood Mitigation Plan and floodplain mapping were completed and adopted in February 2025.                                                               |

#### Housing and Planning Development | Preparing the Next Stage

|                                                   |                                                                                                                             |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Research Opportunities for Secondary Suites       | Secondary suites and accessory dwelling units were included in the draft Zoning Bylaw advanced to a public hearing in 2025. |
| Research Property Standards Bylaw and Vacancy Tax | Research was completed in 2024. The Village did not implement a separate vacant-property tax.                               |



## Financial Services

From the Office of the Chief Financial Officer

I am pleased to provide an overview of the Village's financial position and the important financial matters addressed in 2025.

Responsible financial management keeps Clinton's essential services running and prepares the community for the road ahead. The Village's goal is to use public funds wisely, report clearly on how money is spent and balance today's needs with the costs waiting beyond the next mile.

Throughout the year, the Village faced rising costs, changing service demands, infrastructure repairs and upgrades, and an uncertain economy. Despite these pressures, the Village kept a steady hand on the ledger while continuing to invest in services and projects that support residents and Clinton's future.

I would like to thank the finance team and all Village departments for their continued care and diligence in managing Clinton's public resources.

### Key Responsibilities:

- preparation and monitoring of the Five-Year Financial Plan and annual financial statements;
- operational and capital financial planning, including management of the investment portfolio; property tax and utility rate recommendations;
- processing and collection of property taxes, utility charges and other receivables;
- payroll and general accounting services;
- payment for goods and services;
- maintenance of property records;
- cash-flow management and banking services;
- debt management and financing of capital projects;
- grant administration and reporting;
- financial reporting and budget variance analysis;
- internal financial controls and risk management;
- reserve fund management and long-term financial sustainability planning;
- financial support and advice for Council and municipal departments.



## Financial Department Highlights

The Village is committed to operating within its approved annual budget, and staff work diligently each year to manage expenditures responsibly. All departments carefully monitor their budgets and consistently strive to remain within their approved spending limits.

The 2025 financial statements report an overall deficit of \$172,426. This result includes a \$290,363 loss from the Clinton Community Forest, which had a significant impact on the Village's year-end financial position. In accordance with Public Sector Accounting Standards, the financial position and operating results of the Clinton Community Forest are consolidated into the Village's financial statements. As a result, the Community Forest's accounts payable, accrued liabilities, deferred revenue, and annual operating results directly affect the Village's reported annual surplus or deficit.

It is important to note that the reported deficit does not, by itself, indicate that the Village is in a poor financial position. The Village continues to demonstrate sound financial management and remains fiscally stable. The reported deficit is primarily attributable to the Community Forest's financial results rather than the Village's core municipal operations. Excluding the Community Forest's operating loss, the Village's municipal operations would have reported a positive financial result, reflecting the continued commitment of staff and all departments to prudent budgeting and fiscal responsibility. The Community Forest's deficit is a result of deferred expenses from previous years and does not indicate a loss or poor financial position.

- Outstanding property taxes at the end of 2025:
  - 51 current accounts - \$48,012 14
  - accounts in arrears - \$19,545
- Outstanding utility accounts at the end of 2025:
  - 44 accounts - \$23,780
- Asset Management:
  - \$65,000 was allocated to the Asset Management Reserve.
  - \$26,400 was allocated to the Water Reserve.
  - \$13,832 was allocated to the Sewer Reserve.

|                                                              |
|--------------------------------------------------------------|
| Net Financial Assets: \$ 5,830,252<br>Increased by: \$ 3,062 |
|--------------------------------------------------------------|

|                |              |
|----------------|--------------|
| TOTAL REVENUE  | \$ 2,286,317 |
| TOTAL EXPENSES | \$ 2,458,743 |



## Grants Received In 2025

Community Works Fund \$92,826  
Small Community Grant \$ 382,000  
Federal Grants-in-Lieu \$52,741  
Canada Summer Jobs \$2,500  
Canada Day Grant \$2420  
Northern Development Initiative \$ \$33,520

UBCM Firesmart \$ 109,640  
UBCM Floodplain and Mitigation \$72,675  
Indigenous Engagement Requirements \$42,000  
Destination Development \$ 23,730  
Cariboo Chilcotin Coast Tourism \$3,000

The Village will continue keeping a careful watch over public funds. Work will focus on building reserve funds for unexpected costs, keeping property taxes as manageable as possible and pursuing grants that can help pay for projects, improve community facilities and strengthen Clinton for the miles ahead.

## 2025 Permissive Tax Exemptions:

A permissive tax exemption is one way Council supports organizations whose work improves Clinton's economic, social and cultural quality of life or provides community services economically.

These exemptions are available to qualifying Clinton-based registered non-profit organizations using property for municipal, recreational, religious, cultural or charitable purposes.

The following land and improvements received permissive tax exemptions from the Village of Clinton in 2025:

|                                 |            |
|---------------------------------|------------|
| Roman Catholic Church           | \$1,089.00 |
| Pentecostal Assemblies          | \$478.00   |
| Clinton Living Waters           | \$545.00   |
| Royal Canadian Legion           | \$874.00   |
| South Cariboo Historical Museum | \$2,827.00 |
| Society Clinton Curling Club    | \$6,255.00 |

## Statement of Disqualifications

No disqualifications of Council Members occurred in 2025



The Corporation of the Village of Clinton  
Financial Statements  
For the year ended December 31, 2025

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For the year ended December 31, 2025

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## Management's Responsibility for Financial Reporting

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The accompanying financial statements of the Corporation of the Village of Clinton are the responsibility of management and have been approved by the Mayor and Council of the Village.

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Corporation of the Village of Clinton maintains systems of internal accounting and administrative controls of sufficient quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Village's assets are appropriately accounted for and adequately safeguarded.

The Corporation of the Village of Clinton is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Mayor and Council review the Village's financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Mayor and Council takes this information into consideration when approving the financial statements for issuance to the ratepayers. The Mayor and Council also appoint the engagement of the external auditors.

The financial statements have been audited by BDO Canada LLP in accordance with Canadian public sector accounting standards on behalf of the ratepayers. BDO Canada LLP has full access to the Council and management.



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Mandy McKague, Chief Financial Officer



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## Independent Auditor's Report

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To the Members of Council of The Corporation of the Village of Clinton

### Opinion

We have audited the financial statements of The Corporation of the Village of Clinton (the "Village"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Matter

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of Schedule 3 and 4 on pages 30-31 of these financial statements.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.





#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

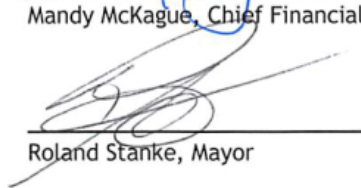
Kamloops, British Columbia  
April 9, 2026

The Corporation of the Village of Clinton  
Statement of Financial Position

| As at December 31                               | 2025                | 2024                 |
|-------------------------------------------------|---------------------|----------------------|
| <b>Financial assets</b>                         |                     |                      |
| Cash                                            | \$ 5,114,887        | \$ 5,134,141         |
| Portfolio investments (Note 2)                  | 1,788,096           | 1,471,907            |
| Taxes and utilities receivable                  | 69,289              | 99,509               |
| Accounts receivable                             | 21,703              | 41,901               |
| Deposit - Municipal Finance Authority           | 14,426              | -                    |
| Investment in Community Forest Company (Note 4) | 559,259             | 849,622              |
|                                                 | <u>7,567,660</u>    | <u>7,597,080</u>     |
| <b>Liabilities</b>                              |                     |                      |
| Accounts payable and accrued liabilities        | 238,298             | 172,491              |
| Deferred revenue (Note 14)                      | 163,786             | 221,061              |
| Long-term debt (Note 5)                         | 1,085,884           | 1,119,687            |
| Asset retirement obligation liability (Note 6)  | 187,510             | 178,632              |
| Silviculture liability                          | 61,930              | 78,019               |
|                                                 | <u>1,737,408</u>    | <u>1,769,890</u>     |
| <b>Net financial assets</b>                     | <u>5,830,252</u>    | <u>5,827,190</u>     |
| <b>Non-financial assets</b>                     |                     |                      |
| Tangible capital assets (Note 7)                | 9,869,320           | 10,046,343           |
| Prepaid expenses                                | 57,719              | 56,184               |
|                                                 | <u>9,927,039</u>    | <u>10,102,527</u>    |
| <b>Accumulated surplus (Note 8)</b>             | <u>\$15,757,291</u> | <u>\$ 15,929,717</u> |

Contingent liabilities (Note 11)

  
 Mandy McKague, Chief Financial Officer

  
 Roland Stanke, Mayor

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



The Corporation of the Village of Clinton  
Statement of Operations

| For the year ended December 31                          | Budget<br>2025      | 2025                | 2024                 |
|---------------------------------------------------------|---------------------|---------------------|----------------------|
|                                                         | (Note 13)           |                     |                      |
| Revenue (Schedule 1)                                    |                     |                     |                      |
| Municipal taxation and grants-in-lieu of taxes (Note 9) | \$ 956,678          | \$ 945,161          | \$ 919,215           |
| Sales of services                                       | 400,831             | 402,301             | 399,386              |
| Revenue from own sources                                | 218,992             | 364,427             | 351,316              |
| Transfers from other governments                        | 755,386             | 861,105             | 1,358,100            |
| Actuarial adjustment on debenture debt                  | -                   | 3,686               | 2,886                |
| Equity (loss) in Community Forest Company (Note 4)      | -                   | (290,363)           | (106,118)            |
|                                                         | <u>2,331,887</u>    | <u>2,286,317</u>    | <u>2,924,785</u>     |
| Expenses (Schedule 2)                                   |                     |                     |                      |
| General administration and legislative services         | 720,741             | 713,683             | 676,924              |
| Protective services                                     | 308,019             | 267,396             | 149,328              |
| Public Works                                            | 591,426             | 415,701             | 429,866              |
| Environmental and health services                       | 445,011             | 650,124             | 552,012              |
| Recreation and cultural services                        | 174,405             | 380,114             | 201,918              |
| Interest on long term debt                              | -                   | 31,725              | 30,429               |
|                                                         | <u>2,239,602</u>    | <u>2,458,743</u>    | <u>2,040,477</u>     |
| Annual surplus (deficit)                                | 92,285              | (172,426)           | 884,308              |
| Accumulated surplus, beginning of year                  | <u>15,929,717</u>   | <u>15,929,717</u>   | <u>15,045,409</u>    |
| Accumulated surplus, end of year                        | <u>\$16,022,002</u> | <u>\$15,757,291</u> | <u>\$ 15,929,717</u> |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Village of Clinton  
Statement of Change in Net Financial Assets

| For the year ended December 31                   | Budget<br>2025 | 2025         | 2024         |
|--------------------------------------------------|----------------|--------------|--------------|
|                                                  | (Note 13)      |              |              |
| Annual surplus (deficit)                         | \$ 92,285      | \$ (172,426) | \$ 884,308   |
| Acquisition of tangible capital assets (Note 7)  | (240,225)      | (313,972)    | (564,454)    |
| Amortization of tangible capital assets (Note 7) | 282,994        | 490,995      | 462,979      |
|                                                  | 135,054        | 4,597        | 782,833      |
| Change in prepaid expenses                       | -              | (1,535)      | (3,303)      |
| Increase in net financial assets                 | 135,054        | 3,062        | 779,530      |
| Net financial assets, beginning of year          | 5,827,190      | 5,827,190    | 5,047,660    |
| Net financial assets, end of year                | \$ 5,962,244   | \$ 5,830,252 | \$ 5,827,190 |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



The Corporation of the Village of Clinton  
Statement of Cash Flows

| For the year ended December 31                   | 2025                | 2024                |
|--------------------------------------------------|---------------------|---------------------|
| Operating transactions                           |                     |                     |
| Annual surplus (deficit)                         | \$ (172,426)        | \$ 884,308          |
| Items not involving cash                         |                     |                     |
| Accretion                                        | 8,878               | 8,459               |
| Amortization                                     | 490,995             | 462,979             |
| Actuarial adjustment on long-term debt           | (3,686)             | (2,886)             |
| Changes in non-cash operating balances           |                     |                     |
| Taxes and utilities receivable                   | 30,220              | 20,537              |
| Accounts receivable                              | 20,198              | (1,546)             |
|                                                  | (14,426)            | -                   |
| Prepaid expenses                                 | (1,535)             | (3,303)             |
| Accounts payable and accrued liabilities         | 65,807              | 96,455              |
| Deferred revenue                                 | (57,275)            | (139,941)           |
| Equity change in Community Forest                | 290,363             | 106,118             |
| Solid waste closure and post closure liabilities | (16,089)            | (11,430)            |
|                                                  | <u>641,024</u>      | <u>1,419,750</u>    |
| Capital transactions                             |                     |                     |
| Acquisition of tangible capital assets           | <u>(313,972)</u>    | <u>(564,454)</u>    |
| Investing transaction                            |                     |                     |
| Acquisition of portfolio investments             | <u>(316,189)</u>    | <u>(638,600)</u>    |
| Financing transactions                           |                     |                     |
| Repayment of long-term debt                      | <u>(30,117)</u>     | <u>(30,119)</u>     |
| Net change in cash                               | (19,254)            | 186,577             |
| Cash, beginning of year                          | <u>5,134,141</u>    | <u>4,947,564</u>    |
| Cash, end of year                                | <u>\$ 5,114,887</u> | <u>\$ 5,134,141</u> |
| Supplementary cash flow information              |                     |                     |
| Interest paid                                    | <u>\$ 31,725</u>    | <u>\$ 30,429</u>    |

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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1. Significant accounting policies

Basis of  
Presentation

The financial statements of the Corporation of the Village of Clinton (the "Village") are the responsibility of management. They have been prepared in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Nature of  
Operations

The Village was incorporated on July 16, 1963 under the Municipal Act, a former statute of the Province of British Columbia. Its principal activities include the provision of local government services to the residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sewer, and fiscal services.

Cash and Cash  
Equivalents

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Portfolio Investments

Marketable investments including Mutual Funds are recorded at fair market value.

Investment  
in Government  
Business Enterprises

The Village accounts for its 100% interest in the Clinton and District Community Forest of BC Limited (the "Company") using the modified equity method as the Company is a self-sustaining subsidiary of the Village. Under the modified equity method, the cost of the investment is adjusted by the earnings or losses of the Company.

Tangible Capital  
Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

|                            |                |
|----------------------------|----------------|
| Engineering Structures     | 10 to 70 years |
| Buildings                  | 10 to 80 years |
| Furniture and equipment    | 5 to 10 years  |
| Sewer system and equipment | 25 to 80 years |
| Water system and equipment | 25 to 80 years |



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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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1. Significant accounting policies (continued)

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Leased Assets                                               | Leases entered into that transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the Village, and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.                                                                                                                                                                               |
| Collection of Taxes on Behalf of Other Taxation Authorities | The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of entities are not reflected in these financial statements.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Reserve Funds                                               | Reserves represent amounts set aside for specific or future expenditures. Statutory reserves require the passing of a by-law before funds can be expended. Reserve accounts require an approved council budget and resolution.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Trust Funds                                                 | Trust funds held in trust by the Village, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Retirement Benefits and Other Employee Benefit Plans        | The Village's contributions due during the period to its multi-employer defined benefit plan are expensed as incurred. The costs of other pensions and other retirement benefits that accumulate over the period of service provided by employees are actuarially determined using the projected benefit method prorated on services based on management's best estimate of retirement ages, inflation rates, investment returns, wage and salary escalation, insurance and health care costs trends, employee turnover and discount rates. Actuarial gains and losses are amortized on a straight-line basis over the expected average remaining service life of the employee group. |

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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1. Significant accounting policies (continued)

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|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Deferred Revenue     | Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Government Transfers | Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Revenue Recognition  | <p>Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.</p> <p>Revenues from transactions with performance obligations are recognized when (at a point in time) or as (over a period of time) the Village satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor.</p> <p>The Village recognizes revenue from users of the water, sewer, solid waste disposal, and rentals of Village property services on a straight-line basis over the period of time that the relevant performance obligations are satisfied by the Village.</p> <p>The Village recognizes revenue from administrative services, building permits, development permits, sales of goods and other licenses and permits at the point in time that the Village has performed the related performance obligations and control of the related benefits has passed to the payors.</p> <p>Revenue from transactions without performance obligation is recognized at realizable value when the Village has the authority to claim or retain an inflow of economic resources received or receivable and there is a past transaction or event that gives rise to the economic resources.</p> <p>The Village recognizes revenue from tax penalties and interest, parking ticket fines, and other revenue without associated performance obligations at the realizable value at the point in time when the Village is authorized to collect these revenues.</p> <p>Conditional non-government grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional non-government grant revenue is recognized when monies are receivable.</p> |



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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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1. Significant accounting policies (continued)

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

Asset Retirement  
Obligation

A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate. Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.

Financial Instruments

Cash and equity instruments quoted in an active market are measured at fair value. Accounts receivable, accounts payable, and long-term debt are measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

When investment income and realized and unrealized gains and losses from changes in the fair value of financial instruments are externally restricted, the investment income and fair value changes are recognized as revenue in the period in which the resources are used for the purpose specified.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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1. Significant accounting policies (continued)

**Use of Estimates**            The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

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2. Portfolio Investments

|                                                 | 2025                | 2024                |
|-------------------------------------------------|---------------------|---------------------|
| MFA Bond Fund                                   | \$ 81,991           | \$ 78,944           |
| Money market investments                        | 879,397             | 791,788             |
| Mutual Funds investments - Guaranteed Principle | 826,708             | 601,175             |
|                                                 | <u>\$ 1,788,096</u> | <u>\$ 1,471,907</u> |

The income from portfolio investments for the year was \$81,230 (2024 - \$42,181). The market value of the Village's marketable securities was \$1,788,096 (2024 - \$1,471,907) and the carrying value was \$1,788,096 (2024 - \$1,471,907).

The Mutual Fund Investment has been set aside for the Growing Community Fund Reserve.

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3. Employee Future Benefits

Municipal Employees Retirement System

The Village and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2025, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis. The Village paid \$52,405 (2024 - \$45,607) for employer contributions to the plan in fiscal 2025.



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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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3. Employee Future Benefits (continued)

The next valuation will be as at December 31, 2027.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

4. Investment in Community Forest

|                                                              | <u>2025</u> | <u>2024</u> |
|--------------------------------------------------------------|-------------|-------------|
| Investment in Clinton & District Community Forest of BC Ltd. | \$ 559,259  | \$ 849,622  |

Summary of the audited financial statements of the Clinton & District Community Forest of BC Ltd. for the year ended December 31, 2025 are as follows:

Statement of Financial Position

|                                          | <u>2025</u>         | <u>2024</u>         |
|------------------------------------------|---------------------|---------------------|
| Cash                                     | \$ 320,568          | \$ 476,215          |
| Term deposit                             | 707,108             | 888,841             |
| Accounts receivable                      | 14,686              | 17,562              |
| Property, plant and equipment            | 161,643             | 146,246             |
|                                          | <u>1,204,005</u>    | <u>1,528,864</u>    |
| Deferred Revenue                         | 35,401              | -                   |
| Accounts payable and accrued liabilities | 132,895             | 46,230              |
| Silviculture liability                   | 476,449             | 633,011             |
| Share capital                            | 1                   | 1                   |
| Shareholder's equity                     | <u>559,259</u>      | <u>849,622</u>      |
|                                          | <u>\$ 1,204,005</u> | <u>\$ 1,528,864</u> |

Statement of Operations

|                                          |                    |                    |
|------------------------------------------|--------------------|--------------------|
| Revenue                                  | \$ 1,638,020       | \$ 1,780,182       |
| Expenses                                 | <u>(1,746,453)</u> | <u>(1,684,226)</u> |
| Income from operations                   | (108,433)          | 95,956             |
| Donations to the Community               |                    |                    |
| Donations to the Community at large      | (84,226)           | (78,550)           |
| Economic development contribution        | (97,704)           | (119,524)          |
| Scholarships                             | <u>-</u>           | <u>(4,000)</u>     |
| Net (loss) income for the year           | (290,363)          | (106,118)          |
| Retained earnings, beginning of the year | <u>849,622</u>     | <u>955,740</u>     |
| Retained earnings, end of the year       | <u>\$ 559,259</u>  | <u>\$ 849,622</u>  |



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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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4. Investment in Community Forest (continued)

Related Party transactions during the year:

During the year, the Village purchased materials to be used in the reforestation of the woodlot of \$49,310 (2024 - \$nil) through the Clinton & District Community Forest of BC Ltd., a wholly owned government business enterprise, for forestry-related services, including woodlot management and spring planting activities.

These transactions occurred in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties. As at December 31, 2025, there was no outstanding balance payable to the Clinton & District Community Forest of BC Ltd. (2024 - \$nil)

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5. Long-term Debt

Long-term debt reported on the statement of financial position is comprised of the following:

|                                                                                                                                                     | 2025                | 2024                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| Water, Municipal Finance Authority, Bylaw 395, interest at 4.4%, annual principle payments of \$1,679, due 2027                                     | 3,538               | 6,939               |
| Municipal Finance Authority, Public Works Building, interest at 1.39%, with semi-annual payments of \$28,439 plus interest, maturing September 2051 | 1,082,346           | 1,112,748           |
|                                                                                                                                                     | <u>\$ 1,085,884</u> | <u>\$ 1,119,687</u> |

Principal repayments and sinking fund contributions relating to long-term debt of \$1,085,884 outstanding are due as follows:

|            |                     |
|------------|---------------------|
| 2026       | \$ 31,977           |
| 2027       | 28,439              |
| 2028       | 28,439              |
| 2029       | 28,439              |
| 2030       | 28,439              |
| Thereafter | <u>940,151</u>      |
|            | <u>\$ 1,085,884</u> |

Included in long-term debt are outstanding debentures of \$19,144 (2024 - \$19,144) secured by sinking fund assets with a carrying value of \$14,426 (market value - \$14,426) (2024 - \$14,007 (market value - \$14,007)).

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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6. Asset Retirement Obligation

The Village's asset retirement obligation consists of the following obligations:

a) The Village owns and operates several buildings that are known to contain asbestos, which represents a health hazard and which various regulations require specific considerations upon asset retirement. The buildings all have an estimated useful life of 60-70 years from the date of completion of construction, of which various numbers of years remain. The related asset retirement costs are being amortized on a straight-line basis. The estimated total undiscounted future expenditures are \$200,068 (2024 - \$200,068), which are to be incurred at the end of the individual asset's useful life.

b) The Village has two wells requiring decommissioning at the end of the wells' useful lives. The wells have an estimated useful life of 70 years. The related asset retirement costs are being amortized on a straight-line basis. The estimated total undiscounted future expenditures are \$10,000 (2024 - \$10,000), which are to be incurred at the end of the assets' useful lives.

c) The Village is responsible for a septic system at the Municipal Works Yard and a freon compressor at the curling rink and arena. The septic system has an useful life of 60 years and the freon compressor has an useful life of 50 years. The estimated total undiscounted future expenditures are \$10,000 (2024 - \$10,000), which are to be incurred at the end of the assets' useful lives.



The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

6. Asset Retirement Obligation (continued)

The related asset retirement costs are being amortized on a straight-line basis over the remaining useful lives of the assets. The related asset retirement costs for the above assets are being amortized on a straight-line basis. The liabilities have been estimated using a net present value technique with a discount rate of 4.72%. (2024 - 4.51%)

Changes in the asset retirement obligation in the year are as follows:

| Asset Retirement<br>Obligation | Asbestos<br>remediation | Well<br>decommissioning | Other AROs | 2025       |
|--------------------------------|-------------------------|-------------------------|------------|------------|
| Opening balance                | \$ 166,111              | \$ 7,045                | \$ 5,476   | \$ 178,632 |
| Accretion expense              | 8,256                   | 350                     | 272        | 8,878      |
| Closing balance                | \$ 174,367              | \$ 7,395                | \$ 5,748   | \$ 187,510 |

| Asset Retirement<br>Obligation | Asbestos<br>remediation | Well<br>decommissioning | Other AROs | 2024       |
|--------------------------------|-------------------------|-------------------------|------------|------------|
| Opening balance                | \$ 158,245              | \$ 6,711                | \$ 5,217   | \$ 170,173 |
| Accretion expense              | 7,866                   | 334                     | 259        | 8,459      |
| Closing balance                | \$ 166,111              | \$ 7,045                | \$ 5,476   | \$ 178,632 |

The asset retirement liability has been estimated using a net present value technique using the assumptions as described above. The related asset retirement costs are being amortized on a straight-line basis over the remaining useful lives of the assets.

Significant estimates and assumptions are made in determining the asset retirement costs as there are numerous factors that will affect the amount ultimately payable. Those uncertainties may result in future actual expenditures that are different than the amounts currently recorded. At each reporting date, as more information and experience is obtained as it relates to these asset retirement obligations, the estimates of the timing, the undiscounted cash flows and the discount rates may change. Adjustments to these factors are accounted for as an adjustment to the asset retirement obligation and the related tangible capital asset in the current period on a prospective basis.

The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

7. Tangible Capital Assets

|                                             | 2025       |              |                        |                         |               |               |               |
|---------------------------------------------|------------|--------------|------------------------|-------------------------|---------------|---------------|---------------|
|                                             | Land       | Buildings    | Engineering structures | Furniture and equipment | Sewer systems | Water systems | Total         |
| Cost, beginning of year                     | \$ 729,595 | \$ 4,152,457 | \$ 5,120,112           | \$ 2,042,286            | \$ 889,329    | \$ 5,356,389  | \$ 18,290,168 |
| Additions                                   | -          | 108,950      | 135,320                | 66,391                  | -             | 3,311         | 313,972       |
| Cost, end of year                           | \$ 729,595 | \$ 4,261,407 | \$ 5,255,432           | \$ 2,108,677            | \$ 889,329    | \$ 5,359,700  | \$ 18,604,140 |
| Accumulated amortization, beginning of year | \$ -       | \$ 2,484,348 | \$ 2,335,516           | \$ 1,159,231            | \$ 426,617    | \$ 1,838,113  | \$ 8,243,825  |
| Amortization                                | -          | 361,472      | -                      | -                       | 13,832        | 115,691       | 490,995       |
| Accumulated amortization, end of year       | \$ -       | \$ 2,845,820 | \$ 2,335,516           | \$ 1,159,231            | \$ 440,449    | \$ 1,953,804  | \$ 8,734,820  |
| Net carrying amount, end of year            | \$ 729,595 | \$ 1,415,587 | \$ 2,919,916           | \$ 949,446              | \$ 448,880    | \$ 3,405,896  | \$ 9,869,320  |

The Village holds various works of art and historical treasures. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made



The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

7. Tangible Capital Assets (continued)

|                                                |            |              |                           |                               |                  |                  | 2024          |
|------------------------------------------------|------------|--------------|---------------------------|-------------------------------|------------------|------------------|---------------|
|                                                | Land       | Buildings    | Engineering<br>structures | Furniture<br>and<br>equipment | Sewer<br>systems | Water<br>systems | Total         |
| Cost, beginning of year                        | \$ 729,595 | \$ 4,107,058 | \$ 4,686,792              | \$ 1,956,551                  | \$ 889,329       | \$ 5,356,389     | \$ 17,725,714 |
| Additions                                      | -          | 45,399       | 433,320                   | 85,735                        | -                | -                | 564,454       |
| Cost, end of year                              | \$ 729,595 | \$ 4,152,457 | \$ 5,120,112              | \$ 2,042,286                  | \$ 889,329       | \$ 5,356,389     | \$ 18,290,168 |
| Accumulated amortization,<br>beginning of year | \$ -       | \$ 2,151,102 | \$ 2,335,516              | \$ 1,159,231                  | \$ 412,785       | \$ 1,722,212     | \$ 7,780,846  |
| Amortization                                   | -          | 333,246      | -                         | -                             | 13,832           | 115,901          | 462,979       |
| Accumulated amortization,<br>end of year       | \$ -       | \$ 2,484,348 | \$ 2,335,516              | \$ 1,159,231                  | \$ 426,617       | \$ 1,838,113     | \$ 8,243,825  |
| Net carrying amount, end of<br>year            | \$ 729,595 | \$ 1,668,109 | \$ 2,784,596              | \$ 883,055                    | \$ 462,712       | \$ 3,518,276     | \$ 10,046,343 |

The Village holds various works of art and historical treasures. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

8. Accumulated Surplus

The Village segregates its accumulated surplus in the following categories:

|                                       | 2025                | 2024                 |
|---------------------------------------|---------------------|----------------------|
| Investment in tangible capital assets | \$ 8,610,316        | \$ 8,752,648         |
| General Fund                          | 2,407,639           | 2,657,323            |
| Sewer Fund                            | 588,021             | 497,378              |
| Water Fund                            | 572,857             | 518,151              |
| Equity in Community Forest Company    | 559,262             | 849,625              |
|                                       | <u>12,738,095</u>   | <u>13,275,125</u>    |
| Reserve Funds                         |                     |                      |
| Community support grant reserve       | \$ 74,437           | \$ 74,437            |
| Covid-19 Safe Restart Reserve         | -                   | 1,961                |
| Community Works Fund reserve          | 547,660             | 453,533              |
| Community Forest reserve              | 377,080             | 312,668              |
| Fire department statutory reserve     | 79,972              | 49,972               |
| General asset management reserve      | 335,869             | 270,869              |
| General capital reserve               | 155,388             | 224,483              |
| General sewer reserve                 | 170,934             | 127,102              |
| Land replacement                      | 55,000              | 55,000               |
| Paving reserve                        | 64,729              | 34,729               |
| Recreation                            | 3,185               | 3,185                |
| Growing communities fund reserve      | 733,542             | 718,000              |
| Sidewalk reserve                      | 4,500               | 4,500                |
| Small community grants reserve        | 75,277              | 75,277               |
| Spirit of Clinton reserve             | 1,425               | 1,768                |
| Transit reserve                       | 21,846              | 21,846               |
| Water asset management reserve        | 154,622             | 128,222              |
| Woodlot general reserve               | 92,090              | 97,040               |
| Woodlot silviculture reserve          | 21,273              | -                    |
| Special Initiatives Capacity reserve  | 50,367              | -                    |
|                                       | <u>3,019,196</u>    | <u>2,654,592</u>     |
|                                       | <u>\$15,757,291</u> | <u>\$ 15,929,717</u> |

The investment in tangible capital assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserve funds represent funds set aside by by-law or council resolution for specific purposes.



The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

9. Taxation - Net

|                                           | Budget<br>2025<br>(Note 13) | 2025              | 2024              |
|-------------------------------------------|-----------------------------|-------------------|-------------------|
| Property taxes and payments-in-lieu       | \$ 956,678                  | \$ 957,738        | \$ 919,326        |
| Collections for other governments         |                             |                   |                   |
| Province of British Columbia - school tax | 255,941                     | 255,941           | 240,921           |
| Regional Hospital District                | 38,787                      | 38,785            | 37,206            |
| Thompson Nicola Regional District         | 88,627                      | 88,630            | 83,815            |
| Municipal Finance Authority               | 26                          | 26                | 24                |
| British Columbia Assessment Authority     | 5,073                       | 5,073             | 4,746             |
| Police Tax                                | 37,799                      | 37,799            | 36,106            |
|                                           | <u>1,382,931</u>            | <u>1,383,992</u>  | <u>1,322,144</u>  |
| Transfers                                 |                             |                   |                   |
| Province of British Columbia - school tax | (255,941)                   | (268,377)         | (240,883)         |
| Regional Hospital District                | (38,787)                    | (38,787)          | (37,208)          |
| Thompson Nicola Regional District         | (88,627)                    | (88,627)          | (83,826)          |
| Municipal Finance Authority               | (26)                        | (26)              | (25)              |
| British Columbia Assessment Authority     | (5,073)                     | (5,215)           | (4,878)           |
| Police Tax                                | (37,799)                    | (37,799)          | (36,109)          |
|                                           | <u>(426,253)</u>            | <u>(438,831)</u>  | <u>(402,929)</u>  |
| Available for general municipal purposes  | <u>\$ 956,678</u>           | <u>\$ 945,161</u> | <u>\$ 919,215</u> |

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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10. Expenses by Object

|                                      | Budget<br>2025<br>(Note 13) | 2025                | 2024                |
|--------------------------------------|-----------------------------|---------------------|---------------------|
| Amortization                         | \$ 282,994                  | \$ 490,995          | \$ 467,707          |
| Insurance                            | 79,923                      | 79,750              | 74,877              |
| Interest on long-term debt           | -                           | 31,725              | 30,429              |
| Office and administration            | 566,398                     | 802,258             | 504,652             |
| Repairs and maintenance and supplies | 437,594                     | 335,952             | 279,378             |
| Salaries and benefits                | 872,693                     | 718,064             | 683,434             |
|                                      | <u>\$ 2,239,602</u>         | <u>\$ 2,458,744</u> | <u>\$ 2,040,477</u> |

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11. Contingent Liabilities

- (a) Debts of the Thompson-Nicola Regional District (TNRD) are, under the provisions of the British Columbia Community Charter, a direct, joint and several liability of the TNRD and each member municipality within the TNRD, including the Corporation of the Village of Clinton.
- (b) The Village is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the Village, along with other participants, would be required to contribute towards the deficit.
- (c) From time to time the Village is brought forth as a defendant in various lawsuits. The Village reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against the Village would materially affect the financial statements of the Village. The Village reserves a portion of its operating surplus for future payment of insurance deductibles and payment of claims for which it would not be covered by insurance. The Village is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the Village.

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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12. Funds Held in Trust

The Village operates a cemetery in accordance with the Cremation, Interment and Funeral Services Act. These funds are not included in these financial statements. The Village holds the assets for the benefit of and stand in fiduciary relationship to the beneficiaries.

|                            | 2025        | 2024        |
|----------------------------|-------------|-------------|
|                            | <u>2025</u> | <u>2024</u> |
| Balance, beginning of year | \$ 13,506   | \$ 13,506   |

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13. Budget

The Financial Plan (Budget) By-Law adopted by Council on May 8, 2025 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$nil. As a result, the budget figures presented in the statements of financial activities and change in net financial assets represent the Financial Plan adopted by Council on August 13, 2025 with adjustments as follows:

|                                                     | 2025             |
|-----------------------------------------------------|------------------|
|                                                     | <u>2025</u>      |
| Financial Plan (Budget) By-Law surplus for the year | \$ -             |
| Add:                                                |                  |
| Capital expenditures                                | 240,225          |
| Transfers to reserve                                | 375,279          |
| Less:                                               |                  |
| Amortization                                        | (282,994)        |
| Transfers from capital reserve                      | <u>(240,225)</u> |
| Budget surplus per statement of operations          | <u>\$ 92,285</u> |

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

14. Deferred Revenue

Deferred revenue consists of project liabilities pertaining to grants with external restrictions placed in use for which the related restrictions have not yet been met. These items are summarized as follows:

|                                                | 2024       | Recognized<br>Revenue | Funding<br>Received | 2025       |
|------------------------------------------------|------------|-----------------------|---------------------|------------|
| Province of BC Destination<br>Development Fund | 72,899     | (72,899)              | -                   | -          |
| Provincial Grant - UBCM Next<br>Gen 911        | 22,500     | -                     | -                   | 22,500     |
| Provincial Grant - IER                         | 40,000     | (34,748)              | 42,000              | 47,252     |
| UBCM - Floodplain Mapping &<br>Mitigation      | 15,121     | (35,332)              | 72,675              | 52,464     |
| UBCM - Firesmart Program                       | 36,761     | (36,761)              | -                   | -          |
| Others                                         | 33,780     | (33,780)              | 41,570              | 41,570     |
|                                                | \$ 221,061 | \$ (213,520)          | \$ 156,245          | \$ 163,786 |

15. Financial instruments

The Village is potentially exposed to credit risk, liquidity risk, and interest rate risk from its financial instruments. This note describes the Village's objectives, policies, and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

There have not been any changes from the prior year in the Village's exposure to above risks or the policies, procedures and methods it uses to manage and measure the risk

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Village is exposed to credit risk through its cash and accounts receivable.

The maximum exposure to credit risk at the financial statement date is the carrying value of its cash and accounts receivable as outlined on the statement of financial position. Accounts receivable arise primarily as a result of GST receivable. Based on this knowledge, credit risk of cash and accounts receivable are assessed as low.

The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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15. Financial instruments (continued)

Liquidity risk

Liquidity risk is the risk that the Village will encounter difficulty in meeting obligations associated with financial liabilities. The Village is exposed to liquidity risk through its accounts payable, long-term debt, and investments.

The Village manages liquidity risk around investments by maintaining a balance of short-term or highly liquid investments, and by maintaining investments that may be converted to cash in the near-term if needed. The Village manages liquidity risk around accounts payable and long-term debt as they have the ability to raise property taxes and revenues if needed, and ensuring that expenditures around capital projects are within budget. Also to help manage and measure the risk, the Village has in place a planning, budgeting and forecasting process to help determine the funds required to support the normal operating requirements. The Village's five-year financial plan is approved by the Mayor and Council, which includes operational activities and capital investments.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Village is exposed to interest rate risk through its long-term debt.

The Village manages interest rate risk on its long-term debt by holding all debt through MFA at a fixed rate, with refinancing typically being completed at the ten or fifteen year mark. Therefore, fluctuations in market interest rates would not impact future cash flows and operations relating to long-term debt. See Note 5 for interest rates and maturity dates for long term debt.

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16. Comparative Figures

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

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The Corporation of the Village of Clinton  
Notes to Financial Statements

December 31, 2025

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17. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Administrative and Legislative Services

This item relates to the revenues and expenses that relate to the operations of the Village itself and cannot be directly attributed to a specific segment.

Protective Services

Protective services is comprised of police services and fire protection. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Transportation Services

Transportation is responsible for providing the Village's transit services.

Environmental and Public Health

Environmental and public health services are comprised of water, sewer, waste removal, and health services. Water provides the Village's drinking water. The Village processes and cleans sewage and ensures the water system meets all Provincial standards. Waste removal services consists of providing waste disposal to citizens. Health services are comprised of public health services which works to improve the overall health of the population and overcome health inequalities by providing services to individuals and communities.

Recreation and Cultural Services

This service area provides services meant to improve the health and development of the Village's citizens. The Village has two recreational facilities; a skating arena and a curling rink. There are also two recreational parks that host a variety of playground equipment and allow for sports activities. The Village maintains the parks and facilities in order to create opportunities for non-profit organizations to facilitate events for minor sports, markets, senior activities, etc.



The Corporation of the Village of Clinton  
Schedule 1: Fund Revenue

December 31, 2025

|                                           | General<br>Operating | Sewer      | Water      | 2025<br>Total | 2024<br>Total |
|-------------------------------------------|----------------------|------------|------------|---------------|---------------|
| Tax levies                                |                      |            |            |               |               |
| Real property taxes                       | \$ 891,363           | \$ -       | \$ -       | \$ 891,363    | \$ 866,052    |
| Grants in lieu of taxes                   | 53,798               | -          | -          | 53,798        | 53,163        |
|                                           | 945,161              | -          | -          | 945,161       | 919,215       |
| Sale of services                          |                      |            |            |               |               |
| Cemetery care                             | 1,800                | -          | -          | 1,800         | 3,005         |
| User fees                                 | -                    | 135,307    | 265,194    | 400,501       | 396,381       |
|                                           | 1,800                | 135,307    | 265,194    | 402,301       | 399,386       |
| Revenues from own sources                 |                      |            |            |               |               |
| Licences and permits                      | 7,950                | -          | -          | 7,950         | 9,915         |
| Leases, contracts and other rentals       | 63,533               | -          | -          | 63,533        | 61,086        |
| Community Forest revenue                  | 97,704               | -          | -          | 97,704        | 119,524       |
| Investment income                         | 132,951              | -          | -          | 132,951       | 110,181       |
| Penalties and interest on taxes           | 26,426               | -          | -          | 26,426        | 33,833        |
| Fees, donations and other                 | 35,863               | -          | -          | 35,863        | 16,777        |
|                                           | 364,427              | -          | -          | 364,427       | 351,316       |
| Transfers from other governments          |                      |            |            |               |               |
| Provincial                                | 816,685              | -          | -          | 816,685       | 1,313,245     |
| Federal                                   | 2,420                | -          | -          | 2,420         | 4,355         |
| Thompson-Nicola Regional District         | 42,000               | -          | -          | 42,000        | 40,500        |
|                                           | 861,105              | -          | -          | 861,105       | 1,358,100     |
| Equity (loss) in Community Forest Company | (290,363)            | -          | -          | (290,363)     | (106,118)     |
| Actuarial adjustment on debenture debt    | -                    | -          | 3,686      | 3,686         | 2,886         |
| Total revenue                             | \$ 1,882,130         | \$ 135,307 | \$ 268,880 | \$ 2,286,317  | \$ 2,924,785  |

**The Corporation of the Village of Clinton**  
**Schedule 2: Fund Expenses**

**December 31, 2025**

|                                                        | General<br>Operating | Sewer            | Water             | 2025<br>Total       | 2024<br>Total       |
|--------------------------------------------------------|----------------------|------------------|-------------------|---------------------|---------------------|
| <b>General administrative and legislative services</b> |                      |                  |                   |                     |                     |
| Administration, building operations and maintenance    | \$ 48,889            | \$ -             | \$ -              | \$ 48,889           | \$ 53,297           |
| Amortization                                           | 8,766                | -                | -                 | 8,766               | 11,342              |
| Insurance                                              | 64,851               | -                | -                 | 64,851              | 60,801              |
| Legislative                                            | 60,285               | -                | -                 | 60,285              | 65,138              |
| Office                                                 | 68,285               | -                | -                 | 68,285              | 89,177              |
| Woodlot silviculture expense/(recovery)                | 38,171               | -                | -                 | 38,171              | (11,430)            |
| Professional fees                                      | 29,317               | -                | -                 | 29,317              | 43,878              |
| Salaries and employee benefits                         | 369,062              | -                | -                 | 369,062             | 332,991             |
| Contracted services                                    | 26,057               | -                | -                 | 26,057              | 31,730              |
|                                                        | <b>713,683</b>       | <b>-</b>         | <b>-</b>          | <b>713,683</b>      | <b>676,924</b>      |
| <b>Protective services</b>                             |                      |                  |                   |                     |                     |
| Administration                                         | -                    | -                | -                 | -                   | 31,159              |
| Amortization                                           | 19,246               | -                | -                 | 19,246              | 24,903              |
| Bylaw and Animal Control                               | 29,120               | -                | -                 | 29,120              | 26,797              |
| Building operations and maintenance                    | 14,745               | -                | -                 | 14,745              | 10,207              |
| Firesmart                                              | 119,831              | -                | -                 | 119,831             | -                   |
| Equipment                                              | 68,599               | -                | -                 | 68,599              | 40,638              |
| Insurance                                              | 10,355               | -                | -                 | 10,355              | 10,124              |
| Salaries and employee benefits                         | 5,500                | -                | -                 | 5,500               | 5,500               |
|                                                        | <b>267,396</b>       | <b>-</b>         | <b>-</b>          | <b>267,396</b>      | <b>149,328</b>      |
| <b>Public Works</b>                                    |                      |                  |                   |                     |                     |
| Amortization                                           | 40,805               | -                | -                 | 40,805              | 52,797              |
| Building operations and maintenance                    | 14,100               | -                | -                 | 14,100              | 14,064              |
| Equipment operations and maintenance                   | 55,248               | -                | -                 | 55,248              | 29,481              |
| Road and street maintenance                            | 43,916               | -                | -                 | 43,916              | 62,484              |
| Para transit services                                  | 18,888               | -                | -                 | 18,888              | 24,089              |
| Salaries and employee benefits                         | 242,744              | -                | -                 | 242,744             | 246,951             |
|                                                        | <b>415,701</b>       | <b>-</b>         | <b>-</b>          | <b>415,701</b>      | <b>429,866</b>      |
| <b>Environmental and public health</b>                 |                      |                  |                   |                     |                     |
| Administration                                         | -                    | 22,197           | 156,630           | 178,827             | 142,112             |
| Amortization                                           | 262,529              | 13,832           | 115,692           | 392,053             | 339,686             |
| Insurance                                              | -                    | 648              | 3,896             | 4,544               | 3,952               |
| Salaries and employee benefits                         | -                    | 21,818           | 52,882            | 74,700              | 66,262              |
|                                                        | <b>262,529</b>       | <b>58,495</b>    | <b>329,100</b>    | <b>650,124</b>      | <b>552,012</b>      |
| <b>Recreation and cultural services</b>                |                      |                  |                   |                     |                     |
| Amortization                                           | 30,126               | -                | -                 | 30,126              | 38,980              |
| Committees of council                                  | 1,183                | -                | -                 | 1,183               | 4,875               |
| Community development                                  | 242,285              | -                | -                 | 242,285             | 71,470              |
| Memorial hall                                          | 23,001               | -                | -                 | 23,001              | 14,474              |
| Recreation centre                                      | 75,423               | -                | -                 | 75,423              | 64,601              |
| Parks and playground                                   | 5,828                | -                | -                 | 5,828               | 5,388               |
| Museum                                                 | 1,896                | -                | -                 | 1,896               | 2,130               |
| Woodlot silviculture expense                           | 372                  | -                | -                 | 372                 | -                   |
|                                                        | <b>380,114</b>       | <b>-</b>         | <b>-</b>          | <b>380,114</b>      | <b>201,918</b>      |
| Interest/(recovery) on long-term debt                  | 30,960               | -                | 765               | 31,725              | 30,429              |
| <b>Total expenses</b>                                  | <b>\$ 2,070,383</b>  | <b>\$ 58,495</b> | <b>\$ 329,865</b> | <b>\$ 2,458,743</b> | <b>\$ 2,040,477</b> |

The Corporation of the Village of Clinton  
Schedule 3: COVID-19 Safe Restart Grant  
(Unaudited)

| For the year ended December 31 | 2025           | 2024            |
|--------------------------------|----------------|-----------------|
| Eligible costs incurred        |                |                 |
| Memorial hall                  | -              | 29,330          |
| Arena/Humidifier               | -              | 8,749           |
| Village of Clinton hoodies     | 1,961          | -               |
|                                | <u>1,961</u>   | <u>38,079</u>   |
| Annual deficit                 | <u>(1,961)</u> | <u>(38,079)</u> |
| Surplus, beginning of the year | <u>1,961</u>   | <u>40,040</u>   |
| Surplus, end of year           | <u>-</u>       | <u>1,961</u>    |



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The Corporation of the Village of Clinton  
Schedule 4: Growing Communities Fund  
(Unaudited)

| For the year ended December 31       | 2025              | 2024              |
|--------------------------------------|-------------------|-------------------|
| Interest earned                      | <u>\$ 15,542</u>  | <u>\$ -</u>       |
| Annual Surplus for the year          | <u>-</u>          | <u>-</u>          |
| Surplus at the beginning of the year | <u>718,000</u>    | <u>718,000</u>    |
| Surplus end of the year              | <u>\$ 733,542</u> | <u>\$ 718,000</u> |



## Staff Report to Council Regular Meeting

**Date: July 22, 2026**

**From: CAO**

**Subject: Lot 9 Layout Options**

**Attachments:**

Lot 9 Design Options 2, 3, and 4

**Recommendations:**

THAT Council Authorize planning for lot 9 development to proceed according to Lot 9 Design Option 2.

**Background:**

Following the acquisition of 1308 and 1310 Carson Street, Staff contacted the Municipal Engineering Consultant to develop plans for the development of Lot 9. Three options are presented for Council's consideration. Please note that though the options show the road carrying on above the subdivision, immediate plans are for the road construction to stop before curving and ascending the slope on the west side of the subdivision.

Both Staff and the Engineering Consultant believe that option 2 presents the best use of the land. Options 3 and 4 were developed to attempt to produce more lots and create more efficient use of the land. However, the cut slopes required to accommodate the lots (indicated in the design by the contours within the red lines) would present significant challenges, both at the development stage and for the eventual homeowner. Options 3 and 4 create more lots, but access becomes a challenge. In Option 2, the lots are slightly more narrow but are much deeper, fronting on both the road to be constructed in this phase and the potential road to be constructed above. Lots in all scenarios meet the requirements of the zoning bylaw for minimum lot size and frontage.

The following are considerations that will need to be addressed before construction can begin:

1. Archaeology. High Bar First Nation carried out an Archaeological Overview Assessment (AOA) for the Village on Lot 9 in October 2025. The recommendation coming out of the AOA was that an Archaeological Impact Assessment (AIA) should be completed because the lot is in an area of moderate and high archaeological potential. Staff do not have a cost estimate for the AIA, but completing this assessment will be costly and take upwards of a year to complete. However, if an AIA is not completed, chance finds are likely to occur and shut down construction, leading to major cost increases and delays.

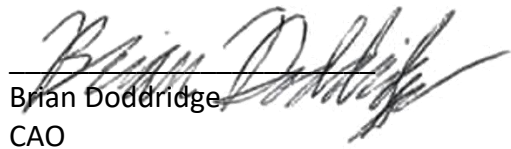
The AIA may make further recommendations based on the findings, such as redesigning the subdivision to avoid more sensitive areas.

2. Geotechnical assessment. Because of the steep grade of the lot, a geotechnical assessment will be required prior to construction. This will ensure that road and dwelling construction is capable of carrying on as planned. Again, recommendations may be made as a result of the geotechnical report to alter the subdivision.
3. Civil Infrastructure Detailed Design. The plans attached to this report are conceptual and preliminary. Detailed design is needed to confirm sizing of civil infrastructure (water, sanitary, storm), including detailing stormwater management strategies associated with the subdivision. Stormwater management is expected to be the most complicated design element of the project. Coordination with third parties such as BC Hydro is also needed to incorporate its design. On completion of the design stage, the project would be construction-ready. The design is expected to be complete in time to advance a procurement process in late winter to allow for construction in 2027, assuming there are no delays relating to archaeology.

By passing the recommendation, Council authorizes staff to proceed with these next steps. The current financial plan bylaw accounts for costs associated with the Lot 9 project, indicating they will be drawn from the remainder of the Growing Communities Fund. Staff will follow the provisions of the procurement policy to ensure cost-effective services.

**Financial Impacts:**

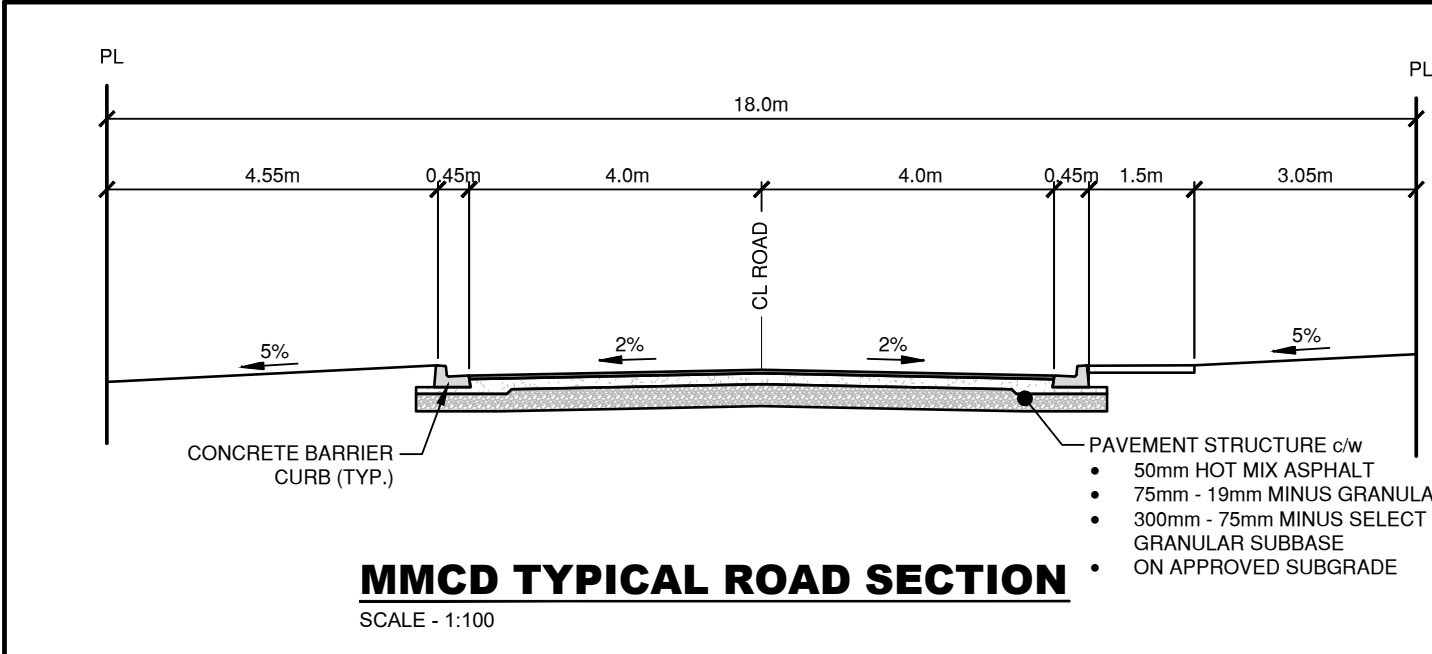
None

  
Brian Doddridge  
CAO









| LEGEND   |          |                     |
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| EXISTING | PROPOSED |                     |
|          |          | SANITARY MAIN       |
|          |          | SANITARY FORCE MAIN |
|          |          | SANITARY MANHOLE    |
|          |          | CLEANOUT            |
|          |          | LIFT STATION        |
|          |          | SEPTIC TANK         |
|          |          | STORM MAIN          |
|          |          | STORM DITCH         |
|          |          | CULVERT             |
|          |          | STORM MANHOLE       |
|          |          | CATCHBASIN          |
|          |          | STORM DRYWELL       |
|          |          | WATER MAIN          |
|          |          | WATER SERVICE       |
|          |          | CURB STOP           |
|          |          | VALVE               |
|          |          | STANDPIPE           |
|          |          | HYDRANT             |
|          |          | AIR RELEASE VALVE   |
|          |          | REDUCER             |
|          |          | SPRINKLER           |
|          |          | IRRIGATION BOX      |
|          |          | END CAP             |
|          |          | POWER               |
|          |          | TEL                 |
|          |          | CABLE               |
|          |          | STREET LIGHT        |
|          |          | GAS                 |
|          |          | POWER POLE          |
|          |          | LAMP STANDARD       |
|          |          | LIGHT POST          |
|          |          | POLE ANCHOR         |
|          |          | JUNCTION BOX        |
|          |          | TEST PIT            |
|          |          | IRON PIN            |
|          |          | SURVEY CONTROL      |

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DATE

DESCRIPTION

BY

APPD

ISSUES / REVISIONS

CONSULTANT SEAL

TRUE

CONSULTING

2089 Falcon Road • Kamloops BC • V2C 4J2  
tel 250.828.0881 • info@TRUE.bc.ca

VILLAGE OF CLINTON

LOT 9 PLAN 16247  
SUBDIVISION  
SERVICING

OPTION 3  
SITE PLAN

SCALE 0 1:500 25

DESIGN BY LK/DU

DRAWN BY LK/JP

DATE OCTOBER 2020

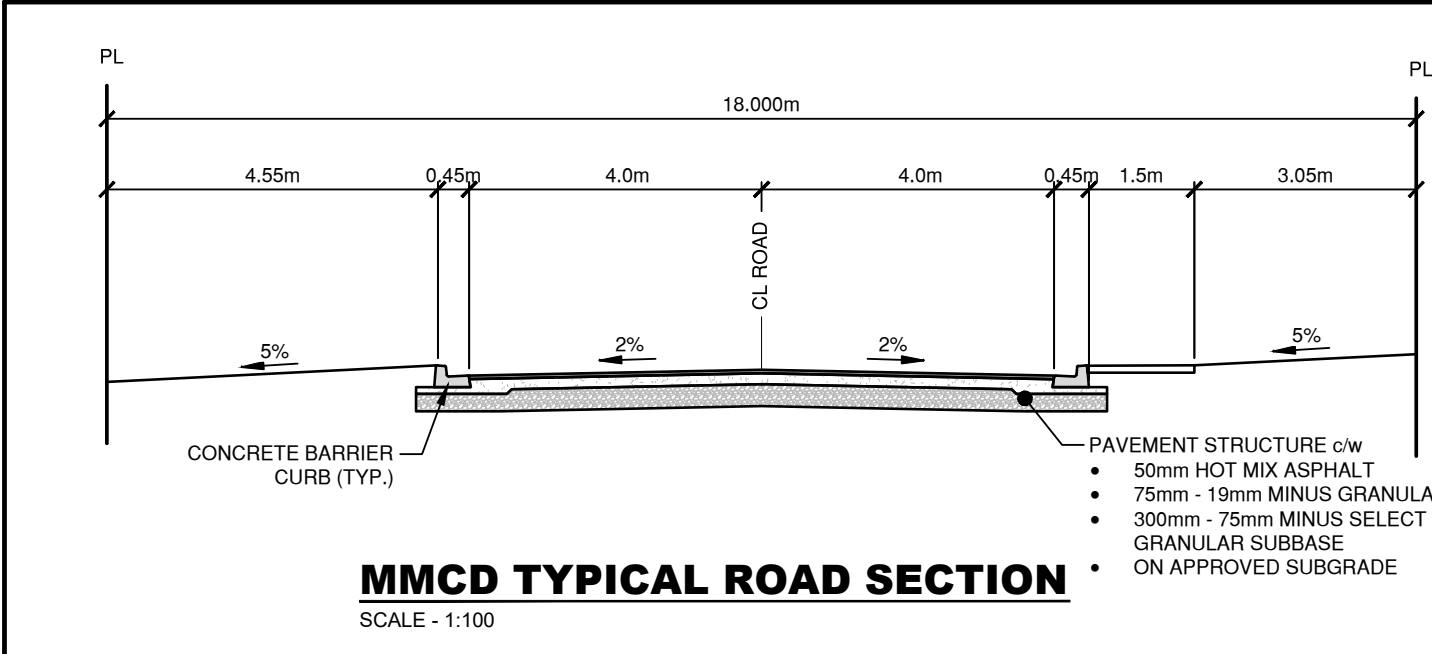
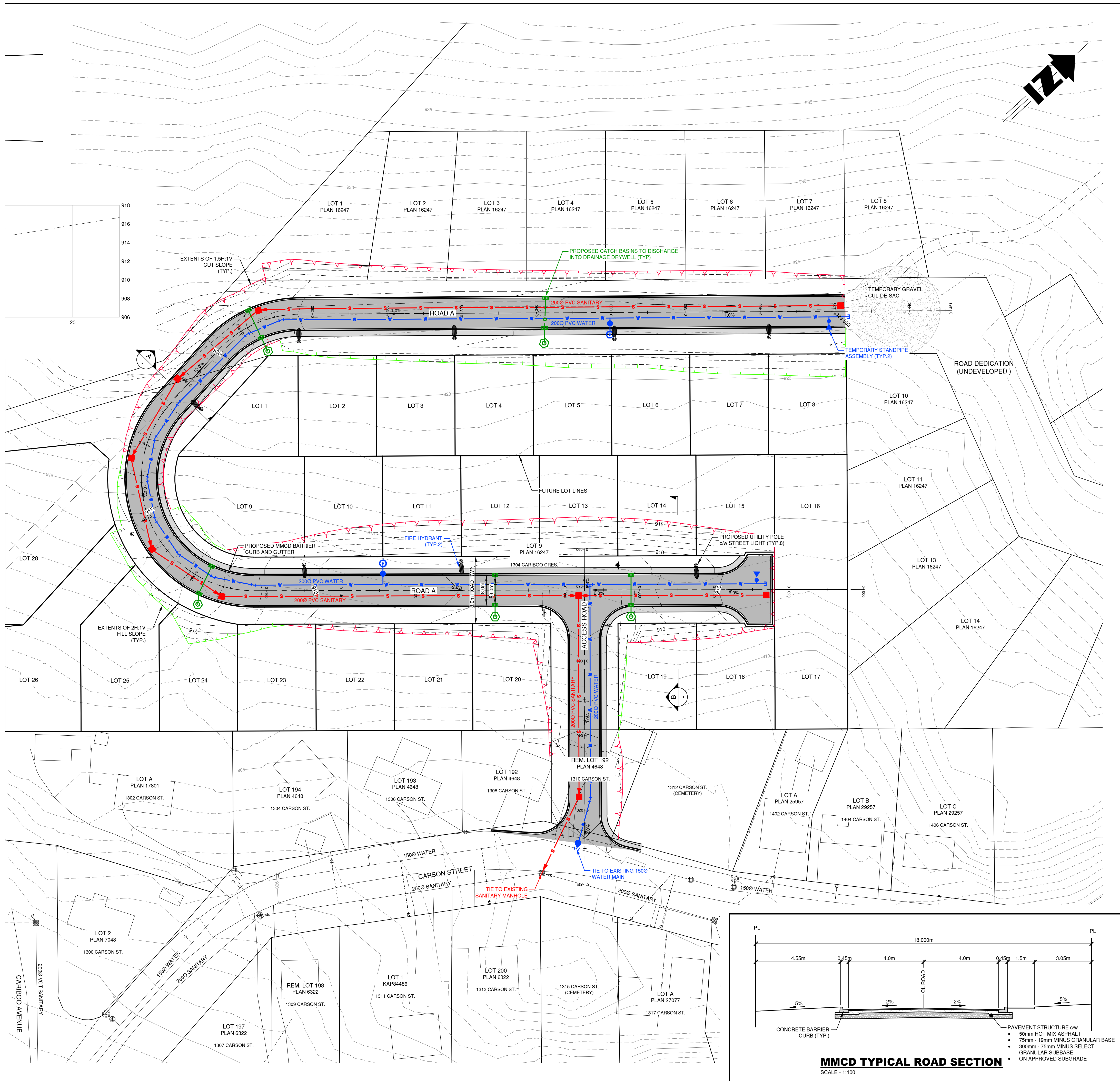
PROJECT REFERENCE No. 675-491

DRAWING No. 675-491- SK6

SHEET 1 OF 1

ISSUE/REV 1





| LEGEND   |          |                     |
|----------|----------|---------------------|
| EXISTING | PROPOSED | DESCRIPTION         |
|          |          | SANITARY MAIN       |
|          |          | SANITARY FORCE MAIN |
|          |          | SANITARY MANHOLE    |
|          |          | CLEANOUT            |
|          |          | LIFT STATION        |
|          |          | SEPTIC TANK         |
|          |          | STORM MAIN          |
|          |          | STORM DITCH         |
|          |          | CULVERT             |
|          |          | STORM MANHOLE       |
|          |          | CATCHBASIN          |
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|          |          | STREET LIGHT        |
|          |          | GAS                 |
|          |          | POWER POLE          |
|          |          | LAMP STANDARD       |
|          |          | LIGHT POST          |
|          |          | POLE ANCHOR         |
|          |          | JUNCTION BOX        |
|          |          | TEST PIT            |
|          |          | IRON PIN            |
|          |          | SURVEY CONTROL      |

| No.                | DATE | DESCRIPTION | BY | APPD |
|--------------------|------|-------------|----|------|
| ISSUES / REVISIONS |      |             |    |      |

2089 Falcon Road • Kamloops BC • V2C 4J2  
tel 250.828.0881 • info@TRUE.bc.ca

**VILLAGE OF CLINTON**

**LOT 9 PLAN 16247 SUBDIVISION SERVICING**

**OPTION 4 SITE PLAN**

|                               |              |
|-------------------------------|--------------|
| SCALE 0 1:500 25              |              |
| DESIGN BY LK/DU               | SHEET 1 OF 1 |
| DRAWN BY LK/JP                |              |
| DATE OCTOBER 2020             |              |
| PROJECT REFERENCE No. 675-491 |              |
| DRAWING No.                   | ISSUE/REV 1  |

**675-491- SK7**





## Staff Report to Council Open Meeting

**Date:** July 22, 2026

**From:** Chief Administrative Officer

**Subject:** Schapansky Development Variance Permit

**Attachments:**

Development Variance Permit Application – D. Schapansky for Water Meter

**Recommendations:**

**THAT Council suspend enforcement of the requirement for water meters on residential properties with pre-existing legal water connections.**

**Background:**

Mr. and Mrs. Schapansky have applied for a building permit to construct a prefabricated modular accessory dwelling unit on their property at 1200 Cariboo Avenue. According to the Village of Clinton Water Use and Regulation Bylaw, all new construction triggers the requirement for a water meter to be installed at the owner's expense. Mr. Schapansky has put forward a DVP application to remove this requirement.

The bylaw does not specify whether the meter should be installed at the property line or in the home. It also does not set the requirements for the type of meter to be installed. The Village does not yet have a standard for meters to ensure uniformity of data collection.

In acknowledging Mr. Schapansky's justification for a DVP, Staff do not feel that just because the construction proposed already has a connection it should be exempt from the requirement. Staff acknowledge that the cost is greater than if the service line were new, but also do not feel this should justify an exemption nor the use of public funds to pay for the water meter installation. However, as is mentioned above, the Village is not positioned to take full advantage of a water meter should one be installed now.

**Pros of Requiring Water Meter for Pre-existing connection**

- The applicant pays for the meter
- Meter can be made a condition of development
- Data collected now can help set benchmark for water usage and rates later

**Cons of Requiring Water Meter for Pre-existing connection**

- Added costs become a disincentive to development
- No established standard for metering could render the meter ineffectual
- An eventual metering regime will require the replacement of the meter at a later time, at the Village's expense.

This application is the first building permit application for a dwelling received in over four years. There is always a perceived unfairness when an applicant becomes the first property owner subject to rules seemingly no one else is required to follow. Generally the need for water conservation and fair use-based

rates would be more important. However, the need for affordable housing necessitates a balanced approach.

In considering the above, Administration recommends suspending enforcement of the requirement for water meters on residential properties with pre-existing connections. This would be a temporary measure to incentivise the construction of the most cost-effective dwellings permitted in the new Zoning Bylaw - Accessory Dwelling Units. New construction would still require water meters, and should such an application be received, staff would need to establish and commit to a standard water metering system.

With the Village currently facing drought conditions, it is reasonable to question the relaxation of water conservation measures. In this case, as an accessory dwelling unit is being considered, Administration does not believe a substantial increase in water usage will occur. Other instances, such as where vacant land is being developed would greatly increase water use and a meter would be more important. The timing of this request is unfortunate but as applications for new dwellings are rare in Clinton, conditions that trigger consideration of Village development requirements are also uncommon.

Should Council at a later time wish to continue enforcement of this provision, the decision may be reversed by resolution.

Council's other options are to:

1. Move forward with a development variance permit. Staff would notify neighbours, and compile comments before bringing the variance to Council at a later meeting. The resolution to this affect is:

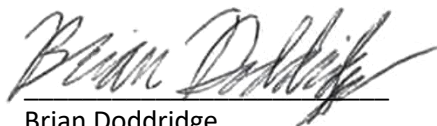
THAT Council of the Village of Clinton authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to Darrell and Alvine Schapansky for the property located at 1200 Cariboo Avenue, and legally described as LOT A, PLAN EPP68545, DISTRICT LOT 654, LILLOOET LAND DISTRICT, to vary Village of Clinton Water Regulation Bylaw No. 442, 2006 section 6.1 from the requirement for the installation and use of a water meter, in substantial accordance with the application as submitted on July 16, 2026.

2. Deny the variance. Staff would then work with the applicant to set the type and location of the required meter. The resolution to this effect is:

That Council deny the Development Variance Permit.

**Financial Impacts:**

None.



Brian Doddridge  
Chief Administrative Officer

VILLAGE OF CLINTON  
DEVELOPMENT PROCEDURES BYLAW NO. 510, 2014

SCHEDULE "B"

APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT

I/We hereby make application for a Development Variance Permit.

1. Name of Applicant(s): DARRYL + ALVINE SCHAPANSKY
2. Address: [REDACTED] 1200 CARIBOO AVE Folio # [REDACTED]  
CLINTON B2
3. Telephone Number: Business: [REDACTED] Residence: [REDACTED]
4. Name of Owner(s): [REDACTED]  
(If different from Applicant)
5. Address: AS ABOVE
6. Legal Description of Property: LOT A PLAN EPP68545  
DIST LOT 654 LILLOET LAND DIST.
7. Street Address of Property: 1200 CARIBOO AVE CLINTON B2.
8. Existing Use of Subject Property: RESIDENTIAL
9. Existing Use of Adjacent Property: North: Commercial  
South: Residential  
East: Public institutional  
West: Rural residential  
Residential
10. Official Community Plan Map Designation: Residential
11. Present Zoning: R1
12. The Development Variance(s) requested vary the provisions of the following Village Bylaws:

| Village Bylaw                        | Variance Requested | Applicable Sections |
|--------------------------------------|--------------------|---------------------|
| Zoning                               |                    |                     |
| Subdivision Control<br>and Servicing |                    |                     |



13. Detailed Description of Permit:

Attach two (2) Site Plans. Site plan should illustrate legal information, setbacks, parking, access, outer perimeter of buildings and structures, topographic features, water courses, proposed elevations, cross sections or relevant detail drawings.

SEE ATTACHED

14. The following items are attached:

☐

Application Fee of \$\_\_\_\_.00

☒

Current, date stamped State of Title Certificate

☒

Letter of Consent from the Owner (if the Applicant is not the Owner)

**I/WE HEREBY DECLARE THAT THE ABOVE STATEMENTS AND THE INFORMATION CONTAINED IN THE MATERIAL SUBMITTED IN SUPPORT OF THIS APPLICATION ARE TO THE BEST OF MY/OUR BELIEF TRUE AND CORRECT IN ALL RESPECTS.**

Dated this 16<sup>th</sup> day of JULY, 2026

DARRILL SCHAPANSKY  
Print Name of Applicant

[Signature]  
Signature of Applicant

ALVIN SCHAPANSKY  
Print Name of Applicant

[Signature]  
Signature of Applicant

NOTES:

1. The *Local Government Act* states that a development permit shall not vary:
  - a. The use or density of land from that specified in the Bylaw; or
  - b. The flood plain specification
2. Prior to the issuance of a Development Permit, the Village may require, as a condition of issuing the Permit, security to guarantee the performance of obligations under the Permit.

Village of Clinton  
P.O. Box 309, 1423 Cariboo Hwy. 97  
Clinton, B.C. V0K 1K0

Darrell & Lee Schapansky  
1200 Cariboo Ave, [REDACTED]  
Clinton, B.C. V0K 1K0

**ATTENTION: Mayor & Council**

July 16, 2026

**RE: Water Meter Requirement**

This letter is in regards to the requirement to have a water meter installed at our residence at 1200 Cariboo Avenue, Clinton at our expense.

We are requesting an exemption from this requirement for the following reasons :

Although this is a new construction of an accessory residence, it is on an existing property with water service already provided to the primary residence as of 2019 .

If we were getting a new water service from the street, we would be in agreement . Also, we are not in agreement with the owner bearing the entire expense for the water meter .

As the water service is already there, we would just be extending it to the accessory home. We are in agreement with paying the annual Utility fees required for the accessory home.

Also, please keep in mind one of the reasons for the recent bylaw changes to allow accessory residences was to help provide affordable, sustainable housing in our communities and throughout B.C. Adding this water meter requirement will add extra costs to our project.

Also, awhile back, correct me if I am wrong, Mayor , Council and staff decided that the water metering was not in the best interest of the Village , even though there was a Government grant possibly available at the time, to help with the cost.

We are requesting that Mayor and Council approve this attached Application for a Development Variance Permit regarding an exemption of the Water Regulation Bylaw, Section 6 .

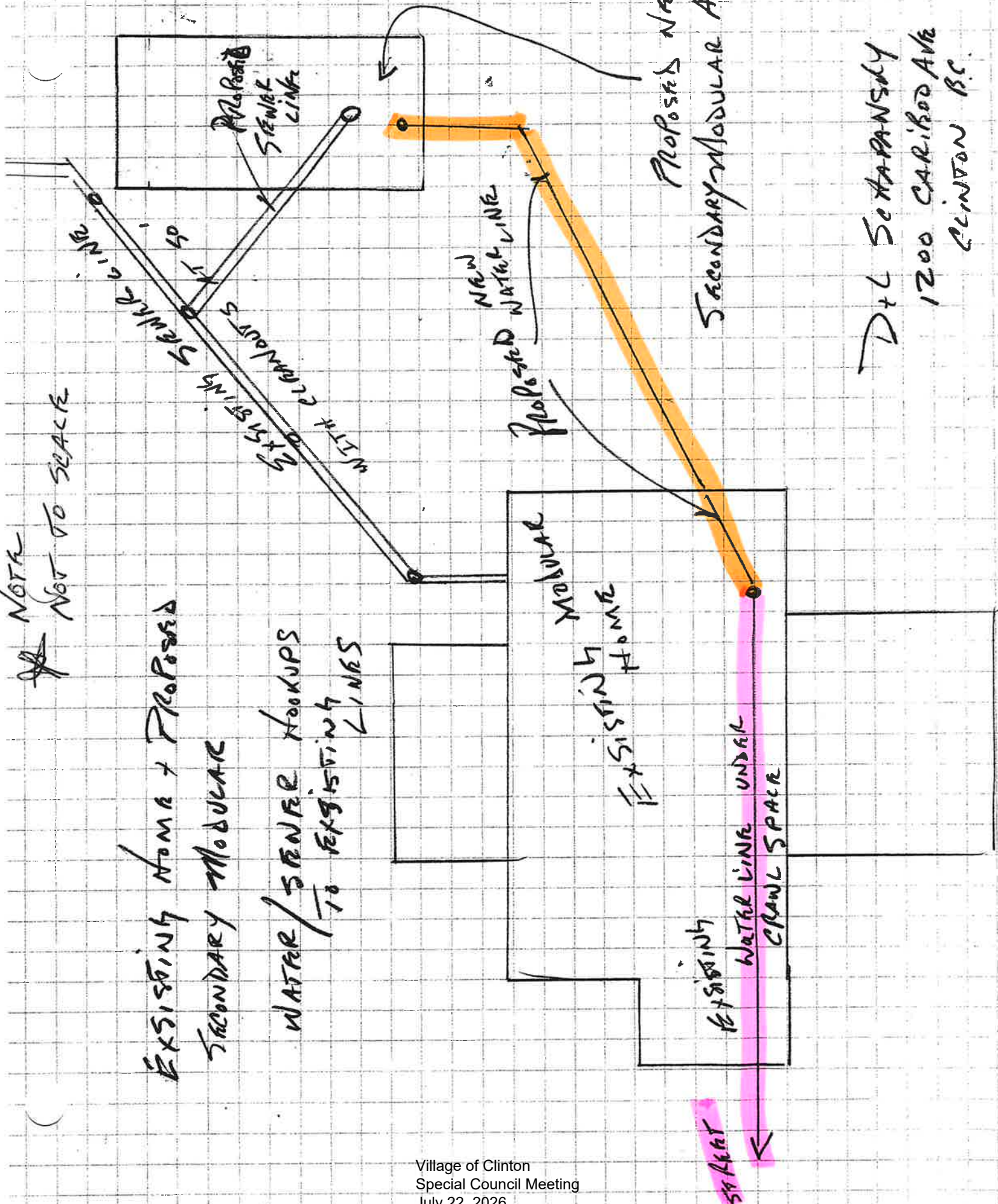
Thank you for your time in this matter,

Darrell & Lee Schapansky  
Clinton, B.C.

~~NOTE~~  
NOT TO SCALE

EXISTING HOME + PROPOSED  
SECONDARY MODULAR

WATER/SEWER HOOKUPS  
TO EXISTING  
LINES



D+C SCHAPANSKY  
1200 CARIBOO AVE  
CLINTON BC





## Staff Report to Council Regular Meeting

**Date:** July 22, 2026

**From:** Chief Administrative Officer

**Subject:** Wildfire Hazard Development Permit Changes

**Attachments:**

Wildfire Hazard Development Permit Area Excerpt from the OCP

**Recommendations:**

**THAT Council direct Staff to prepare an amendment to the Wildfire Hazard Development Permit Area in the Official Community Plan, to remove the requirement for FireSmart Landscaping and building materials in favour of educational options.**

**AND THAT Council authorize staff to suspend enforcement of the Wildfire Hazard Development Permit requirements**

**Background:**

Staff wishes to bring to Council's attention issues with the content of the Wildfire Hazard Development Permit requirements in the OCP. During OCP development, Administration elected to carry over the pre-existing Wildfire Development Permit, which was not being enforced, into the new OCP with minor amendments. Staff have begun enforcing this provision with the adoption of the new bylaw and have identified some issues with the Permit Area.

Firstly, the requirements are very thorough, requiring both the landscaping and building materials to be in conformance to FireSmart Principles. An example of such a requirement is prohibiting vinyl siding in favour of hardy board, a difference which could cost a homeowner upwards of \$10,000.

Secondly, there are exemptions in the bylaw for smaller structures. These include small buildings, fences etc. However, these buildings are just as likely to affect a dwelling's survival in the event of a wildfire. These exceptions render the Development Permit ineffectual.

Lastly, a property owner may circumvent the requirement for a Development Permit by agreeing to register a covenant on title which states they will agree to keep their property firesmart, but which the Village is not required to enforce. This also makes the development permit ineffectual and adds administrative burden by requiring the Village and applicants to undergo the legal process of establishing a covenant on title.

Administration recommends amending the OCP to improve the Development Permit Requirements. How it is amended will depend on Council's taste to promote FireSmart principals through regulation or education.

#### Option 1: Looser Regulations

The first option to improve the Development Permit is to scale back the requirement for firesmart building materials and landscaping in favour of a more education-based approach. With this option, Staff proposes requiring a fireSmart assessment of the property and a FireSmart Development Checklist to be completed prior to construction, but not requiring the provisions to be carried out. This will fulfill the need to educate the property owner on best practices without adding either financial barriers to development nor extra paperwork/legal costs.

#### Option 2: Tighter Regulations

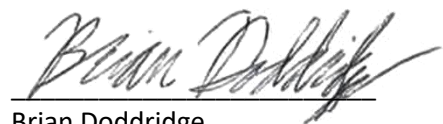
With this option, Staff would draft an amendment to remove exceptions to the Development permit. Small structures would no longer be excluded and fewer alternatives would be provided for applicants. The option to register a covenant to avoid the need for a permit would be removed. This option would ensure any new development conforms to FireSmart principles and would ultimately improve the Village's resilience in relation to Wildfire but would add significant costs for builders and be a major disincentive to construction.

Administration contacted other communities about this issue. Logan Lake has recently decided to remove their Wildfire Hazard Development Permit from their OCP due to the same reasons outlined above. Staff's recommendation is to amend the bylaw to reduce the scope of the permit requirements, as in Option 1.

As with all new bylaws, implementation can uncover inefficiencies and suggestions for improvement. The Village does not receive many permit applications, but having now received some applications meeting the requirements for a Development Permit, staff are being made aware of these issues. As a result, Staff also wish to request that Council authorize staff to suspend enforcement of the Wildfire Hazard Development Permit requirements until an amendment can be made.

#### **Financial Impacts:**

None



Brian Doddridge  
Chief Administrative Officer

## G4 Wildfire Hazard Development Permit Area

### G4.1 Purpose

Due to its location within a well-forested surrounding area, Clinton has a relatively high proportion of Wildland-Urban Interface (WUI). While the surrounding forested landscape provides a unique lifestyle and opportunities that many British Columbians are drawn to in rural areas, it also delivers an inherent risk of wildfire. In 2017, the Elephant Hill fire, which burned over 192,000 hectares, came within 1km of the village and required an emergency evacuation. Many of the communities around Clinton have only one road in and out of the community, greatly prohibiting emergency evacuation and assistance in the event of a wildfire.

The purpose of the Wildfire Hazard Development Permit Area is to identify the area in the community that is subject to wildfire hazard and establish guidelines for development in that area which can protect lives and property during an emergency event.

This Development Permit Area is designated under Section 919.1(1)(b) of the Act for the protection of development from hazardous conditions.

### G4.2 Objectives

The objectives of requiring the Wildfire Hazard Development Permit Area are to:

- Increase awareness for property owners about the hazards associated with wildfires.
- Mitigate the risk to people and property from wildfire hazards by requiring development modifications , as guided by FireSmart.
- Increase awareness for property owners about other steps they can take to reduce the potential wildfire risks on their properties.

### G4.3 Area

In accordance with the *Clinton Community Wildfire Resiliency Plan (2023)*, which identifies the areas of interest and risk levels for the community, the Wildfire Hazard Development Permit Area applies to all properties in Clinton.

#### G4.3.1 Exemptions

- .1 In addition to the General Exemptions outlined in Section G1.2 General Exemptions, a Wildfire Hazard Development Permit will not be required if the development consists of:



- .a Subdivisions where no additional lots are created;
  - .b A development with a restrictive covenant in place which effectively mitigates the hazardous condition(s) and harm to the Village of Clinton;
  - .c Construction, addition, or alteration not exceeding 30m<sup>2</sup> (323 ft<sup>2</sup>) where no variance(s) of the Zoning Bylaw is (are) required.
  - .d Construction, addition, or alterations not requiring a Building Permit.
  - .e Minor landscaping works.
- .2 For the Village to determine whether the proposed development qualifies for an exemption, applicants are encouraged to meet with the Village's FireSmart Coordinator.

## G4.4 Alternatives

- .1 Where a Registered Professional Forester, Registered Forest Technician or Registered Professional Engineer qualified by training or experience in wildland fire protection, has undertaken an assessment and determined the fire hazard to be low provided specific conditions are met, the requirements noted in Section 4.5 may be relaxed. Any relaxation of guidelines requires that provisions are in place to ensure that development is carried out in accordance with the conditions noted in the professional's assessment.
- .2 Proposed deviations from the guidelines outlined can be submitted to the Village as an alternative solution and will be considered if the applicant can verify that the expected level of performance meets or exceeds the level of fire safety conferred by the below measures.

## G4.5 Guidelines

### Design

Design and construct subdivisions, multi-family residential, commercial, industrial, and public use developments in accordance with the following key objectives and guidelines.

- .1 Provide access in areas of the community that are considered isolated and that have inadequate developed access for evacuation and fire control.
- .2 Where wildland areas abut new subdivisions, consider placing roadways and/or trails adjacent to the wildland areas. These roads and or trails improve access to the interface for emergency vehicles and provide a fuel break between the wildland and the subdivision;
- .3 Design subdivisions so building sites are located on the flattest areas of the property. Avoid gullies or draws that accumulate fuel and funnel winds.
- .4 For wildland areas to be transferred to the Village, mitigate fire hazards, through wildfire fuel modification, to a level deemed acceptable by a qualified professional in a wildfire

hazard assessment prior to the transfer.

- .5 If deemed necessary by the qualified professional for the purpose of reducing wildfire risk, create a defensible space of at least 10 metres between development and the top of ridgelines, cliffs, ravines or slopes, with the goal of reducing risks from approaching wildfire.
- .6 Reduce wildfire hazards in a way that restores the natural environment. Typical methods include thinning and spacing trees and vegetation, removal of debris and dead material from the ground, and removal of lower tree branches to a minimum height of 2.5 meters.
- .7 Register a restrictive covenant for areas that have been identified as hazardous when required.

## **Buildings**

- .1 New development shall follow prescribed fire-resistant design requirements as defined in the Building Code and utilize the following building materials on, at a minimum, all occupied buildings:

- .a Roofing**

- Roof coverings should conform to Class A or B fire resistance as defined in the BCBC or materials meeting CAN/ULC-S114, "test for determination of non combustibility in building materials"

- .b Chimneys**

- Construct chimneys for wood burning fire appliances with spark arrestors made of 12 gauge (or better) welded or woven wire mesh, with openings not exceeding 12 mm.

- .c Gutters**

- Gutters should be constructed out of non-combustible material and either screened or closed to prevent the accumulation of leaves or needles.

- .d Vents**

- All vents should be screened with corrosion resistant, minimum 3millimetre non-combustible wire mesh (excluding dryer vents).

- .e Eaves**

- All eaves should be enclosed with properly fitted soffits and fascia. Soffits should be non-combustible.

- .f Building siding**

- Any material used for exterior wall finishes should be non-combustible such as stucco, metal siding, brick, cement shingles, or non-combustible cladding.

- .g Exterior Windows and Doors**

- Use double paned or tempered exterior windows and glazing, and use exterior doors and garage doors constructed of non-combustible materials.

**.h Deck and Porch**

Decks should be constructed of non-combustible, Class A or B fire-rated materials.

**.i Unenclosed Spaces**

Open areas under decks, porches, and manufactured homes should be skirted with a fire-resistant material.

**.j Overhanging Projections**

Use heavy timber construction as defined in the BC Building Code for structural components (post & beam) of decks, balconies and porches. Alternatively, clad the structural components with fire resistant material.

**.k Fencing**

Fencing within 1.5 metres of a structure should be constructed with non-combustible material.

**.l Building Separation**

Where possible, outbuildings should be located 10 meters or more away from residential buildings or primary structures.

## Landscaping

.1 Vegetation around the home shall utilize the following guidelines as much as possible:

**.a Immediate Zone (0 – 1.5 metres)**

A 1.5 metre non combustibile surface should extend around the structure and any attachments such as decks. Vegetation and other flammable materials should not be present in this zone.

**.b Intermediate Zone (1.2 – 10 metres)**

Coniferous trees can be present in this zone provided they are limbed up to two metres from branch to ground, there are no shrubs or heavy accumulation of vegetation below the drip line, and the siding of the home is non-combustible. If this cannot be accomplished, coniferous trees should not be present in this zone.

**.c Extended Zone (10 – 30 metres)**

Coniferous trees can be present in this zone provided there is pruned to 2 metres, and crown spacing is greater than 3 metres (where ecologically appropriate).



.2 Spacing and Slope Setback and Other Items should utilize the following guidelines as much as possible:

**.a Outbuildings and Sheds**



Build outbuildings and sheds to the guidelines outlined in Section “c” or build outside the Intermediate and Immediate zone. (0-10 metres)

**.b Juniper and Cedar Hedges**

Juniper and cedar hedges should not be planted in any of the 3 zones.

**.c Bark Mulch**

Bark mulch should be avoided and at minimum should not be present in the immediate and intermediate zone.

**.d Slope Position**

Construction of homes or decks and attachments should not be directly abutting slopes greater than 10 degrees. The immediate and intermediate zone distances should be doubled if abutting a slope greater than 10 degrees.



# Village of Clinton

## 2025 Annual Water Report

## Introduction:

The Village of Clinton is required under its operating permit to provide an Annual Report to the users of the water system. This report will provide an overview of the maintenance and improvements made to the system over the past year, including a summary of water test results.

This report will be submitted to Interior Health and posted on the Village website. [www.village.clinton.bc.ca](http://www.village.clinton.bc.ca)





## Clinton Distribution System

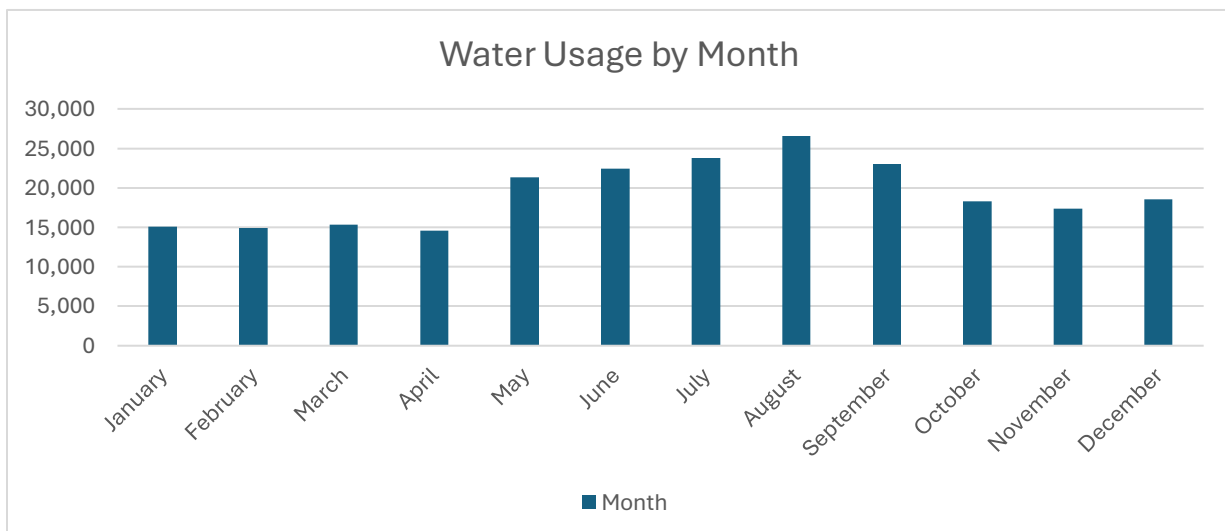
The Clinton water distribution system consists of two raw water reservoirs. One is located approximately 8 kms west of Clinton and has a storage capacity of approximately 45,000 m<sup>3</sup>. The second is located just above the water treatment plant and has a storage capacity of approximately 9500 m<sup>3</sup>. The system also includes a floating intake, water treatment building, a chlorination building, a metering building, a treated water reservoir with a 1400 m<sup>3</sup> capacity, a pressure reducing station and approximately 9 kilometers of pipe and 50 fire hydrants. Water is fed from the upper reservoir to the lower reservoir via Clinton Creek. Once it reaches the lower reservoir the water is piped into the water treatment plant where it is treated. It is then piped to the chlorination building. The water is treated with Sodium Hypochlorite, then moves into the 1400m<sup>3</sup> treated storage tank. From the storage tank the treated water is piped through to the metering building then down the hill to the pressure reducing station on Robertson Lane. The pressure coming into the station is 135 psi and it leaves the station at 73 psi.

Depending on where you live in town the pressure can be anywhere from 50 psi to 100 psi by the time it reaches your home. Of the approximately 9 kilometers of water pipe, 1100 meters is 10-inch HDPE pipe, 560 meters of 8-inch asbestos cement (ac) pipe, 1632 meters of 6-inch PVC pipe, 5100 meters of 6-inch ac pipe, 175 meters of 4-inch PVC pipe, 703 meters of 4- inch ac pipe and 300 meters of 2- inch galvanized iron pipe. The age of these pipes ranges from 87 years to 7 years old. Life expectancy of the in-ground pipes is 80 years for polyvinyl chloride pipe (PVC), up to 100 years for high density polyethylene (HDPE) pipe, 40 years for galvanized pipe and 50 years for asbestos cement pipe.

## Water Consumption:

In 2025 the residents of Clinton consumed 231,241 m<sup>3</sup> or 231,241,000 liters of water. Below is a month-by-month summary of water usage.

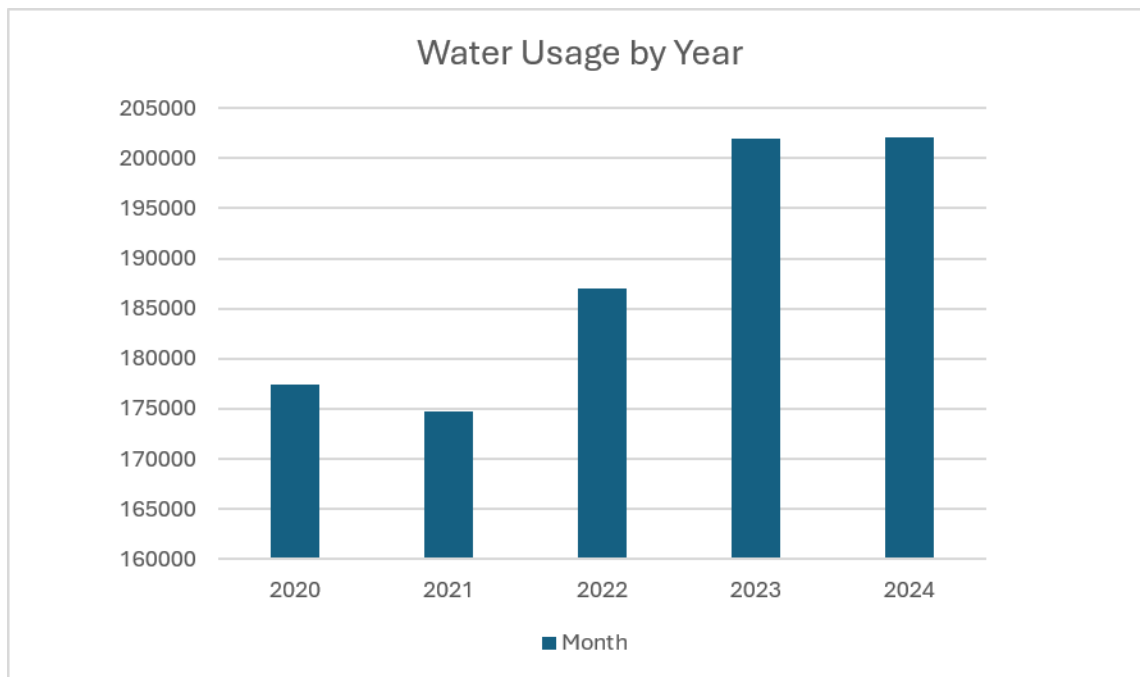
|                |                                            |
|----------------|--------------------------------------------|
| January.....   | 15,041m <sup>3</sup> or 15,041,000 liters  |
| February.....  | 14,898m <sup>3</sup> or 14,898,000 liters  |
| March.....     | 15,335 m <sup>3</sup> or 15,335,000 liters |
| April.....     | 14,554 m <sup>3</sup> or 14,554,000 liters |
| May.....       | 21,354 m <sup>3</sup> or 21,354,000 liters |
| June.....      | 22,446 m <sup>3</sup> or 22,446,000 liters |
| July.....      | 23,782 m <sup>3</sup> or 23,782,000 liters |
| August.....    | 26,536 m <sup>3</sup> or 26,536,000 liters |
| September..... | 23,047 m <sup>3</sup> or 23,047,000 liters |
| October.....   | 18,303 m <sup>3</sup> or 18,303,000 liters |
| November.....  | 17,390 m <sup>3</sup> or 17,390,000 liters |
| December.....  | 18,555 m <sup>3</sup> or 18,555,000 litres |



Water usage is up from 2025 by 29,155 m<sup>3</sup> or 29,155,000 liters.

Below are the previous 5 years usages:

|           |                                              |
|-----------|----------------------------------------------|
| 2024..... | 202,086m3 or 202,086,000 liters              |
| 2023..... | 201,972 m3 or 201,972,000 liters             |
| 2022..... | 186,999 m3 or 186,999,000 liters             |
| 2021..... | 174,732 m3 or 174,732,000 liters             |
| 2020..... | 177,375 m <sup>3</sup> or 177,746,000 liters |





## **Maintenance:**

Regular maintenance in 2025 consisted of the annual tear down and acid washing of the sodium hypochlorite cell, as well as tear down and cleaning of the coagulant pump and piping in the water treatment plant. The upper reservoir regular maintenance included weed eating and removal of trees on both berms. In addition to this, the bypass was exercised to make sure it is still functional if needed. The inspections of the reservoirs are all requirements of the province. There were 10 service repairs, and water turn on/off. We replaced a 6” main line valve at McDonald Ave. and Hwy 97.

## **2025 Capital Projects:**

In October 2025 we started our 10-year Dam Safety Review. This review is quite extensive compared to the one that was completed in 2014. Some of the things involved are a Consequence Classification review, a Dam Safety Analysis, a Field Review, Dam safety Management System which reviews all our documents, safety plans, operation, maintenance and surveillance plan, and then all the reporting to the province. Another thing added to this review is an Invasive Investigation of the main dam which involves drilling 3 holes at various locations along the dam. These samples will then be sent out for testing. The bulk of the testing will be completed in 2025. The cost of this project is \$79,177.00 for which 50% will be paid by a grant and our portion was budgeted in the 2024 and 2025 water budget. All this work was completed in 2025 and now the village is waiting for the final report which we should see by early summer 2026.

## Water Sampling and Quality:

In 2025 the Village took samples every week from five different locations around town for a total of 176 bacterial samples. This is another requirement of the operating permit. The following are locations of sample areas and results.

|                            |                 |                     |
|----------------------------|-----------------|---------------------|
| Water Treatment Plant..... | 44 samples..... | no positive results |
| Village Office.....        | 44 samples..... | no positive results |
| Memorial Hall.....         | 42 samples..... | no positive results |
| Public Works Yard.....     | 44 samples..... | no positive results |
| Fire Hall.....             | 2 samples.....  | no positive results |

There were no water advisories or boil water notices issued in 2025. A full list of sample results for bacteriological and chemical analysis can be viewed at the Village office.

## 2025 OPERATION and MAINTENANCE COST:

The following are some of the costs with the operation of our water system.

1. Wages: \$52,882.41
2. Admin costs: \$6,000.00
3. Permits and Licences: \$1,761.54
4. Water Treatment Plant R&M: \$6,372.66
5. Water Treatment Plant Chemicals: \$11,998.60
6. Water Line R&M: \$7,669.95

7. WTP Equipment Repair & Replacement: \$7,052.12
8. PRV/ Dam Repair and Maintenance: \$740.00
9. Water Sampling: \$10,160.97
10. Evaluations and Assessments (Dam Safety Review):  
\$13,790.00
11. Hydro/Telus/Internet: \$28,619.83
12. Insurance: \$3,869.00
13. Training: \$2,750.10

## **Water Conservation Plan:**

Council adopted an updated Water Conservation Plan in 2016. The plan is available on the Village website for viewing.

## **Cross Connection Program:**

The Village has developed a Cross Connection Bylaw and Program to address the potential for the water system to be compromised by high-risk service connections which could introduce contaminated water into the Village's water system. There will be letters sent out to the high-risk users as well as meeting with them to explain how the program will operate. There will also be information pamphlets mailed out explaining what a cross connection is, and what steps can be taken to avoid them.



## **Emergency Response Plans:**

The Village has an Emergency Response Plan that pertains to the water system. The plan identifies potential problems that could affect the Village's ability to provide safe and reliable drinking water. These problems range from water main breaks to natural disasters. The plan provides a systematic approach for dealing with these emergencies. The plan has been updated with the addition of the treatment plant and reservoir to the system. The current Emergency Response Plan is available on the Village of Clinton web site.

The Village also has a Dam Emergency Plan (DEP) which identifies potential issues that could arise if there was a breach of the dam and what to do in each situation. Again, this is a requirement by the Provincial Government under our licence.

# **CLINTON VOLUNTEER FIRE DEPARTMENT**



## **MONTHLY REPORT JUNE 2026**

# CLINTON FIRE DEPARTMENT

## JUNE 2026 MONTHLY REPORT

### MEMBERS:

19

### TRAINING:

| DATE                                                   | HOURS | PERSON-HOURS |
|--------------------------------------------------------|-------|--------------|
| 1 <sup>st</sup> – Knots and Rope/Clean-up              | 2     | 30           |
| 8 <sup>th</sup> – Ladders/Rope Rescue                  | 2     | 24           |
| 15 <sup>th</sup> – Knots and Rope                      | 2     | 26           |
| 22 <sup>nd</sup> – Knots & Rope Test/Wildfire Practice | 2     | 30           |
| 29 <sup>th</sup> – Ladders/Clean-up                    | 2     | 28           |
|                                                        |       |              |

### CALL-OUTS:

| DATE                                                   | HOURS | PERSON-HOURS |
|--------------------------------------------------------|-------|--------------|
| 2 <sup>nd</sup> – Fire Alarm (Cariboo Hwy S.)          | 1     | 8            |
| 3 <sup>rd</sup> – Smoke Alarm (Clinton-Pavillion Rd.)  | 1     | 7            |
| 17 <sup>th</sup> – Vehicle Fire (Hwy 97N – Valley Rd.) | 1     | 7            |
| 19 <sup>th</sup> – Load up Truck 3 for Lytton          | 1.5   | 18           |

### FIRE INSPECTIONS:

| INSPECTIONS COMPLETED | TOTAL |
|-----------------------|-------|
|                       |       |

### GENERAL COMMENTS:

- Rope Rescue Training was held on June 6<sup>th</sup> and 7<sup>th</sup> for 10 members.
- Truck 3 was dispatched by BC Wildfire Service to Lytton from June 19<sup>th</sup> to June 23<sup>rd</sup> with three members.

**KARL HANSEN, FIRE CHIEF**

**DATE**





## Staff Report to Council Open Meeting

**Date:** July 22, 2026

**From:** Chief Administrative Officer

**Subject:** Fees and Charges Amendment

**Attachments:**

Draft Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026

**Recommendations:**

**THAT Council give first reading to Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026;**

**THAT Council give second reading to Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026;**

**THAT Council give third reading to Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026;**

**Background:**

Village of Clinton Official Community Plan Bylaw No. 607, 2025 was adopted in early 2026. During this process, staff identified two items that could be streamlined to reduce red tape.

1. Wildfire Hazard Development Permit. The Village's OCP sets requirements for property owners to achieve a level of wildfire resilience when constructing new buildings. The Village of Clinton is obliged to contribute minor administrative time to the review of development permit applications and registering them on title. However, for the Wildfire Hazard Development Permit, the FireSmart Coordinator provides free assessments and guidance to assist the property owner to meet the requirements of the development permit. Administration recommends eliminating the cost for this service to make it more accessible to developers, while not becoming a disincentive to construction.

Earlier this year, Council passed a delegation bylaw to allow the CAO to approve these permits, further reducing red tape and wait times.

2. Commercial Rezonings

Also during the OCP process, residents showed concern about the homes on the highway in the commercial zone. The fear expressed to staff was that these homes could not be rebuilt as homes if they are destroyed. As a solution, Village staff and the consultant proposed that these properties remain commercial in the OCP but change to residential in the Zoning Bylaw to reflect their actual use. This allows them to stay residential in perpetuity, but reduces the red tape required for an OCP amendment if an owner desires to convert the property to a business.

To improve the ease with which a property owner may convert these residences to businesses, Administration proposed to make these rezonings free of charge. The result would be one less hurdle for future business owners to overcome when looking for commercial space in Clinton. There are many benefits of promoting commercial areas along the highway. Firstly, it increases commercial space in the area highly valued for commercial space because of highway traffic visibility. Secondly, it reduces conflicts that occur between homeowners and highway users, as well as homeowners and adjacent business owners. Thirdly it keeps the business centre from creeping away from the highway and creating conflicts in residential areas. Lastly, it improves the perception of Clinton for travellers by putting the active commercial core front and centre.

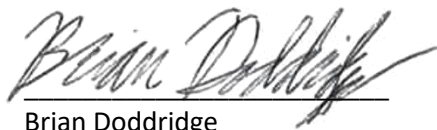
The proposed amendment to the Fees and Charges Bylaw very specifically applies only to properties zoned residential, for which they have a commercial OCP designation.

Administration has also proposed an additional amendment to the Fees and Charges Bylaw to disincentivize amendments to the OCP. The bylaw was developed with extensive public involvement, including over two dozen agencies, ministries, community groups, and First Nations. Because of this, Administration proposes that Council may signal the community's approval of the OCP by making amendments to the plan more costly. The proposed increase in fees will not forestall a serious proponent, but will cause an enterprise to more seriously consider the pre-established land use areas rather than changing the community's central plan to fit the business's desires.

**Financial Impacts:**

The current fee structure does not require an applicant to provide sufficient compensation to carry out the engagement that is required for an OCP amendment. OCP amendments in other communities range from \$50 to \$10,000. At a rough estimate, an OCP amendment of moderate complexity will take approximately 40 staff hours and \$200 to complete, totalling roughly \$2,000. The proposed fee increase to \$1,000 comes closer to covering the municipality's costs while still keeping the cost attainable for serious applicants. OCP amendments are not common, so Administration does not expect an increase in fee revenue most years.

It takes mostly staff time to complete zoning amendments and Wildfire Hazard Development Permits. For applications made free of charge by this amendment, Administration does not expect a major drain on staff resources nor out-of-pocket expenses beyond the cost to send a small number of registered letters.



Brian Doddridge  
Chief Administrative Officer

**THE VILLAGE OF CLINTON**  
**Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026**

A Bylaw to amend "Village of Clinton Fees and Charges Bylaw No. 600, 2024"

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The Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. TITLE**

This Bylaw may be cited as the "Village of Clinton Fees and Charges Amendment Bylaw No. 615, 2026".

**2. AMENDMENTS**

Village of Clinton Fees and Charges Bylaw No. 600, 2024 is hereby amended as follows:

- i. By adding the following to schedule "A" before "Development Permit":

|                                    |           |
|------------------------------------|-----------|
| Wildfire Hazard Development Permit | No Charge |
|------------------------------------|-----------|

- ii. By adding the following to Schedule "A" after "Zoning Amendment":

|                                                                                                                                                |           |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Zoning amendment for the sole purpose of rezoning to C1 or C2 from R1 where the Official Community Plan designates the property as Commercial. | No Charge |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

- iii. By removing the line beginning with "Official Community Plan and Zoning Amendment"

- iv. By changing the fee for an Official Community Plan Amendment to \$1000.

**READ A FIRST TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**READ A SECOND TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**READ A THIRD TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**ADOPTED**

this \_\_\_ day of \_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER





## Staff Report to Council Open Meeting

**Date:** July 22, 2026

**From:** Chief Administrative Officer

**Subject:** Bylaw Notice Amendment

**Attachments:**

Draft Bylaw Notice Amendment Bylaw No. 616, 2026

**Recommendations:**

**THAT Council give first reading to Village of Clinton Bylaw Notice Amendment Bylaw No. 616, 2026;**

**THAT Council give second reading to Village of Clinton Bylaw Notice Amendment Bylaw No. 616, 2026;  
AND**

**THAT Council give third reading to Village of Clinton Bylaw Notice Amendment Bylaw No. 616, 2026**

**Background:**

The Bylaw Notice System is the most streamlined and defensible system under which tickets may be issued available to local governments. The system allows the issuance of tickets up to \$500 for bylaw contraventions, includes an internal appeal and compliance agreement process, and can be escalated to an adjudicator who assesses the tickets based on a balance of probability. This system allows the municipality to avoid long and costly court proceedings for unpaid fines.

In order for bylaw notices to be issued, each infraction from the applicable bylaw must be listed in the Bylaw Notice Enforcement (BNE) Bylaw. The attached draft bylaw is presented to Council for two reasons:

1. The requirements of the Business License and Regulation Bylaw bylaw were not added to the BNE Bylaw when it was adopted in 2022. Staff believe this was an oversight. Adding the applicable contraventions will allow greater ability to enforce the regulations through fines.
2. Village of Clinton Zoning Bylaw No. 607, 2025 was adopted in early 2026. Staff have reviewed the bylaw and propose adding applicable contraventions to the BNE.

As a reminder, the current practice is for fines to be issued only in instances of willful non-compliance or serious negligence. The Village does not tend to issue fines if the contravening party takes clear and immediate action to resolve the issue. Though these changes are being proposed proactively, there are active files for which they will assist to achieve compliance.

**Financial Impacts:**

Administration does not expect the revenue from fines to increase dramatically.

Brian Doddridge  
Chief Administrative Officer

**THE VILLAGE OF CLINTON**  
**Village of Clinton Bylaw Notice Amendment Bylaw No. 616, 2026**

A Bylaw to amend "Village of Clinton Bylaw Notice Amendment Bylaw No. 581, 2021"

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The Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. TITLE**

This Bylaw may be cited as the "Village of Clinton Bylaw Notice Amendment Bylaw No. 616, 2026".

**2. AMENDMENTS**

Village of Clinton Bylaw Notice Amendment Bylaw No. 581, 2021 is hereby amended as follows:

- i. By adding the following to "Schedule A – Designated Bylaw Contraventions and Penalties" after the "Traffic Control Bylaw No. 209, 1985" table:

"Village of Clinton Business License and Regulation Bylaw No. 551, 2017"

|                                                                                                                                                                                                                                                                                      | <b>1</b>             | <b>2</b>                    | <b>3</b>       | <b>4</b>                          | <b>5</b>                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------|----------------|-----------------------------------|----------------------------------|
| <b>Description</b>                                                                                                                                                                                                                                                                   | <b>Section</b>       | <b>Compliance Agreement</b> | <b>Penalty</b> | <b>Penalty with Early Payment</b> | <b>Penalty with Late Payment</b> |
| Carry on a business within the Village of Clinton without obtaining a valid business license                                                                                                                                                                                         | Part F<br>Section 3  | Yes                         | \$250          | N/A                               | \$400                            |
| Failure to give true and correct information on business license application                                                                                                                                                                                                         | Part F<br>Section 17 | No                          | \$300          | \$250                             | \$400                            |
| Failure to display business license                                                                                                                                                                                                                                                  | Part F<br>Section 22 | Yes                         | \$150          | \$75                              | \$250                            |
| Failure to notify Business License Inspector of changes to name, ownership, mailing or business address, business practice, premises floor area, number of people, rental units, games machines, or vehicles used in the operation of the business or any alteration to the premises | Part F<br>Section 30 | Yes                         | \$250          | N/A                               | \$400                            |

Village of Clinton Zoning Bylaw No. 607, 2025

|                                                                                                                                                                                                 | <b>1</b>       | <b>2</b>                    | <b>3</b>       | <b>4</b>                          | <b>5</b>                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|----------------|-----------------------------------|----------------------------------|
| <b>Description</b>                                                                                                                                                                              | <b>Section</b> | <b>Compliance Agreement</b> | <b>Penalty</b> | <b>Penalty with Early Payment</b> | <b>Penalty with Late Payment</b> |
| Failure to house all livestock in secure and sanitary structure located a minimum of 1.5m from all property lines, on a parcel outside the A zone                                               | 4.7.1(a)       | Yes                         | \$130          | \$90                              | \$170                            |
| Failure to keep all livestock in a manner that does not cause a nuisance to neighbouring properties through noise, odour, unsanitary conditions, or other means, on a parcel outside the A zone | 4.7.1(b)       | Yes                         | \$130          | \$90                              | \$170                            |
| Failure to locate livestock enclosure in a side or rear yard in the R zone                                                                                                                      | 4.7.2          | Yes                         | \$130          | \$90                              | \$170                            |
| Keeping of rooster, goose, peafowl, or crowing fowl in area outside A1 zone                                                                                                                     | 4.7.4          | No                          | \$130          | \$90                              | \$170                            |
| Erecting a fence greater than 3.5m                                                                                                                                                              | 5.1.1          | Yes                         | \$130          | \$90                              | \$170                            |
| In a Residential zone, erecting a fence greater than 1.2m in the front yard, or greater than 2m in the side and rear yard                                                                       | 5.1.2          | Yes                         | \$130          | \$90                              | \$170                            |
| Failure to erect pool fencing to a height of 2.5m                                                                                                                                               | 5.1.4          | Yes                         | \$130          | \$90                              | \$170                            |
| Failure to install child-proof lock on pool gate                                                                                                                                                | 5.1.5          | Yes                         | \$130          | \$90                              | \$170                            |
| In the A, C, or I zones, failure to locate junk materials at least 30 M from the boundary of an R or P zone                                                                                     | 5.2.1 a.       | Yes                         | \$130          | \$90                              | \$170                            |
| In the A, C, or I zones, failure to enclose junk materials within a building or solid, view obscuring fence, wall, or chain link fence with a landscape screen at least 2.5 metres in height    | 5.2.1 b.       | Yes                         | \$130          | \$90                              | \$170                            |



|                                                                                                                                                                                                                                                                                                                 |                      |     |       |      |       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----|-------|------|-------|
| In the A, C, or I zones, piling junk materials to a greater height than the surrounding fence or wall                                                                                                                                                                                                           | 5.2.1 c.             | Yes | \$130 | \$90 | \$170 |
| Failure to screen outdoor garbage bins and outdoor storage areas from the view of highways and adjacent properties with a landscape screen                                                                                                                                                                      | 5.3.1                | Yes | \$130 | \$90 | \$170 |
| Exceed maximum number or dimensions of shipping containers                                                                                                                                                                                                                                                      | 5.4.2 a., b., and c. | Yes | \$130 | \$90 | \$170 |
| Failure to place and keep shipping container in relatively new and good condition, with no external signs of damage or wear, keep the container a singular colour that is complementary of the principal building on the parcel, with no wording or branding on its exterior and not stack a shipping container | 5.4.5 a., b., and f. | Yes | \$130 | \$90 | \$170 |
| Using a shipping container for the storage of gasoline, propane, or any flammable, combustible liquid or compressed gas or explosives                                                                                                                                                                           | 5.4.5 c.             | No  | \$500 | N/A  | \$500 |
| Using a shipping container for permanent or temporary occupancy by people or animals                                                                                                                                                                                                                            | 5.4.5 d.             | No  | \$500 | N/A  | \$500 |
| Failure to screen all shipping containers from view along Highway 97 using either fencing or a landscape screen                                                                                                                                                                                                 | 5.4.5 e.             | Yes | \$130 | \$90 | \$170 |
| Exceeding five vehicles outside of a building in a residential zone                                                                                                                                                                                                                                             | 5.5.2                | Yes | \$130 | \$90 | \$170 |
| Parking a commercial vehicle with GVW exceeding five tonnes outside a structure in a residential zone                                                                                                                                                                                                           | 5.5.3                | Yes | \$130 | \$90 | \$170 |
| Parking or storing dismantled or wrecked vehicle or equipment in a front yard                                                                                                                                                                                                                                   | 5.5.4 a.             | Yes | \$130 | \$90 | \$170 |

|                                                                                                                                                                                                                                                                                                         |                   |     |       |      |       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----|-------|------|-------|
| Not in a wrecking yard, parking or storing dismantled or wrecked vehicles or equipment in the rear yard or side yard for a period of more than thirty (30) consecutive days, or parking or storing machinery, equipment, or vehicles in a state of disrepair outside                                    | 5.5.4 b. and c.   | Yes | \$130 | \$90 | \$170 |
| Exceeding six months' occupation of a recreational vehicle during the construction of a dwelling, or occupying the recreational vehicle beyond the validity period of the building permit                                                                                                               | 6.1.5 a. and b.   | Yes | \$130 | \$90 | \$170 |
| Failure for temporary occupier of a recreational vehicle to dispose of sewage as approved by the Village                                                                                                                                                                                                | 6.1.5 c.          | No  | \$300 | N/A  | \$300 |
| Failure to store servicing equipment, other than that normally carried out on a pump island, entirely within a building, unless a vehicle or piece of equipment to be repaired cannot fit inside the building                                                                                           | 6.16.1 b.         | Yes | \$130 | \$90 | \$170 |
| Failure for vehicle service and repair use to contain all tires, automobile accessories, and related goods stored outside within a booth, rack, or stand or exceeding two such storage containers, or incorrectly siting such containers.                                                               | 6.16.1 d.         | Yes | \$130 | \$90 | \$170 |
| Failure to conduct business or activity within the C1 or C2 zone within a completely enclosed building or areas otherwise screened from public view except for parking and loading facilities, restaurant patios and the incidental outdoor display of merchandise essential to the conduct of business | 10.5.1 and 11.5.1 | Yes | \$130 | \$90 | \$170 |

“

**READ A FIRST TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**READ A SECOND TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**READ A THIRD TIME**

this \_\_\_ day of \_\_\_\_, 2026.

**ADOPTED**

this \_\_\_ day of \_\_\_\_, 2026.

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MAYOR

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CORPORATE OFFICER





## Staff Report to Council Open Meeting

**Date:** July 8, 2026

**From:** Chief Financial Officer

**Subject:** Permissive Tax Bylaw

**Attachments:**

**Recommendations:**

THAT Council provide direction to staff regarding the administration of permissive tax exemptions by choosing one of the following options:

1. Direct staff to develop a formal permissive tax exemption application process and policy for Council consideration; or
2. Continue the current practice of granting permissive tax exemptions to eligible organizations without requiring a formal application process. Under this approach, Council may also grant permissive tax exemptions to new organizations that meet the eligibility criteria without requiring a formal application.

**Background:**

The Community Charter authorizes municipalities to grant permissive property tax exemptions to eligible properties that are used for charitable, philanthropic, recreational, cultural, or other purposes that provide a public benefit.

Historically, the Municipality has granted permissive tax exemptions to a number of organizations that have consistently met Council's expectations and have received exemptions over multiple years. These exemptions are renewed annually through the four year tax exemption bylaw without requiring organizations to submit a formal application.

The current Permissive Tax Bylaw ends this year, December 31<sup>st</sup>, and a new bylaw must be approved by October 31, 2026. This allows staff have the opportunity to review whether the current administrative process continues to meet Council's objectives or whether a more formal application process would provide additional transparency and consistency.

Currently, the organizations that receive a tax exemption are Clinton Curling Club, Royal Canadian Legion and the South Cariboo Historical Museum Society. three societies that do not receive an exemption but which could qualify include the Clinton Seniors Society, Senior Citizens Home Society (Clinton Villa), and the Clinton Assisted Living Society (Clinton Creek Estates). Following Council's decision, Staff will either prepare an application process, or develop a draft Bylaw for Council's consideration. Notice of the Bylaw must be published in accordance with the Village's Alternate Public Notice Bylaw.

**Financial Impacts:**

For the 2025 taxation year, the current properties receiving permissive tax exemptions accounted for **\$9,956.00** in exempted municipal property taxes.

  
Mandy McKague  
Chief Financial Officer

CAO Initial 

July 08 2026

#### Notice of motion

Whereas Councillor Burrage is the alternate for community, government and first nations liaison it would only be proper for this councillor to attend the 2026 UBCM.

Whereas Mr. Doddridge and councillor Kosovic stay with family during the UBCM convention creating a hotel savings of approximately \$5,000 from the budget.

#### Motion

“that council allow a third councillor and mayor to attend the 2026 UBCM convention. “



## Action items arising from Council Meetings

Date updated: July-16-26

| Resolution/Direction to Staff                                 | WHO/DONE                           |
|---------------------------------------------------------------|------------------------------------|
| <b>June 2026</b>                                              |                                    |
| <b>Remedial action for pest control issue on McDonald Ave</b> | <b>Bylaw</b><br><b>In progress</b> |
|                                                               |                                    |
|                                                               |                                    |

Fire Truck Replacement: Waiting for Grant Decision

Long-term Financial Plan Project: Waiting for Grant Decision

Flood Early Warning System Project: Submitted for new intake

Wastewater Lagoon Armouring Project: Submitted for new intake

Wayfinding and marketing project: Obtaining Quotes and designing signage

Whispering Pines Clinton Indian Band MOU Development: Whispering Pines is reviewing the draft

Reg Conn Pond Dredging Project: Waiting for Grant Decision

Lot 9 Development: **Options being presented.**

Dam Safety Review: Staff reviewing Dam Safety Review Draft

Fire Department Equipment Upgrade Project: In Progress

Grant Writing Project: **Funding received and project is ongoing.**

BC Hydro Property (Clinton Station Road): Preparing background information to inform an application for Crown Land Grant

Bell Street Extension Project: Waiting for final title transfer by Province

Business Façade Improvement Program – **Approved – advertisement to go out soon.**

Reg Conn Park Multi-Use Court Project: **Groundwork is complete and paving is planned for August.**

New Horizons for Seniors – Village portion of this grant is to develop a Welcome Package. In Progress

Heritage Register Additions – Staff preparing Heritage BC Grant Application to develop additional statements of significance.

Structure Protection Project – Began the purchase of Phase 3 items including a trailer.

Municipal Building Retrofit Feasibility – Preparing pre-application.

Amendments to Fees and Charges Bylaw, Animal Control Bylaw, and payments in lieu of Parking Bylaw – In progress

Engeman Lane Water Line Replacement – Staff in consultation with Engineering consultant.

Memorial Hall Siding – **Staff obtaining quotes, and determining eligibility for FireSmart Critical Infrastructure Grant.**

FireSmart Fuel Mitigation Activities – Have applied for funding to perform fuel management AT FTU 2 and FTU 22.

UBCM Meeting Requests – Minister Meeting Applications Submitted. Preparing MACC Meeting Applications.

The above projects are not exhaustive.