



## **AGENDA**

### **Regular Meeting of Council**

Village of Clinton Council Chambers, 1423 Cariboo Highway  
 Wednesday, May 13, 2026 at 6:30 pm

**Mission Statement:** *“To Increase Economic Opportunity and Improve the Quality of Life for all Citizens.”*

**Vision Statement:** *“Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities”*

**Call to Order**

*“Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation”*

**Adoption of Agenda**

**Adoption of the Minutes**

	Minutes of the Regular Meeting dated April 22, 2026.	<b>Page 4</b>
	Minutes of the Special Meeting dated May 4, 2026	<b>Page 10</b>

**Delegations**

	TNRD & Kamloops Search and Rescue – Presenting on a region-wide public assent process to establish a new Search and Rescue service.	
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**Question Period**

**\*Only questions related to items on the agenda are permitted.**

### Correspondence and Reading File

<b>Action</b>	None	
<b>Information</b>	Enbridge – Invitation to Coffee Chat at Junction Coffee House on May 28 between 9:30 am -12:30 pm.	<b>Page 12</b>
<b>Reading File</b>	April 17, 2026 to May 7, 2026	<b>Page 13</b>

### Administrative Reports

CAO	High Bar DL 962 Crown Land Grant Referral	<b>Page 14</b>
	Green Municipal Fund (GMF) - Building Retrofit Feasibility Grant	<b>Page 29</b>
CFO	None	
DCO	None	
CDC	None	
Public Works	None	
Fire Department	None	
FireSmart Coordinator	FireSmart Program Update – 2-year funding complete	<b>Page 31</b>
Bylaw Officer	None	
Committees	Policy Review Committee Draft Minutes dated April 22, 2026	<b>Page 35</b>
	Spirit of Clinton Draft Minutes dated April 7, 2026	<b>Page 37</b>

### Bylaws/Policies

0-2026-01	Sidewalk Inspection and Maintenance Policy	<b>Page 42</b>
0-2026-02	Winter Snow and Ice Control Policy	<b>Page 45</b>
CFO	2026-2030 Financial Plan Bylaw No. 612, 2026 – for adoption	<b>Page 52</b>
CFO	2026 Tax Rate Bylaw No. 613, 2026 – for adoption	<b>Page 61</b>

### Council Reports

Mayor Stanke	Council Report - Verbal	
Councillor Burrage	Council Report – Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report – Verbal	
Councillor Schapansky	Council Report – Verbal	

**New Business**

None

**List of Outstanding Council Previous Action Items**

	Current List of Motions	Page 65
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**Calendar of Events**

**Heritage Week Events May 15 – 24**

- May 15 – Business Decorating Judging
- May 16 – Annual Ball @ Memorial Hall
- May 17 – Car Cruise
- May 18 – Walking Tour in Town
- May 18 – Victoria Day – Village Office closed
- May 20 – Geocache Crawl
- May 22 – Old Timer’s Tea @ Memorial Hall 1-4 pm
- May 22 – BBQ @ Legion
- May 22 – Opening Events @ Rodeo Grounds
- May 23 – Parade, Rodeo, 4H Steak Dinner, and Rodeo Dance
- May 24 - Rodeo

**Notice to Proceed to In-Camera**

- Motion to proceed to Closed Meeting as per Section 90.1 (e) of the Community Charter

**Re-call Regular Meeting**

**Adjournment**



**MINUTES**

**Regular Meeting of Council**

Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, April 22, 2026, at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic (by video conference), Park, Schapansky

Absent:

Staff: CAO Doddridge, CFO McKague, DCO Smith

Media: 0 Public: 19

**Mission Statement:** *“To Increase Economic Opportunity and Improve the Quality of Life for all Citizens.”*

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**Vision Statement:** *“Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities”*

**Call to Order**

The meeting was called to order at 6:30 pm

*“Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation.”*

**Adoption of the Agenda**

Moved and Seconded

**R069-26 That Council approves the Agenda dated April 22, 2026. CARRIED**

**Adoption of the Minutes**

Moved and Seconded

**R070-26 That the Minutes of the Regular Council Meeting dated April 08, 2026, be adopted. CARRIED**

**Delegation**

None

**Question Period**

None

**Action Items**

None

**Information**

SILGA – 2026 Resolution that Clinton proposed  
Received for information.

Enbridge – Sunrise Expansion Opportunities  
Received for information.

**Reading File**

Received for Information.

**Administrative Reports**

**CAO**

Bylaw Amendment Request for Fees and Charges Bylaw  
Recommendation to take no action.

**Chief Financial Officer**

None

**Community Development Coordinator**

None

**Deputy Corporate Officer**

None

**Public Works**

None

**Fire Department**

None

**FireSmart Coordinator**

None

**Bylaw Officer**

None

**Committees**

None

**Bylaws/Policies**

2026-2030 Financial Plan Bylaw No. 612, 2026 – For second reading  
Moved and Seconded

**R071-26 THAT, Council gives second reading to the 2026-2030 Financial Plan Bylaw No. 612, 2026.  
CARRIED**

2026 Tax Rate Bylaw  
Moved and Seconded

**R072-26 THAT, Council gives first reading to the Village of Clinton Tax Rate Bylaw No. 613, 2026.  
CARRIED**

**Council Reports**

**Mayor Stanke – Written**

Received an email stating that the Rocky Mountain Rail will be back in service on April 25.  
Attended the Policy Committee meeting on April 22, 2026.  
Received for information as presented.

**Councillor Burrage – Verbal**

Volunteer Recognition Event was successful and well attended. Youth were honored this year.  
Upcoming meetings: Gold Country and Elizabeth Fry.  
CiB – Seedy Sunday was well attended. Officially put in for the name change to Clinton Roots and Blooms.  
Community garden is fully rented out for this year.  
Received for information as presented.

**Councillor Kosovic – Verbal**

Nothing to report.  
Received for information as presented.

**Councillor Park – Verbal**

Attended the Fire Department Elections. No significant changes:  
Karl Hansen – Fire Chief and Treasurer  
John Engelhart – Deputy Fire Chief and training officer.  
Jordan Lawrence – 1<sup>st</sup> Captain and Secretary  
Richard Armit – 2<sup>nd</sup> Captain  
Attended the Volunteer Recognition Event  
Received for information as presented.

**Councillor Schapansky – Written**

Attended the Volunteer Recognition Event.  
Received for information as presented.

**New Business**

None

**List of Outstanding Council Previous Action Items**

Received for information.

**Heritage Week Events May 15 – 24**

- May 15 – Business Decorating Judging
- May 16 – Annual Ball @ Memorial Hall
- May 17 – Car Cruise
- May 18 – Walking Tour in Town
- May 18 – Victoria Day – Village Office closed
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- May 22 – Old Timer’s Tea @ Memorial Hall
- May 22 – BBQ @ Legion
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- May 24 - Rodeo

**Notice to Proceed to Closed Meeting**

None

**Adjournment**

Moved and Seconded

**R073-26 That the Regular Meeting of Council be adjourned 7:21 pm.**

**CARRIED**

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MAYOR

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CORPORATE OFFICER

## Brian Doddridge

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**From:** Terri Hadwin <thadwin@tnrd.ca>  
**Sent:** April 17, 2026 2:55 PM  
**To:** Brian Doddridge  
**Subject:** Formal request for Letter of support for Play X Play Studios  
**Attachments:** Letter of support for Runaway.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon CAO Doddridge,

I am reaching out with a request that the Village of Clinton consider writing a letter of support to BC Parks to be included with Play x Play Studios application for a production to come to the Chasm site this summer. The production "Runaway" will only be there for a few days, and while filming at the Chasm, the production will most definitely support Village of Clinton by utilizing accommodations, restaurants and supporting other businesses. This production company has filmed twice in the region and has always been very professional. I have attached here my own letter of support.

Thank you for your consideration of this request,



*The Region of BC's Best*

### Terri Hadwin (she/her)

Thompson-Nicola Film Commissioner  
300 - 465 Victoria Street | Kamloops, BC | V2C 2A9  
Cell 250-319-6211 | Main Office: 250-377-8673  
*Located on the traditional Tk'emlúps te Secwépemc territory,  
within the unceded, ancestral lands of the Secwépemc Nation.*

[filmthompsonnicola.c](http://filmthompsonnicola.com)

[om](#)

[Facebook](#) [Instagram](#)

[LinkedIn](#) [Bluesky](#)

[New Film Project in the Province?](#)

[Register Here](#)

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**THOMPSON-NICOLA**  
REGIONAL DISTRICT  
The Region of BC's Best

300-465 Victoria Street  
Kamloops, BC V2C 2A9  
Tel: 250-377-8673  
Toll Free in BC: 1-877-377-8673  
Email: admin@tnrd.ca

Department: FILM

April 13, 2026

Sergio Fernandez  
BC Parks  
Area Supervisor, South Chilcotin

**Re: Letter of support for *Runaway* filming at the Chasm**

Hello Mr. Fernandez,  
I am writing to express my support for the film project *Runaway*, produced by Play x Play Studios and their request to film at the BC Parks Chasm location near Clinton, BC in the summer of 2026.

Filming at The Chasm would not only highlight the area's unique geological beauty, but also contribute to broader public awareness and appreciation of our provincial parks. Thoughtful, well-managed film projects such as *Runaway* can play an important role in promoting tourism, education, and environmental stewardship.

I understand that BC Parks maintains high standards to ensure that all activities within park boundaries are conducted responsibly and with minimal environmental impact. I am confident that the *Runaway* production team will adhere to these standards and work collaboratively with park staff to protect the integrity of the site. This team has already filmed two projects in the region, and they have a proven track record of responsible care for the locations where they film.

By allowing filming at The Chasm, BC Parks has the opportunity to support the creative industry while continuing to safeguard the natural values that make this location so special.

I encourage BC Parks to approve this application. Please don't hesitate to contact me should you require additional information.

Sincerely,

A handwritten signature in black ink, appearing to be "TH", written over a light blue horizontal line.

Terri Hadwin  
Film Commissioner



## MINUTES

### Special Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Monday, May 4, 2026, at 6:00 pm

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In Attendance: Mayor Stanke, Councillors: Burrage, Park  
Absent: Councillors Kosovic, Schapansky, CAO Doddridge  
Staff: CFO McKague

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

**Call to Order** Called to order at 6:00 pm

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"*

#### **Adoption of Agenda**

Moved and Seconded

SP004-26 **That Council approves the Agenda for the May 4, 2026 Special Meeting.**

**CARRIED**

#### **Adoption of Minutes**

N/A

#### **Administrative Reports**

None

#### **Correspondence**

None

#### **Bylaws**

2026-2030 Financial Plan Bylaw No. 612, 2026 – for third reading

Moved and Seconded

SP005-26 **THAT, Council gives third reading to the 2026-2030 Financial Plan Bylaw No. 612, 2026.**

**CARRIED**

2026 Tax Rate Bylaw No. 613, 2026 - for second and third reading  
Moved and seconded

**SP006-26 THAT, Council gives second reading to the Village of Clinton Tax Rate Bylaw No. 613, 2026. CARRIED**

Moved and seconded

**SP007-26 THAT, Council gives third reading to the Village of Clinton Tax Rate Bylaw No. 613, 2026. CARRIED**

**New Business**

None

**Notice to Proceed to In-Camera**

N/A

**Adjournment**

Moved and Seconded

**SP008-26 That the Meeting be adjourned at 6:03 pm. CARRIED**

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MAYOR

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Corporate Officer

**From:** Nana Yamamoto

**Sent:** April 29, 2026 1:06 PM

**To:** Roland Stanke <[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)>; Sandra Burrage - Councillor <[burrage@village.clinton.bc.ca](mailto:burrage@village.clinton.bc.ca)>; Nicholas Kosovic <[kosovic@village.clinton.bc.ca](mailto:kosovic@village.clinton.bc.ca)>; David Park - Councillor <[park@village.clinton.bc.ca](mailto:park@village.clinton.bc.ca)>; Darrell Schapansky <[schapansky@village.clinton.bc.ca](mailto:schapansky@village.clinton.bc.ca)>; Brian Doddridge <[cao@village.clinton.bc.ca](mailto:cao@village.clinton.bc.ca)>

**Subject:** Invitation: Coffee Chat Tour with Enbridge in Clinton

Hi Mayor Stanke and Councillors,

I'm reaching out on behalf of Enbridge to invite you to an upcoming Coffee Chat as part of the [Sunrise Expansion Program](#).

With [federal approval](#) now in place and early works beginning soon, our team will be visiting communities along the route this spring to host a series of informal Coffee Chat sessions. These drop-in sessions are a chance to meet the project team, ask questions, and share your thoughts. We're looking forward to connecting and hearing directly from community members as we move into construction.

We'll be hosting these sessions at local cafés, with coffee and refreshments provided.

Coffee Chat stops:

- Chetwynd: May 26 (10:00 AM–1:00 PM) at [Audielicious Chetwynd](#)
- Hixon: May 27 (2:00 PM–5:00 PM) at [Hixon Takeout](#)
- **Clinton: May 28 (9:30 AM–12:30 PM) at [Junction Coffee House](#)**
- Lone Butte: May 28 (2:00 PM–5:00 PM) at [Highground Café \(Community Hall seating\)](#)
- Logan Lake: June 9 (9:00 AM–12:00 PM) at [Urban Café](#)
- Merritt: June 9 (1:00 PM–4:00 PM) at [Valley Graze Box](#)
- Hope: June 10 (8:00 AM–11:00 AM) at [Blue Moose Coffee House](#)
- Agassiz: June 10 (12:00 PM–3:00 PM) at [Corner Café](#)

We'd be glad to connect if you're able to stop by. You're welcome to join any of the stops that are convenient for you.

Please let me know if you are able to join, and feel free to share this with others who might be interested.

Warmly,

Nana (on behalf of Enbridge Community and Indigenous Engagement Team)

**Nana Yamamoto (she/her)**

Government Relations Intern





## Staff Report to Council Regular Meeting

**Date: May 13, 2026**

**From: CAO**

**Subject: Crown Land Grant Referral – High Bar FN Land Acquisition**

**Attachments:**

High Bar Proposal  
Proposal Area Map  
Letter of Support

**Recommendations:**

**THAT Council direct staff to issue comments on the proposed Crown Land Grant which request legal protections or alternate options for trails, requesting a thorough public engagement process by the applicant prior to the acquisition, and other relevant technical considerations of the site and servicing requirements.**

**Background:**

The Village received a referral from the Province of BC on Monday, April 20<sup>th</sup> requesting comments on a High Bar First Nation proposal to acquire a 52.8 ha (130.5 acre) portion of DL962, which is entirely within the Village of Clinton boundaries. The land is currently Crown Land, and the proposal is for High Bar First Nation to acquire the property in fee simple.

The Village of Clinton's Official Community Plan (OCP) completed in 2026 highlights this area as an eligible location for residential expansion (Figure 1 and Figure 2). The OCP also states: "It is understood that Llenlley' ten has expressed an interest in acquiring this parcel and the ALC has given a General Order of the Commission providing preliminary approval for the exclusion for it to accommodate the development of low density residential lands. To facilitate the eventual development of this property, the Village should undertake the process of having the property excluded from the ALR."<sup>1</sup> While the ALR exclusion request is not part of this application, it will likely be presented to Council if the property is acquired by High Bar.

Additionally, the OCP contains many applicable policies that relate to the proposal:

D1.2.1 Work with partners such as Llenlley' ten, Pellt'iq't, and the Government of British Columbia to advance the development of new residential areas.<sup>2</sup>

D3.1.6 Protect and enhance parks and open spaces, recognizing their importance in preserving biodiversity and supporting natural ecosystems.<sup>3</sup>

D4.1.3 Support active transportation through the implementation of the Bicycle and Trail Network Plan (Figure 5 Community Amenities and Trails Plan).<sup>4</sup>

<sup>1</sup> OCP Pg. 46

<sup>2</sup> OCP Pg. 15

<sup>3</sup> OCP Pg. 21

<sup>4</sup> OCP Pg. 25

D7.1.5 Recognize the interests and rights of First Nations, traditional knowledge, and Indigenous ways of knowing to manage the land and develop Clinton in ways that support all residents.<sup>5</sup>

D7.2.1 For developments on First Nation Reserves or owned lands, the Village will support processes to negotiate service agreements for basic services such as water, sewer and roads.<sup>6</sup>

D7.2.8 Support the economic development initiatives of the Secw̓Épemc Nation and encourage collaboration where possible<sup>7</sup>

Figure 1: OCP Potential Residential Development Opportunities – Proposed lot partially within the area marked as number 3<sup>8</sup>

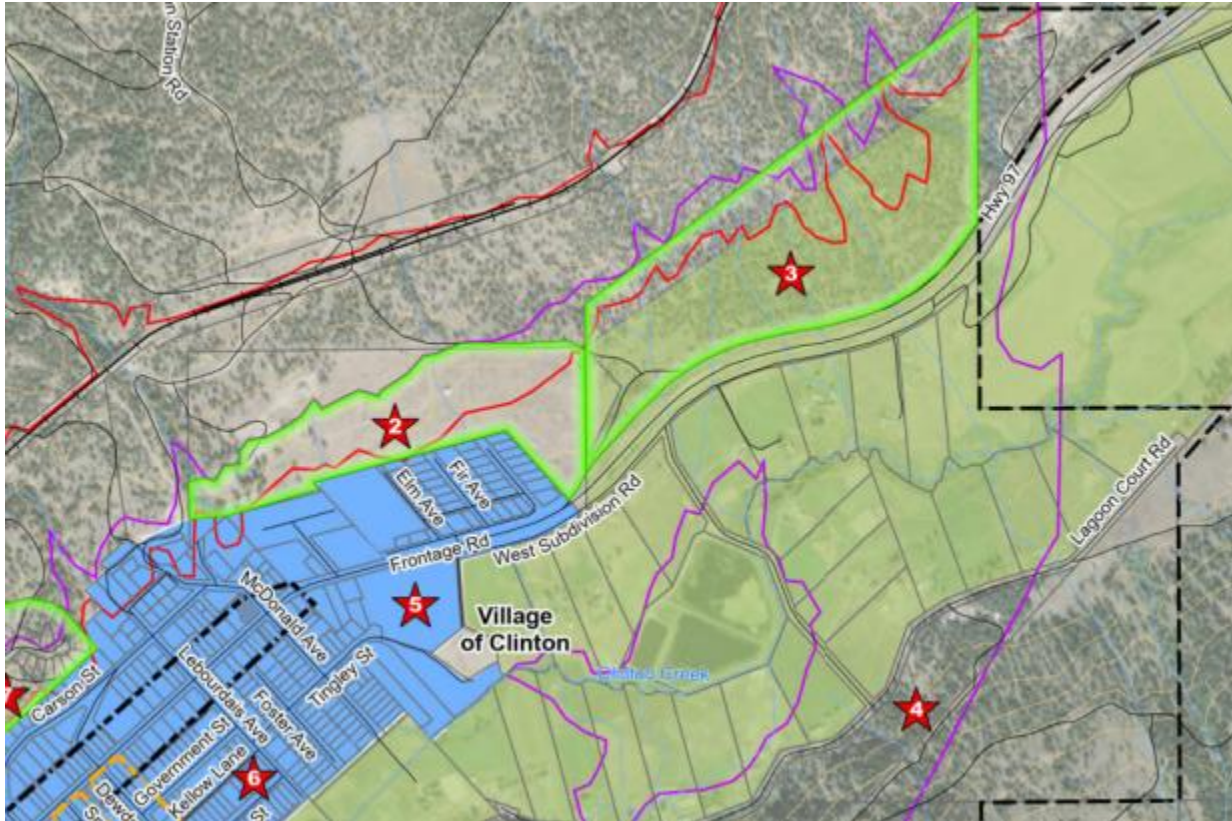


Figure 2: Excerpt from OCP “Table 4: Potential residential development opportunities”<sup>9</sup>

Location	Description	Estimate of Potential	
		Lots	Dwelling Units
<b>3. Southeast Portion of DL 962 along Highway 97</b>	Crown land. Residential lots, connected to municipal servicing. Requires ALR exclusion, which has received preliminary support from the ALC.	50-100	75-150  1.5 du/lot

<sup>5</sup> OCP Pg. 39

<sup>6</sup> OCP Pg. 40

<sup>7</sup> OCP Pg. 40

<sup>8</sup> OCP Pg. 47

<sup>9</sup> OCP Pg. 45

The development of this land will require servicing agreements and joint capital upgrade projects. As stated in High Bar First Nation’s proposal, the Village is not currently in a position to service the number of homes and businesses that could be accommodated on a lot this size. However, High Bar has expressed a desire to work with the Village to find funding to improve water and wastewater treatment capacity, and establish fair servicing agreements for these amenities. The details of these servicing agreements have not been discussed, but will need to be in place before extensive development occurs.

### Road Access

The OCP highlights a proposed highway access point on the proposed lot.

**Figure X:** OCP Road Network Plan. Yellow dot indicating “Intersection Planning is required.”<sup>10</sup>

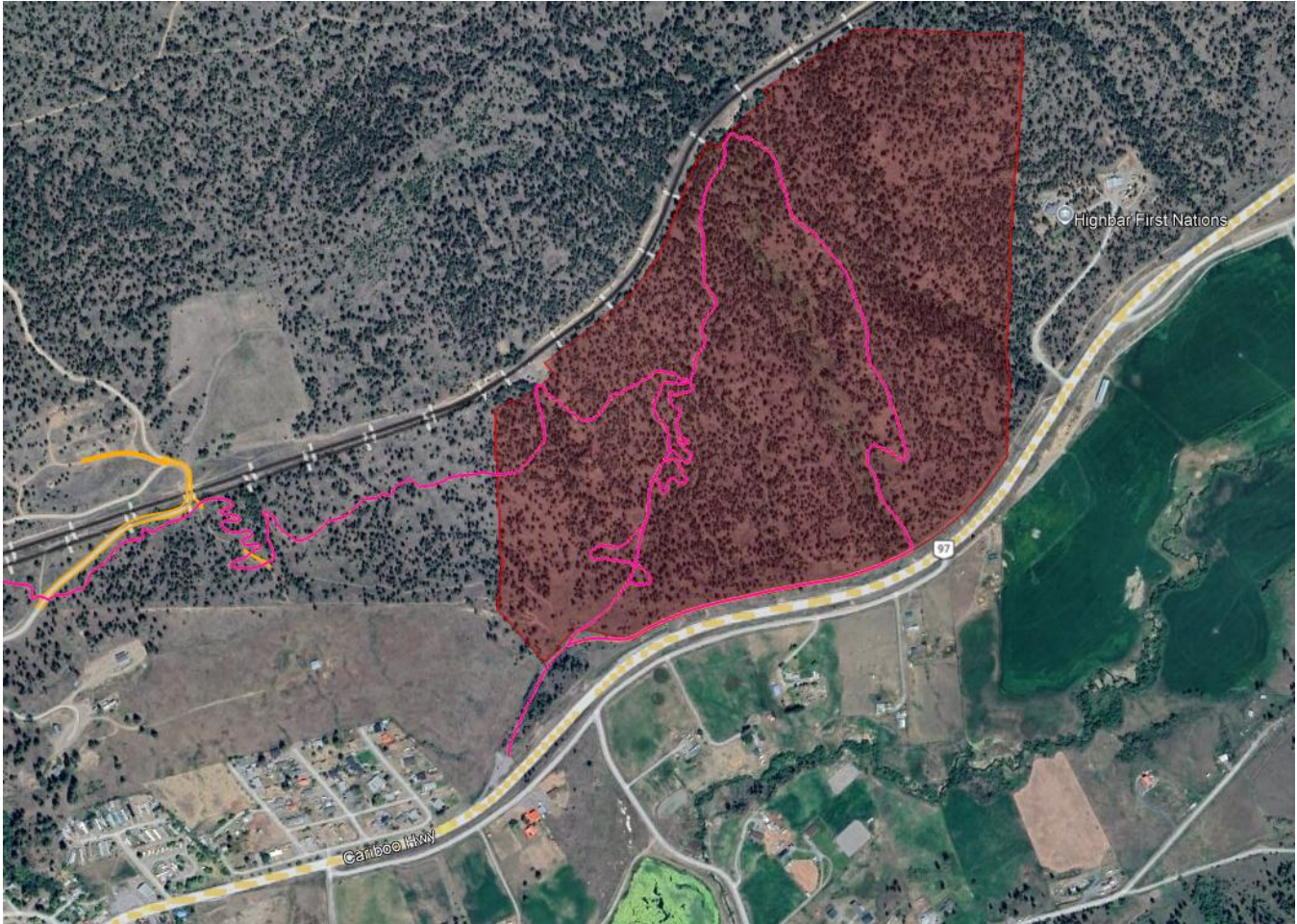


<sup>10</sup> OCP Pg. 29

## Trails

The property is the site of much of the community's trail infrastructure including the majority of the Fennel Trail and a section of the Tin Can Trail as shown on the below map.

Figure 1: Village Trails and proposed Crown Land Grant Area.



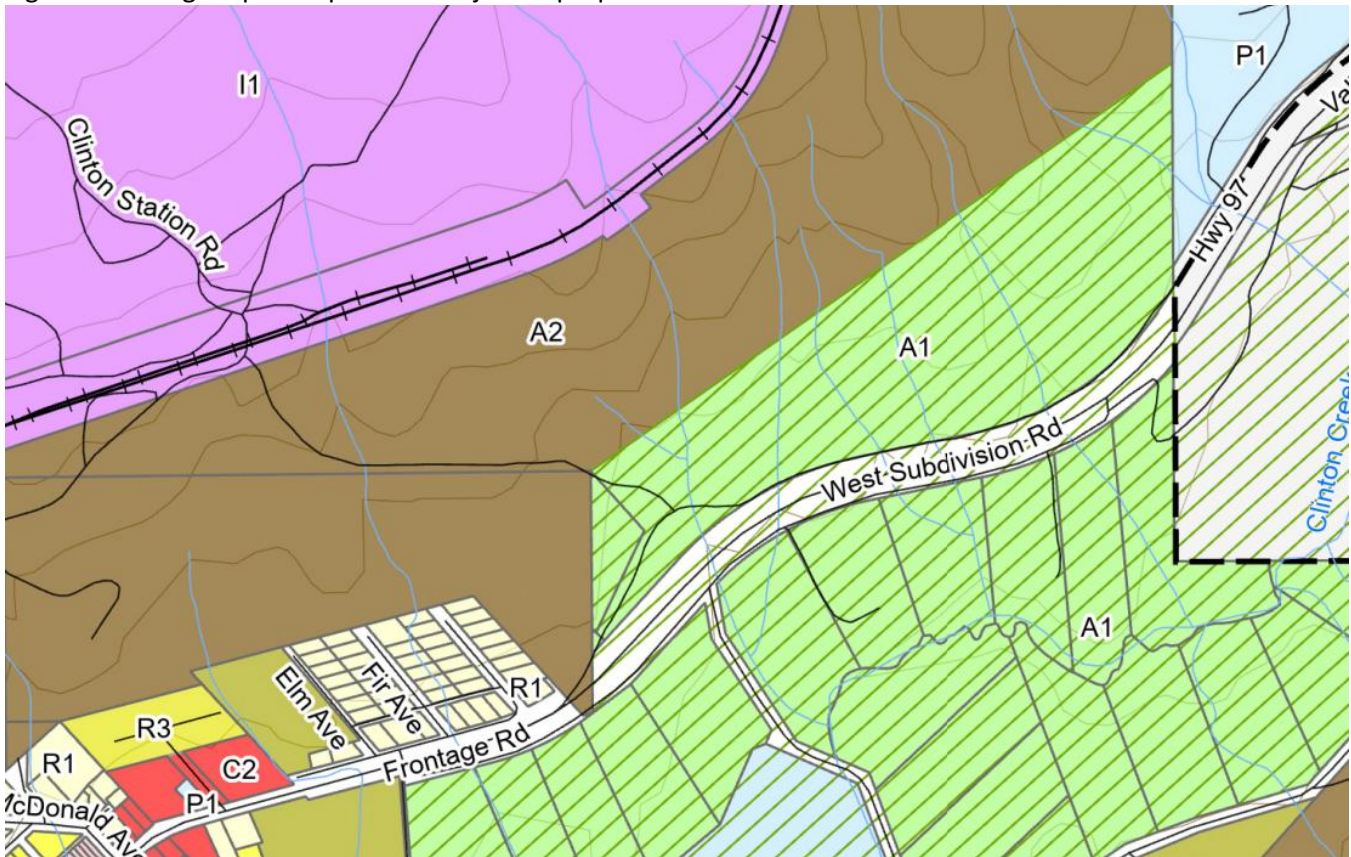
The red indicates the proposed property, while the pink line shows the location of Clinton's walking trails. There are also additional trails in the polygon which are not recognized in the Village's mapping but which can be seen upon closer inspection of the above map. As the proposal makes no formal assurances that the trail system will be preserved, Administration suggests asking for legal protections for either the existing trails or alternate routes skirting the property's west edge. These trails are a major amenity for Village residents and there is a likelihood that the Village will lose these important outdoor recreation opportunities if the proposal moves forward without any protections. Administration also recommends that Council respond to the referral request asking the proponent to carry out public engagement activities, including a town hall-style meeting or an information campaign.

The Village previously made reference to the need for public engagement and continued public access to the trail network in the letter of support issued to High Bar First Nation on October 15, 2024 (attached).

## Zoning

The area is currently zoned A1-Agriculture and A2-Rural.

Figure X: Zoning Map Excerpt. Land subject to proposal straddles A1 and A2 zones <sup>11</sup>



The A1 zone currently permits the following principal uses:

- a. Farm Use
- b. Kennel
- c. Park
- d. Principal Farm Residence
- e. Temporary Farm Worker Housing

While the A1 zone has no minimum parcel size, the Agricultural Land Commission sets these limitations and restrict subdivision independent of Village Zoning regulation.

The A2 zone allows the following principal uses:

- a. Agriculture Use
- b. Campground
- c. Daycare
- d. Dwelling, Duplex
- e. Dwelling, Manufactured Home
- f. Dwelling, Single Detached

<sup>11</sup> Village of Clinton Zoning Bylaw No. 607, 2025 Pg. 74

- g. Forestry
- h. Kennel
- i. Outdoor Market

The A2 zone has a minimum parcel size of 4 hectares, or 9.88 acres.

For High Bar First Nation to carry out the plans outlined in the proposal, extensive rezoning will be required. For commercial development, the OCP will also need an amendment. Though servicing upgrades are required for extensive development, if the property is converted to fee simple ownership, the property may be developed according to the uses outlined in the Zoning bylaw for A1/A2 use, and in the case of the A1 zone, in accordance with the ALC Regulations.

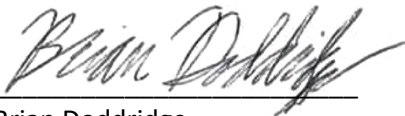
**Servicing**

A1 and A2 zones do not require connections to existing servicing but lot size minimums and density maximums in the OCP limit what may be done without rezoning. The Village of Clinton’s Water treatment Plant may be able to accommodate small increases to water usership but cannot keep up with the demand produced by a large development. The wastewater treatment plant similarly needs capacity increases to be considered if inflow is increased.

**Financial Impacts:**

The conversion of crown land to fee simple land within the Village increases the amount of taxable land and the Village’s revenue. The proposed lot would become the largest parcel of privately-owned property in the Village and contribute an estimated \$11,000 to the tax base initially with more tax revenue expected as the land is further developed. This value is an estimate based on other rural fee simple properties in Clinton but is subject to BC Assessment’s initial property valuation of the lot.

Staff have more work to do to understand the Addition to Reserve process and its implication on tax revenue for the Village. However, the understanding is that an addition to reserve process holds its own engagement requirements at which point the Village will again be eligible to provide input. However, property which becomes reserve land through the ATR process is removed from the tax roll and is not taxable by the Village.



Brian Doddridge  
CAO

CFO Initial 

# High Bar First Nation – DL 962

## Land Acquisition and Development Proposal

### 1. Project Overview

**Proponent:** High Bar First Nation (Llenlleny'ten)

**Project Title:** DL 962 Crown Land Purchase and Development Proposal

**Primary Contact:** Brad Callihoo – High Bar First Nation Lands Manager

**Location:** Portion of District Lot 962 (DL 962), Village of Clinton, British Columbia

**Parcel Size:** Approximately 130 acres of Crown land within the Village of Clinton municipal boundary

High Bar First Nation is requesting to purchase a portion of titled Crown land within the Village of Clinton, situated north of Highway 97, through a fee simple disposition. Upon acquisition, High Bar First Nation intends to apply to Indigenous Services Canada (ISC) for an Addition to Reserve (ATR) to establish a permanent and viable community land base.

This proposal reflects the formal establishment of permanent infrastructure within lands that have always formed part of High Bar First Nation's Traditional Territory.

### 2. Purpose and Vision

High Bar First Nation (Llenlleny'ten) has lived within its Traditional Territory since time immemorial. The Village of Clinton and surrounding lands are part of that Traditional Territory.

Although historical government decisions resulted in the allocation of reserve lands that were unsuitable for permanent settlement, High Bar First Nation has never ceased using, occupying, and maintaining its relationship with its Traditional Territory, including the Clinton area.

The absence of an inhabitable reserve did not equate to absence from the land. High Bar members have remained active throughout their Traditional Territory through cultural practice, land-based activity, stewardship, and community presence.

Today, approximately 36 % of the High Bar membership reside within the Village of Clinton, reflecting the ongoing and living relationship between High Bar and the community.

The acquisition of DL 962 represents the creation of permanent infrastructure within a landscape that High Bar has always used and occupied. It is not the beginning of a presence — it is the

formal establishment of a permanent community hub in a place that has long been central to High Bar life.

### **Intended Outcomes**

- Establish a permanent community-owned land base within HBFN's Traditional Territory.
- Develop a central hub for governance, housing, health, culture, and education.
- Create economic opportunities to support community independence.
- Build social infrastructure that unites members and promotes self-determination

### **Land Identification and Boundaries**

North: Forested area 300 metres downslope from the BC Rail line and former TNRD landfill site.

West: Adjacent to private residential lots and the Elm/Fir/Spruce subdivision expansion area.

East: Near the turn-off to the existing High Bar administrative office.

South: Parallel to Fennell Trail and Highway 97.

## **3. Historic and Ongoing Cultural Ties to Clinton**

Clinton has historically functioned as a gathering place for High Bar families and neighbouring Secwépemc communities. The area served as:

- A seasonal gathering and meeting place
- A location for trade and exchange
- A site of ceremony and cultural practice
- A governance and inter-community dialogue hub
- A key component of High Bar's seasonal land use patterns

The Fraser River corridor and surrounding upland plateau formed part of High Bar's established systems of land use and stewardship.

High Bar's relationship to this territory is continuous.

Members have consistently used and remained active on the land within the Clinton area and throughout their Traditional Territory through:

- Hunting and fishing
- Harvesting and gathering
- Cultural and spiritual practices
- Family-based stewardship
- Ongoing travel and presence consistent with traditional land use systems

While settlement patterns were altered by external decisions, High Bar's use and occupation of its Traditional Territory were never extinguished or abandoned.

The proposed acquisition of DL 962 reflects continuity and permanence within a territory that has always been part of High Bar's living landscape.

#### **4. Community Context and Current Need**

High Bar First Nation remains without a viable, inhabitable reserve community capable of supporting long-term housing and infrastructure development.

However, the absence of built infrastructure has never meant absence from the land.

High Bar members continue to reside within the Traditional Territory, including within Clinton itself. The presence of approximately 26 members living in Clinton underscores the appropriateness of establishing a permanent community hub in this location.

DL 962 provides one of the few parcels of sufficient size within the Village of Clinton capable of supporting comprehensive, long-term community development.

The Village of Clinton has expressed support for High Bar First Nation's potential acquisition of DL 962, recognizing both the historical relationship between High Bar and the area and the opportunity for collaborative and mutually beneficial development.

#### **5. Community Benefits and Project Rationale**

##### **DL 962 as the High Bar Community Hub**

DL 962 will serve as a permanent community hub within High Bar's Traditional Territory. The site will integrate:

- Governance and administration facilities
- Housing for member families
- Health and wellness services
- Cultural and ceremonial spaces
- Economic development opportunities

This development will provide the structural foundation necessary for intergenerational stability, cultural continuity, and economic sustainability within the Traditional Territory.

##### **Key Benefits**

- **Cultural Continuity:** Dedicated spaces for ceremony, language revitalization, and intergenerational knowledge transmission.

- **Governance Strengthening:** Infrastructure to support self-determination and effective administration.
- **Housing Stability:** Safe, sustainable housing within the Traditional Territory.
- **Economic Sustainability:** Highway-accessible commercial opportunities supporting long-term prosperity.
- **Collaborative Reconciliation:** A practical and cooperative initiative between High Bar First Nation, the Village of Clinton, and provincial agencies.

## Rationale for DL 962

DL 962 is one of the few remaining undeveloped parcels of Crown land within the Village of Clinton that is both accessible and of sufficient size to support a complete community. Its location near existing infrastructure and the High Bar administrative office makes it ideal for mixed-use development, while its visibility along Highway 97 allows for commercial and cultural activity that connects the community to the broader region.

This land will provide the Nation with the physical and symbolic foundation it has never had — a place to call home, where generations can gather, learn, and thrive together.

## 6. Land Identification and Boundaries

**North:** Forested area approximately 300 metres downslope from the BC Rail line and former TNRD landfill site.

**West:** Adjacent to private residential lots and subdivision expansion areas.

**East:** Near the turn-off to the existing High Bar administrative office.

**South:** Parallel to Fennell Trail and Highway 97.

## 7. Land Use and Development Vision

### Current Land Conditions

- Undeveloped Crown land, forested with two established trails (Tin Can and Fennell).
- No identified contaminated sites.
- Some portions of the site fall within the Agricultural Land Reserve (ALR) and contain steep slopes over 20%, which will inform site design and development phasing.

## **Proposed Land Use**

The Nation envisions DL 962 as a balanced, self-sustaining community that blends residential, cultural, and economic spaces, including:

- Community Governance Area: Administration building, council chambers, and meeting space.
- Cultural and Learning Centre: Facility for ceremony, storytelling, arts, and language revitalization.
- Health and Wellness Hub: Primary care, social services, and traditional healing programs.
- Residential Zone: Approximately 80–90 homes for member families returning to live on community lands.
- Economic Development Area: Roadside business and artisan spaces to support Nation-owned enterprises.
- Green Space and Trails: Integration of natural areas and active transportation corridors that connect to Clinton’s existing networks.

Development will respect environmental considerations and incorporate stewardship principles consistent with High Bar values and responsibilities to the land.

## **8. Servicing and Infrastructure**

Preliminary discussions indicate potential collaboration with the Village of Clinton regarding sanitary servicing. Water infrastructure requirements will be explored cooperatively. Primary access will be via Highway 97.

- Sewer: Village of Clinton has preliminary capacity to extend sanitary service to the site.
- Water: Pressure and treatment upgrades will be required; HBFN will explore joint servicing agreements.
- Access: Primary access from Highway 97, with internal roads connecting to nearby subdivision areas.

High Bar First Nation remains committed to collaborative infrastructure planning with municipal and provincial partners.

## **9. Environmental and Archaeological Considerations**

- **Environmental Protection:** Development will incorporate natural buffers, erosion control, and sustainable land management practices to preserve the ecological integrity of the area.
- **Agricultural Land Commission:** HBFN will collaborate with the Province and the ALC to seek exclusion or non-farm use permissions where required to enable community development.
- **Archaeological Assessment:** An Archaeological Overview Assessment (AOA) will be conducted prior to construction to ensure that cultural heritage values are identified and protected.

## **10. Consultation and Engagement**

### **Engagement to Date:**

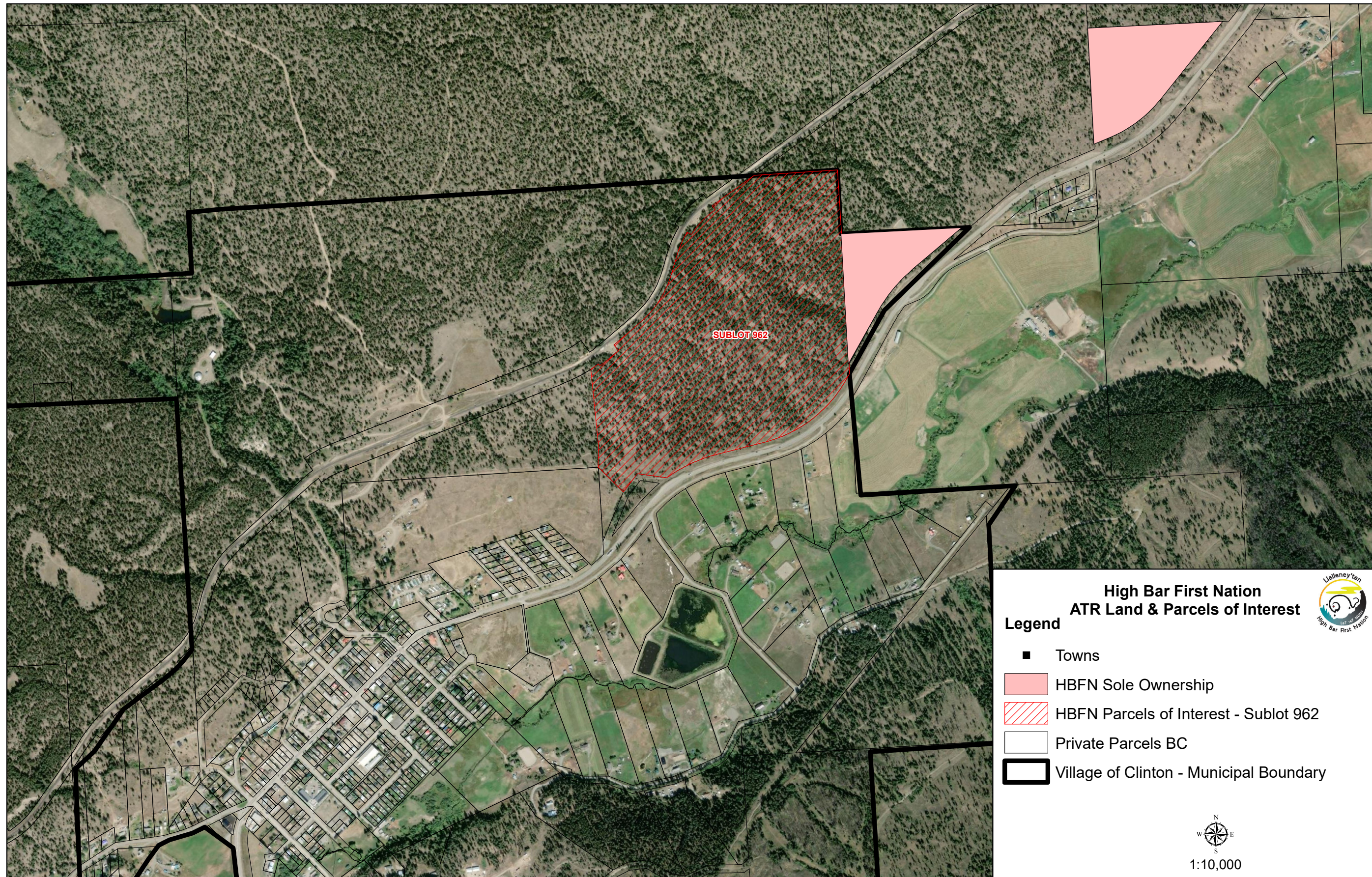
- Preliminary meetings with the Village of Clinton to discuss servicing and mutual interests.
- Initial discussions with the Province regarding the Crown land acquisition process.
- Ongoing dialogue within the Nation to ensure community members' voices guide the vision for DL 962.

### **Next Steps:**

- Continue collaboration with provincial agencies to advance purchase and tenure approval.
- Establish partnerships for design, servicing, and infrastructure implementation.

**Prepared by:** Brad Callihoo – High Bar First Nation Lands Manager

**Date:** February 12, 2026




**High Bar First Nation**  
**ATR Land & Parcels of Interest**

**Legend**

- Towns
- HBFN Sole Ownership
- ▨ HBFN Parcels of Interest - Sublot 962
- Private Parcels BC
- ▭ Village of Clinton - Municipal Boundary



1:10,000



The Corporation of the Village of Clinton  
1423 Cariboo Hwy. PO Box 309  
Clinton, B.C. V0K 1K0  
TELEPHONE: 250-459-2261  
FAX: 250-459-2227  
Email: [admin@village.clinton.bc.ca](mailto:admin@village.clinton.bc.ca)

October 15, 2024

High Bar First Nation

Kukpi7 Jaime Fletcher,

The Village of Clinton wants to extend our support to High Bar's application to acquire the 43 acre portion of DL 962 outlined in the attached map. Following a meeting at which Band Administrator Jesse Hook and Intergovernmental Relations Coordinator Tom Howard explained the significance of the application to obtaining addition to reserve land for health-related services and housing, Clinton Village Council is pleased to lend what support we can to this step of your project.

Regarding future steps, the Village is keen to continue working with you to make your plan a reality. We understand that service agreements may need to be considered, and we are happy to discuss the capacity upgrades to the Village's systems that will be needed to support High Bar's plans.

We also understand that High Bar plans to carry out a community engagement process for the development of the site and that comments from the Village may be considered at that time as well. We are thankful for High Bar's willingness to continue to work with the Village.

We wish to thank Administrator Hook for his assurance that High Bar will work with the Village to ensure access to trail networks that run through the property. We feel that these are to the benefit of both Clinton residents and High Bar members and we appreciate the opportunity to collaborate with you on the continued operation of these or alternate trails following your acquisition of the land.

Sincerely,

Roland Stanke  
Mayor

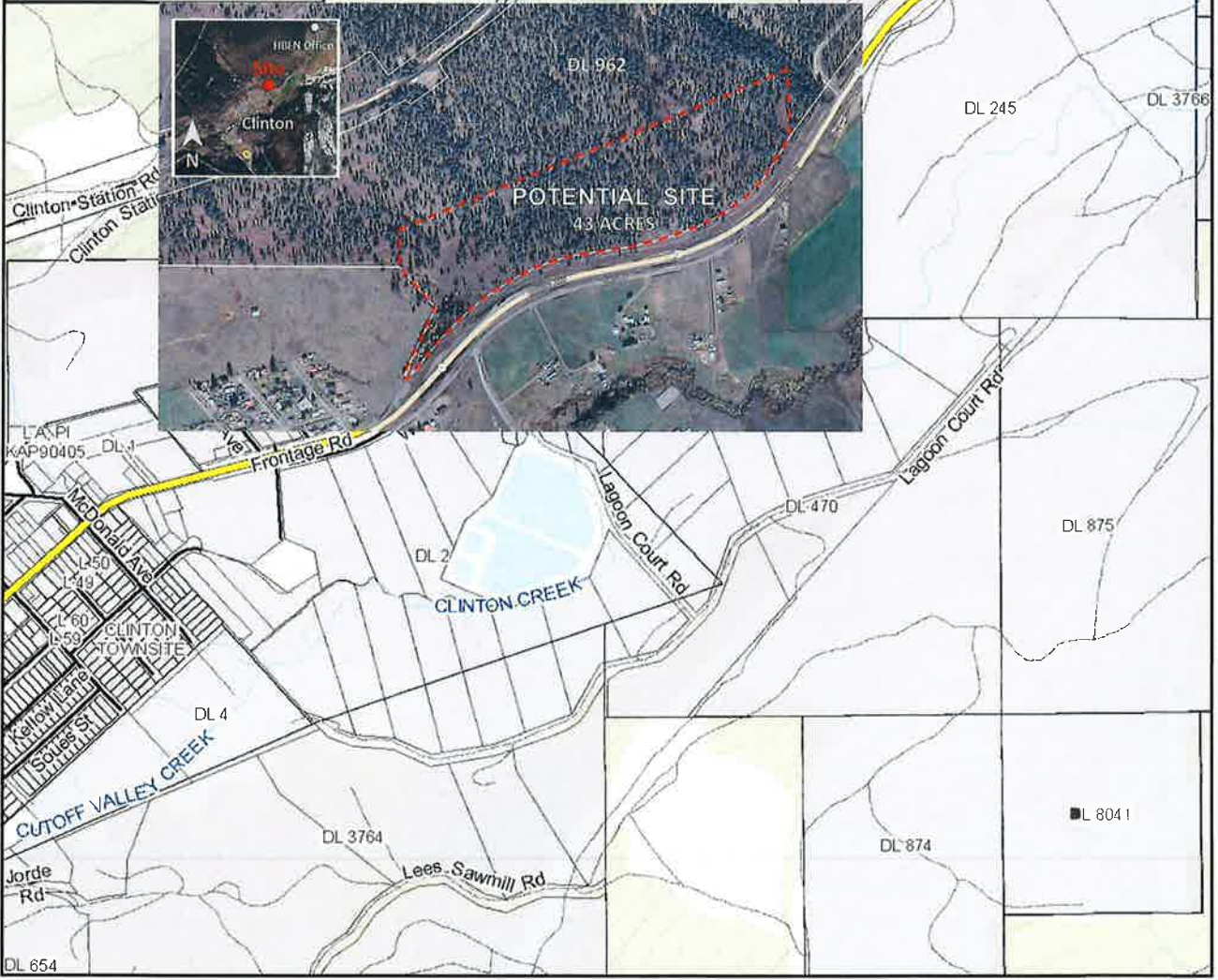
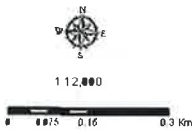
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Website: [www.village.clinton.bc.ca](http://www.village.clinton.bc.ca)  
Investment Website: [www.smartinvestclintonbc.ca](http://www.smartinvestclintonbc.ca)

DL 962



- Highway
- Paved Rd
- Unpaved Rd
- Railways
- DL 962
- Surveyed Parcel
- Private Land





## Staff Report to Council Regular Meeting

**Date: May 13, 2026**

**From: CAO**

**Subject: Building Retrofit Feasibility Grant**

**Attachments:**

None

**Recommendations:**

**That Council Approve the Village of Clinton's application to Green Municipal Fund's Sustainable Municipal Buildings Initiative Study: Retrofit Pathway for Municipal Buildings Grant and commit to contribute \$50,000 from the Local Government Climate Adaptation Program funding.**

**Background:**

The Federation of Canadian Municipalities, through the Green Municipal Fund (GMF) offers grants and loans for municipalities to improve their energy efficiency and reduce greenhouse gas emissions. One of the programs offered is the Retrofit Pathway for Municipal Buildings, which grants a portion of the cost for feasibility studies that assess in detail the approaches needed to retrofit existing municipal buildings to achieve deep energy and GHG reductions.

The benefits of completing this study are:

1. It will help administration to prioritize which retrofit projects will have the greatest impact. The study will assess the cost savings expected from each retrofit project, allowing the Village to fund the projects that will ultimately realize cost savings.
2. It will open up new avenues of funding, such as the Capital project: Retrofit of existing municipal buildings which requires this feasibility study to be completed in order for a municipality to be eligible.
3. Cost estimates will be developed as a part of the study so we can begin to budget for upcoming projects.

The application would assess:

- Memorial Hall
- Water Treatment Plant
- Village Office
- Fire Hall
- Curling Rink
- 47 Mile Arena
- Public Works Yard

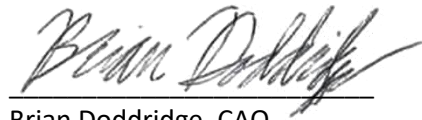
The pathways or projects that come out of the study will require more planning to implement, such as grant or loan applications, or long-term financial planning.

The full program guidance document can be found here:

<https://media.fcm.ca/documents/programs/gmf/smb-green-buildings-pathway-feasibility-study-guidance-gmf>

**Financial Impacts:**

The grant covers 50% of expenses, but the Village may be eligible for 80% coverage as a small community. The total cost is expected to be \$250,000. Administration recommends applying and moving forward only on the condition that 80% coverage is approved. The Village's 20% will be \$50,000 which can be taken from the Local Government Climate Adaptation Program (LGCAP) fund, which currently has \$146,279 on hold.



Brian Doddridge, CAO



Mandy McKague, CFO



## Staff Report to Council Open Meeting

**Date:** May 14, 2026

**From:** Tara Folstrom

**Subject:** FireSmart Program Update – 2 Year funding complete

**Attachments:**

None

**Recommendations:**

That Council endorse and support the Village of Clinton’s application to the 2026 Community Resiliency Investment (CRI) Application-Based Funding stream for FireSmart activities, to implement fuel mitigation treatments identified in completed prescriptions for two fuel treatment units, to reduce wildfire risk to the community.

**Purpose**

To provide Council with an overview of the accomplishments and progress made in the Village of Clinton’s FireSmart program to date in our Two-Year Funding.

**Background**

The Village of Clinton continues to build capacity and resilience through FireSmart principles and activities, in alignment with provincial goals and Community Resiliency Investment (CRI) funding. The following is a summary of key deliverables and initiatives completed or underway.

**Program Achievements**

**1. Home Assessments**

Home assessments are crucial for FireSmart initiatives because they provide a tailored, property-specific analysis of wildfire risks and offer actionable recommendations for mitigation. These assessments help homeowners understand their unique vulnerabilities, identify potential hazards, and implement effective measures to reduce their home's risk of ignition or contributing to wildfire spread.

- Completed 24 FireSmart Home/Property Assessments
- Continued direct engagement with residents to promote risk reduction through 1-on-1 interactions and recommendations

## **2. Community Outreach**

Community outreach is crucial for FireSmart initiatives because it promotes widespread adoption of wildfire safety practices and increases community resilience to wildfires. By engaging residents, community leaders, and other stakeholders, outreach programs educate individuals about the risks and provide the resources and support needed to protect homes and properties from wildfire.

- Delivered FireSmart Introduction Presentation to residents
- Delivered an Emergency Management Presentation
- Attended the 2025 Wildfire Resiliency Summit: networked with regional/provincial partners and gained insight into best practices and new resources
- Hosted an information booth at Seedy Sunday with high community engagement; distributed FireSmart materials and connected with homeowners.
- Wildfire Preparedness Day Event
- 2 members of fire Department attended 2026 Wildfire Resiliency Summit
- 2025 Clinton Parade
- Drop in Event with BC Wildfire
- Community Sample Prescription Burn
- Chipping Event with BC Wildfire

## **3. Prescriptions and Vegetation Management**

Prescribed burns and vegetation management are crucial components of FireSmart programs because they directly reduce the risk of wildfires, protect communities, and promote healthy ecosystems. By strategically removing or altering vegetation, these practices create less flammable conditions and help control the spread of fires.

- Completed Prescription for FTU 2 and FTU 22
- Currently evaluating options for vegetation management planning in high-risk areas

## **4. Rebate Program**

A FireSmart rebate program is crucial because it incentivizes homeowners to take proactive steps to protect their homes and properties from wildfires. By offering financial assistance for FireSmart work,

including homeowner's labor, these programs encourage individuals to reduce their wildfire risk and contribute to community safety. Allowing homeowners to submit their hours worked, especially when they don't hire contractors, ensures broader participation and makes FireSmart practices more accessible for a wider range of residents.

- Launched the Rebate Program
- Continued promotion of FireSmart Rebate Program for homeowners
- Preparing support materials and documentation for participant claims
- 2 Rebates issued for residents

## **5. Reporting and Program Management**

To do reporting and program management for FireSmart BC, individuals need to be knowledgeable about the FireSmart program, its goals, and relevant guidelines. They must also be able to manage projects, track progress, and communicate effectively. Specific roles may require additional skills, such as coordinating with local governments or First Nations.

- Completed and submitted the Interim CRI Report
- Ongoing tracking of activities and outcomes for year-end reporting
- Applied for 2026-2028 funding
- Completed Final Reporting

## **6. Education and Capacity Building**

Education and capacity building are crucial for FireSmart BC because they empower communities to understand, prepare for, and mitigate wildfire risks. FireSmart BC's education program provides valuable insights into wildfire resilience and preparedness, including cultural burning and prescribed fire practices. By fostering public awareness and changing attitudes, the program encourages proactive measures to increase wildfire resilience.

- Completed all FireSmart BC training courses
- Earned Wildfire Mitigation Specialist Certification
- Completed training on Emergency Operations Centres (EOC)
- Participated in an Emergency Training Workshop x 2
- Established a FireSmart Committee
- Launched the Plant Program at Home Hardware
- Updated the Build with FireSmart material policy

- Completed the Wildfire Risk Reduction Cours
- Completed the FireSmart Landscape Course
- Completed the Farm and Ranch Assessment Course

**Next Steps**

- Complete additional home/property assessments
- Continue coordination with contractors for vegetation management work
- Maintain strong community presence through events and education
- Develop and Start the Local Firesmat Collective Program
- work on green spaces
- Critical infrastructure

**Financial Impacts**

There is no direct financial impact to the Village of Clinton. All costs associated with the proposed FireSmart activities are fully funded through the Community Resiliency Investment (CRI) Application-Based Funding stream, with no municipal contribution required.

**Conclusion**

Significant progress has been made across education, outreach, planning, and homeowner support. Continued FireSmart activity is increasing community awareness and building local wildfire resilience. Council support remains critical to maintaining this momentum and ensuring program success. I am happy to report that we have received the approved funding for 2026 and 2027.

\_\_\_\_\_  
**Name:** Tara Folstrom

**CFO initials** \_\_\_\_\_

**Position:** FireSmart Coordinator

**CAO initials** \_\_\_\_\_



## Minutes

### Policy Review Committee Meeting

Village of Clinton Council Chambers, 1423 Cariboo Highway  
April 22, 2026

Attendance:

#### Members

Mayor Stanke  
Councillor Schapansky  
CAO Doddridge

#### Non-Members

Public Works Foreman Hansen

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#### Call to Order

Mayor Stanke called the meeting to order at 9:34 AM

#### Approval of Agenda

**THAT the agenda be approved**

**Carried**

#### Adoption of the Minutes

**THAT the Policy Committee Approves the minutes of the February 26, 2026 Policy Committee.**

**Carried**

#### Administrative Reports

None

#### Correspondence

None

#### Old Business

Travel Policy

The CAO and CFO are reviewing a draft of the updated Travel Policy and will present it at a future meeting.

#### **Sidewalk Inspection and Maintenance Policy**

The committee reviewed the updated draft. Changes are acceptable.

**THAT the Policy Committee recommend to Council that the Sidewalk Inspection and Maintenance Policy be Adopted.**

**Carried**

#### **Winter Snow and Ice Control Policy**

Public Works Foreman Hansen suggested adding an annual re-assessment of school bus routes to the policy. The committee also agreed that the policy should indicate that Lees Sawmill Road will not be plowed and that cemetery access roads will only be cleared upon request with three days to do so.

**THAT the Policy Committee recommend to Council that the Winter Snow and Ice Control Policy be Adopted, following the completion of the requested changes.**

**Carried**

\*Public Works Foreman Hansen left the meeting.

#### **Staff Volunteering Policy**

The committee generally approved of the changes but would like to see a requirement that staff volunteering on work time wear Village of Clinton-branded clothing. Additional work is needed to determine Worksafe coverage for employees paid to volunteer for third party organizations. The committee was in favour of providing coverage during volunteering.

\*Bylaw Enforcement Officer Amyotte joined the meeting.

#### **Bylaw Enforcement Policy**

The committee agreed the bylaw enforcement procedure should be updated, and that the policy needs more clearly defined conditions under which an issue is elevated to fines, remedial action, or council involvement. The committee agreed that the priority remains compliance rather than revenue generation, but that the policy needs to encourage more swift action. CAO Doddridge suggested three categories with varied processes: complaints, health and safety concerns, and administrative offences. The committee agreed that staff will prepare a draft encompassing the committee's comments for consideration at the next meeting.

#### **Future Policies for the Committee to Consider**

The committee agreed the Arena Advertising Policy needs to be considered. The Work Alone Policy needs to be updated, but the content is largely set by Worksafe BC.

#### **Adjournment**

THAT the Policy Committee be adjourned at 11:10 AM

**Carried**



VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL

**Minutes**

**April 7, 2026 | Memorial Hall | 7:00 PM**

**Attendees:**

Charlene Boscott  
Maria McFarland  
Julie Slater  
Melissa Painter  
Robynn Maher  
Lee Schapansky  
Annette Roehlig  
Sandi Burrage  
Brett Hartnett

**Call to Order:**

*"The Chair and Executive of the Spirit of Clinton Committee would like to acknowledge that we are within the traditional territory of the Secwépemc Nation"*

*The Chair called the meeting to order at 7:10 PM*

**Adoption of Agenda**

THAT the agenda for the April 7, 2026 meeting of the Spirit of Clinton Committee be adopted.

**Carried**

**Approval of the Minutes**

THAT the minutes from the March 3, 2026 meeting of the Spirit of Clinton Committee be approved.

**Carried**

**Delegation:**

None

**Correspondence:**



VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL

**Business:**

**Volunteer Recognition Event - nominations and recognition items**

The Committee discussed remaining details for the Volunteer Recognition Event.

It was reported that 14 youth had been nominated.

Recognition items discussed included certificates, cups, local gift certificates or vouchers, and possible ice cream certificates.

**Key items noted:**

- Certificates will be prepared for each youth nominee.
- Lee offered to look for cups.
- Melissa offered to connect with a local contact regarding printing on the cups.
- Suggested cup wording was “Spirit of Clinton Youth Volunteer 2026.”
- Brett noted that he could prepare a higher-resolution graphic if required.
- Julie offered to approach local businesses regarding gift certificates or vouchers.
- Melissa offered to contact Hunnies regarding possible ice cream certificates or a donation.

The Committee also discussed food, decorations, and program details. Sandy was not in attendance, so several items were deferred for follow-up.

**Key Items noted:**

- Alfreda is working on liquor-related details.
- Punch for youth attendees had been previously discussed.
- Snacks to be provided by committee members had been previously noted.
- Spring-themed centrepieces, photos, and balloons had been previously discussed.
- Melissa suggested preparing a slideshow for the event.
- Photos and information about the youth nominees would be required for a slideshow.

***Group Display Tables***

The Committee discussed having local groups set up display tables at the Volunteer Recognition Event.

Groups were encouraged to prepare a brief write-up or mission statement explaining what they do.

Displays may include photos, written information, and volunteer recruitment materials.

Mission statement write-ups were noted as being needed by April 18.

**Heritage Week — planning and coordination**



**VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL**

The Committee discussed preparations for Heritage Week.  
Key items noted:

- Business decorations to be encouraged.
- Judges required for business decorating (Lee identified; two youth judges also recommended).
- Advertising to include paper, posters, and letters to businesses.
- Article and letters to be completed by end of April.
- Theme question noted: “What does our heritage mean to you?”

**Heritage Week — schedule confirmation**

The Committee reviewed the working schedule:

- May 15 — Business Decoration Judging
- May 16 — Clinton Annual Ball
- May 17 — Car Cruise
- May 18 — Walk in town (period costume noted)
- May 20 — Geocache Crawl
- May 22 — Old Timers’ Tea / Legion BBQ/ Rodeo Opening Events
- May 23 — Parade + Rodeo Dance
- May 24 — Rodeo

***Additional activity ideas noted:***

- Egg walk
- Sack race
- Three-legged race
- Family activities

**Other:**

**Committee Reports – Updates from attending members**

**Health Alliance:**

- Air quality monitor discussed.
- Local air quality information was noted as useful during wildfire season.
- Tourism-related impacts of regional air quality reporting were discussed.



**VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL**

- Further investigation is required regarding public display options, including possible website or digital sign use.

**Walking Group:**

- Program ended until October.
- Donations noted.
- Donations are expected to cover approximately 50 to 60 percent of hall costs.

**Annual Ball:**

- Approximately 10 tickets remaining.
- Theme noted as Women of the Cariboo.
- Decorations and historical materials are being prepared.
- Photos and a poster on women's rights in British Columbia were noted.

**CADOSA:**

- Several summer work bees planned.
- Hut repairs noted.
- Ski hut stove replacement noted.
- Chipmunk Hut repairs noted.
- Father's Day Family Fishing Derby scheduled for June 20, 2026.
- Date changed to avoid conflict with the First Nations Day event on June 21.

**Food Bank:**

- Nothing new reported.

**Bethel:**

- Easter breakfast served approximately 100 people.
- Easter egg hunt held April 5.
- Easter egg hunt attendance reported as 62 children.

**Clinton Quilters:**

- Event scheduled April 11, 2026, from 10:00 AM to 4:00 PM.
- Event to be held at Clinton Memorial Hall.
- Public welcome noted.



VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL

**CMSA / Old Timers' Tea:**

- Karate kids bottle drive scheduled for Saturday.
- Junior sports starts May 11.
- Archery starts May 13.
- Junior sports and archery programs will run for six weeks.
- Old Timers' Tea preparations ongoing.

**Canada Day:**

- Melissa reported speaking with Richard Armit regarding possible fire department involvement.
- A letter is required to request the fire truck and water cannon.
- Melissa offered to look after the fire truck request.

**With Open Arms:**

- Newcomer meeting being considered at the library.
- April or June discussed as possible timing.
- May noted as a busy month.

**Communities in Bloom:**

- Flower order being prepared through Home Hardware.
- Community garden allotments reported as nearly full.
- Flower baskets and beautification work planned for Front Street and the Memorial Hall area.
- Work is planned before the Clinton Annual Ball.
- Seedy Sunday scheduled for April 19, 2026.
- Seed swap table discussed.
- Seed library idea discussed.
- Funky flower pot contest discussed.
- Sunflower planting idea discussed.
- More promotion and information required.

<b>Next meeting:</b>	May 5, 2026   7:00 PM	Clinton Memorial Hall
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**Adjournment: The meeting was adjourned at 8:24 PM**



## The Village of Clinton Corporate Policy Manual

<b>Adopted By:</b>	Council	<b>POLICY NO. O-2026-01</b>
<b>APPROVAL Date:</b>		Effective date:
<b>Amendment Dates:</b>		Next Review Date:
<b>SUBJECT:</b>	Sidewalk Inspection and Maintenance	Policy Type: Operations
<b>Associated Forms:</b>	Sidewalk Annual Inspection Report Sidewalk record of repairs	
<b>Responsible Officer:</b>	Public Works Foreman	

### 1) Scope

- A. This policy applies to all Sidewalks in the Village of Clinton.

### 2) Purpose

- A. The purpose of this policy is to establish a system of inspections and maintenance for sidewalks located within the Village of Clinton that is reasonable and balances protection from the risks associated with defects in sidewalks with the other priorities of the Village of Clinton.

### 3) Policy

- A. Sidewalk Inspection and Maintenance Policy O-2014-01 is hereby repealed.
- B. The following definitions apply for the purpose of this policy:
  - i) **Sidewalk** means any area intended as a thoroughfare for pedestrian traffic in the road right of way or otherwise on Village-owned property which is paved with concrete or similar surfacing and which does not include unpaved road shoulders or other customary walkways with unprepared surfacing.
  - ii) **Village** means the Village of Clinton.
  - iii) **Level 1 Sidewalk Fault** means a differential of less than 1.25 cm (1/2 inch) between adjacent sidewalk sections.
  - iv) **Level 2 Sidewalk Fault** means a differential of between 1.25 cm (1/2 inch) and 2.5 cm (1 inch) between adjacent sidewalk sections.
  - v) **Level 3 Sidewalk Fault** means a differential greater than 2.5 cm (1 inch) between adjacent sidewalk sections.
- C. The Council of the Village of Clinton believes that the system of inspections and maintenance established by this policy is reasonable in all circumstances, given allocation of budgetary resources and the availability of the Village of Clinton personnel and equipment.
- D. Once per calendar year, the Public Works Foreman or designate shall conduct an inspection of all Village Sidewalks and report all Level 2 and Level 3 Sidewalk Faults in accordance with this policy.

- E. The Public Works Foreman shall keep and maintain an official copy of the Sidewalk Fault Report for each calendar year, to be in the format of the Sidewalk Fault Report attached to this policy as Schedule A.
- F. Village Staff and Members of the public may report any observed defects in sidewalks located in the Village of Clinton to the Village Office.
- G. Reports received shall be recorded on the current year's official Sidewalk Fault Report.
- H. Within 72 hours of receiving any report of observed defects, the Public Works Foreman and/or his designate(s) must attend the site of the reported defect or hazard and:
  - i) Inspect the sidewalk to determine the repairs necessary to be undertaken in accordance with this policy;
  - ii) If the fault is a Level 2 Sidewalk Fault or Level 3 Sidewalk Fault, the Public Works Foreman or Designate shall mark the fault with bright paint, traffic cone, or otherwise mark the area so as to draw attention to the fault; And
  - iii) Complete the entry in the current year's official Sidewalk Fault Report.
- I. The following repair guidelines apply in respect to defects or hazards in sidewalks observed by the Public Works Foreman and/or his designate(s) under section vii) above:
  - i) No action is required for Level 1 Sidewalk Faults.
  - ii) Level 2 sidewalk faults may be repaired if:
    - (1) There are no level 3 Sidewalk Faults needing repair; And
    - (2) Sufficient funds remain in the Village's Sidewalk Maintenance Budget, or another budget named in an equivalent manner.
  - iii) In the event the conditions under section 3.H.ii) are met, the Village shall repair the Level 2 Sidewalk Fault within 6 months.
  - iv) Level 3 Sidewalk Faults must be repaired within 6 months of the initial report.
- J. To be considered repaired, a sidewalk fault must be reduced to a differential of less than 1.25 cm (1/2 inch) between adjacent sidewalk sections.
- K. In the event a sidewalk fault differential has decreased over time, the Public Works Foreman or designate may re-categorize the fault by replacing the entry in the current year's official Sidewalk Fault Report, and the new category's repair timeline under section 3.I shall apply.
- L. The Public Works Foreman and/or his designate(s) shall keep and maintain a written Record of Repairs, to be in the format of the Record of Repairs attached to this policy as Schedule B.

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Mayor

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Corporate Officer





# The Village of Clinton

## Corporate Policy Manual

<b>Adopted By:</b>	Council	<b>POLICY NO.</b> O-2026-02
<b>APPROVAL Date:</b>		Effective date:
<b>Amendment Dates:</b>		Next Review Date:
<b>SUBJECT:</b>	Winter Snow and Ice Control	Policy Type: Operational
<b>Associated Forms:</b>	Condition Assessment Report – Roads Condition Assessment Report – Sidewalks	
<b>Responsible Officer:</b>	Public Works Foreman	

### A. Policy Statement

The efficient establishment of snow and Ice control standards is essential for the Village of Clinton to function in winter conditions and plans for the effective use of municipal resources.

### B. Purpose

This policy defines the maintenance standards and priorities of the Village of Clinton’s Snow and Ice Control program, and sets a reasonable budgetary, resource, and personnel allocation for the service while considering social and budgetary priorities.

### C. Definitions

1. **Compacted Snow Surface** means snow that has accumulated on the roadway surface and is packed by traffic or leveled by snowplows.
2. **Condition Assessment** means the consideration of the weather and existing road and sidewalk conditions with the intent of determining the need to perform Road Clearing.
3. **Emergency Conditions** means conditions reasonably expected to exceed the Village of Clinton’s capacity to provide prompt and effective *Road Clearing* activities or conditions under which sheer ice surfaces are on roads.
4. **Normal Working Hours** means the period of time during which at least one public works employee is working at straight time hours and not overtime hours. Though typically 7 days per week, 7:00AM-3:30PM excluding statutory holidays, this may change according to staffing.
5. **Passible Road Condition** means the condition of a roadway in which it is passable for vehicles with proper winter tires and driving according to the conditions (driving cautiously – defensively

and at a speed appropriate for slippery roads, which is not necessarily the speed limit and could be significantly less than the posted speed limit) and which does not mean bare pavement, and some accumulations of snow or ice may be present.

6. **Passable Sidewalk Condition** means the condition of a sidewalk in which it is passable for pedestrians and which either snow and Ice have been removed or loose snow has been removed and either sand or salt has been deposited.
7. **Road Clearing** means activities for the purpose of clearing snow and ice from roadways, and may include the deposition of salt and/or sand.
8. **Sidewalk** means the paved walkways which run parallel and adjacent to roadways within the road right of way and within boundaries of the Village of Clinton, but do not include unpaved shoulders or other areas which customarily serve as pedestrian walkways or corridors.
9. **Sidewalk Clearing** means activities for the purpose of clearing snow and ice from sidewalks, and may include the deposition of salt and/or sand.

#### D. Scope/Applicability

1. The following applies to all snow and Ice control operations performed by the Village of Clinton within municipal boundaries and only applies to municipal roads and sidewalks.
2. The Village shall not perform *Road Clearing* or *Sidewalk Clearing*:
  - a. In the Chasm Mill Boundary Expansion Area
  - b. On Lee's Sawmill Road
  - c. On crown land except where an agreement governs municipal responsibility thereof; nor
  - d. On private property or sidewalks abutting private property.
  - e. On cemetery access roads, unless a member of the public makes a request.
3. In the event a request is made under section D.2.e., The Village shall perform *Road Clearing* within 72 hours.
4. Sidewalk clearing responsibilities for private property owners are set by Village of Clinton Traffic Control Bylaw No. 209, 1985, as amended.

#### E. Policy

1. Service Level for Road Clearing
  - a. The Village of Clinton will not conduct *Road Clearing* between the hours of 8:00 PM and 5:00 AM
  - b. Except under emergency conditions, the Village of Clinton shall perform all *Road Clearing* during *Normal Working Hours*.
  - c. When *Road Clearing* is required to be completed on a weekend, except in *Emergency Conditions*, *Road Clearing* shall be limited to 4 hours for employees working outside *Normal Working Hours*.

- d. *Road Clearing* shall be done in a manner to achieve a minimum five metres width for driving and:
    - i. *Passable Road Condition* on Priority i, ii, and iii areas as indicated by Appendix A: Priority Route Map; and
    - ii. *Compacted Snow Surface* on Priority iv areas as indicated by Appendix A: Priority Route Map.
  - e. in the event that available resources are not adequate to meet the Snow Clearing demand, unsafe or impassable roads may be temporarily closed by the Public Works Foreman or designate until the Village of Clinton has the resources available to perform the *Road Clearing*;
2. Road Clearing Trigger
- a. The Public Works Foreman or designate shall perform a *Condition Assessment*:
    - i. Twice each weekday while winter conditions persist.
    - ii. Once on each Saturday and Sunday.
  - b. The Public Works Foreman or Designate will direct *Road Clearing* and *Sidewalk Clearing* if a *Condition Assessment* shows snow accumulation or ice accretion.
3. Road Clearing Route Priority
- a. *Road Clearing* will be performed according to the following priorities, from “i.” first to “iv.” last, and as outlined in Appendix A:
    - i. School and Bus Route Zones
    - ii. Hills
    - iii. Local residential streets and cul-de-sacs
    - iv. Lanes, alleys and parking lots
  - b. Once all routes in a priority-level have been cleared to passable condition, the crew shall move on to the next priority level.
  - c. Because the Village of Clinton has limited equipment capable of efficiently clearing all the above priorities, the Village of Clinton may assign less capable equipment to lower priorities before higher priorities are completed, on the condition that at least one piece of equipment is performing *Road Clearing* on the highest incomplete priority.
  - d. In the event of a continued snowfall, the Village of Clinton may reassign resources to priority i. before completing priorities iii. and iv.
  - e. The Public Works Foreman shall re-assess school routes once each year and make a recommendation as to whether this policy should be amended to add additional priority i routes.
4. Parking Lanes and Stalls
- a. Snow in parking lanes and stalls will be cleared within 2 weeks of the accumulation of the snow, during regular hours.
  - b. Windrows may be created between parking areas and areas used by pedestrians, and access thereto may be impeded as a result.

5. Driveways

- a. Windrows across driveways may be made during the process of the Village of Clinton's snow clearing activities.
- b. The Village of Clinton shall not clear windrows across driveways or other accesses to private property.

6. Sanding and Salting

- a. Sanding and Salting of streets is restricted to hills, intersections and corners.

7. Sidewalk Snow and Ice Control

- a. The Village of Clinton shall only perform *Sidewalk Clearing* during normal working hours.
- b. If a *Condition Assessment* shows snow or ice has accumulated on *Sidewalks*, the Village of Clinton will assign at least one staff member to *Sidewalk Clearing* under the following conditions:
  - i. At least one employee is performing *Road Clearing*; And
  - ii. It is the *Normal Working Hours* of two or more Public Works Employees.OR
  - iii. It is the *Normal Working Hours* of one Public Works Employee and all *Road Clearing* Priorities are complete.
- c. *Sidewalk Clearing* shall result in *Sidewalks* being in *Passable Sidewalk Condition*.

8. Complaints

- a. In the event the Village receives a complaint or report indicating unsafe road or sidewalk conditions relating the accumulation of snow or ice, within 72 hours of receiving the report, the Director of Public Works and/or designate shall attend the site of the reported icy conditions and determine if *Road Clearing* is necessary to be undertaken to result in the surface being either in *Passable Road Condition*, *Passable Sidewalk Condition*, or *Compacted Snow Surface*, as applicable under section E.1.d or section E.7.c of this policy.

9. Record Keeping

- a. The Public Works Foreman or Designate shall prepare and maintain records of the following:
  - i. When each *Condition Assessment* is completed, including whether *Road Clearing* and/or *Sidewalk Clearing* is undertaken and the conditions present which triggered the activity.
  - ii. Records that identify the time, equipment, and the operator for Snow Plowing, Snow Removal, Ice Control, and Sanding operations;

\_\_\_\_\_  
Date Adopted

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer









## Staff Report to Council Open Meeting

**Date:** May 13, 2026

**From:** Chief Financial Officer

**Subject:** 2026 – 2030 Financial Plan Bylaw No. 612, 2026

**Attachments:**

Financial Plan Bylaw No. 612, 2026

**Recommendations:**

**THAT Council adopt the 2026-2030 Financial Plan Bylaw No. 612, 2026.**

**Background:**

At the Special Meeting of Council on May 4, 2026, third reading was given to Financial Plan Bylaw No. 612, 2026. The Financial Plan Bylaw is being presented for adoption.

**Financial Impacts:**

n/a

  
\_\_\_\_\_  
Mandy McKague  
Chief Financial Officer

CAO Initial \_\_\_\_\_

**THE VILLAGE OF CLINTON**  
**Bylaw No. 612, 2026 – Five Year Financial Plan 2026-2030**

---

A bylaw to adopt a five-year financial plan for the  
Village of Clinton for the years 2026 to 2030

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five-year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**CITATION**

1. This Bylaw shall be cited for all purposes as “Bylaw No. 612, 2026, Five Year Financial Plan 2026-2030”.
2. Schedules “1, 2, 3, 4 and 5” attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long-Term Capital Program for the Village of Clinton for the years 2026 to 2030.
3. Schedule “6” attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per the Community Charter.

**SEVERABILITY**

4. If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed by the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

This bylaw shall commence on the date of final adoption.

**READ** a first time                      this 8<sup>th</sup> day of **April, 2026**

**READ** a second time                    this 22<sup>nd</sup> day of **April, 2026**

**READ** a third time                      this 4<sup>th</sup> day of **May, 2026**

**ADOPTED**                                this        day of        , 2026

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Brian Doddridge

VILLAGE OF CLINTON  
2026 - 2030 FINANCIAL PLAN BYLAW  
SCHEDULE 1 - CONSOLIDATED FUNDS SUMMARY

	2024 Actual	2025 Budget	2025Actual	2026 Budget	2027 Plan	2028 Plan	2029 Plan	2030 Plan
<b>OPERATING REVENUE</b>								
Property Taxes	919,325	956,678	957,735	998,835	1,051,525	1,040,724	1,071,565	1,106,748
Fees & Charges Water/Sewer Rate	617,023	617,623	642,254	644,667	656,655	669,412	682,736	695,760
Transfers & Grants & W/S Connections	1,254,596	887,586	46,760	772,509	765,152	765,807	766,476	767,158
Transfers From Reserve				1,650,000				
<b>Total Operating Revenue</b>	<b>2,790,944</b>	<b>2,461,887</b>	<b>1,646,749</b>	<b>4,066,011</b>	<b>2,473,331</b>	<b>2,475,943</b>	<b>2,520,776</b>	<b>2,569,666</b>
<b>AMORTIZATION</b>								
Amortization	282,986	282,994	282,994	229,225	238,725	227,225	236,725	227,225
<b>Total Amortization</b>	<b>282,986</b>	<b>282,994</b>	<b>282,994</b>	<b>229,225</b>	<b>238,725</b>	<b>227,225</b>	<b>236,725</b>	<b>227,225</b>
<b>Total Revenue</b>	<b>3,073,930</b>	<b>2,744,881</b>	<b>1,929,743</b>	<b>4,295,236</b>	<b>2,712,056</b>	<b>2,703,168</b>	<b>2,757,501</b>	<b>2,796,891</b>
<b>EXPENSES</b>								
<b>OPERATING EXPENDITURE</b>								
General Administration and Legislation	881,812	1,022,663	710,648	1,055,940	1,071,265	1,100,585	1,130,894	1,162,229
Protective Services	170,427	279,019	248,151	334,403	264,919	264,457	263,962	263,433
Public Works	443,728	526,426	491,635	511,888	518,584	525,571	532,618	539,806
Recreation, Culture and Community Development	135,277	128,500	175,837	129,500	131,120	132,589	134,781	136,309
<b>Total Operating Expenditure</b>	<b>1,631,244</b>	<b>1,956,608</b>	<b>1,626,271</b>	<b>2,031,731</b>	<b>1,985,888</b>	<b>2,023,202</b>	<b>2,062,255</b>	<b>2,101,776</b>
<b>AMORTIZATION OFFSET</b>								
Amortization Offset	282,994	282,994	240,722	229,233	238,733	227,233	236,733	227,233
<b>Total Amortization Offset</b>	<b>282,994</b>	<b>282,994</b>	<b>240,722</b>	<b>229,233</b>	<b>238,733</b>	<b>227,233</b>	<b>236,733</b>	<b>227,233</b>
<b>TRANSFERS TO RESERVES</b>								
Operating & Capital Projects Reserve	134,414	30,000	30,000	50,000	0	0	0	0
Asset Management Reserve	105,232	105,232	105,400	105,232	110,232	115,232	120,232	125,232
Project Carryfwd	70,070	0	0	0	0	0	0	0
Fire Department Reserve	20,000	30,000	20,000	0	0	0	0	0
Transfer to Capital Projects	6,300	179,085	179,085	1,673,000	164,000	119,000	101,000	113,000
General Reserve (Surplus)	681,610	115,641	115,641	132,680	134,723	134,723	134,723	134,723
Transfer to Water Reserve	102,608	35,580	102,608	49,483	52,600	55,817	59,137	62,562
Transfer to Sewer Reserve	39,458	9,741	34,705	23,877	25,881	27,962	30,122	32,365
<b>Total Transfers to Reserves</b>	<b>1,159,693</b>	<b>505,279</b>	<b>587,439</b>	<b>2,034,273</b>	<b>487,436</b>	<b>452,733</b>	<b>445,214</b>	<b>467,882</b>
<b>Total Expenses</b>	<b>3,073,930</b>	<b>2,744,881</b>	<b>2,454,432</b>	<b>4,295,236</b>	<b>2,712,056</b>	<b>2,703,168</b>	<b>2,744,201</b>	<b>2,796,891</b>
<b>CAPITAL PROJECTS</b>								
Revenue - Transfer to Capital Projects	6,300	179,085	179,085	1,673,000	164,000	119,000	101,000	113,000
Revenue - Transfer from Capital Projects Reserve				70,000	602,000	748,000	2,044,574	-
Capital Projects Expense	(6,300)	(179,085)	(179,085)	(1,743,000)	(766,000)	(867,000)	(2,145,574)	(113,000)
<b>Total Capital Projects Surplus (deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

VILLAGE OF CLINTON  
2026 - 2030 FINANCIAL PLAN BYLAW  
SCHEDULE 2 - GENERAL FUND

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Plan	2028 Plan	2029 Plan	2030 Plan
<b>REVENUE</b>								
<b>OPERATING REVENUE</b>								
Property Taxes	919,325	956,678	957,735	998,835	1,051,525	1,040,724	1,071,565	1,106,748
Fees & Charges	226,861	218,992	243,623	238,605	238,411	238,621	239,021	238,734
Transfers & Other	1,247,436	708,626	803,811	770,309	762,952	763,607	764,276	764,958
Debt - External	-	-	-	-	-	-	-	-
Transfers From Surplus/Reserves	-	46,760	0	1,400,000	-	-	-	-
<b>Total Operating Revenue</b>	<b>2,393,622</b>	<b>1,931,056</b>	<b>2,005,169</b>	<b>3,407,749</b>	<b>2,052,887</b>	<b>2,042,952</b>	<b>2,074,861</b>	<b>2,110,439</b>
<b>AMORTIZATION</b>								
Amortization	134,133	153,261	153,261	99,500	109,000	97,500	107,000	97,500
<b>Total Amortization</b>	<b>134,133</b>	<b>153,261</b>	<b>153,261</b>	<b>99,500</b>	<b>109,000</b>	<b>97,500</b>	<b>107,000</b>	<b>97,500</b>
<b>Total General Fund Revenue</b>	<b>2,527,755</b>	<b>2,084,317</b>	<b>2,158,430</b>	<b>3,507,249</b>	<b>2,161,887</b>	<b>2,140,452</b>	<b>2,181,861</b>	<b>2,207,939</b>
<b>EXPENSES</b>								
<b>OPERATING EXPENDITURE</b>								
General Administration and Legislation	657,338	707,385	701,882	761,278	769,541	791,611	814,477	838,169
Protective Services	170,427	279,019	248,151	334,403	264,919	264,457	263,962	263,433
Public Works	443,728	526,426	491,635	511,888	518,584	525,571	532,618	539,806
Recreation, Culture and Community Development	135,277	128,500	175,837	129,500	131,120	132,589	134,781	136,309
<b>Total Operating Expenditure</b>	<b>1,406,770</b>	<b>1,641,330</b>	<b>1,617,505</b>	<b>1,737,069</b>	<b>1,684,164</b>	<b>1,714,229</b>	<b>1,745,839</b>	<b>1,777,716</b>
<b>AMORTIZATION OFFSET</b>								
Amortization Offset	134,133	139,346	111,199	99,500	109,000	97,500	107,000	97,500
<b>Total Amortization Offset</b>	<b>134,133</b>	<b>139,346</b>	<b>111,199</b>	<b>99,500</b>	<b>109,000</b>	<b>97,500</b>	<b>107,000</b>	<b>97,500</b>
<b>TRANSFERS TO RESERVES</b>								
Operating & Capital Projects Reserve	134,414	50,000	30,000	50,000	0	0	0	0
Asset Management Reserve	65,000	65,000	65,000	65,000	70,000	75,000	80,000	85,000
Project Carryfwd	70,070	-	-	-	-	-	-	-
Fire Department Reserve	20,000	0	40,000	-	-	-	-	-
Transfer to Capital Projects	6,300	73,000	179,085	1,423,000	164,000	119,000	101,000	113,000
General Reserve (Surplus)	681,610	115,641	115,641	132,680	134,723	134,723	134,723	134,723
<b>Total Transfers to Reserves</b>	<b>977,394</b>	<b>303,641</b>	<b>429,726</b>	<b>1,670,680</b>	<b>368,723</b>	<b>328,723</b>	<b>329,023</b>	<b>332,723</b>
<b>Total General Fund Expenses</b>	<b>2,518,297</b>	<b>2,084,317</b>	<b>2,158,430</b>	<b>3,507,249</b>	<b>2,161,887</b>	<b>2,140,452</b>	<b>2,181,861</b>	<b>2,207,939</b>
<b>CAPITAL PROJECTS</b>								
Revenue - Transfer to Capital Projects	6,300	73,000	179,085	1,423,000	164,000	119,000	101,000	113,000
Revenue - Transfer from Capital Projects Reserve	-	70,000	50,000	70,000	602,000	748,000	748,000	2,044,574
Capital Projects Expenses	(6,300)	(143,000)	(229,085)	(1,493,000)	(766,000)	(867,000)	(2,145,574)	(113,000)
<b>Total Capital Projects Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**VILLAGE OF CLINTON**  
**2026 - 2030 FINANCIAL PLAN BYLAW**  
**SCHEDULE 3 - SEWER FUND DETAILS**

	2024 Actual	2025 Budget	2025 Actual	2026 Plan	2027 Plan	2028 Plan	2029 Plan	2030 Plan
<b>REVENUE</b>								
<b>OPERATING REVENUE</b>								
Property Taxes	-	-	-	-	-	-	-	-
Sewer User Rates	131,564	134,507	134,507	136,932	141,040	145,271	149,629	154,118
Sewer Connections and Service Fees	5,920	1,000	800	1,000	1,000	1,000	1,000	1,000
Transfer from Surplus	-	-	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>137,484</b>	<b>135,507</b>	<b>135,307</b>	<b>137,932</b>	<b>142,040</b>	<b>146,271</b>	<b>150,629</b>	<b>155,118</b>
<b>AMORTIZATION</b>								
Amortization	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>Total Sewer Fund Revenue</b>	<b>151,316</b>	<b>149,339</b>	<b>149,139</b>	<b>151,764</b>	<b>155,872</b>	<b>160,103</b>	<b>164,461</b>	<b>168,950</b>
<b>EXPENSES</b>								
<b>OPERATING EXPENDITURE</b>								
General Administration	84,194	111,934	86,602	100,223	102,327	104,478	106,676	108,922
<b>Total Operating Expenditure</b>	<b>84,194</b>	<b>111,934</b>	<b>86,602</b>	<b>100,223</b>	<b>102,327</b>	<b>104,478</b>	<b>106,676</b>	<b>108,922</b>
<b>AMORTIZATION OFFSET</b>								
Amortization Offset	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization Offset</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>TRANSFERS TO RESERVES</b>								
Operating & Capital Projects Reserve	-	-	-	-	-	-	-	-
Asset Management Reserve	13,832	13,832	14,000	13,832	13,832	13,832	13,832	13,832
Project Carry/Fwds	-	-	-	-	-	-	-	-
Transfer to Capital Projects	-	-	-	-	-	-	-	-
General Reserve (Surplus)	39,458	9,741	34,705	23,877	25,881	27,962	30,122	32,365
<b>Total Transfers to Reserves</b>	<b>53,290</b>	<b>23,573</b>	<b>48,705</b>	<b>37,709</b>	<b>39,713</b>	<b>41,794</b>	<b>43,954</b>	<b>46,197</b>
<b>Total Sewer Fund Expenses</b>	<b>151,316</b>	<b>149,339</b>	<b>149,139</b>	<b>151,764</b>	<b>155,872</b>	<b>160,103</b>	<b>164,461</b>	<b>168,950</b>
<b>CAPITAL PROJECTS</b>								
Revenue - Transfer to Capital Projects	-	-	-	-	-	-	-	-
Capital Projects Expenses	-	-	-	-	-	-	-	-
<b>Total Capital Projects Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

VILLAGE OF CLINTON  
 2026 - 2030 FINANCIAL PLAN BYLAW  
 SCHEDULE 4 - WATER FUND DETAILS

	2024 Actual	2025 Budget	2025 Actual	2026 Plan	2027 Plan	2028 Plan	2029 Plan	2030 Plan
<b>REVENUES</b>								
<b>OPERATING REVENUE</b>								
Property Taxes	-	-	-	-	-	-	-	-
Water User Rates	257,657	264,124	264,124	269,130	277,204	285,520	294,086	302,908
Water Connection & Service Fees	1,240	1,200	1,070	1,200	1,200	1,200	1,200	1,200
Transfers From Reserves	-	-	-	250,000	-	-	-	-
<b>Total Fees &amp; Charges</b>	<b>258,897</b>	<b>265,324</b>	<b>265,194</b>	<b>520,330</b>	<b>278,404</b>	<b>286,720</b>	<b>295,286</b>	<b>304,108</b>
<b>AMORTIZATION</b>								
Amortization	115,893	115,901	115,691	115,893	115,893	115,893	115,893	115,893
<b>Total Water Fund Revenue</b>	<b>115,893</b>	<b>115,901</b>	<b>115,691</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>
<b>EXPENSES</b>								
<b>OPERATING EXPENDITURE</b>								
Water Works	51,741	65,344	59,529	64,399	66,755	69,202	71,741	74,378
General Administration	78,140	138,000	90,166	130,040	132,641	135,294	137,999	140,759
<b>Total Operating Expenditure</b>	<b>129,881</b>	<b>203,344</b>	<b>149,694</b>	<b>194,439</b>	<b>199,396</b>	<b>204,495</b>	<b>209,741</b>	<b>215,138</b>
Amortization Offset	115,901	115,901	115,691	115,901	115,901	115,901	115,901	115,901
<b>Total Amortization Offset</b>	<b>115,901</b>	<b>115,901</b>	<b>115,691</b>	<b>115,901</b>	<b>115,901</b>	<b>115,901</b>	<b>115,901</b>	<b>115,901</b>
<b>TRANSFERS TO RESERVES</b>								
Operating & Capital Projects Reserve	-	-	-	26,400	-	-	-	-
Asset Management Reserve	26,400	26,400	26,400	26,400	26,400	26,400	26,400	26,400
Project CarryFwds	-	-	-	49,483	52,600	55,817	59,137	62,562
General Reserve (Surplus)	102,608	35,580	-	250,000	-	-	-	-
Transfer to Capital Projects	-	-	-	-	-	-	-	-
<b>Total Transfers to Reserves</b>	<b>129,008</b>	<b>61,980</b>	<b>26,400</b>	<b>325,883</b>	<b>79,000</b>	<b>82,217</b>	<b>85,537</b>	<b>88,962</b>
<b>Total Water Fund Expenses</b>	<b>374,790</b>	<b>381,225</b>	<b>291,785</b>	<b>636,223</b>	<b>394,297</b>	<b>402,613</b>	<b>411,179</b>	<b>420,001</b>
<b>CAPITAL PROJECTS</b>								
Revenue - Transfer to Capital Projects	-	-	-	250,000	-	-	-	-
Capital Projects Expenses	-	-	-	-250,000	-	-	-	-
<b>Total Capital Projects Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Village of Clinton  
 2026-2030 OPERATING & CAPITAL PROJECTS  
 SCHEDULE 5

PLAN	PROJECT BUDGET							FUNDING SOURCES																				
	Prior Year Budget	2026	2027	2028	2029	2030	Total Budget	2026	2027	2028	2029	2030	Future Property Taxes	Cap. Reserve - use in Current Year	Cap. Reserve - use in Future	Surplus/Gen. Reserves	Fire Dept Reserve - Use in Current Year	Fire Dept Reserve - Use in Future	Water Reserve - Use in Current Year	Water Reserve - Use in Future	Grants Received	Future Grants	C.C.F. Use in Current Year	C.C.F. Use in future year	Debt	Other	Total Funding	
<b>GENERAL OPERATING &amp; CAPITAL PROJECTS</b>																												
1 Ton Plow		20,000	-	-	-	-	20,000	20,000																				20,000
2026 3/4 Ton Pickup		70,000					70,000	70,000								70,000												70,000
Equipment Replacement Asset Mgmt Contribution						120,000	120,000	20,000	22,000	24,000	26,000	28,000															120,000	
Office Exterior				30,000	30,000		60,000		30,000	30,000																	60,000	
Arena Heaters		15,000																									15,000	
Park Plan - Road Allowance (Bell Street)			150,000				150,000		26,000													124,000					150,000	
Park Plan - Band Shell Upgrade			30,000						30,000													24,000					30,000	
Playground Barrier		6,000					6,000	6,000																			6,000	
Park Plan - Splash Park						680,000	680,000																600,000				680,000	
Lot 9 Project		718,000	682,000				1,400,000									532,000						718,000	150,000				1,400,000	
<b>Subtotal - General Projects</b>		<b>829,000</b>	<b>862,000</b>	<b>30,000</b>	<b>30,000</b>	<b>800,000</b>	<b>2,536,000</b>	<b>46,000</b>	<b>84,000</b>	<b>54,000</b>	<b>26,000</b>	<b>28,000</b>				<b>602,000</b>					<b>718,000</b>	<b>978,000</b>				<b>2,536,000</b>		
<b>2025/2026 STRATEGIC PLAN</b>																												
Needs Assessment (1 x Every 5 yrs)						15,000	15,000			5,000	5,000	5,000															15,000	
<b>Subtotal - Strategic Plan</b>						<b>15,000</b>	<b>15,000</b>			<b>5,000</b>	<b>5,000</b>	<b>5,000</b>															<b>15,000</b>	
<b>WATER CAPITAL PROJECTS</b>																												
Lower Reservoir Dredging			60,000				60,000																60,000				60,000	
** Engeman Lane Water Main Replacement		250,000					250,000															250,000					250,000	
<b>Subtotal - Water Projects</b>		<b>250,000</b>	<b>60,000</b>				<b>310,000</b>															<b>250,000</b>	<b>60,000</b>				<b>310,000</b>	
<b>CAPITAL PROJECTS</b>																												
TENNIS/BASKETBALL COURTS		150,000					150,000							70,000								30,000		50,000			150,000	
<b>Subtotal - Tennis/Basketball Courts</b>		<b>150,000</b>					<b>150,000</b>							<b>70,000</b>								<b>30,000</b>		<b>50,000</b>			<b>150,000</b>	
<b>MEMORIAL HALL</b>																												
Equipment Upgrades				50,000			50,000																50,000				50,000	
Exterior Upgrades		30,000	30,000				60,000	30,000	30,000																		60,000	
<b>Subtotal - Memorial Hall</b>		<b>30,000</b>	<b>30,000</b>	<b>50,000</b>			<b>110,000</b>	<b>30,000</b>	<b>30,000</b>														<b>50,000</b>				<b>110,000</b>	
<b>ASSET MANAGEMENT - RESERVES</b>																												
Road Paving		30,000	30,000	30,000	30,000	30,000	150,000	30,000	30,000	30,000	30,000	30,000															150,000	
Hydraulic Pump for the Jaws of Life for Rescue Truck		17,000					17,000	17,000																			17,000	
Fire Truck (2026)		906,574					906,574										50,000					856,574					906,574	
Fire Truck (Post 2026)						140,000	140,000			20,000	30,000	40,000	50,000													140,000		
<b>Subtotal - Asset Management - Reserves</b>		<b>953,574</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>170,000</b>	<b>1,213,574</b>	<b>47,000</b>	<b>50,000</b>	<b>60,000</b>	<b>70,000</b>	<b>80,000</b>				<b>50,000</b>					<b>856,574</b>					<b>1,213,574</b>		
<b>HEALTHY COMMUNITIES</b>																												
Trail System Extension -Phase 3				100,000			100,000																100,000				100,000	
<b>Subtotal - Healthy Communities</b>				<b>100,000</b>			<b>100,000</b>																<b>100,000</b>				<b>100,000</b>	
<b>SUMMARY</b>																												
<b>Subtotal - General Operating and Capital Projects</b>		<b>829,000</b>	<b>862,000</b>	<b>30,000</b>	<b>30,000</b>	<b>800,000</b>	<b>2,536,000</b>	<b>46,000</b>	<b>84,000</b>	<b>54,000</b>	<b>26,000</b>	<b>28,000</b>				<b>602,000</b>					<b>718,000</b>	<b>978,000</b>				<b>2,536,000</b>		
<b>Subtotal - Strategic Plan</b>						<b>15,000</b>	<b>15,000</b>			<b>5,000</b>	<b>5,000</b>	<b>5,000</b>														<b>15,000</b>		
<b>Subtotal - Water Projects</b>		<b>250,000</b>	<b>60,000</b>				<b>310,000</b>																<b>60,000</b>				<b>310,000</b>	
<b>Subtotal - Tennis/Basketball Courts</b>		<b>150,000</b>					<b>150,000</b>							<b>70,000</b>								<b>30,000</b>		<b>50,000</b>			<b>150,000</b>	
<b>Subtotal - Memorial Hall</b>		<b>30,000</b>	<b>30,000</b>	<b>50,000</b>			<b>110,000</b>	<b>30,000</b>	<b>30,000</b>														<b>50,000</b>				<b>110,000</b>	
<b>Subtotal - Asset Management - Reserves</b>		<b>953,574</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>170,000</b>	<b>1,213,574</b>	<b>47,000</b>	<b>50,000</b>	<b>60,000</b>	<b>70,000</b>	<b>80,000</b>					<b>50,000</b>					<b>856,574</b>				<b>1,213,574</b>		
<b>Subtotal - Healthy Communities</b>				<b>100,000</b>			<b>100,000</b>																<b>100,000</b>				<b>100,000</b>	
<b>Grand Total</b>		<b>2,212,574</b>	<b>982,000</b>	<b>210,000</b>	<b>60,000</b>	<b>985,000</b>	<b>4,434,574</b>	<b>123,000</b>	<b>164,000</b>	<b>119,000</b>	<b>101,000</b>	<b>113,000</b>		<b>70,000</b>		<b>602,000</b>	<b>50,000</b>		<b>250,000</b>		<b>748,000</b>	<b>2,044,574</b>	<b>50,000</b>			<b>4,434,574</b>		
Spent																												
Project Carryforward																												
Transfer to Fire Department Reserve																												
Transfer to Operating and Capital Projects Reserve																												
Transfer to Capital Project																												
Transfer to Water Reserve																												
Transfer to Water Capital Project																												
<b>Total Transfers</b>								<b>123,000</b>																				
Diff from total																												

## SCHEDULE 6

### 2026 – 2030 STATEMENT OF OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the Community Charter, the Village of Clinton is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

#### Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2025.

**Table 1: Distribution of Revenues**

Revenue Source	\$ Value	% of Revenue
Real Property Taxes/Grants in lieu of taxes	\$ 998,835	51%
User fees & charges	\$ 238,605	10%
Grants/Transfers	\$ 770,309	39%
Transfers from Surplus/Reserves	\$ 1,400,000	100%
	\$	100%

Property taxes are the largest proportion of revenue for 2026. Taxation revenues are utilized to support the operational needs of the Village. These include services such as general legislative and administration services, fire protection, facilities operations, repairs and maintenance, and infrastructure repairs, maintenance and improvements.

Grant funding includes the unconditional Small Community Grant estimated at \$382,000, and various forms of federal, provincial, and regional sources including Northern Development Initiative Trust.

User fees and charges are used to fund specified services such as water and sewer services. User fees attempt to apportion the value of a service to those who use the service.

Transfers to/from Surplus/Reserves are funds which have been set aside for specified or unspecified projects or projects which must comply with specific funding conditions, restricted or conditional funds.

### Distribution of Property Tax

The residential property class continues to provide the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes most Village services.

### Distribution of Property Tax Revenues

Class	2025 AMOUNT \$	2026 AMOUNT \$	Class Weight %
Residential	611,260	637,789	70.56%
Utilities	16,283	17,173	1.90%
Light Industry	16,172	17,364	1.92%
Business & Other	221,702	230,785	25.53%
Recreation/Non-Profit	533	532	0.06%
Farm	295	294	0.03%
<b>Total Assessment</b>	<b>866,245</b>	<b>903,937</b>	<b>100%</b>

### Objectives

- That the Provincial Class Multiples for 2026 will be used in establishing municipal tax rates

### Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base as a result of rising operating and capital replacement costs.
- Pursue additional revenue opportunities.
- Continue to maintain and encourage initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide more revenue for the Village.
- Regularly review and compare the Village's distribution of tax burden relative to other municipalities in British Columbia.



## Staff Report to Council Open Meeting

**Date:** May 13, 2026

**From:** Chief Financial Officer

**Subject:** Adoption of 2026 Tax Rate Bylaw No. 613, 2026

**Attachments:**

Tax Rate Bylaw No. 613, 2026

**Recommendations:**

**THAT Council adopt the 2026 Tax Rate Bylaw No. 613, 2026.**

**Background:**

At the Special Meeting of Council on May 4, 2026, second and third readings were given to the 2026 Tax Rate Bylaw No. 613, 2026. The bylaw is presented for adoption.

**Financial Impacts:**

The amount of \$945,730 sought to be raised in property tax revenue for 2026 to fund local needs has not changed.

Mandy McKague  
Chief Financial Officer

CAO Initial \_\_\_\_\_

**THE VILLAGE OF CLINTON**  
**2026 Tax Rate Bylaw No. 613, 2026**

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A bylaw for the levying of municipal property tax rates for  
the Village of Clinton for the year 2026

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. CITATION**

This bylaw shall be cited for all purposes as the Village of Clinton Tax Rate Bylaw No. 613, 2026.

**2. RATES**

The following rates are hereby imposed and levied for the year 2026:

- a) For all lawful general and debt purposes of the Village of Clinton on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of Schedule "A" attached hereto and forming part of this bylaw;
- b) For purposes of the Thompson-Nicola Regional District on the values of all lands and improvements taxable for Regional District purposes, rates appearing in Column "B" of Schedule "A" attached hereto and forming part of this Bylaw;
- c) For Regional Hospital District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "C" of Schedule "A" attached hereto and forming part of this Bylaw;

The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00) as per the *Community Charter Div. 3, S. 97(6)*.

**3. SEVERABILITY**

If any section, sentence, clause or phrase in this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

**COMMENCEMENT**

This bylaw shall commence on the date of final adoption.

**READ** a first time                    this **22<sup>nd</sup>** day of **April, 2026**  
**READ** a second time                this **4<sup>th</sup>** day of **May, 2026**  
**READ** a third time                  this **4<sup>th</sup>** day of **May, 2026**  
**ADOPTED**                            this     day of     , 2026

Signed this \_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Brian Doddridge

**THE VILLAGE OF CLINTON  
2025 Tax Rate Bylaw No. 601, 2025**

**SCHEDULE "A"  
Tax Rate per \$1,000 of Taxable Assessment**

Village of Clinton  
2026 Property Tax Rates

		Mill Rates						BC	Municipal
		General	TNRD	TNRD	School	RCMP	Assessment*	Finance	
Class	Description	Municipal*	TNRD**	Hosp.**	School***	RCMP***	**	Authority**	
1	Residential	7.5832	0.7145	0.3172	2.1367	0.3141	0.0381	0.0002	
2	Utilities	40.0000	2.5008	1.1102	12.0600	1.0993	0.4142	0.0007	
5	Light Industry	18.3514	2.4293	1.0785	4.0400	1.0679	0.1127	0.0007	
6	Business/Other	16.3040	1.7506	0.7771	4.0400	0.7695	0.1130	0.0005	
8	Recreation/Non-Profit	7.5832	0.7145	0.3172	2.3800	0.3141	0.0391	0.0002	
9	Farm	7.5832	0.7145	0.3172	7.6700	0.3141	0.0350	0.0002	
		PROPERTY TAX REVENUE							
<b>TOTALS:</b>		<u>\$ 945,730</u>	<u>\$ 92,668</u>	<u>\$ 40,533</u>	<u>\$ 272,354</u>	<u>\$ 40,736</u>	<u>\$ 5,543</u>	<u>\$ 26</u>	

\* Set by the Municipality

\*\* Set by the Municipality based on Requisition from TNRD

\*\*\* Set by other governing body based on relevant legislation - set to change when Provincial rates are received\*\*\*

Municipal Purposes Tax Rate Exception via Supplementary Letters Patent March 8, 2001

The tax rate for municipal purposes, for Class 4 and Class 5 properties, located within the area described in the Supplementary Letters Patent, by Order in Council No. 288 approved and ordered March 8, 2001, shall not exceed the sum of:

- i) The tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively, and
- ii) The tax rate for the prevailing taxation year levied by the Surveyor of Taxes for the purpose of recovering the costs of electoral area-wide services on behalf of the Thompson-Nicola Regional for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively.

There is no Class 4 rate on the 2025 Assessment Roll as there are no longer any Major Industry properties within the Village of Clinton boundaries.

## Action items arising from Council Meetings

Date updated: May-5-26

Resolution/Direction to Staff	WHO/DONE
<b>April 2026</b>	
<b>TNRD Film Commission – <i>That the Village of Clinton write a letter of support for the application to BC Parks to film at the Chasm and move a fence to support a scene.</i></b>	<b>CAO Completed</b>

Fire Truck Replacement: Waiting for Grant Decision  
 Long-term Financial Plan Project: Waiting for Grant Decision  
 Flood Early Warning System Project: Submitted for new intake  
 Wastewater Lagoon Armouring Project: Submitted for new intake  
 Wayfinding and marketing project: Obtaining Quotes and designing signage  
 Whispering Pines Clinton Indian Band MOU Development: Whispering Pines is reviewing the draft  
 Reg Conn Pond Dredging Project: Waiting for Grant Decision  
 Lot 9 Development: Alternate options being considered.  
 Dam Safety Review: Fieldwork and test drilling complete. Awaiting final Dam Safety Review.  
 Fire Department Equipment Upgrade Project: Grant approved for \$30,000  
 Grant Writing Project: Have reapplied for 2026 funding – awaiting decision.  
 BC Hydro Property (Clinton Station Road): Preparing background information to inform an application for Crown Land Grant  
 Bell Street Extension Project: Waiting for final title transfer by Province  
 Business Façade Improvement Program – Have reapplied for 2026 funding – awaiting decision.  
 Accessibility Upgrades Grant – **Push button doors installed at Village office and Arena and camera in the Curling rink.**  
 Reg Conn Park Multi-Use Court Project: Work is expected to begin in May.  
 Barrier Buster Grant – **Application was not approved.**  
 New Horizons for Seniors – Village portion of this grant is to develop a Welcome Package. Awaiting decision  
 The above projects are not exhaustive.