



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, October 8, 2024 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular meeting dated September 10, 2025.	Page 4
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Delegations

	None	
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Question Period - *Only questions pertaining to this agenda will be accepted and answered

Correspondence and Reading File

Action	Royal Canadian Legion Poppy Fund – Request for donation and someone from Council to lay a wreath at the Remembrance Day Ceremony	Page 8
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Information	Trish Schachtel from Elizabeth Fry Society – Invitation to “From Poverty to Purpose” event	Page 9
	Youth Parliament of British Columbia – Letter re: 97 th Youth Parliament Session Dec 27-31 (Application process included)	Page 11

Reading File	September 5, 2025 to October 2, 2025	Page 12
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Administrative Reports

CAO	None	
CFO	None	
CDC	2025 Business Walk Summary	Page 13
DCO	None	
Public Works	2024 Annual Water Report – For approval	Page 21
Fire Department	Community Emergency Preparedness Fund – For approval	Page 31
FireSmart Coordinator	None	
Bylaw Officer	None	
Committees	None	

Bylaws/Policies

	None	
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Council Reports

Mayor Stanke	Council Report – Verbal	
Councillor Burrage	Council Report - Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report – Written	Page

New Business

None

List of Outstanding Council Previous Action Items

	Current List of Motions	Page
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Calendar of Events

Oct 18 – CADOSA Dinner and Dance 5 pm to 1 am @ Memorial Hall
Oct 25 – CiB Annual Craft Fair @ Memorial Hall 10 am to 2 pm
Oct 31 – Kid’s Hallowe’en Party @ Memorial Hall
Nov 08 – Senior’s Marketplace @ Memorial Hall 10 am to 2 pm
Nov 11 – Remembrance Day Ceremony @ Memorial Hall
Dec 05 – Shop Local Event – 5pm to 8pm
Dec 05 – Free Pics with Santa (with a non-perishable donation for the food bank), selfie station and kids coloring contest @ Memorial Hall 5:30pm-7:30pm
Dec 06 – Free Skating @ Arena – Hot dogs, hot chocolate– Time TBD
Dec 07 – Free Skating @ Arena – Time TBD
Dec 14 – Legion Kids Christmas Party @ Memorial Hall

Notice to Proceed to In-Camera

- Motion to proceed to Closed Meeting as per Section 90.1 (a) of the Community Charter.

Re-call Regular Meeting

Adjournment



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, September 10, 2025 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky

Absent:

Staff: CAO Doddridge, CFO McKague

Media: 0 Public: 1

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The meeting was called to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

R104-25 That Council approves the Agenda dated September 10, 2025. CARRIED

Adoption of the Minutes

Moved and Seconded

R105-25 That the Minutes of the Regular Council Meeting dated August 13, 2025, be adopted. CARRIED

Delegation

Terri Hadwin – TNRD Film Commission

Terri Hadwin gave a presentation that gave an update on the activities of the film commission.

Jacqueline Harper – CCCTA

Jacqueline Harper gave a presentation that gave updates on relevant tourism projects.

Question Period

Q. Can the Village act as a fiscal sponsor?

A. That will be discussed.

Action Items

Clinton Minor Sports Association – Letter of Support request
Moved and Seconded

R106-25 THAT, Council sends a letter of support to Clinton Minor Sports Association. CARRIED

Clinton Quilters Group – Request letter to VOC to act as Fiscal Sponsor for BCICF application
Moved and Seconded

R107-25 THAT, Council sends a letter of support to the Clinton Quilters Group for the BCICF application. CARRIED

Annette R. – Request letter to VOC to act as Fiscal Sponsor for BCICF application
Moved and Seconded

R108-25 THAT, Council sends a letter of support to With Open Arms Welcome (WOAW) for the BCICF Application. CARRIED

Information

District of Squamish – Letter to Ministry of Transportation – Request for Consultation on CN's Amended Three-Year Rail Network Plan.
Received for information as presented.

Village of Cache Creek – Letter of Minister of Health re: Maternity Care Services at Royal Inland Hospital.
Received for information as presented.

Reading File

Received for Information.

Administrative Reports

CAO

Section 57 Infraction – 837 Lagoon Court Road
Moved and Seconded

R109-25 THAT, the Corporate Officer be authorized to file a Notice pursuant to the authority of Section 57 of the Community Charter against the Title of Dwight D. Gall of 837 Lagoon Court Road (PID: 003-105-547). CARRIED

Chief Financial Officer

Purchase of a new Public Works vehicle
Moved and Seconded

R110-25 THAT, Council directs staff to prepare a financial plan amendment to include the purchase of a new work truck and authorize the use of funds from the general reserve with repayment over ten years. CARRIED

***Councillors Schapansky and Park recorded as opposed.**

Community Development Coordinator

None

Deputy Corporate Officer

None

Public Works

None

Fire Department

July and August 2025 Reports

Received for information as presented.

FireSmart Coordinator

None

Bylaw Officer

Quarter 2 Report

Received for information as presented.

Committees

Accessibility Committee Meeting Minutes dated August 21, 2025.

Received for information as presented.

Bylaws/Policies

None

Council Reports

Mayor Stanke – Written

Asked CAO Doddridge to let the Grant Writers know about TNRD grants.

Received for information as presented.

Councillor Burrage – Verbal

Attended the Roots and Blooms (Formerly Clinton Communities in Bloom) meeting.

Received for information as presented.

Councillor Kosovic – Verbal

Will be attending the first Chasm Radio Society Meeting.

Received for information as presented.

Councillor Park – Verbal

Attended Transit Meeting, Accessibility Committee Meeting and Music in the Park.
Received for information as presented.

Councillor Schapansky – Written

Received for information as presented.

New Business

None

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

Sept 22 – Community Forest Chipping Event

Sept 27 – Community Forest Fall Field Tour 9am to 3pm

Sept 30 – High Bar First Nation Truth & Reconciliation Event @ Memorial Hall

Oct 18 – CADOSA Dinner and Dance 5:30 pm to 1 am @ Memorial Hall

Oct 25 – CiB Annual Craft Fair @ Memorial Hall 10 am to 2 pm

Nov 08 – Senior's Marketplace @ Memorial Hall 10 am to 2 pm

Notice to Proceed to Closed Meeting

Moved and Seconded

R111-25 Motion to proceed to Closed Meeting as per Section 90.1 (e), (f) & (j) of the Community Charter at 8:24pm. CARRIED

*Released from the In-Camera Meeting

Councillors Park and Schapansky recused themselves from the 2025 Tax Sale discussion as there would be a conflict of interest since both parties are interested in bidding,
And that Councillor Kosovic is authorized to bid for the Village of Clinton.

Adjournment

Moved and Seconded

R112-24 That the Regular Meeting of Council be adjourned 9:16 pm. CARRIED

MAYOR

CORPORATE OFFICER

RECEIVED
Oct 11/25

RCL # 194
PO Box 331
Clinton BC
V0K 1K0

* ACTION CORRESP.
GENERAL CORRES
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Village of Clinton
PO Box 307
Clinton BC
V0K 1K0

Mayor and Council

As Poppy Chairperson of Branch # 194 of the Royal Canadian Legion I would like to request to have our Mayor Roland Stanke or a council member lay a wreath at our Remembrance Day Service November 11. It would also be greatly appreciated if you would make a donation to our Poppy Fund . Because of the ongoing postal strike I would gladly pick up the cheque in person.

Sincerely
Lois Thompson

RECEIVED
Sept 23/25

ACTION CORRESP.
* GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Admin

From: Trish Schachtel <trish.schachtel@scefry.ca>
Sent: September 23, 2025 4:07 PM
To: Admin
Subject: re: From Poverty to Purpose - October 24
Attachments: FROM POVERTY TO PURPOSE.docx

Greetings Village of Clinton,

I wanted to invite the Village of Clinton Staff, Mayor and Council to an upcoming event we are hosting - From Poverty to Purpose; collective action, shared success (please refer to the attached poster). The day will be facilitated and led by the Taramack Insitute [Tamarack Institute | Ending Poverty in all its Forms](#)

Please let me know if there is a formal process to inviting the Mayor and Council to an event.

Trish

Trish Schachtel - Executive Director
South Cariboo Elizabeth Fry Society
PO Box 603
Ashcroft, BC V0K 1A0
Telephone: 250-453-9656
Fax: 250-453-2034

The South Cariboo Elizabeth Fry Society recognizes and is respectful that it lies on the traditional and unceded territory of the Nlaka'pamux, St'át'imc and Secwépemc people.



FROM POVERTY TO PURPOSE: COLLECTIVE ACTION, SHARED SUCCESS

Join us for a day of collaborative partnerships. The Tamarack Institute will guide us to gain a deep understanding of the challenges our communities face. How do we support individuals and communities to break free from poverty's grip, create sustainable and equitable climate transitions, and inspire a sense of belonging and purpose?

OCTOBER 24TH
9:00 AM – 3:00 PM

ASHCROFT HUB

711 Hill Street
Ashcroft, BC
Lunch Included

TO REGISTER, PLEASE CONTACT THE
ASHCROFT HUB:

ashcrofthub@gmail.com

250-453-9177

<http://ashcrofthub.ca/>



Youth Parliament of British Columbia



Alumni Society

Unit B – 1211 Roy Road
Victoria BC, V8Z 2X8

registrar@bcyp.org

15 September 2025

Village of Clinton
Attn: Mayor and Council
PO Box 309
1423 Cariboo Highway
Clinton, BC V0K 1K0

RECEIVED
Sept 25 12:51
ACTION CORRESP.
*GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Dear Mayor and Council:

Re: British Columbia Youth Parliament, 97th Parliament

The British Columbia Youth Parliament will hold its 97th Parliamentary Session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2025.

The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the parliamentary session in December and continuing involvement in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. BCYP is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community. If your municipality sponsors a “youth of the year” award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for BCYP.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$545** registration fee. Thanks to private donations and fundraising, a portion of the cost is subsidized and includes transportation and accommodation for all members. We encourage municipalities or youth councils to contribute towards the application fee for applicants who are in financial need.

If the approval of financial support causes any delay, we encourage the applicant to send in their forms on time along with a note saying that the cheque will arrive after the deadline. In this case, if we receive the completed form and personal statement before the deadline, it will be considered received on time. If you are not able to aid, a limited number of bursaries are available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. (See <https://bcyp.org/session>)

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Marriott Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

This year, the application is an online application and can be found on our website at <https://bcyp.org/applying/>. I have included a brochure about BC Youth Parliament with this letter. Our promotional poster is also available online on our website, which I encourage you to display in your school, and to make the application form and brochure available to interested students. If you require more forms, please feel free to make copies, and if you require more brochures or posters, please contact me.

All application forms must be received by October 31, 2025. Selected applicants will be notified in mid-November. If you require more information, please contact me by e-mail as indicated above. You may also visit our website at www.bcyp.org.

Yours truly,

Ambrose Yung
Registrar, Youth Parliament of BC Alumni Society

CORRESPONDENCE – FOR INFORMATION ONLY
September 5, 2025 to October 2, 2025

[illegible]



Summary Report of Business Walk 2025 Findings

The Village of Clinton undertook a business walk on the afternoon of Wednesday, September 18th. CAO Doddridge, Mayor Stanke, CDC Hartnett, and Councillor Kosovic carried out the survey by splitting into groups and each surveying a sample of businesses along Highway 97.

While we try to hit as many businesses as possible, time constraints mean that we are only able to visit a sample of businesses in the Village. Those businesses that expressed interest in participating but were unavailable the date of the walk were subsequently contacted. Businesses interested in participating next year can contact the Village office to be added to the list.

What is a Business Walk?

A business walk is an annual survey that Council and Staff carry out by visiting business owners and operators in their place of work. A business walk serves 3 main purposes:

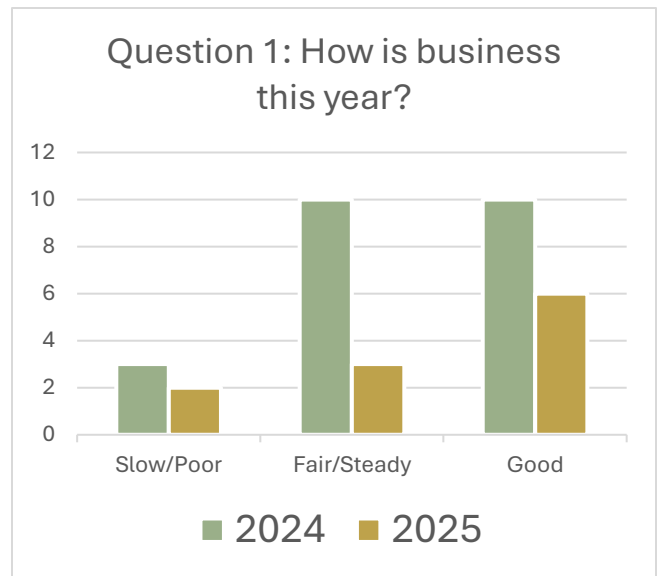
1. **Economic Development Metrics.** The success of economic development activities can often be challenging to measure, as there are many factors that play into a community's economic resilience. A business walk gives a glimpse into the state of the local economy and allows a year-over-year comparison of business functions.
2. **Hearing From Businesses.** Business owners can often experience a disconnect between their day-to-day operations and the government in whose jurisdiction they work. A business walk is an excellent opportunity to connect with our business community and hear from them how the Village's bylaws, policies, and practices might be improved to make Clinton more business-friendly.
3. **Generate Ideas.** Speaking with business owners and operators about the challenges they face is also a great opportunity to discuss ideas about new economic development initiatives. The Village is always seeking to implement new ideas to solve the challenges our businesses face. We can also share ideas between businesses if the solution is already out there.

Results

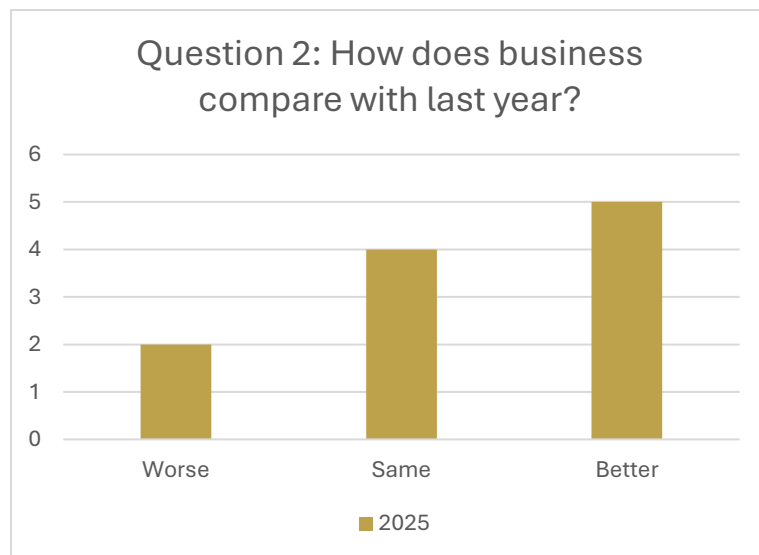
The following is a presentation of results from the survey and a comparison with the last business walk, which was completed in August, 2024. The 2024 survey was a larger sample size, as it surveyed 25 businesses compared to the 12 surveyed in 2025.

Question 1: How is business this year?

The vast majority of businesses responded that business was good. This is a significant improvement over 2024 when almost 50% of businesses responded fair to steady.

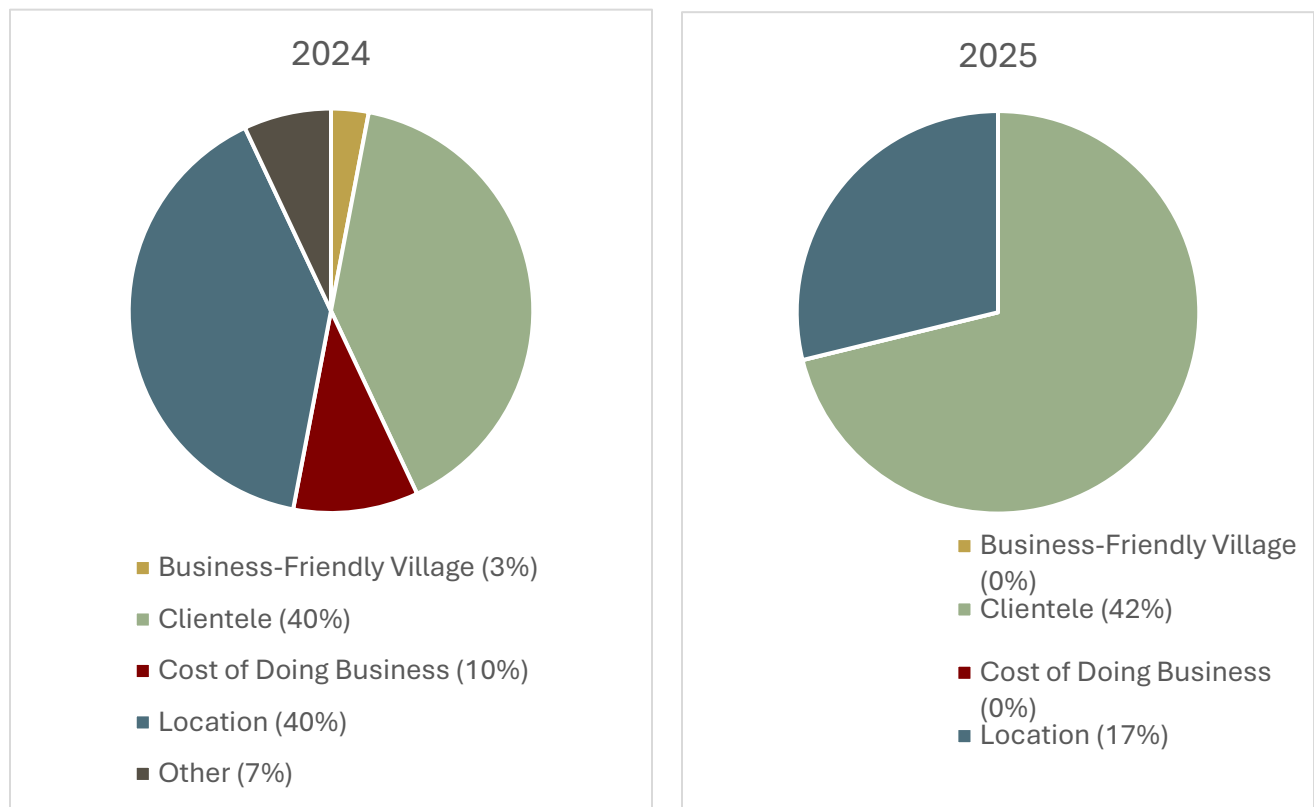


Question 2: How does business compare with last year?



Most businesses responded that business is better than last year as compared to 2024 where more businesses said it was the same.

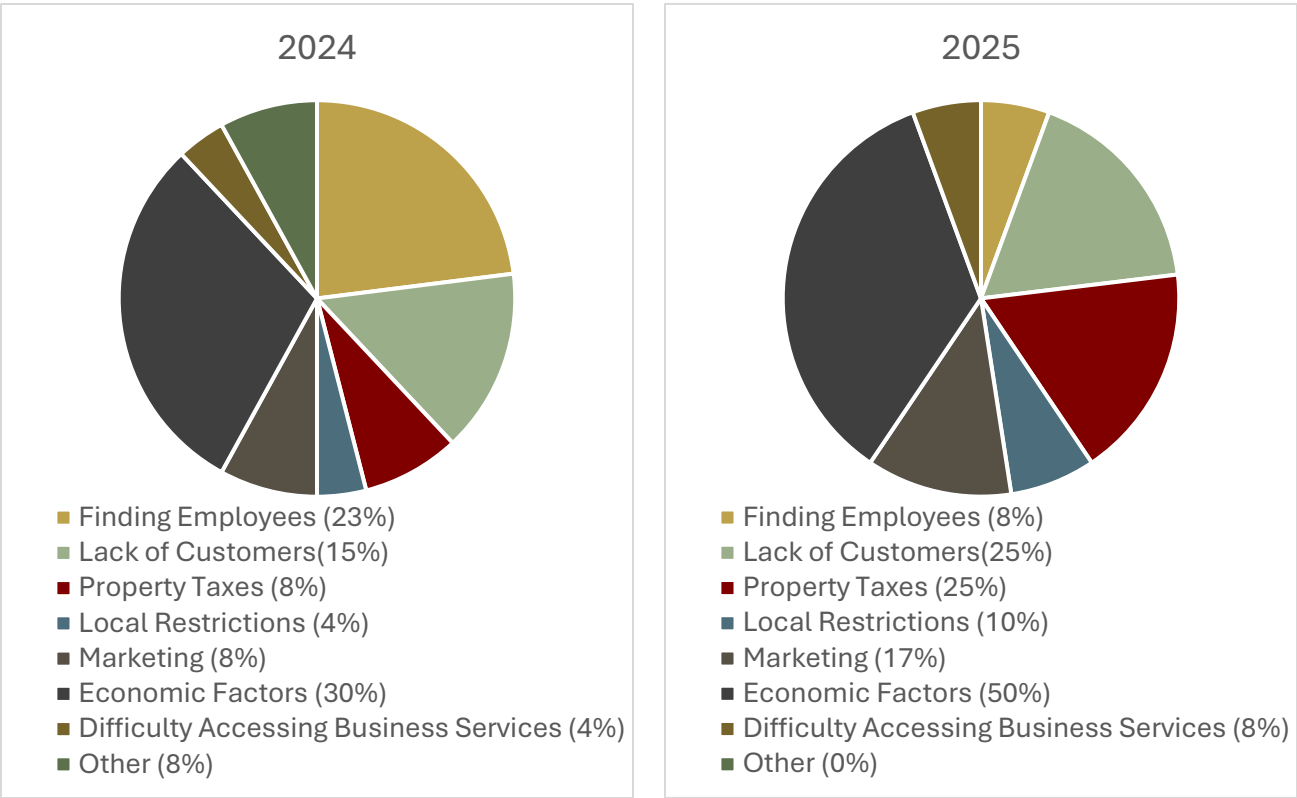
Question 3: What do you like about doing business in Clinton?



The most significant change in 2025 is that the lowest 3 responses in 2024 weren't mentioned at all this year. Virtually all businesses find the location and the clientele the best part about doing business in Clinton.

Other responses included the ability to work from home/operate a home business, support from locals, business from tourists, and access to craft markets.

Question 4: What are the biggest challenges facing your business?



In 2025, the largest challenges facing the business community economic factors. 50% of question responses were related uncertain economic factors, and some survey respondents mentioned lack of customers as a significant factor. Of the 50% of responses that indicated economic factors as a challenge, many cited the rising costs of goods, transportation, and insurance as having a particular impact on business.

There is a larger need for marketing experience among business owners who have previously only relied on word of mouth and highway frontage to advertise their businesses.

Some of the other issues business owners mentioned include space constraints, challenges transitioning from home-based to storefront, lack of essential services in town, bad online reviews, visibility, and disrespectful interpersonal conflict on social media.

Question 5: What opportunities do you see for expanding or improving your business in the next few years?

This question shifts the focus from immediate issues to long-term vision. It helps identify how business owners see their future and what role they believe the community, local government, or support organizations can play in that growth.

Asking about opportunities positions the Business Walk as not just diagnostic, but aspirational. It frames the survey around growth and solutions rather than only problems, which makes businesses feel heard, valued, and motivated.

The most common responses were:

- Expanding facilities
- Putting up signage. We don't want to expand
- Apply for more buildings
- Want Clinton branded stuff (Postcards, etc.)
- Expand unused space
- Not expanding
- None
- Innovation, use Clinton as hub, more cohesive with other business

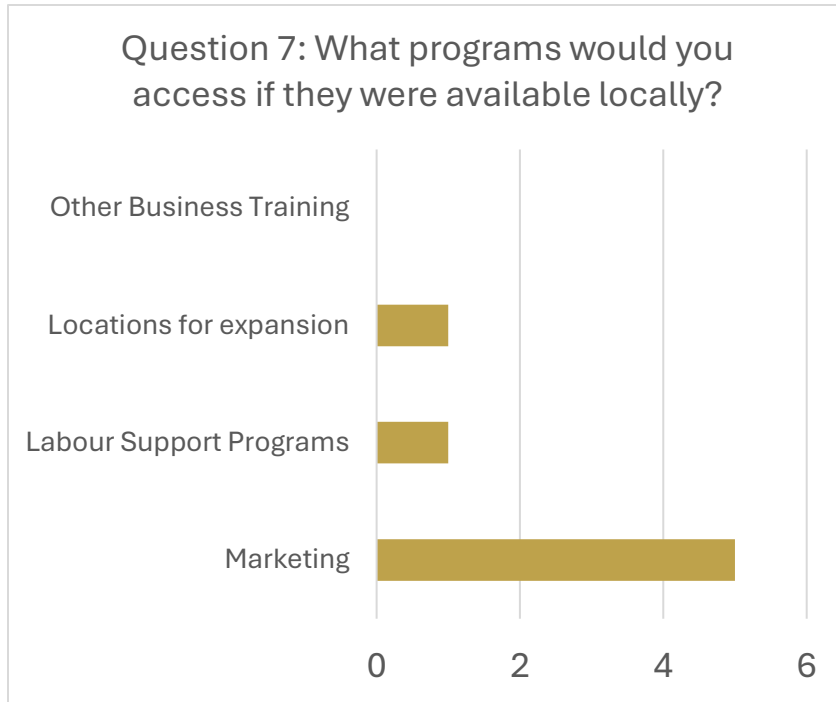
Question 6: What types of training, resources, or incentives would help your business stay competitive?

This question directly connects to the core purpose of a Business Walk: understanding the real needs and challenges faced by local businesses. This question goes beyond surface-level issues (like staffing or customer traffic) and digs into the structural supports that businesses need to thrive in the long term. By framing it around *competitiveness*, it encourages business owners to think about innovation, market positioning, workforce development, and growth opportunities.

The most common responses were:

- Would like to be better on social media and square
- Encourage shop local
- Marketing

Question 7: What programs would you access if they were available locally?



Many businesses indicated that they would not access services. Of those that were open to accessing services, there were 5 that expressed interest in training to better market their business. Only 1 business indicated they would participate in labour support programs. Other businesses expressed a desire for better awareness of business grant opportunities, and more Village-coordinated signage projects.

Question 8: Do you currently use online tools to support your business?



Survey respondents were asked which online tools they used. The vast majority of them use Facebook and some use google.

Question 9: How Could Business be improved in Clinton?

The following are the responses to question 9:

• More development • Bulletin telling drivers to slow down, tell them about the businesses in town. EV chargers are helpful.	• Majority of the garbage and recycling containers are on the east side of the road.
• We could benefit from a Sani dump and a laundromat.	• Post pictures of the businesses on the digital community board.
• Resources in Clinton are underdeveloped. Promote the town to Vancouver.	• Water and sewer rates - how they are calculated damages business. • More things to offer, get people to stop, tourism attraction.

As a local government, the Village is not generally permitted to assist a business. However, through the Village's economic development capacity, the Village can provide support that assists the business community as a whole. Though some of the above suggestions fall outside the scope of a local government or conflict with established policies, many are possible and a few are already being implemented. There are a few that could be easily implemented in the short term for some quick successes.

Summary

Our 2025 Business Walk showed us that Clinton businesses are cautiously optimistic but want help driving demand and going digital. Among rated answers, about half reported business is "good/up", a third steady, and under one-fifth down. Year-over-year, more say "better" than "worse." The top pain points: broader economic pressure, not enough customers, hiring, and e-commerce/online sales. Events and tourism are seen as very important for revenue in related sectors.

Next Steps

After reviewing the results, Administration wishes to make the following recommendations:

1. **Marketing and Business Continuity Training** – The survey shows that facilitating business-focused marketing and plan development training could improve the ability of businesses to remain prosperous and resilient in a changing business climate. The Village can lead sessions to provide basic training for businesses on digital marketing.

2. **Connecting Businesses with Employment Services** – Many excellent employment-related programs already exist. The Village could play a matchmaker role in connecting businesses with these supports.
3. **Continued improvements to Village Signage** – As the Village is able to obtain grant funding, the continued improvement of signage and directories would be well-received by the business community.
4. **Other Economic Development Actions** – Many of these other ideas have been considered in the Village’s strategic plan and economic development strategy, and will be incrementally implemented by the CDC.

While many of these are similar to the recommendations from last year’s business walk, the Village spent a significant time without a CDC in 2024/early 2025. We now have more confidence in Staff’s ability to make progress on these recommendations.



Staff Report to Council Open Meeting

Date: October 8, 2025

From: Karl Hansen, Public Works Foreman

Subject: 2024 Annual Water Report

Attachments:

- 1) 2024 Annual Water Report

Recommendations:

THAT, Council approve the 2024 Annual Water Report as per Interior Health's water licence/ permit conditions and post to the Village web site.

Background:

The village is required under our permit conditions for our water licence to annually produce a water report outlining what has happened over the past year. Once the report has been approved it will be forwarded to Interior Health and will be made available to the public.

Financial Impacts:

CFO Initial _____

Karl Hansen
Public Works Foreman

CAO Initial 

VILLAGE OF CLINTON



2024 ANNUAL WATER REPORT

Introduction:

The Village of Clinton is required under its operating permit to provide an Annual Report to the users of the water system. This report will provide an overview of the maintenance and improvements made to the system over the past year, including a summary of water test results.

This report will be submitted to Interior Health and posted on the Village website. www.village.clinton.bc.ca



Clinton Distribution System

The Clinton water distribution system consists of two raw water reservoirs. One is located approximately 8 kms west of Clinton and has a storage capacity of approximately 45,000 m³. The second is located just above the water treatment plant and has a storage capacity of approximately 9500 m³. The system also includes a floating intake, water treatment building, a chlorination building, a metering building, a treated water reservoir with a 1400 m³ capacity, a pressure reducing station and approximately 9 kilometers of pipe and 50 fire hydrants. Water is fed from the upper reservoir to the lower reservoir via Clinton Creek. Once it reaches the lower reservoir the water is piped into the water treatment plant where it is treated. It is then piped to the chlorination building. The water is treated with Sodium Hypochlorite, then moves into the 1400m³ treated storage tank. From the storage tank the treated water is piped through to the metering building then down the hill to the pressure reducing station on Robertson Lane. The pressure coming into the station is 135 psi and it leaves the station at 73 psi.

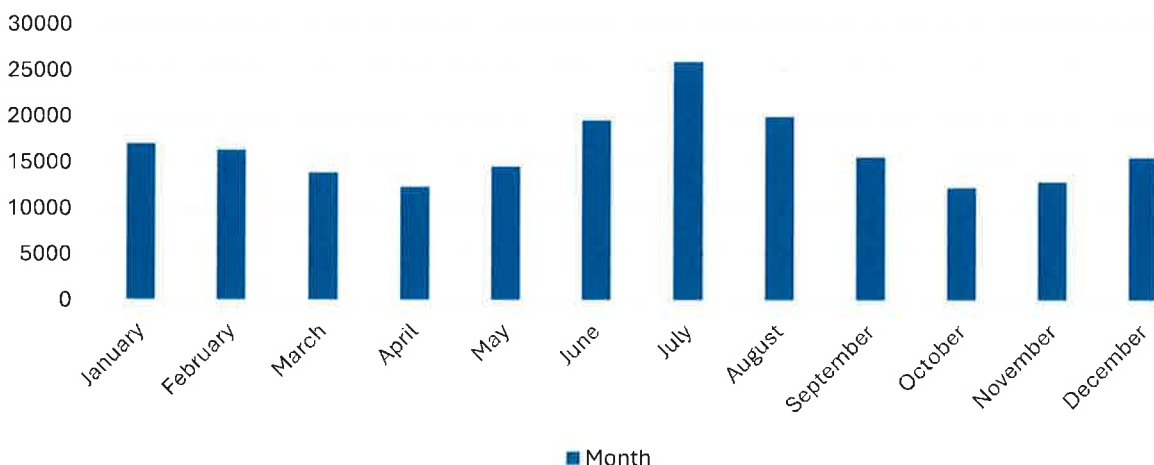
Depending on where you live in town the pressure can be anywhere from 50 psi to 100 psi by the time it reaches your home. Of the approximately 9 kilometers of water pipe, 1100 meters is 10-inch HDPE pipe, 560 meters of 8-inch asbestos cement (ac) pipe, 1632 meters of 6-inch PVC pipe, 5100 meters of 6-inch ac pipe, 175 meters of 4-inch PVC pipe, 703 meters of 4- inch ac pipe and 300 meters of 2- inch galvanized iron pipe. The age of these pipes ranges from 86 years to 6 years old. Life expectancy of the in-ground pipes is 80 years for polyvinyl chloride pipe (PVC), up to 100 years for high density polyethylene (HDPE) pipe, 40 years for galvanized pipe and 50 years for asbestos cement pipe.

Water Consumption:

In 2024 the residents of Clinton consumed 202,086 m³ or 202,086,000 liters of water. Below is a month-by-month summary of water usage.

January.....	17,032m ³ or 17,032,000 liters
February.....	16,355 m ³ or 16,355,000 liters
March.....	13,900 m ³ or 13,900,000 liters
April.....	12,352 m ³ or 12,352,000 liters
May.....	14,556 m ³ or 14,556,000 liters
June.....	19,632 m ³ or 19,632,000 liters
July.....	26,003 m ³ or 26,003,000 liters
August.....	19,989 m ³ or 19,989,000 liters
September.....	15,617 m ³ or 15,617,000 liters
October.....	12,312 m ³ or 12,312,000 liters
November.....	12,924 m ³ or 12,924,000 liters
December.....	15,540 m ³ or 15,540,000 liters

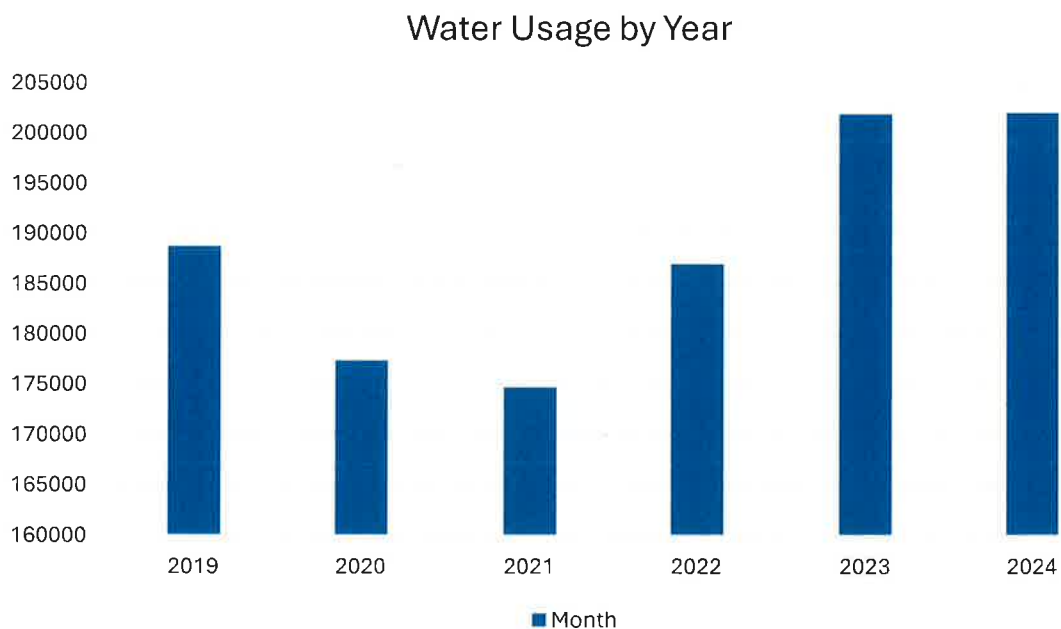
Water Usage by Month



Water usage is up from 2023 by 318 m³ or 318,000 liters.

Below are the previous 5 years usages:

2023.....	201,972 m ³ or 201,972,000 liters
2022.....	186,999 m ³ or 186,999,000 liters
2021.....	174,732 m ³ or 174,732,000 liters
2020.....	177,375 m ³ or 177,746,000 liters
2019.....	188,756 m ³ or 188,746,000 liters



Maintenance:

Regular maintenance in 2024 consisted of the annual tear down and acid washing of the sodium hypochlorite cell, as well as tear down and cleaning of the coagulant pump and piping in the water treatment plant. Also, at the WTP one of the 8-inch meters were replaced, as the old one was 20 years old. The upper reservoir regular maintenance included weed eating and removal of trees on both berms. In addition to this, the bypass was exercised to make sure it is still functional if needed. The inspections of the reservoirs are all requirements of the province. There were two service repairs, and seventeen service calls for water turn on/off. We also replaced 9 service boxes for water services that were in the sidewalk during the sidewalk replacement project. One hydrant repair as well as hydrant flushing also occurred.

2024 Capital Projects:

In October we started our 10-year Dam Safety Review. This review is quite extensive compared to the one that was completed in 2014. Some of the things involved are a Consequence Classification review, a Dam Safety Analysis, a Field Review, Dam safety Management System which reviews all our documents, safety plans, operation, maintenance and surveillance plan, and then all the reporting to the province. Another thing added to this review is an Invasive Investigation of the main dam which involves drilling 3 holes at various locations along the dam. These samples will then be sent out for testing. The bulk of the testing will be completed in 2025. The cost of this project is \$79,177.00 for which 50% will be paid by a grant and our portion was budgeted in the 2024 and 2025 water budget.

Water Sampling and Quality:

In 2024 the Village took samples every week from nine different locations around town for a total of 199 bacterial samples. This is another requirement of the operating permit. The following are locations of sample areas and results.

Water Treatment Plant.....	50 samples.....	no positive results
Village Office.....	50 samples.....	no positive results
Memorial Hall.....	50 samples.....	no positive results
Public Works Yard.....	49 samples.....	no positive results

There were no water advisories or boil water notices issued in 2024. A full list of sample results for bacteriological and chemical analysis can be viewed at the Village office.

2024 OPERATION and MAINTANENCE COST:

The following are some of the costs with the operation of our water system.

1. Wages: \$44,576.98
2. Admin costs: \$6,000.00
3. Permits and Licences: \$1666.34
4. Water Treatment plant R&M: \$5,896.73
5. Water Treatment Plant Chemicals: \$13,500.70
6. Water lines R&M: \$6,526.23
7. WTP Equipment Repair and Replacement: \$4,309.47

8. Water sampling: \$9,968.47
9. Evaluations/Assessments (Dam Safety Review): \$9,319.00
10. Hydro/Telus/Internet: \$24,655.74
11. Insurance: \$3,388.00
12. Training: \$ 3,776.21

Water Conservation Plan:

Council adopted an updated Water Conservation Plan in 2016. The plan is available on the Village website for viewing.

Cross Connection Program:

The Village has developed a Cross Connection Bylaw and Program to address the potential for the water system to be compromised by high-risk service connections which could introduce contaminated water into the Village's water system. There will be letters sent out to the high-risk users as well as meeting with them to explain how the program will operate. There will also be information pamphlets mailed out explaining what a cross connection is, and what steps can be taken to avoid them.

Emergency Response Plans:

The Village has an Emergency Response Plan that pertains to the water system. The plan identifies potential problems that could affect the Village's ability to provide safe and reliable drinking water. These problems range from water main breaks to natural disasters. The plan provides a systematic approach for dealing with these emergencies. The plan has been updated with the addition of the

treatment plant and reservoir to the system. The current Emergency Response Plan is available on the Village of Clinton web site.

The Village also has a Dam Emergency Plan (DEP) which identifies potential issues that could arise if there was a breach of the dam and what to do in each situation. Again, this is a requirement by the Provincial Government under our licence.



Staff Report to Council

Open Meeting

Date: October 8, 2025

From: VOC Fire Chief

Subject: Community Emergency Preparedness Fund (CEPF)

Attachments:

None

Recommendations:

THAT Council authorize the Clinton Fire Department to apply to the Community Emergency Preparedness Fund for the purchase of new Turnout Gear.

Background

Applications are open for the 2025 intake of the CEPF, Volunteer and Composite Fire Department Equipment and Training section through UBCM. The grant covers equipment and training for all things to do with the BC Structure Firefighter Minimum Training Standards (Playbook) as well as wildfire. This year we would like to submit an application to replace some turnout gear. Structural fire turnout gear has a maximum service life of 10 years, and we are approaching the point where scheduled replacements are necessary to maintain safety and compliance. Eight sets of gear need to be replaced at a cost of \$3500.00 per set (Jacket and Pants) for a total of \$28,000.00. The grant maximum is \$30,000.00

Financial Impacts:

If approved, the grant would fully cover the project costs. UBCM would advance 50% of the funds upon signing, with the remaining balance disbursed upon approval of the final report. No additional contribution would be required from the Village.

Karl Hansen, Fire Chief

CFO Initial

CAO Initial



Council Report

Agenda: Oct.8th 2025

To: Mayor, Council & CAO

From: **DARRELL SCHAPANSKY, COUNCILLOR**

Portfolio\Working Groups:

- NDIT
- CCF
- Clinton & District Assisted Living Society
- Clinton/Area Community Wildfire Round Table
- Clinton FireSmart

Meetings Attended

- NDIT September 16 2025 via Zoom
- Most all members were in attendance
- Final 2025 intake was over prescribed as per usual ,but were able to make it work for all the communities involved.
- Discussions on possible extra resources to be made available for medium and small -sized enterprises that would support business development within our communities. Its in the draft/discussion stage but sounds promising.
- Next meeting January 27th 2026 via Zoom

Other Activities:

- CCF field tour trip September 27th 2025
- Well attended with approx 20 people.
- Stopped at 4 different locations ,notably CP 010 which is the most recent harvesting to date of Dry Belt Fir.
- Very good field trip ,would encourage anyone to be part of next year, very informative.
- The CCF organization is very good for the community of Clinton and area in so many ways.
- 1st Nations event held by High Bar Band at the hall Sept.30.
- Enjoyed the walk about town and lunch provided by High Bar Band.



Council Report

Comments\Observations:

- Nil

Financial Implications:

- Nil

Respectfully submitted,

Darrell Schapansky

Action items arising from Council Meetings

Date updated: October-2-25

Resolution/Direction to Staff	WHO/DONE
September 2025	
Clinton Minor Sports Association – <i>That Council sends a letter of support to Clinton Minor Sports Association</i>	CAO Complete
Clinton Quilters Group – <i>That Council sends a letter of support to the Clinton Quilters Group for the BCICF application.</i>	CAO Complete
Annette R. – <i>That Council sends a letter of support to “With Open Arms Welcome” for the BCICF application.</i>	CAO Complete
Heritage Registry – <i>In progress. Plan is set to work with the Clinton Museum on this.</i>	CAO In progress