



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, January 28, 2026 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Meeting of Council dated January 14, 2026	Page 4
--	--	---------------

Delegations

	None	
--	------	--

Question Period

***Only questions related to items on the agenda are permitted.**

Correspondence and Reading File

Action	Whispering Pines Clinton Indian Band – Invitation to Historic Event – Big Horn Sheep Translocation	Page
Information	Census Management Office – Statistics Canada is Hiring!	Page
Reading File	January 9, 2026 to January 22, 2026	Page

Administrative Reports

CAO	Indigenous Engagement in Emergency Management Project	Page
	Source Water Resiliency Study	Page
	Whispering Pines Clinton Indian Band Elections	Page
CFO	None	
DCO	None	
CDC	None	
Public Works	2025 Public Works Update	Page
Fire Department	None	
FireSmart Coordinator	CRI Firesmart and Emergency Preparedness Funding	Page
Bylaw Officer	4 th Quarter Report for 2025 – for information	Page
Committees	None	

Bylaws/Policies

CAO	Elections Bylaw Updates	Page
CAO	Clinton Development Permit Delegation Bylaw No. 608, 2026 – For Adoption	Page

Council Reports

Mayor Stanke	Council Report - Verbal	
Councillor Burrage	Council Report – Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report – Verbal	
Councillor Schapansky	Council Report – Verbal	

New Business

None

List of Outstanding Council Previous Action Items

Current List of Motions	Page
-------------------------	------

Calendar of Events

Feb 07 – CMSA Nerf/Movie Night @ Memorial Hall 2-9pm

Feb 14 – CADOSA Ice Fishing Derby 6am to 12pm ***\$20 entry fee** Beaverdam Lake

Mar 25 – Spring Tea (formerly Daffodil Tea) Memorial Hall

Notice to Proceed to In-Camera

- Motion to proceed to Closed Meeting as per Section 90.1 (c) & (k) of the Community Charter

Re-call Regular Meeting**Adjournment**



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, January 14, 2026, at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky

Absent:

Staff: CAO Doddridge, CFO McKague

Media: 0 Public: 0

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The meeting was called to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

R001-26 **That Council approves Agenda dated January 14, 2026.** **CARRIED**

Adoption of the Minutes

Moved and Seconded

R002-26 **That the Minutes of the Regular Council Meeting dated December 10, 2025, be adopted.** **CARRIED**

***Councillor Schapansky stated that although he said the Shop Local event was quieter than last year, it was still successful.**

Question Period

None

Action Items

Clinton Community Forest – Request for use of Council Chambers

Moved and Seconded

R003-26 **THAT, Council allows Community Forest to use Council Chambers for their 2026 Meetings.** **CARRIED**

Information

City of Quesnel – Letter of Support for Prince George-North Vancouver Railway Engagement and Assessment.

Received for information.

Jeremy Valeriote MLA – Update from November Rail Roundtable.

Received for information.

Reading File

Received for Information.

Most of the reading file was on opposition for Bill M216. Council had a discussion on this subject.

Moved and Seconded

R004-26 THAT, Council directs staff to send a letter outlining concerns and expressing opposition.
CARRIED

Administrative Reports

CAO

None

Chief Financial Officer

None

Community Development Coordinator

None

Deputy Corporate Officer

None

Public Works

None

Fire Department

December Report

FireSmart Coordinator

None

Bylaw Officer

None

Committees

None

Bylaws/Policies

Sign Bylaw Working Group minutes dated December 17, 2025.
Received for information.

Clinton Development Permit Delegation Bylaw No. 608, 2026

Moved and Seconded

R005-26 THAT, Council gives first reading to Clinton Development Permit Delegation Bylaw No. 608, 2026. **CARRIED**

Moved and Seconded

R006-26 THAT, Council gives second reading to Clinton Development Permit Delegation Bylaw No. 608, 2026. **CARRIED**

Moved and Seconded

R007-26 THAT, Council gives third reading to Clinton Development Permit Delegation Bylaw No. 608, 2026. **CARRIED**

Council Reports

Mayor Stanke – Written

Received for information as presented.

Councillor Burrage – Verbal

Attended the Legion kids Christmas party, Spirit of Clinton meeting and Roots & Blooms.
Received for information as presented.

Councillor Kosovic – Verbal

Attended the Green Lake Light Show.
Received for information as presented.

Councillor Park – Verbal

Attended the Sign Bylaw Working Group.
Received for information as presented.

Councillor Schapansky – Verbal

Attended the Clinton Community Forest Meeting.
Will be attending the upcoming NDIT meeting.
Received for information as presented.

New Business

Nothing

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

Feb 07 – CMSA Nerf/Movie Night @ Memorial Hall 2-9pm

Mar 25 – Spring Tea (formerly Daffodil Tea) Memorial Hall

Notice to Proceed to Closed Meeting

Moved and Seconded

R008-26 Motion to proceed to Closed Meeting as per Section 90.1 (e) of the Community Charter at 7:06pm. **CARRIED**

Adjournment

Moved and Seconded

R009-26 That the Regular Meeting of Council be adjourned 7:15 pm. **CARRIED**

MAYOR

CORPORATE OFFICER



WHISPERING PINES/CLINTON INDIAN BAND
615 Whispering Pines Drive
Kamloops, BC
V2B 8S4

Phone: (250) 579-5772
Fax: (250) 579-8367

Via Email

January 19, 2026

To: Mayor Stanke

Re: Invitation to Historic Event – Big Horn Sheep Translocation

Weytk-p,

As time immemorial stewards of our lands, we are reaching out to collaborate with those who share an understanding of the ecological and cultural importance of the California bighorn sheep (*Ovis canadensis*). A significant next step in their revitalization is being planned, and we respectfully invite your participation and any remarks you may wish to offer on behalf of your Ministry.

Chasm Provincial Park is home to a vulnerable herd of California bighorn sheep (*Ovis canadensis*). While this herd once occupied a much larger range, it is now primarily confined to the park, approximately 7 km north of Clinton. The Whispering Pines/Clinton Indian Band (WPCIB), in collaboration with the Province of British Columbia through the Ministry of Water, Land and Resource Stewardship (WLRS), is actively supporting stewardship and recovery efforts for the Chasm bighorn sheep herd, with WLRS providing technical leadership, coordination, and delivery support.

Historic *Mycoplasma ovipneumoniae* (*M. ovi*) infection, ongoing predation pressure, and habitat constraints have contributed to a significant decline in the Chasm bighorn sheep population, which previously numbered approximately 120 individuals and has now been substantially reduced, with current estimates ranging from 8-10 animals. With both the Chasm and Battle Creek herds now confirmed negative for *M. ovi*, this represents a time-sensitive and appropriate opportunity to proceed with a small-scale translocation prior to the upcoming lambing season.

WPCIB, in partnership with WLRS, is preparing a small-scale translocation intended to introduce healthy individuals into the Chasm herd to improve genetic diversity and increase the number of reproductive females. WLRS is supporting the planning,

coordination, and technical implementation of this initiative to ensure alignment with established wildlife management and recovery practices.

A ceremonial event, provisionally planned for early February 2026, is being considered to mark the release of the translocated sheep into Chasm. This is envisioned as an educational event for the Province, Secwépemc Nations, the Village of Clinton, and WPCIB membership.

Translocation of Big Horn Sheep from the Battle Creek Herd to the Chasm Herd.

**Saturday February 21,
2026
1:00pm to 3:00pm**

Les' Place, 1749 Mound Road

*Please see attached map and directions as neither GPS
or other Map Apps will show the Ranch correctly.*

Please RSVP with Tamara Archie, our Culture & Community Engagement Manager. She can be reached at 778-694-6633 or email: Tsocultural.community@wpcib.com. She would be happy to provide any other additional information.

Kukwstsétsemc,
WPCIB Chief and Council

Tk'wenem7íple7 Sunny LeBourdias

Tk'wenem7íple7 Mathew Lewis

CC: Brian Doddridge cao@village.clinton.bc.ca

RECEIVED
Jan 16-26

ACTION CORRESP.
X GENERAL CORRES
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

From: Census / Recensement (STATCAN) <statcan.census-recensement.statcan@statcan.gc.ca>
Sent: January 14, 2026 12:23 PM
Cc: Census / Recensement (STATCAN) <statcan.census-recensement.statcan@statcan.gc.ca>
Subject: Statistics Canada is hiring across Canada for the 2026 Census! / Statistique Canada embauche du personnel partout au Canada pour le Recensement de 2026!

(La version française suit.)

Hello,

I am pleased to inform you that the next Census of Population will take place in May 2026. To carry out this important work, Statistics Canada is **hiring approximately 32,000 people across Canada** to help residents complete their census questionnaires.

The census provides valuable data for planning local services and creates meaningful employment. These jobs give residents the chance to support their community, while earning income and building skills.

Applications are now being accepted for supervisory and non-supervisory positions across the country. For more information, please visit census.gc.ca/jobs.

I am seeking your municipality's support in raising awareness about these job opportunities. Your help will directly contribute to the success of the 2026 Census.

How you can help us spread the word:

- Encourage your constituents to apply for census jobs at census.gc.ca/jobs.
- Share resources in our [Community Supporter Toolkit](#), including posters, web images, social media content, and articles.
- Engage on social media and share posts using the hashtag #2026Census.

If you have any questions, please contact [Census Communications](#).

Thank you in advance for supporting the 2026 Census.

Patrice Mathieu
Director General, Census Management Office
Statistics Canada / Government of Canada

Bonjour,

J'ai le plaisir de vous informer que le prochain Recensement de la population aura lieu en mai 2026. Afin de mener à bien cette importante tâche, Statistique Canada **embauche**

environ 32 000 personnes partout au Canada pour aider les résidents à remplir leur questionnaire du recensement.

Le recensement permet de recueillir des données précieuses pour planifier les services locaux, en plus de créer des emplois valorisants. Ces emplois permettent aux résidents de soutenir leur collectivité, tout en gagnant un revenu et en développant leurs compétences.

Nous acceptons actuellement les candidatures à des postes de supervision et à des postes sans fonctions de supervision partout au pays. Pour obtenir plus de renseignements, veuillez consulter la page recensement.gc.ca/emplois.

Je fais appel à l'appui de votre municipalité pour faire connaître ces occasions d'emploi. Votre aide contribuera directement au succès du Recensement de 2026.

Comment nous aider à passer le mot :

- Invitez vos citoyens à postuler des emplois du recensement à l'adresse recensement.gc.ca/emplois.
- Partagez les ressources de notre [Trousse de soutien à la collectivité du recensement](#), qui contient des affiches, des images Web, du contenu pour les médias sociaux et des articles.
- Interagissez sur les médias sociaux et partagez des publications en utilisant le mot-clic #RecensementDe2026.

Si vous avez des questions, veuillez communiquer avec l'équipe des [Communications du recensement](#).

Je vous remercie à l'avance d'appuyer le Recensement de 2026.

Patrice Mathieu

Directeur général, Bureau de gestion du recensement
Statistique Canada / Gouvernement du Canada

CORRESPONDENCE – FOR INFORMATION ONLY

January 9, 2026 to January 22, 2026



Staff Report to Council Regular Meeting

Date: January 28, 2026

From: CAO

Subject: Indigenous Engagement in Emergency Management Project

Attachments:

Village of Clinton Indigenous Engagement Requirements Final Report

Recommendations:

That Council receives the Indigenous Engagement Requirements Final Report.

Background:

In 2024, Village of Clinton staff carried out many engagement activities with High Bar First Nation and Whispering Pines/Clinton Indian Band in the area of emergency management, resulting in a cooperation and communication protocol and joint training with High Bar First Nation, and community to community meetings and progress towards greater emergency management partnership with Whispering Pines/Clinton Indian Band.

However, the requirements set by the province under the Emergency and Disaster Management Act for indigenous engagement expand to all nations in whose traditional territory Clinton is considered to be. As a result, the Village used some of the Indigenous Engagement Requirements funding from the province of BC to increase capacity for this work through hiring a consultant.

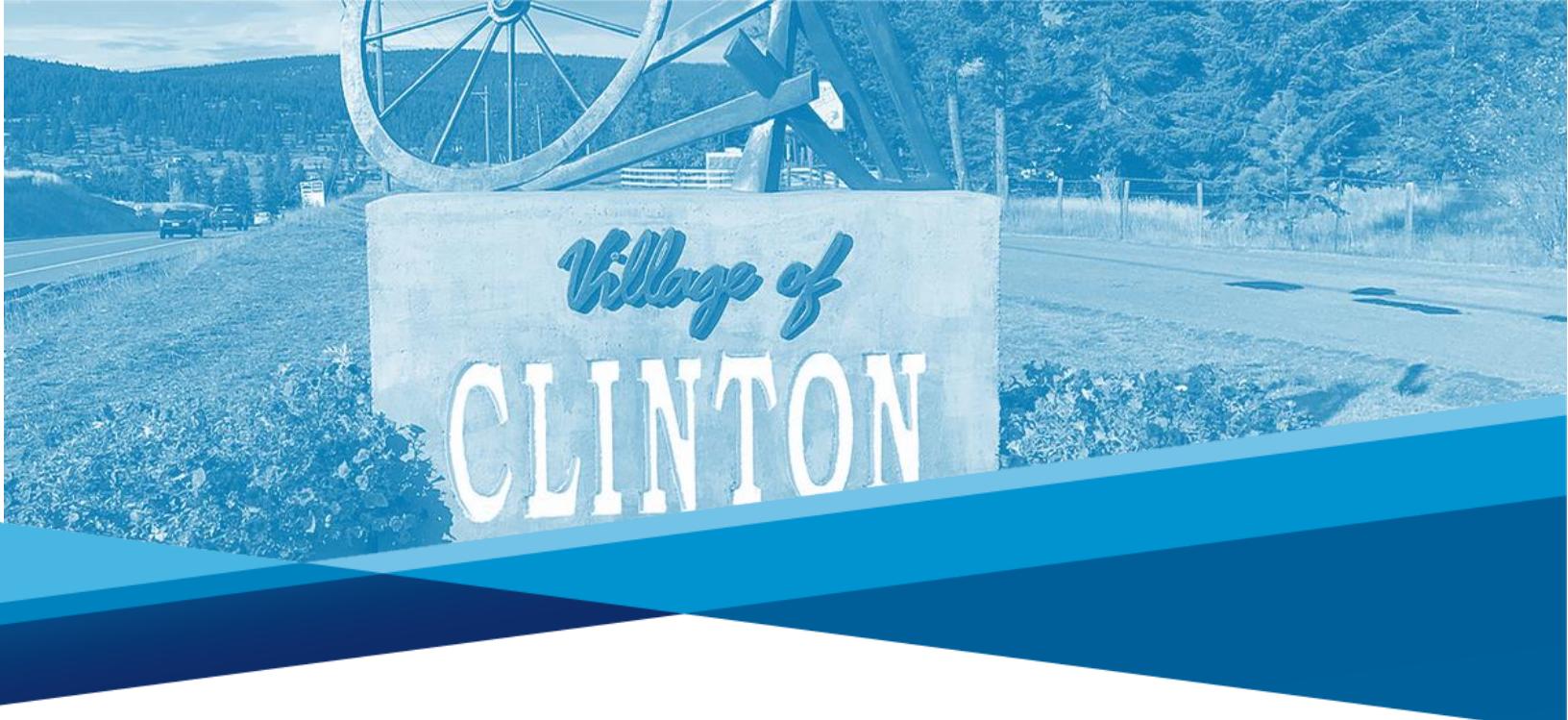
Colliers Project Leaders assisted the Village with this project. While the Village did not succeed in establishing communications agreements with all nations in the region, the project has served as a touching off point for the Village with many bands and has helped administration understand what gaps exist in regional emergency preparedness planning, as well as how those gaps can be filled with municipal/indigenous partnership.

The final report contains strategic recommendations beginning on page 11 which will form part of Administration's focus in 2026.

Financial Impacts:

The report was funded through the provincial Indigenous Engagement Requirements Funding Program.

Brian Doddridge, CAO



Village of Clinton Indigenous Engagement Requirements Final Report

November 2025

P7201-1586110125-45 (1.0)

Project # 720255



We respectfully acknowledge that the work reflected in this report relates to the area now known as the Village of Clinton, which lies within the traditional, ancestral, and unceded territories of the Secwépemc and Nlaka'pamux Peoples. We recognize the enduring relationships of the Tskwaylaxw (Pavilion), High Bar, and Whispering Pines/Clinton Indian Bands to these lands and waters.

We are deeply grateful for the opportunity to work, learn, and collaborate on these territories, and we honour the knowledge, resilience, and stewardship of the Indigenous peoples who have cared for this place since time immemorial.

ACKNOWLEDGEMENTS

Project Sponsors:

Village of Clinton

Brian Doddridge, Chief Administrative Officer
Mandy McKague, Chief Financial Officer
Tara Folstrom, FireSmart Coordinator

Project Team

Colliers Project Leaders Inc.

Ryan Hetschko, Project Lead
Lindsay Smith, Designated Project Manager

Colliers Project Leaders Inc.
805-1499 St Paul St
Kelowna, BC
V1Y 0L9

1.0 Project Background

In March 2025, Colliers Project Leaders was engaged by the Village of Clinton to support the implementation of Indigenous Engagement Requirements (IER) under the Province of British Columbia's *Emergency and Disaster Management Act* (EDMA). Funded through the Indigenous Engagement Requirements Funding Program (IERFP), this project was designed to strengthen the Village's relationships with Indigenous Governing Bodies (IGBs) and prepare for new legislative requirements that will shape how local governments plan for, respond to, and recover from emergencies.

Building on the Village's existing relationships and agreements with High Bar First Nation (HBFN) and other neighbouring Nations, the project focused on creating space for one-on-one engagement, rather than a single regional forum. This approach responded directly to partner feedback and supported more authentic, Nation-specific dialogue around emergency management priorities. It also aligned with the Village's broader commitment to relationship-based governance and community safety.

Through these conversations, several key themes emerged: the importance of clear communication during emergency events, the need for predictable engagement processes, and the value of investing in shared capacity and preparedness. The project demonstrated Clinton's proactive approach to meeting EDMA requirements and reaffirmed its role as a willing and capable partner in building stronger, more coordinated emergency management systems in the region.

This report captures what was learned through the 2025 IER project and outlines practical next steps for advancing implementation of the EDMA and strengthening the Village's emergency program. It includes recommendations for future work such as updating the Village's emergency plans, conducting a community-level Hazard, Risk and Vulnerability Assessment (HRVA), enhancing Emergency Operations Centre (EOC) readiness, and pursuing joint training and exercises with Indigenous and regional partners. Together, these efforts will move the Village of Clinton toward a more connected, resilient, and inclusive emergency management framework.

1.1 EDMA: Indigenous Engagement Requirements

The Emergency and Disaster Management Act (EDMA) modernizes how emergency management is delivered across British Columbia. The Act is required to align with the Declaration on the Rights of Indigenous Peoples Act (Declaration Act), which upholds the principles of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). This alignment means that the Province and all regulated entities, including local authorities, must make diligent efforts to consult and cooperate with Indigenous Governing Bodies (IGBs) and to integrate free, prior, and informed consent into their emergency management planning, decision-making, and operations.

To ensure these commitments are met, Indigenous Engagement Requirements (IER) have been embedded directly within the EDMA. These requirements establish a clear expectation that Indigenous rights and perspectives will be recognized and respected across all phases of emergency management, from mitigation and preparedness through response and recovery.

To help local governments prepare for implementation, the Province established the Indigenous Engagement Requirements Funding Program (IERFP). The program supports communities in developing the relationships, processes, and capacity needed to meet the consultation and cooperation requirements of the EDMA. Its objectives include:

- Strengthening relationships across jurisdictions.

- Providing clarity on how to operationalize consultation and cooperation with Indigenous Governing Bodies.
- Identifying opportunities to integrate Indigenous knowledge and cultural safety across emergency management practices
- Respecting the inherent rights of Indigenous Peoples.
- Enhancing community safety and resilience for all residents.
- Improving emergency management outcomes by recognizing and addressing the disproportionate impacts that emergencies and disasters have on Indigenous communities.

Through this legislative and program framework, the Province is taking an important step toward a more inclusive and coordinated emergency management system - one that acknowledges Indigenous leadership, supports shared decision-making, and builds safer, more resilient communities.

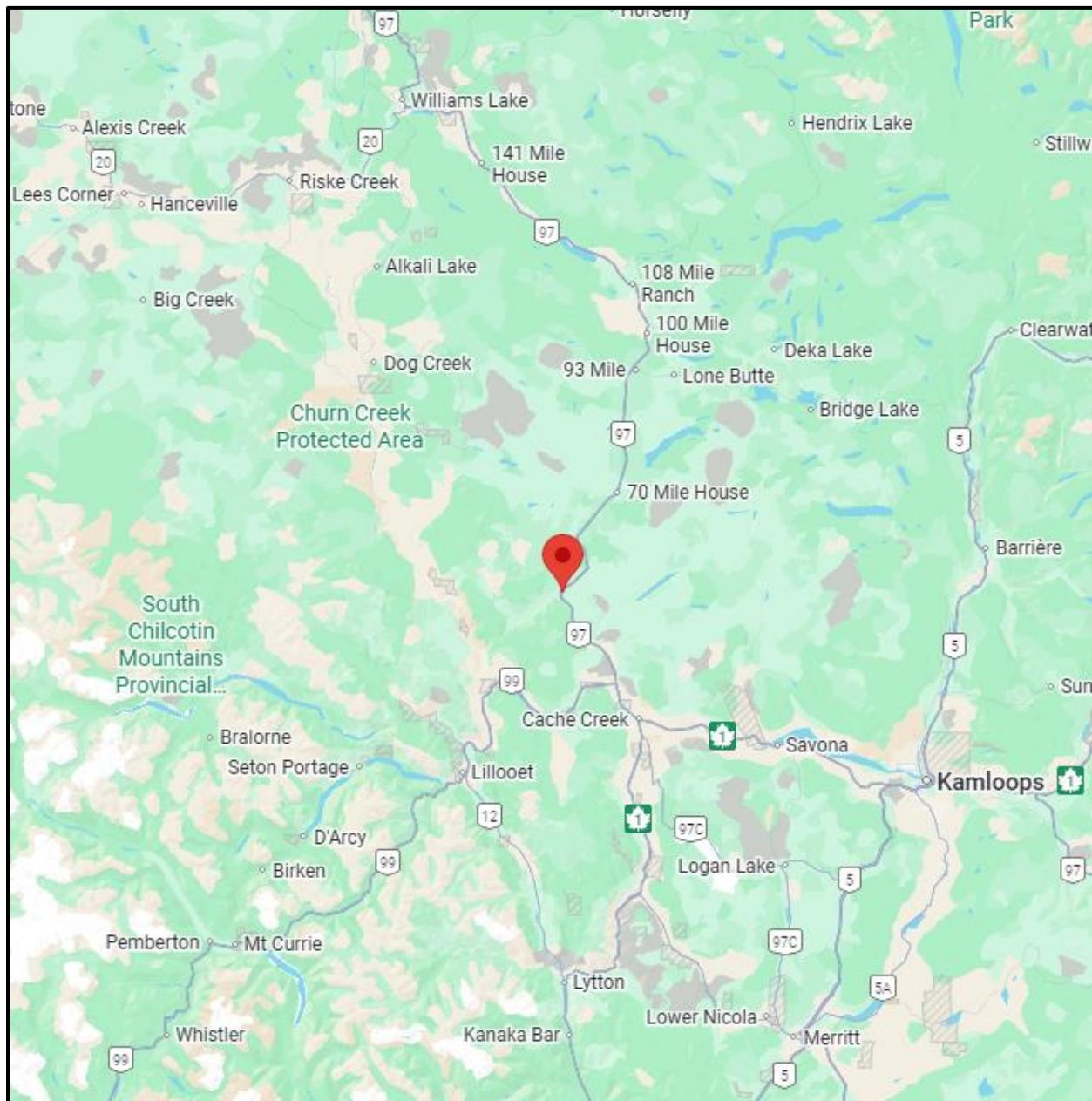
1.2 Local Context

The Village of Clinton's emergency management program operates within a landscape shaped by multiple overlapping Indigenous territories, regional governance structures, and its location along one of British Columbia's key transportation corridors. As a member community of the Thompson Nicola Regional District (TNRD), Clinton participates in a shared emergency management environment that depends on coordination between local authorities, Indigenous Governing Bodies, and regional partners during preparedness, response, and recovery activities.

Clinton's position on Highway 97 makes it a critical node in the provincial transportation network. With limited alternate routes and a high volume of commercial and community travel along the corridor, any disruption in or near Clinton has the potential to cause significant upstream and downstream impacts. The community regularly experiences increased pressures during wildfire season, highway closures, and evacuations from nearby jurisdictions, which underscores the importance of clear communication, coordinated planning, and reliable emergency transportation and traffic management procedures. In practice, when the corridor slows or stops, it often stops at Clinton.

In early 2025, the Village undertook outreach to every Nation with traditional territory overlapping the Clinton area to introduce the IER project, share information about upcoming legislative requirements, and invite dialogue on future collaboration. This outreach complemented existing relationship structures already in place, including the Memorandum of Understanding and the Emergency Management Cooperation and Communication Protocol with High Bar First Nation, as well as the long-standing Protocol on Cooperation and Communication with the Whispering Pines Clinton Indian Band. These agreements reflect the Village's recognition of Indigenous jurisdiction, local knowledge, and the central role Indigenous partners play in emergency preparedness and response across the region.

The combination of Clinton's regional significance, its overlapping Indigenous territories, and its existing Nation to municipality agreements provided a strong starting point for broader engagement under the Indigenous Engagement Requirements. Through this work, the Village demonstrated a commitment to building relationships that reflect both the direction of the Emergency and Disaster Management Act and the community's values of cooperation, cultural safety, and shared responsibility for protecting residents, travellers, and neighbouring communities.



Map 1: Regional context map showing the location of the Village of Clinton along Highway 97 and its surrounding communities.

2.0 Perspectives & Shared Priorities

2.1 Summary and Goals of Engagement

In 2025, the Village of Clinton partnered with Colliers Project Leaders to undertake engagement activities required under the Emergency and Disaster Management Act (EDMA) and the Indigenous Engagement Requirements (IER) Funding Program. The purpose of this engagement was to strengthen relationships with Indigenous governing bodies whose traditional territories overlap with the Village's jurisdiction, and to identify shared goals for emergency management collaboration.

To ensure all identified Nations were provided with the opportunity to participate, outreach was carried out through multiple pathways: formal correspondence from the Mayor on behalf of Council, direct follow-up by the Chief Administrative Officer (CAO), and coordinated outreach by Colliers Project Leaders. This inclusive approach was designed to respect existing relationships, respond to earlier feedback from Indigenous partners, and document meaningful efforts toward consultation and cooperation as required under the EDMA.

Honouring Existing Agreements and Legislative Obligations

High Bar First Nation (HBFN) and the Village of Clinton maintain a formal relationship through a 2024 Memorandum of Understanding and communication and coordination protocol. During this project, HBFN expressed concerns about the IER process, noting that emergency management collaboration was already governed by these agreements. In response, the Village and Colliers adjusted their approach to ensure that engagement respected the existing relationship while fulfilling the Emergency and Disaster Management Act (EDMA) requirement to engage all indigenous governing bodies with overlapping territories.

The goals of this work are to:

- Establish trust and build relationships
- Facilitate collaborative planning and decision-making
- Integrate Indigenous and Western knowledge systems
- Improve communication and coordination before, during, and after emergencies
- Build a shared understanding of local risks and responsibilities
- Support long-term engagement and community capacity

These goals continue to guide the Village's approach to emergency management and provide a framework for future collaboration with Indigenous and regional partners.

2.2 What We Heard

The Village of Clinton's Indigenous Engagement Requirements (IER) project created opportunities for direct dialogue with all Indigenous Governing Bodies whose traditional territories overlap the Village's boundaries. Engagement was carried out through multiple methods, including formal correspondence from the Mayor on behalf of Council, follow-up discussions led by the Administrative Officer, and outreach and meetings facilitated by Colliers Project Leaders. This blended approach gave each Nation the opportunity to participate in a way that suited their communication preferences, internal decision-making processes, and current capacity.

While participation varied across communities, the engagement process demonstrated that there is broad interest in maintaining open lines of communication and identifying shared emergency management

priorities. Many Nations described a willingness to collaborate with the Village on preparedness, planning, and FireSmart initiatives, while others expressed that additional time and capacity would be needed before engaging more formally. Across all discussions, there was recognition that the Village's outreach under the EDMA was a meaningful step toward establishing a stronger, more coordinated regional approach to emergency management.

Several consistent themes emerged through these conversations and written exchanges:

1. Shared commitment to preparedness and cooperation

Nations emphasized that emergency management is inherently a shared responsibility. Emergencies and disasters do not follow jurisdictional boundaries, and collaboration across governments is essential for effective response. Participants acknowledged the benefits of building stronger relationships before emergencies occur, highlighting the potential for joint planning, resource sharing, and mutual support during activations. The value of proactive planning was reinforced through examples of past emergencies where early communication and coordination improved outcomes for both Indigenous and municipal responders.

2. Importance of clear communication pathways and defined points of contact

Nearly all participants noted the need for a reliable, structured process for communication between the Village and Indigenous communities. This included clarity around who to contact during different types of emergencies, expectations for notification timelines, and protocols for sharing situational updates. Nations expressed interest in co-developing a communications protocol that formalizes these arrangements and ensures information flows quickly and respectfully during response and recovery.

3. Building on existing capacity and expertise

Many Nations described extensive existing capabilities in emergency management, wildfire response, and EOC operations. Several communities have trained personnel, guardian programs, or access to heavy equipment and facilities that could be made available during regional emergencies. Participants saw value in developing reciprocal arrangements where the Village and neighbouring Nations could share resources, personnel, or expertise as needed. Collaborative training and exercises were viewed as practical next steps to build familiarity and confidence between response teams.

4. Integrating Indigenous knowledge and culturally safe practices

Engagement participants encouraged the Village to continue embedding Indigenous knowledge and perspectives into its emergency management planning. This includes identifying culturally significant sites, ensuring culturally safe evacuation procedures, and recognizing traditional land use patterns that may inform hazard risk assessments. Nations noted that these considerations are not only matters of cultural respect but also contribute to more holistic and effective emergency planning.

5. Sustained engagement and relationship-building

There was a strong recognition that relationship-building cannot occur through a single project cycle. Nations expressed a desire for regular communication, recurring meetings, and opportunities for joint participation in planning, FireSmart, or emergency management forums. Many indicated a preference for smaller, community-specific engagement sessions rather than large regional gatherings, where discussion can be more tailored and trust more easily established.

6. Recognition of the Village's proactive approach under the EDMA

Several participants acknowledged that the Village's outreach under the IER program represented a forward-looking and respectful approach to implementing the new Emergency and Disaster Management Act. The willingness to contact each Nation directly, document feedback, and adapt the engagement approach based on input was viewed positively and helped build confidence that future collaboration will continue to be open, inclusive, and adaptive.

2.3 Highlights from Individual Engagements

2.3.1 Tskwaylaxw First Nation

Engagement with Tskwaylaxw demonstrated the Nation's significant in-house emergency management and wildfire suppression capacity, and a clear willingness to collaborate with the Village on shared priorities. The Nation maintains a trained wildland fire crew and an inventory of firefighting equipment, with an Initial Attack capability that operates until BC Wildfire Service assumes command. Their Emergency Operations Centre (EOC) team, typically two to three trained members, is in the process of rebuilding its kits and expanding its training program to include additional community members.

Discussions revealed a strong alignment of priorities between the Nation and the Village. Tskwaylaxw identified a need for joint planning, shared FireSmart initiatives, and improved coordination during emergencies that could affect both jurisdictions, particularly wildfire and evacuation events. The community expressed interest in collaborating on emergency communications, identifying secondary evacuation routes through Tskwaylaxw lands, and participating in mutual support arrangements for EOC operations. Both the Nation and the Village also discussed opportunities for reciprocal use of facilities, with Tskwaylaxw offering its new health building and gymnasium as potential reception or EOC locations in the event of an evacuation affecting Clinton residents.

Key opportunities identified include:

- Development of a formal communications protocol between the Village and the Nation
- Participation by the Nation in the Village's FireSmart Committee
- Collaboration on secondary evacuation routes through Tskwaylaxw lands
- Cross-training in FireSmart and emergency management practices
- Joint planning during the Village's Emergency Plan update, with consultation on risk mapping and territorial information

2.3.2 Whispering Pines / Clinton Indian Band

Engagement with the Whispering Pines Clinton Indian Band (WPCIB) reaffirmed the strong foundation already established through the 2016 Protocol on Cooperation and Communication. The discussion highlighted ongoing work within the Band to enhance emergency management and FireSmart capacity, supported through partnerships with the First Nations' Emergency Services Society (FNESS), the First Nations Health Authority (FNHA), and BC Wildfire Service. WPCIB is currently developing an all-hazards risk assessment for its community and exploring opportunities to improve water system sustainability as part of its resilience planning.

The Band identified two culturally sensitive sites within the Village - local cemeteries - and noted there may be additional locations that warrant consideration during future emergency planning. A guardian program is in place to monitor territorial activities, and the Band continues to maintain strong working relationships with regional wildfire response partners. WPCIB expressed an interest in further

collaboration with the Village through shared FireSmart initiatives, regular coordination meetings, and participation in future community-to-community forums.

Key opportunities identified include:

- Updating the existing MOU to include an emergency management appendix.
- Joint development of a communications protocol and improved contact processes for emergencies involving members residing within Clinton.
- Coordination around wildfire planning and community FireSmart initiatives.
- Participation in future community-to-community forums and training opportunities to maintain momentum and strengthen working relationships

2.3.3 Reflections and Path Forward

These conversations underscored both the progress already achieved and the considerable potential for future collaboration. While the Village of Clinton is a small community, its willingness to engage directly, listen carefully, and adapt its approach based on feedback set a strong foundation for long-term relationship building. The individualized engagement model proved especially effective, allowing each Nation to participate in a way that respected local governance structures, communication preferences, and available capacity. This approach helped strengthen trust and demonstrated that meaningful consultation does not require a single large forum, but rather a willingness to engage consistently, respectfully, and on Nation-defined terms.

The engagement process also reinforced that emergency management is not solely about plans or procedures - it is about relationships. Nations consistently emphasized that early communication, mutual respect, and shared understanding are the true determinants of success during emergency events. The Village's outreach helped to reaffirm its role as a responsive and collaborative local government, ready to work alongside Indigenous partners toward shared preparedness and community safety goals.

Through this work, the Village has established a practical framework for how consultation and cooperation under the Emergency and Disaster Management Act (EDMA) can be implemented at a local scale. The feedback gathered has provided clear direction for future action: the development of formal communication protocols, joint training opportunities, integrated planning processes, and shared participation in FireSmart and emergency management initiatives. These steps will ensure that relationships continue to deepen while creating tangible improvements in readiness and response capacity across the region.

Equally important, this engagement has built a clearer picture of where additional effort and investment are needed. Many Nations expressed interest in greater information-sharing about emergency planning, mutual aid, and resource coordination. There was also recognition that capacity and funding constraints continue to affect the ability of smaller communities - both Indigenous and municipal - to fully participate in regional emergency management initiatives. The Village's continued commitment to partnership and transparency will help bridge those gaps over time.

In summary, the 2025 IER engagement process demonstrated that the Village of Clinton is well positioned to move from consultation to collaboration. The relationships renewed and strengthened through this project provide a strong platform for future joint work under the EDMA, ensuring that local emergency management planning reflects the shared values, knowledge, and priorities of all governments with interests in the region.

2.4 Common Barriers and Opportunities

While the 2025 engagement process identified a strong foundation for future collaboration, several recurring themes emerged around the challenges and opportunities that will influence how the Village of Clinton and Indigenous partners can continue implementing the Emergency and Disaster Management Act (EDMA) and its Indigenous Engagement Requirements (IER).

Capacity and Resourcing

A common barrier identified by both the Village and Indigenous communities is limited staffing and financial capacity dedicated to emergency management. For many smaller jurisdictions, emergency preparedness is only one of several competing responsibilities within a staff member's portfolio. Similarly, Indigenous communities are often managing multiple funding programs, reporting obligations, and local priorities, making it difficult to sustain engagement across all projects.

This presents an opportunity for the Village and its partners to explore shared or joint approaches to emergency management, such as co-hosted training, mutual aid arrangements, or shared applications for provincial or federal funding. Collaborative initiatives, particularly those supported by programs like the Community Emergency Preparedness Fund (CEPF), FireSmart, or the First Nations' Emergency Services Society (FNESS) - could help maximize available resources while building regional capacity.

Information and Knowledge Gaps

Several Nations expressed interest in better understanding the Village's emergency management framework, including its existing emergency plan, evacuation procedures, and notification processes. Likewise, Village staff identified a desire to learn more about Indigenous communities' emergency management structures and decision-making pathways.

These knowledge gaps highlight the importance of developing a communication protocol that clearly defines who to contact, how, and when. Creating simple, accessible reference materials, such as an emergency contact directory, a map of overlapping jurisdictions, and a shared response checklist, would improve coordination and situational awareness for all parties.

Geographic and Infrastructure Constraints

The geography of the Clinton area presents unique logistical challenges. Mountainous terrain, dispersed communities, and limited road networks can complicate evacuation planning and emergency response. Several Nations identified secondary routes or informal travel corridors that could serve as alternate evacuation paths but would require joint planning and coordination to ensure safety and accessibility. This presents an opportunity to develop a shared evacuation route and infrastructure mapping exercise that could inform both municipal and Indigenous emergency plans. The inclusion of traditional travel routes and culturally significant areas in this planning would further strengthen regional coordination and understanding.

Sustained Engagement and Relationship Management

Participants repeatedly emphasized that one-time engagement is insufficient to build trust or maintain readiness. Relationship-building must be continuous and supported by regular communication, meetings, and shared participation in projects and training. For the Village, this means dedicating time and resources to ensure follow-up, record-keeping, and consistent updates between Nations and local government.

There is an opportunity for the Village to formalize an annual engagement schedule or “check-in” process that coincides with seasonal risk periods, such as spring freshet and wildfire season. This would provide predictable, low-effort opportunities to maintain communication and reaffirm commitments without requiring large-scale gatherings.

Leveraging Momentum under the EDMA

Finally, both the Village and participating Nations recognized that the implementation of the EDMA provides a timely opportunity to align policies, plans, and protocols. The legislation’s focus on consultation, cooperation, and cultural safety creates a strong foundation for relationship-based emergency management at the local level. By continuing to lead with transparency and collaboration, the Village of Clinton can serve as a model for other small communities navigating similar engagement requirements.

Together, these barriers and opportunities point to a clear path forward - one that balances practical capacity-building with continued relationship development. The next section outlines strategies for how the Village of Clinton can operationalize these lessons and move toward long-term implementation of the EDMA’s Indigenous Engagement Requirements.



3.0 Strengthening Clinton's Emergency Management Program

The Village of Clinton maintains a basic but committed emergency management framework. Core planning documents are in place, such as the 2019 Evacuation Plan and supporting water and dam emergency procedures, but the system remains largely reactive and dependent on regional and provincial support. Local emergency response continues to rely heavily on a small number of staff who manage emergency planning alongside other duties, and the Village currently has limited operational capacity, equipment, and formalized training to support Emergency Operations Centre (EOC) activation.

Through the 2025 Indigenous Engagement Requirements (IER) project, these gaps became more apparent. Discussions with partner Nations, regional stakeholders, and Village staff highlighted the need for simple, foundational improvements that would strengthen readiness while providing a practical framework for future collaboration under the Emergency and Disaster Management Act (EDMA). The focus now is not on large-scale program development, but on targeted actions that build confidence, competence, and coordination at the local level.

The following recommendations identify realistic next steps that align with available provincial funding streams, particularly the Community Emergency Preparedness Fund (CEPF). Each action is designed to build on existing assets, address known gaps, and create conditions for stronger coordination with Indigenous and regional partners in the years ahead.

Table 1: Strategic Recommendations for Strengthening Clinton's Emergency Management Program

Priority Area	Recommended Action	Purpose/Outcome	Potential Funding Source
Capacity Building	Deliver Emergency Operations Centre (EOC) training for staff (e.g., EOC Essentials and Information Officer courses through JIBC).	Build local staff knowledge and confidence in emergency response operations	CEPF – EOC Training and Equipment Stream
Capacity Building	Host a joint table-top exercise with Indigenous partners and the Thompson-Nicola Regional District	Strengthen relationships and clarify communication processes for response coordination	CEPF – EOC Training and Equipment Stream IERFP
Planning	Develop a community-level Hazard, Risk and Vulnerability Assessment (HRVA).	Identify key local hazards, vulnerabilities, and mitigation actions; align with EDMA requirements	CEPF – Foundations of Disaster Risk Reduction Stream
Planning	Develop a Recovery Plan tailored to Clinton's size and capacity	Provide a framework for post-disaster recovery and access to future Disaster Financial Assistance grounded in project management principles	Core Budget Institute for Catastrophic Loss Reduction

Planning	Update the Village's Emergency Management Plan to reflect EDMA and IER objectives & outcomes	Ensure alignment with provincial legislation and integration of Indigenous engagement practices	Core Budget
Public Communication	Develop a Public Notification Plan	Establish clear local procedures for alerts, notifications, and public information sharing	CEPF – Public Notification and Evacuation Planning Stream
Infrastructure & Equipment	Procure basic EOC equipment (e.g., laptops, radios, mapping tools, display boards, backup power)	Improve operational readiness and functionality during EOC activation	CEPF – EOC Training and Equipment Stream
Relationship Building	Develop a joint Communication Protocol with participating Nations	Formalize notification processes and points of contact for emergency coordination	IERFP
Planning	Develop a Business Continuity Plan (BCP) for municipal operations	Ensure essential services can continue during and after disruptions	Community Futures BC
Public Communications	Establish an emergency information page on the Village website	Provide residents with accessible information on local hazards, contacts, and alerts	Core Budget
Infrastructure & Equipment	Procure a portable satellite communication device or radio system	Ensure reliable communication during network outages or interface fire events	Core Budget CEPF EOC Training and Equipment Stream
Relationship Building	Establish a shared Emergency Resource Directory with regional and Indigenous partners	Improve coordination and situational awareness during activations	IERFP

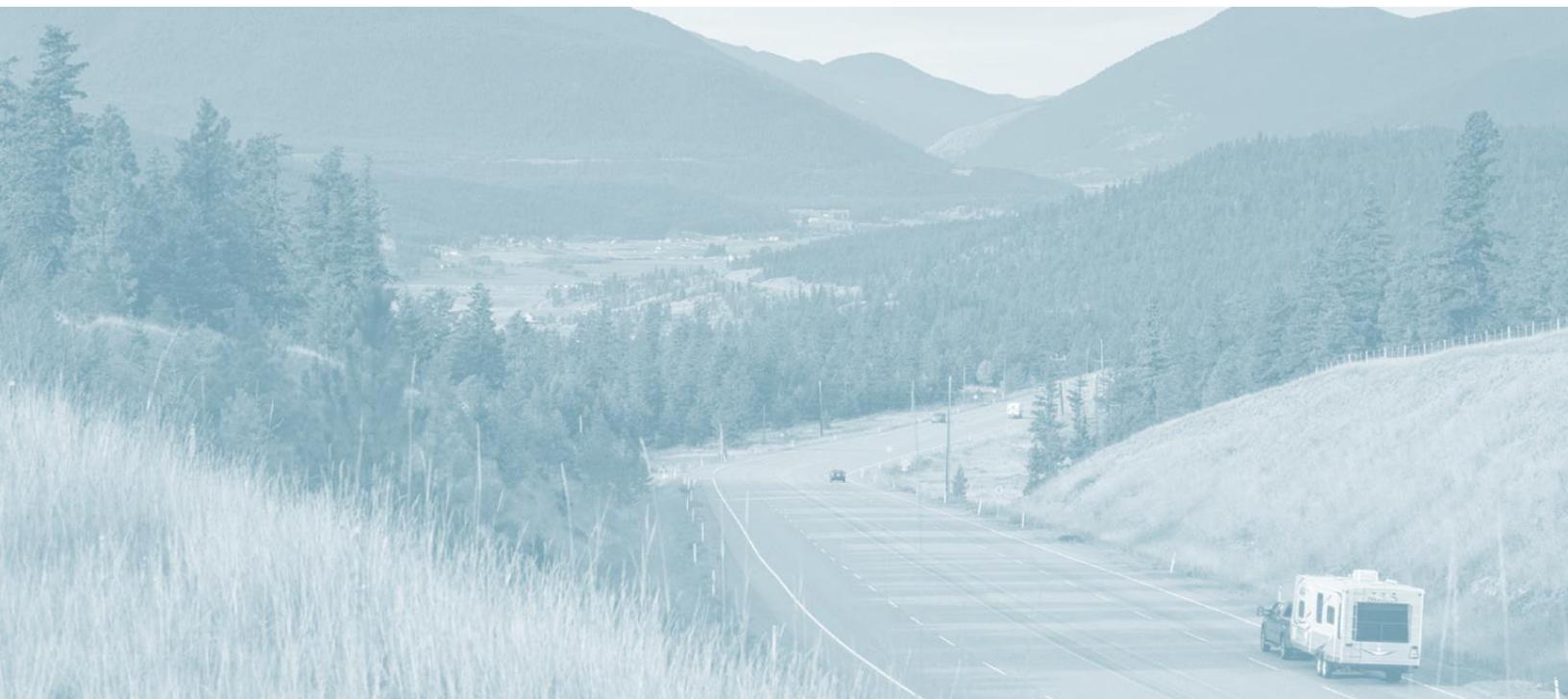
4.0 Conclusion

The Village of Clinton's participation in the Indigenous Engagement Requirements (IER) project represents an important milestone in its ongoing efforts to strengthen local emergency management capacity and foster respectful, enduring partnerships with Indigenous communities. Through this initiative, the Village has taken concrete steps toward aligning with the Emergency and Disaster Management Act (EDMA), embracing its emphasis on consultation, cooperation, and cultural safety.

This project reaffirmed that meaningful progress in emergency management is built on relationships—on the ability to listen, collaborate, and learn together. The conversations with Indigenous partners revealed both the opportunities and responsibilities that come with shared stewardship of the land and the safety of those who live upon it. By approaching engagement with openness and respect, Clinton demonstrated that even small communities can play a leadership role in advancing the principles of reconciliation within emergency management.

Moving forward, the Village has a clear and achievable path: strengthen internal readiness through training and equipment; formalize relationships and communication protocols with Indigenous and regional partners; and update key planning documents to reflect shared values and responsibilities. With the right investments and continued commitment, Clinton can transition from a basic emergency management framework to a coordinated, resilient program that reflects the intent of the EDMA and the spirit of collaboration that underpins it.

The lessons and relationships developed through this project will continue to guide the Village's efforts to protect its residents, honour its partnerships, and build a safer, more connected community for generations to come.



APPENDIX A – Key Terms

Key concepts and definitions of the IER are as follows:

Indigenous Governing Bodies: The *Declaration Act* defines the term, Indigenous governing body (IGB) as “an entity that is authorized to act on behalf of Indigenous peoples that hold rights recognized and affirmed by Section 35 of the *Constitution Act, 1982*.

Consultation and Cooperation (Mitigation and Preparation): are the combined terms used in the EDMA to refer to engagement between IGBs and local authorities when developing risk assessments and emergency management plans. Government ministries, public sector agencies, local authorities, and critical infrastructure owners will be required to prepare, review, and revise risk assessments and emergency management plans as regulations are implemented. Once these regulations are in place, these entities must consult and cooperate with IGBs involved in their work, incorporating Indigenous knowledge and insights shared during the consultation process.

Consultation and Cooperation (Response and Recovery): During the response and recovery phases, consultation, and cooperation with IGBs is required when a municipality or regional district plans to use certain powers available under the *Act*. Municipalities and regional districts must also consult and cooperate when issuing alerts that evacuations of an area may be required, or when permitting evacuated people to return to evacuated areas. If the head of a local authority believes that consultation and cooperation requirements cannot be met prior to exercising a response power due to an imminent risk of loss of life or risk of injury to individuals or animals, or risk of significant loss or damage to property, the response power may be exercised, and the local authority must instead engage and cooperate with IGBs after the power is exercised, as soon as reasonably practicable. Note that this exception is not available for the exercise of recovery powers.

Engage and Cooperate: There may be limited circumstances when using specific powers following the declaration of a State of Local Emergency (SOLE) where it is not practicable for the Province or local authorities to consult and cooperate with IGBs prior to taking action due to issues of imminent risk of loss of life, risk of injury to individuals or animals or imminent risk of significant loss or damage to property. In this case, the local authority must “engage and cooperate” with IGBs as soon as reasonably practicable after the emergency action is taken.

Indigenous Knowledge: There is no single definition of Indigenous Knowledge, and this term was intentionally left undefined in the EDMA to allow room for interpretation. Generally, it refers to the traditional ways of knowing, beliefs, values, laws, and practices of Indigenous Peoples in Canada, including First Nations, Inuit, and Métis. A local authority is not to determine what constitutes Indigenous Knowledge – that is the responsibility of the Knowledge Holder, Keeper or IGB.

Cultural Safety: In the context of emergency support services and emergency management, it can be defined as “creating safe spaces, free from discrimination, where Indigenous people, families, and communities can continue practicing their culture even when displaced (Pepper, 2021). It is important to note that cultural safety is defined by those receiving services, not by those delivering services.

Under the EDMA there will be new requirements to incorporate cultural safety practices and mitigate intersectional disadvantage in emergency management. Risk assessments must identify the groups that may experience intersectional disadvantage and the additional risks they might encounter, and emergency management plans must promote cultural safety and include actions to mitigate identified risks.

Intersectional Disadvantage: Intersectional disadvantage is defined as the intersection of social categorizations of persons or classes of persons, including race, economic status, sexual orientation, gender identity and expression, age and ability, in ways that may result in overlapping systems of discrimination or disadvantage or disproportionate adverse effects.

A note on the distinctions-based approach:

A distinctions-based approach means that in certain situations in British Columbia, First Nations may be engaged while Inuit and Métis are not, particularly when it comes to matters involving land, water, or air, or the associated jurisdiction over these areas. This approach acknowledges the distinct legal, cultural, and governance differences between Indigenous groups, ensuring that each group's rights and needs are addressed separately and appropriately. It helps ensure that processes and initiatives are tailored to the unique contexts of First Nations, Inuit, and Métis, while recognizing their specific relationships to the land and natural resources.

Additional information can be found [here](#).



Staff Report to Council Regular Meeting

Date: January 28, 2026

From: CAO

Subject: Source Water Resiliency Study

Attachments:

LINK: [Village of Clinton Source Water Resiliency Study](#)

Recommendations:

That Council Receives the Source Water Resiliency Study.

Background:

The Village hired consultant True Engineering to prepare a summary report that reviewed the available options to expand the Village water capacity. This was undertaken to plan for potential expansion of the Village's water capacity, but also to be prepared for worsening drought conditions.

The resulting plan is presented for Council's consideration. The Source Water Resiliency Study Assessed the current source (Clinton Creek) and the potential for alternate sources including groundwater. While the results generally showed that groundwater is not available in a sufficient quantity or quality to be a reliable source of drinking water, the study makes some recommendations for ways to improve the capacity of the current source:

- Advance Hydrometric Monitoring – Improve data relating to Clinton Creek flow speed and reservoir levels.
- Surface Water Storage Expansion Feasibility – increase storage capacity of the upper reservoir.
- Carry Out a Hydrogeological Study – Gives the Village a better understanding of groundwater as a possible water source.
- Implement Proactive Drought and Watershed Management – Includes the development of new water use control measures.
- Integrate the Study's Findings into Long-Term Water Security Planning.

Taking action on these points will reduce the risk posed by drought or other impacts to the water supply. Administration expects the most effective solution to be increasing upper reservoir capacity and will look for funding opportunities to explore the feasibility of this.

Financial Impacts:

The report was funded through the provincial Capacity Funding for Local Government Housing Initiatives grant.

A handwritten signature in black ink that reads "Brian Doddridge".

Brian Doddridge, CAO

CFO Initial 

PW Foreman 



Staff Report to Council Open Meeting

Date: January 28, 2026

From: CAO, Brian Doddrige

Subject: Whispering Pines/Clinton Indian Band Elections

Attachments:

None

Recommendations:

THAT Council issue a letter of congratulations to the newly elected Whispering Pines/Clinton Indian Band Council.

Purpose

To make Council aware of recent changes to Whispering Pines/Clinton Indian Band leadership.

Background

Whispering Pines/Clinton Indian Band elected a new Kukpi7 (Chief) and Council on January 15th, 2026. Their Council has increased from 3 members to 4.

The successful candidates are:

Kukpi7

Sunny Lebourdais

Councillors

Darcy Lebourdais

Judy Sturm

Mathew Lewis

Administration recommends making introduction by means of a letter to invite the new council to continue the dialogue and relationship building begun with the former council.

Brian Doddrige, CAO



Staff Report to Council Regular Meeting

Date: January 28, 2026

From: Public Works Foreman

Subject: 2025 Public Works Highlights

Attachments:

None

Recommendations:

None

Background:

The following is a general breakdown of Public Works activities in 2025. However, it does not include the seasonal activities such as mowing and weed eating in the summer months and snow related duties in the winter.

Water

- 10 calls for service ranging from shut-offs to water breaks.
- Dam Safety review (Upper Reservoir) underway (Partially Grant-funded)
- Replaced 6" main valve (MacDonald and Hwy 97)
- Working with True Consulting on the Flood Mitigation Plan. (Grant-funded)
- Started looking into Source Water Protection Plan.
- Finished Source Water Resiliency report. (Grant-funded)

Sewer

- Repaired 2 sewer services.

Roads

- Patched sections throughout the Village
- Street Sweeping
- Paved Village office parking lot

Cemeteries

- Kings Lake- 1 burial.
- Old Cemetery- 2 burials.

Parks

Reg Conn

- Installed 2 new picnic tables
- Removed rotten picnic table.
- Repairs to washrooms due to vandalism

Elliott Park

- Painted concession
- Completed path around park
- Repaired irrigation

- 2 new picnic tables and garbage cans
- Pump track
- Parking no-post
- Accessibility hardware installed on washroom doors

Robertson Square

- New Picnic Bench

Buildings

Arena

- 4 New heaters installed in changing rooms and washrooms

Curling rink

- Two new sets of doors installed in entrance and rink.

Compressor Room

- Coolant leak repaired

Memorial Hall

- New walkway and step
- New keyless entry
- New Bench installed
- New breaker panel and breakers installed

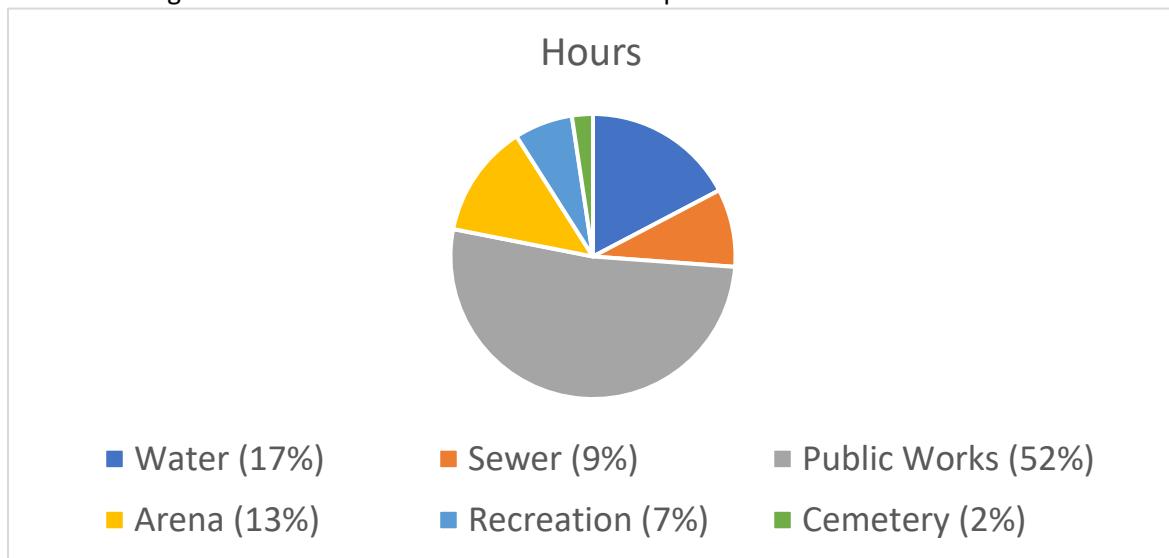
PW Yard

- New fence installed around yard. (Part of Elliott Park Upgrade)

Village Office

- New walkways
- Replaced all windows
- New floor and paint in the Fire smart Coordinator's office
- Back parking lot paved

The following chart shows a breakdown of staff time spent in each area:



Training

Trent has received his level 1 in Water Treatment and is in the process of obtaining his level 1 in Wastewater Treatment. Tyler has attended courses as well to prepare writing for his tickets hopefully in

the fall of 2026 or early 2027. The Village remains compliant with the Environment Operator Certificate Program.

2026

In 2026, administration of the Public Works Department will focus on the following priorities:

Regulatory Compliance – The Village needs to review the Backflow Prevention and health and safety programs for regulatory compliance and will be working to ensure we meet all requirements in these areas especially.

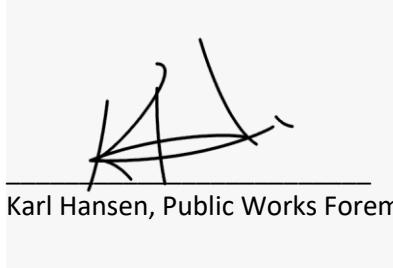
New Vehicle – The Public Works Department has ordered a new $\frac{3}{4}$ ton truck to replace the existing truck which is nearing the end of its useful life.

Long-Term Financial Plan – The Village hopes to be successful in an application to the Strategic Priorities Fund to develop a long-term financial plan which will improve the Village's ability to tie financial planning to our Asset Management Program.

Tennis/Basketball Court – With the decision to scale back the Court Project, the Public Works Department anticipates a more hands-on role in the project.

Heater Installation – The final phase of heater upgrades in the arena is anticipated to be completed in 2026.

Other priorities will be considered during the financial planning process.



Karl Hansen, Public Works Foreman

CFO Initial 

CAO Initial 



Staff Report to Council Open Meeting

Date: January 28, 2026

From: FireSmart Coordinator

Subject: CRI Firesmart and Emergency Preparedness Funding

Recommendations:

THAT Council support the Village of Clinton's application to 2026 and 2027 CRI FireSmart Funding to complete our structure protection trailer and other initiatives as outlined in the Village's Community Wildfire Resiliency Plan and commit that the Village of Clinton will provide overall grant management.

Background:

Over the past two years, the Village has continued to establish and expand its FireSmart program to reduce wildfire risk and increase community resilience. During the initial implementation phase, program development activities required significant foundational work, which contributed to under-expenditure of funding in the two-year period. As the program has matured, we have begun to realize measurable successes and build strong momentum.

Key accomplishments to date include:

- **Structural Protection Trailer:** Completed up to Phase 2 of the structural protection trailer project, enhancing our capacity for community wildfire response.
- **New Committee Formation:** Established a FireSmart committee with diverse representation to guide local planning, engagement, and program delivery.
- **Home Assessments & Rebate Program:** Conducted 18 property wildfire risk assessments and delivered 2 rebate approvals to support residents in mitigating structural and vegetation hazards.
- **Community Events:** Delivered 6 FireSmart education and outreach events with additional events scheduled in the coming months, increasing public awareness and participation.
- **Fuel Treatment Prescriptions:** Applied for and received approval for prescribed fuel treatments in two targeted areas; the prescription development for these fuel treatments are now actively in progress, addressing high-risk vegetation fuel loads.
- **Partnerships:** Partnered with Home Hardware through the FireSmart plant program to encourage the use of FireSmart-appropriate vegetation selections.

Program funding structures have changed for the upcoming funding cycle. The provincial approach now allows FireSmart grants to cover coordination costs, including benefits for staff positions essential to planning and delivery. This shift enables us to support continuity and expertise within the FireSmart coordinator role, strengthening long-term program delivery.

Looking ahead, the next two-year funding period will support completion of the structural protection trailer project, delivery of prescribed fuel treatments across approximately 40 hectares, launch the Local FireSmart Collective Program, continue property assessments and rebate delivery, and resident education activities.

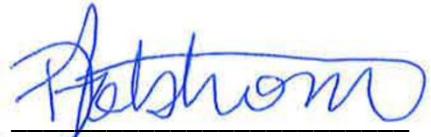
These initiatives align with the Village's strategic priorities for emergency preparedness, community safety, and the Community Wildfire Resiliency Plan.

Administration will need a resolution of support as worded in the recommendation to complete the application.

Financial Impacts:

The grant will allow the village to apply for funding of up to \$200,000 for 2026 and \$200,000 for 2027.

CFO Initial 



Tara Folstrom
FireSmart Coordinator

CAO Initial 



Staff Report to Council Open Meeting

Date: January 28, 2026

From: BEO Reg Amyotte

Subject: 4th quarter report 2025

Attachments:

Quarterly Graph

Recommendations:

For information

Background:

Summary:

During Q4 2025, enforcement activity was generally low, with complaints concentrated mainly in Animal Control and Unsightly complaints, which showed recurring activity across reporting periods. Long grass and sign complaints appeared early in the quarter and were fully resolved, while now on sidewalks emerged only in the final period with limited activity. Overall volumes remained modest, with 12 complaints resolved during the quarter and only a small number of issues carrying forward.

With fall and winter weather in full swing, I am preparing to gather resources to help manage the requirements for snow removal and other issues that may arise.

I also participated in the sign bylaw review committee meeting and will continue to contribute to this project moving forward.

In closing, going forward, the goal continues to be voluntary compliance through education, consistent follow up, correspondence and communicating verbally with the residents. The new year will bring a new zoning bylaw which will create new challenges and enforcement opportunities for the bylaw department.

Financial Impacts:

Minimal

CFO initial 

Position BEO Reg Amyotte _____

CAO Initial 

Bylaw Quarterly Report

CLINTON

4th Quarter

Task	Carried Over	New	Resolved	Oct-25		Nov-25		Dec-25	
				Carried Over	New	Resolved	Carried Over	New	Resolved
Animal Control	1	1	1	1	1	2	0	3	0
Unsightly Complaints	2	0	1	1	2	1	2	0	1
Watering	0	0	0	0	0	0	0	0	0
Long Grass	4	0	4	0	0	0	0	0	0
Business Licence	0	0	0	0	0	0	0	0	0
Noise Complaints	0	0	0	0	0	0	0	0	0
Derelict Vehicles	0	0	0	0	0	0	0	0	0
Fire Hazard	0	0	0	0	0	0	0	0	0
Outdoor Burning	0	0	0	0	0	0	0	0	0
RV/Motorhome	0	0	0	0	0	0	0	0	0
Sign complaints	2	0	1	1	0	1	0	0	0
Zoning	0	0	0	0	0	0	0	0	0
Snow on Sidewalks	0	0	0	0	0	0	0	2	1
Other	0	0	0	0	0	0	0	0	0
TOTAL	9	1	7	3	4	2	5	2	3



Staff Report to Council Open Meeting

Date: January 22, 2026

From: CAO, Brian Doddridge

Subject: Election Bylaw

Attachments:

Village of Clinton Election Bylaw

Recommendations:

THAT Council direct Staff to draft and Election Bylaw with one advanced voting opportunity, and with the requirement to publish nomination documents on the Village website.

Purpose

To present Council with an opportunity to consider changes to the Election Bylaw.

Background

Municipalities are required to adopt an election bylaw at least 56 prior to the start of the nomination period (Sept 1) of General Local Elections.

An Election Bylaw:

1. May establish whether the municipality will use the provincial voter's list or rely solely on same-day voter registration. The existing bylaw uses same-day registration. The Provincial Voter's List may reduce time for most people to vote, but it comes with additional privacy control, and notification requirements.
2. May set additional conditions under which nomination documents are available to the public, including by electronic means. The existing bylaw follows the default standard but has incorrect operating hours for the municipality, so this section should be updated.
3. May allow for mail-in ballots. The current bylaw does not allow for this provision.
4. May set the number and dates of advance voting opportunities. One advance voting opportunity 10 days prior to the election is mandatory. The current Bylaw adds a second advance voting day 5 days before the election.
5. May establish the method of resolving ties, whether by run-off election or drawing lots. The current bylaw prescribes the drawing of lots.
6. May set a minimum number of nominators for a candidate to be eligible for office. The default is 2 but by bylaw this may be increased to 10.
7. May set other provisions such as the requirement for a nomination deposit.

8. Set whether candidates are listed on the ballot alphabetically or by lot. The default is alphabetical ordering.

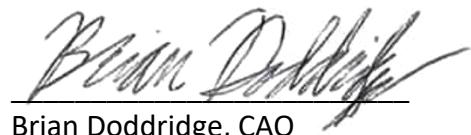
Considering these options, Administration recommends the following changes:

1. Remove section outlining availability of nomination documents, and replace with a clause requiring nomination documents to be posted to the website in addition to the standard requirements.
2. Remove the second advanced voting opportunity. In previous years, these have drawn few people, yet require at least three employees to be present for 12 hours. Administration does not believe two advance voting opportunities to be an efficient use of staff time or resources and recommends having only the one required advance voting opportunity.

In an attempted change to the Election Bylaw in 2022, the previous CAO suggested an increase in required nominators. This change was invalidated, but the option remains if Council wishes to exercise this option for the 2026 election.

Financial Impacts:

Administration has planned to budget \$5000 for the 2026 election, which will cover all costs including printing, stipends, etc.



Brian Doddridge, CAO

CFO Initial 

THE VILLAGE OF CLINTON
"Village of Clinton Development Permit Delegation Bylaw No. 608, 2026"
A Bylaw to delegate approving authority of select development permits.

The Council of the Village of Clinton, in open meeting assembled, enacts as follows:

1. TITLE

1.1 This Bylaw may be cited as the "Village of Clinton Development Permit Delegation Bylaw No. 608, 2026".

2. DELEGATION

2.1 Subject to the conditions under section 2.3, 2.4, and 2.5 of this Bylaw, Council delegates authority to the Chief Administrative Officer to issue, amend, or cancel any of the following:

- a. Slopeside Hazard Development Permits;
- b. Wildfire Hazard Development Permits; And
- c. Streamside Development Permits.

2.2 Council further delegates to the Chief Administrative Officer authority to duly execute the permits issued, amended, or cancelled under section 2.1.

2.3 Prior to issuing a development permit under section 2.1, the Chief Administrative Officer shall ensure the application meets or exceeds the Development Permit Area Guidelines for the permit outlined in Village of Clinton Official Community Plan Bylaw no. 606, 2025, as amended.

2.4 The Chief Administrative Officer must provide rationale to the applicant in the event a permit application is denied.

2.5 Within one month following approving a permit under section 2.1, the CAO shall communicate to Council the details of the permit application and approval, including any conditions placed on the permit holder.

READ A FIRST TIME

this 14th day of January 2026.

READ A SECOND TIME

this 14th day of January 2026.

READ A THIRD TIME

this 14th day of January 2026

RECONSIDERED and FINALLY ADOPTED

this _____ day of _____

Mayor, Roland Stanke

Deputy Corporate Officer

Action items arising from Council Meetings

Date updated: January-22-26

Resolution/Direction to Staff	WHO/DONE
November 2025	
Heritage Registry – <i>In progress. Plan is set to work with the Clinton Museum on this.</i>	CAO In progress
Multi-Use Court – <i>New RFP going out in early 2026 due to unfavorable bids the first time.</i>	CAO In progress
Recreation Costs – <i>The Village of Clinton to issue a letter to the TNRD and Area E Director Jim Smith requesting the establishment of a Local Service Area Bylaw to help cover the cost of recreation in Clinton.</i>	CAO Complete
Bill M216 – <i>That, Council directs staff to send a letter outlining concerns and expressing opposition.</i>	CAO In progress

Fire Truck Replacement: Waiting for Grant Decision

Long-term Financial Plan Project: Waiting for Grant Decision

Hall Electrical Upgrades: Complete

¾ Ton Truck Replacement: *Truck has been ordered*

Flood Early Warning System Project: Grant approval delayed to next intake

Wastewater Lagoon Armouring Project: Grant approval delayed to next intake

Wayfinding and marketing project: Obtaining Quotes and designing signage

Elliott Park Project: Complete. May have grand opening in Spring

Official Community Plan and Zoning Bylaw Project: Consultant making final changes. *Public Hearing and adoption planned for February*

Whispering Pines Clinton Indian Band MOU Development: Underway

Food Hub Development: Agrispirit grant application denied. Seeking other funding sources

Reg Conn Park Multi-Use Court Project: New RFP being developed

Reg Conn Pond Dredging Project: Waiting for Grant Decision

Lot 9 Development: Waiting for Canada Housing Infrastructure Fund Grant Decision. Next steps are in planning phase regardless of grant outcome

Indigenous Engagement Requirements in Emergency Management: Consultant's final report completed. More work to be done in-house

Dam Safety Review: Fieldwork and test drilling complete. Awaiting final Dam Safety Review in the next few weeks

Alternate Water Supply Feasibility Study: Study Complete.

Fire Department Equipment Upgrade Project: Waiting for Grant Decision

Grant Writing Project: Complete for 2025, will reapply for 2026 funding in the new year.

BC Hydro Property (Clinton Station Road): Preparing background information to inform an application for Crown Land Grant

Bell Street Extension Project: Waiting for final title transfer by Province

The above projects are not exhaustive.