



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, July 09, 2025 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Meeting dated June 25, 2025	Page 4
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Delegations

	None	
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Question Period - **Only questions pertaining to this agenda will be accepted and answered*

Correspondence and Reading File

Action	ORCBC Request for Letter of Support	Page 8
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Information	None	
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Reading File	June 20, 2025 to July 3, 2025	Page 11
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Administrative Reports

CAO	Clinton Accessibility Plan – for adoption	Page 12
	Development Variance Permit – 1504 & 1506 Cariboo Highway Parking Requirements for approval	Page 28
	UBCM 2025 – For decision	Page 44
	Heritage Register	Page 47
CFO	None	
CDC	None	
Public Works	None	
Fire Department	None	
FireSmart Coordinator	None	
Bylaw Officer	None	
Committees	Accessibility Committee Minutes dated June 26, 2025 – for information	Page 49

Bylaws/Policies

	None	
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Council Reports

Mayor Stanke	Council Report – Written	Page 51
Councillor Burrage	Council Report - Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report – Written	Page 53

New Business

Councillor Kosovic Notice of Motion

Page 55

THAT Council direct Staff to prepare and bring forward for Council's Consideration, an amendment to Council Remuneration Bylaw No. 584, 2022, to include a provision whereby a member of council may voluntarily waive all or part of their remuneration for any specified period;

AND THAT the amendment outlines the procedure for giving written notice of waiver and specify its effective date.

List of Outstanding Council Previous Action Items

	Current List of Motions	Page 56
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Calendar of Events

Aug 02 – Clinton Art & Cultural Society Annual Art Show and Sale

Notice to Proceed to In-Camera

None

Re-call Regular Meeting

N/A

Adjournment



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, June 25, 2025 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky
Absent:
Staff: CFO McKague, CAO Doddridge, CDC Hartnett, FireSmart Coordinator
Folstrom
Media: 0 Public: 7

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The meeting was called to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

R077-25 That Council approves the Agenda dated June 25, 2025.

CARRIED

Adoption of the Minutes

Moved and Seconded

R078-25 That the Minutes of the Regular Council Meeting dated May 28, 2025, be adopted.

CARRIED

Delegation

None

Question Period

Q. Will the payments to the Village of Ashcroft appear on the financial statements as a liability?

A. Payments to the Village of Ashcroft for 2024 were made in 2025 and will appear on the 2025 SOFI report.

Action Items

James Wood – Letter re: DVP for Parking
Moved and Seconded

- R079-25** **THAT, Council of the Village of Clinton authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to James Wood and Sarah Munroe for the property located at 1506 Cariboo Highway, and legally described as Lot B, Plan KAP8160, District Lot 1, Group 5, Lillooet land district, Except Plan 35605 to vary Zoning Bylaw No. 439, 2007, s. 17.3 a) from the requirement of 13 parking spaces to only 3 parking spaces, in substantial accordance with the application as submitted on May 16, 2025 and as amended with the stipulations on the letter appearing on the June 25th Council meeting agenda, on the condition that the Development Variance Permit is only valid for the business under its current ownership.**
- CARRIED**

Information

Minister Ravi Kahlon – Smal-Scale Multi-Unit Housing Update
Received for information.

Trixie Berkel – Letter to Council
Received for information.

Reading File

Received for Information.

Administrative Reports

CAO

None

Chief Financial Officer

SOFI Report – For Approval
Moved and Seconded

- R080-25** **THAT, Council approves the amended SOFI Report to include updated TNRD and TNHRD numbers.**
- CARRIED**

Mid Year Operating Budget Performance Report – For Information
Received for information as presented.

Community Development Coordinator

Council Update
Received for information as presented.

Public Works

None

Fire Department

May Report

Received for information as presented.

FireSmart Coordinator

FireSmart Program Update – 2025 Progress to Date

Received for information as presented.

Bylaw Officer

None

Committees

Spirit of Clinton – June 10 Meeting Minutes – For information

Received for information as presented.

Bylaws/Policies

None

Administrative Assistant

Bear Aware Campaign 2025 – For information

Received for information as presented.

*Suggestion made to put up pamphlets at the public washrooms.

Council Reports

Mayor Stanke – Written

June 20 - Attended Whispering Pines Indigenous Day event

June 21 – Attended High Bar First Nation's Indigenous Day event.

Received for information as presented.

Councillor Burrage – Written

Received for information as presented.

Councillor Kosovic – Verbal

June 11 – attended the TNRD meet at Elliott Park and the prescribed burn site.

June 21 – Attended High Bar First Nation's Indigenous Day event.

Also attended the SMAC event and the OCP Check-ins.

Received for information as presented.

Councillor Park – Verbal

Attended the PAC meeting.

Received for information as presented.

Councillor Schapansky – Written

Received for information as presented.

New Business

Notice of Motion

Notice of intent to Move Motion – Amendment to Council Remuneration Bylaw No. 584, 2022

THAT, Council direct staff to prepare and bring forward for Council's consideration, an amendment to Council Remuneration Bylaw No. 584, 2022, to include a provision whereby a member of Council may voluntarily waive all or part of their remuneration for any specified period;

AND THAT, the amendment outlines the procedure for giving written notice of waiver and specify its effective date.

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

July 01 – Canada Day at Reg Conn Park – start time TBD

July 01 – Clinton Seniors Association Annual Garage Sale – 217 Smith Avenue

Aug 02 – Clinton Art & Cultural Society Annual Art Show and Sale

Notice to Proceed to Closed Meeting

Moved and Seconded

R081-25 Motion to proceed to Closed Meeting as per Section 90.1 (b) of the Community Charter at 7:55pm. CARRIED

Adjournment

Moved and Seconded

R082-24 That the Regular Meeting of Council be adjourned 8:18 pm. CARRIED

MAYOR

CORPORATE OFFICER

From: Tomke Augustin <grants@orcbc.ca>
Sent: June 26, 2025 2:14 PM
Cc: Louise Pedersen <louisepedersen@orcbc.ca>
Subject: Looking for funding? Please sign a letter of support

Dear Outdoor Enthusiasts in BC's Southern Interior,

I hope this email finds you all well and not far from the outdoors.

We are writing to ask if you were willing to sign a letter of support for a grant application that we intend to submit to the TD Friends of the Environment Foundation in early July.

If successful, we plan to create a Community Stewardship Toolkit to support outdoor recreation groups in organizing and hosting stewardship activities, such as BC Trails Day and BC Rivers Day events and year-round clean ups, invasive species removal, native planting and erosion control through trail and riverside maintenance. The Community Stewardship Toolkit would give you access to supplies, tools, materials, signage, educational resources, training and how-to guides to help you organize and run such activities and educate visitors of your outdoor recreation areas on environmental stewardship.

Signing the letter of support only takes a minute or two. **Please add your organization's name, your full name and role at the bottom of this document, ideally by July 6, 2025.**

We will make sure to inform you of the outcome in late October after we receive a response from TD Friends of the Environment Foundation.

If you have any questions or comments, please don't hesitate to reach out.

Thank you very much for your support.

Best wishes,
Tomke

Tomke Augustin
Grant Program Manager | [Outdoor Recreation Council of BC](#)

PO Box 763 Revelstoke BC V0E 2S0
O: 604-873-5546 | E: grants@orcbc.ca

I respectfully acknowledge that I live and work on the territories of the ḡíḡáḡ (Katzie) and q'w'a:ḡá'əḡ (Kwantlen) First Nations. Learn about the Truth and Reconciliation Commission of Canada's [Calls to Action](#), find out [whose territory](#) you are on and read about [Working in a Good Way](#).

[Subscribe to our monthly newsletter](#) for community updates, outdoor recreation news, and event invitations.





June 28, 2025

Dear TD Friends of the Environment Foundation Review Committee,

On behalf of a group of XX community organizations in BC's Southern Interior, please accept this letter of support for the Outdoor Recreation Council of BC (ORCBC) in their application for the TD Friends of the Environment Foundation grant.

ORCBC promotes responsible use and enjoyment of BC's outdoors for public recreation, builds bridges between outdoor recreation organizations and represents the interests of the public outdoor recreation community. Founded in 1976, ORCBC works on behalf of 100+ provincial and regional member groups, representing more than 100,000 individuals, as well as the general public, to protect the outdoor recreation way of life in BC.

ORCBC seeks a grant from the TD Friends of the Environment Foundation to create a Community Stewardship Toolkit to support local community groups like us in taking an active role as stewards of the land we live, work and play on. With limited resources and heavily relying on volunteers, we very much appreciate the additional support in organizing stewardship activities such as clean ups, invasive species removal, native planting, erosion control, restoration and stewardship education. Materials, supplies, tools, signage/posters and how-to guides will remove a big barrier to plan and host such activities throughout the year.

Thank you for your consideration.

Sincerely,

Organization Name	Full Name and Role of Signer
Hunters Range Snowmobile Association-Enderby BC	Kyra Evans, HRSA Executive Director
Elevation Outdoors	Mike Greer, Executive Director
Sovereign Lake Nordic Club	Wendy Shannon, GM
Friends of the South Slopes	Amanda White, Board Member
East Kootenay Invasive Species Council	Brittany Eliadis, Education and Outreach Manager
Armstrong Spallumcheen Trails Society	Marge Sidney, President

Golden Cycling Club	Kelly Cytko, Executive Director
Friends of Kootenay Lake Stewardship Society (FoKLSS)	Lily Feeback, Board Member
Vernon Outdoors Club	Rick Thrall, Board Member
Elk River Alliance	Evgeni Matveev, Communications Manager
Kaslo Outdoor Recreation and Trails Society	François Blouin, Board member
Elk Valley Adventure and Dirt Riders Society	Jessica Simard, Board Member
Castlegar Snowmobile Club	Keuran Lindley, Board member
Salmo Valley Trails Society	Kevin Marbot, Treasurer & Board Member

CORRESPONDENCE – FOR INFORMATION ONLY
June 20, 2025 to July 3, 2025

[illegible]



Staff Report to Council Open Meeting

Date: July 9, 2025

From: CAO

Subject: Clinton Accessibility Plan

Attachments:

- 1) Draft Clinton Accessibility Plan

Recommendations:

THAT Council adopts the Clinton Accessibility Plan.

Background:

The Accessible British Columbia Act was enacted in June 2021. The Accessible British Columbia Regulation came into force on September 1, 2022. These regulations identify municipalities as accessible organizations, and require them to have the following in place:

- i. An accessibility committee;
- ii. An accessibility plan; and
- iii. A tool to receive feedback.

The attached accessibility Plan is the product of Staff and the Accessibility Committee's work since 2023 to provide a framework for the Village to improve access to services for populations traditionally underserved.

This was done in a manner that incorporates the views and opinions of persons with disabilities. The Committee is required to be composed of at least 50% persons with disabilities and have at least one person who self-identifies as indigenous. In addition, the Village held an accessibility tour, released a survey, and led a public engagement session to inform the plan.

The plan does not commit the Village to any specific capital contributions. However, in adopting the plan, the village will become eligible for the Government of BC's Local Community Accessibility Grant of up to \$25,000 for accessibility upgrades. Administration anticipates other similar grants to become available as well.

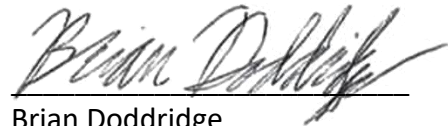
Once the plan is approved, the Accessibility Committee will be responsible for periodic progress monitoring and recommending changes to the Village. The feedback mechanism outlined in the plan will be undertaken by staff annually.

Financial Impacts:

The plan does not commit the Village to any specific capital contributions. However, in adopting the plan, the village will become eligible for the Government of BC's Local Community Accessibility Grant of up to \$25,000 for accessibility upgrades. Administration anticipates other similar grants to become available as well.

The feedback mechanism in the plan will result in approximately \$200 in added advertisement and event costs per year.

CFO Initial CM

A handwritten signature in black ink, appearing to read "Brian Doddridge", written over a horizontal line.

Brian Doddridge
Chief Administrative Officer

Village of Clinton Accessibility Plan



July 9, 2025

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1. Introduction

a. About the Organization

The Village of Clinton is a small friendly community located in one of the most pristine natural environments in the world, while still being close and accessible to larger centres. Clinton is located on Highway 97, midway between Vancouver and Prince George. Clinton has a colourful history of over 150 years and was founded as a direct result of the “boom” of the Cariboo Gold Rush. This active community of 650 residents has a unique western atmosphere, stunning scenery, and an abundance of recreational opportunities. Incorporated in 1963, Clinton boasts hosting one of British Columbia’s oldest continuously running events; the Clinton Annual Ball, now held in May of each year.

b. Message from the Mayor

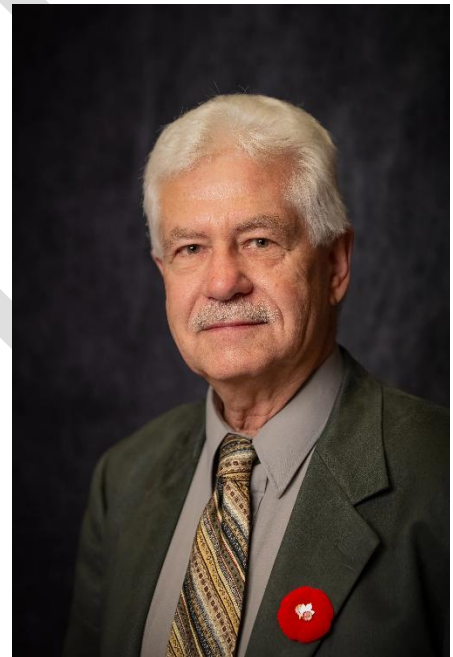
Dear Residents of Clinton,

I am pleased to introduce our new accessibility plan, a vital step towards making the Village of Clinton more inclusive and welcoming for everyone. This project is one way we are working to improve the quality of life for all residents. By enhancing public spaces, upgrading infrastructure, and ensuring better access to essential services, we are taking concrete actions to create a more equitable community. Your feedback and participation have been invaluable in shaping this plan, and I look forward to working together to implement these changes.

Let's continue building a Clinton that truly serves all its citizens with dignity and respect.

Sincerely,

Mayor Roland Stanke



c. Message from Accessibility Committee

The Accessibility Advisory Committee is proud to present the **Accessibility Plan 2025**, the result of a collaborative effort between the committee and the Village of Clinton. We believe that accessibility is a fundamental pillar of a strong, inclusive community. Our vision is clear: to make Clinton a place where accessibility is prioritized, ensuring that everyone—regardless of ability—can fully participate in all aspects of community life.

This plan reflects our unwavering commitment to enhancing accessibility throughout the village. We are dedicated to identifying and addressing barriers while creating opportunities for individuals to access and enjoy public spaces, services, and facilities with dignity and equality. Our goal is to foster a community where people can live, work, learn, and play without limitations.

We encourage the community to join us in this important endeavor. Your input and engagement are invaluable in shaping a more accessible and inclusive future for Clinton. Thank you for your support as we work together to create a welcoming environment for all.

d. Acknowledgement of Key Contributors

The Village of Clinton wishes to thank all the residents, employees, and committee members who participated in the development of this plan. Your feedback and willingness to share your personal experiences will make this plan much more meaningful and effective.

e. Territorial Acknowledgement

The Village of Clinton and the Clinton Accessibility Committee acknowledge that the land to which this plan applies is on the traditional, ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation.

2. Framework Guiding our Work

a. Accessible BC Act-Principles

The Accessible British Columbia Act was enacted in June 2021. The Accessible British Columbia Regulation came into force on September 1, 2022. These regulations identify municipalities as accessible organizations, and require them to have the following in place:

- i. An accessibility committee;
- ii. An accessibility plan; and
- iii. A tool to receive feedback.

The Accessible British Columbia Act requires municipalities to consider the following principles when developing and updating accessibility plans:

- Inclusion – All British Columbians, including persons with disabilities, should be able to participate fully and equally in their communities.
- Adaptability – Accessibility plans should reflect the disability and accessibility are evolving concepts that change as services, technology, and attitudes change.
- Diversity – Every person is unique. Accessibility plans should acknowledge the principle of diversity within the disability community.
- Collaboration – Promoting accessible communities is a shared responsibility and everyone has a role to play.
- Self-Determination – Accessibility plans should seek to empower people with disabilities to make their own choices and pursue the lives they wish to live.
- Universal design – An accessibility plan should be designed to meet the needs of all people who wish to interact with the Organization.



c. Existing Policies

Many of the Village of Clinton's policies inform how the Village provides accessible services. They are listed below:

Sidewalk & Maintenance Policy

This policy sets standards for the condition and maintenance of the Village's sidewalks.

Workplace Inspection Policy

This policy establishes the system for inspecting Village premises for potential dangers and challenges to mobility.

d. Internal Values and Service Commitment

Values

- **Respect.** All members of the public, employees, and elected officials have a right to be treated with respect regardless of their beliefs, orientations, or abilities.
- **Fairness.** The Village of Clinton strives to provide services by fair and equitable standards that provide each resident consistent, reliable, and unbiased service.
- **Inclusion.** Ensuring that the Village of Clinton considers the multiplicity of perspectives and abilities is an important factor of major decision making.

Service Commitment

In adopting this plan, the Village commits to following the values of respect, fairness, and inclusion in its mandate to provide effective and meaningful services to residents, and a fair and safe place to work.

3. About our Committee

a. Our Approach

On August 23, 2023 Council established the Clinton Accessibility Committee and appointed a member of Council. The Village advertised in the local paper, on social media, the LED sign board, and other public notice avenues to reach out to the community. From these initiatives, four applications were received for the position. Council set the maximum number of committee members at 5.

Since the initial meeting, the Clinton Accessibility Committee has focused on the development of this plan, and the implementation of its feedback mechanism. The committee began by reviewing Village services, and building a consensus on the scope of this plan. The committee established goals for the implementation of this plan, and brainstormed ideas for the improvement of the community, while taking into account the need to include the voices of those Village residents who may be limited in their ability to communicate their needs through conventional means.

The committee discussed the barriers that the Village of Clinton might unintentionally raise for persons with disabilities who are trying to access services. A tour and a public consultation session were conducted.

c. Committee Members and Background

Councillor Nicholas Kosovic served on the committee from its founding to May 2024. During his time on the Committee, Councillor Kosovic was keen to bring energy and ideas to the discussion.

Councillor David Park joined the committee in 2024. As a Councillor and business owner, Councillor Park brings both a governance-focused and business-minded perspective to the committee.

Charlene Boscott is an active member of the community, assisting with such events as the Clinton Annual Ball. Charlene leads a walking group to encourage access to active and social events for seniors during the cold winter months.

Melissa Painter brings a strong volunteer spirit to the Committee, being associated with many groups in town including Clinton Minor Sports Association. Melissa is also able to bring a personal understanding of accessibility challenges to the table because of her experience with family members who face mobility challenges.

Richard Armit is a contractor and volunteer fire fighter, who brings to the Committee his experience with accessibility-related building code requirements. Richard is passionate about ensuring all people have equitable access to services.

Yvette May has a long history of working with seniors. She has been a longstanding volunteer with the Clinton Seniors' Association, helps seniors prepare their taxes, and performs many other volunteer duties in Clinton. Her role as a Vision Nurse with CNIB (Canadian National Institute for the Blind) was to help vision-impaired people master coping skills to continue to function independently.

4. Consultation Conducted

a. Accessibility Tour

On Tuesday, September 24, 2024 the Accessibility Committee, along with three members of the public, underwent a tour of select Village facilities. The purpose of the tour was to identify and discuss solutions to some of the barriers that exist at facilities where the Village carries out its operations.

The following are some of the takeaways from the tour. The Village will retain the specific responses from the tour and will be referenced when upgrades to facilities are considered.

- Height considerations for wheelchair users – counters, toilets, picnic tables, coat hooks
- Space to maneuver for wheelchair users, especially on landings
- Doors - levers over knobs, installation and placement of push button entry, gaps and entry lip, sticking mechanisms
- Interior lighting - too high or low can both pose challenges
- Exterior lighting for pathways
- Signage - Higher contrast, larger lettering
- Emergency exits - wheelchair accessible, flashing alarms, large lighted exit signs
- Designated handicap parking spaces

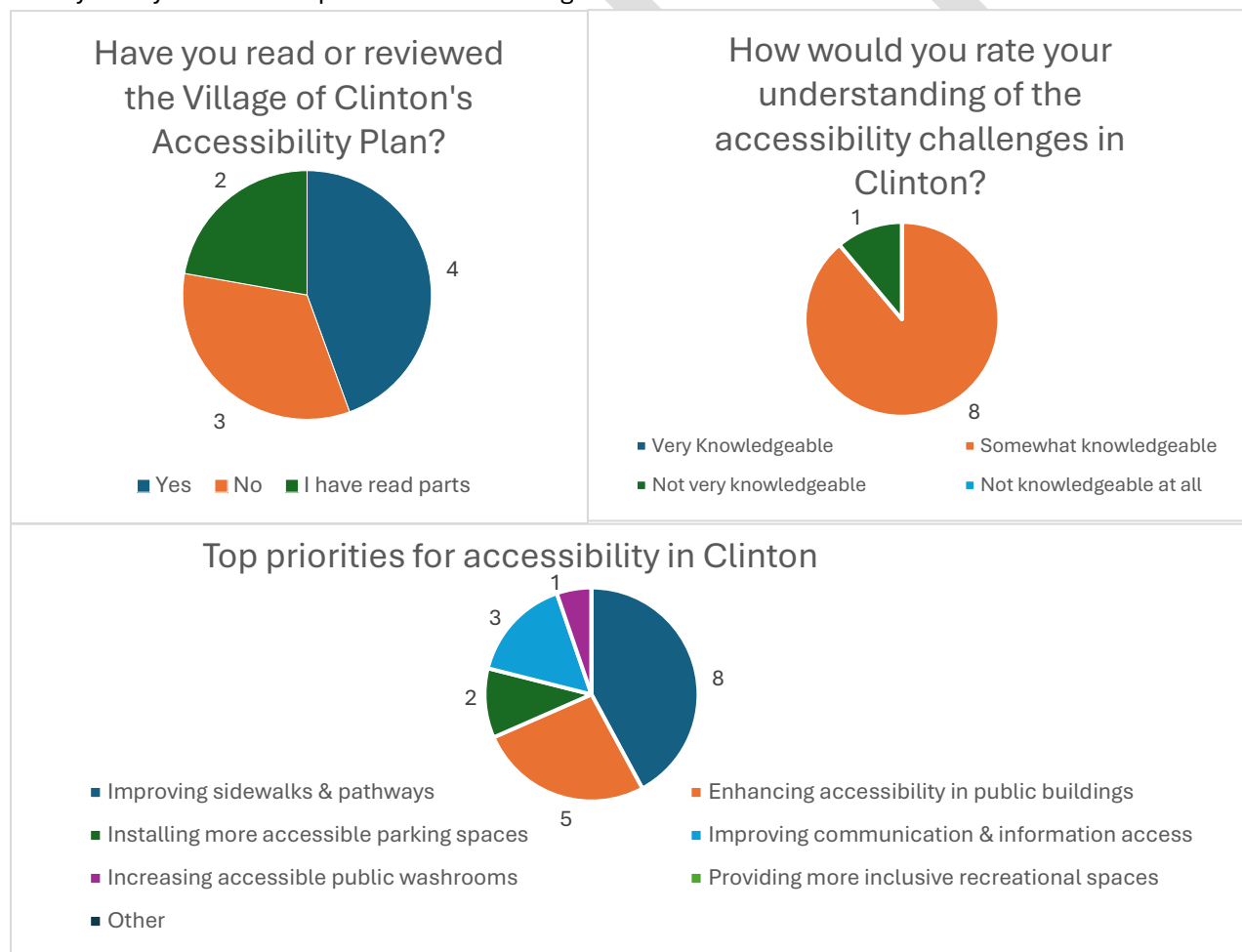
- Stairs - Chair lifts, handrails
- Washrooms – More accessibility supports needed
- Parks – Wider access through fences for wheelchairs
- Gym and recreation – Accessible equipment, signage requesting feedback
- Seating – increased spaces along paths, hallways, and in waiting areas
- Exterior surfaces and paths – smoothing, weeding, path access

We would like to thank all those who assisted with the tour and shared their perspective. The outcomes of the tour will be incorporated into Village design and construction projects.

b. Public Consultation

Survey Results

The Village of Clinton produced a survey in April 2025 and made it available on the Village's website, through social media, and through a mailout to all residents. 10 responses were received. With continued awareness from the Village and the Accessibility committee, the Village is hopeful future surveys will yield more responses. The following are the results:

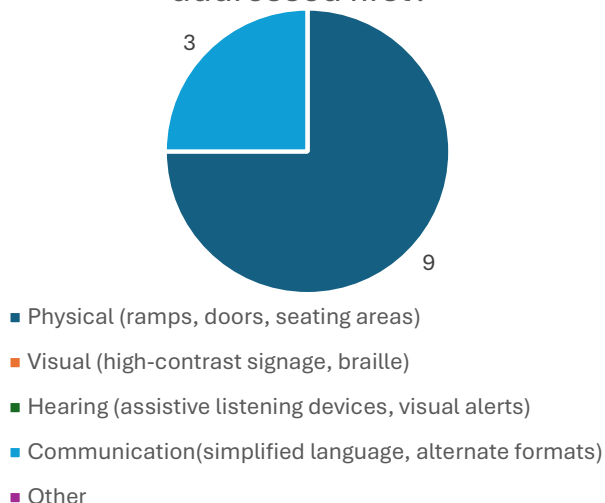


Additional responses to the above question included:

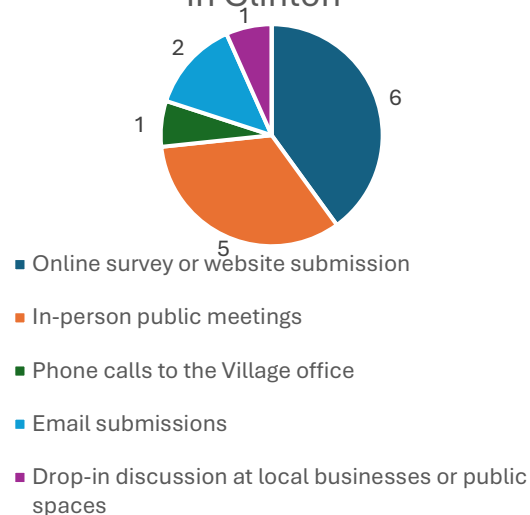
- Shade – Accessibility on Hot Sunny Days, especially at playgrounds

- Potholes at entrance to Reg Conn Park

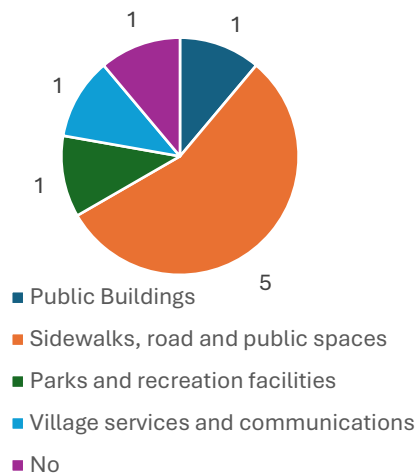
What type of accessibility challenges do you think should be addressed first?



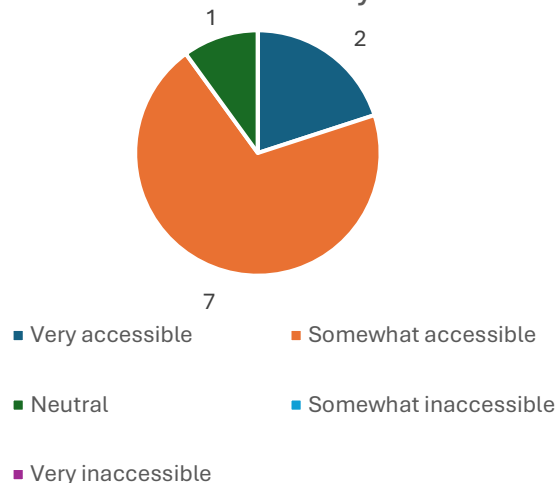
How would you prefer to provide feedback on accessibility issues in Clinton



Have you or someone you know experienced accessibility barriers in Clinton?



How would you rate the Village of Clinton's current accessibility?



Do you have any other concerns, or suggestions regarding accessibility in Clinton?

- Automatic Doors, wheelchair access
- Auto doors at Office and Memorial Hall
- Sidewalks on Cariboo Avenue near Hardware Store and on Smith Avenue near Cordial
- I think the Village is doing a good job already. Public meeting was very informative.
- You are doing a great job. This is a very nice town.

- Enough has been spent on this matter! Spend what money you have on improving the poorly maintained water and sewer system in the Village.
- Winter Snow Removal on all sidewalks. If private property – Bill the owner. No warnings, just clean sidewalks first.

Engagement Session

On April 30, 2025 the Village hosted an open house to discuss the draft Accessibility Plan. In total, seven people attended the event. The following suggestions/feedback were received:

- The Village should host a Coffee with Council session to informally discuss these issues.
- A monthly accessibility-focused update in the Lariat with large print would help raise awareness of accessibility issues.
- Accessing the bulletin board in front of the Village Office is a challenge.
- From Smith avenue to Reg Conn park is bumpy and not very accessible for seniors or people in wheelchairs. Gravel should be cleared where people walk.
- Knock on doors when you want to get information out to residents, as some people do not leave their homes.
- More benches are needed on walking routes, especially Kelly Lake Road.
- Benches should be positioned to be shaded in the afternoon.
- Make sure all information is placed on bulletin board – It is used by many people who do not use the internet.
- Generally Voyent Alert and paper communication is effective.
- Shade sails would make parks more usable in the summer months.
- Wider parking lanes are important for those with mobility issues.
- An accessible parking space is needed at the front of the Memorial Hall.
- Ramps are too steep.

The above survey and engagement session information will be considered by the Village when designing construction projects and planning for repairs. They will also be revisited the next time the Accessibility plan is reviewed.

5. Feedback Mechanism

a. Feedback Mechanism Development

The methods by which the Village should accept feedback on this plan and on the state of its accessibility practices and policies is important to ensure that each person has the ability to express themselves in a meaningful way. To that end, the Village of Clinton, in conjunction with the Accessibility Committee has considered mobility, visual, auditory, cognitive, and verbal impairments and disabilities in establishing the feedback mechanism.

b. Feedback Mechanism: a multi-pronged approach

In order to accept feedback on the Clinton Accessibility Plan, the Village will make all of the following available to residents and employees:

- A form available by request at the front desk;
- A page on the Village's website outlining all the ways feedback can be submitted, including by electronic mail;
- An annual public meeting at a place such as a coffee shop, where comments will be recorded;
- Annual advertisement in the Clinton Lariat outlining all the ways to submit comment;
- A service where residents can have their comments written by staff.

To maximize awareness of these feedback options, the Village will place an advertisement in the Clinton Lariat, place notices on community bulletin boards, post on social media and the Village website, and directly notify local organizations that assist persons with disabilities.

The nature of disabilities mean that no one-size-fits-all approach will work to assess the needs of the people of Clinton. It is important that all respondents are equally able to submit feedback on this important plan.

Feedback will be accepted at all phases of this plan's implementation and updating. Once feedback is submitted, it will be considered by Staff, then forwarded to the Accessibility Committee for consideration at the next update of this plan.

6. Action Plan

The following are a list of actions the Village of Clinton can take to improve accessibility. This is not intended to be an exhaustive list, but will guide maintenance and accessibility upgrades in the coming years. While most of the action items are allocated to Grant funding, some of these activities may be completed through taxation where it is feasible to do so.

In addition to the following items, the feedback received during the accessibility tour and public engagement session will also be taken into consideration when maintenance, upgrading, and new capital projects are undertaken.

Facilities

	Action	Timeline	Funding Source
Village Office	Building upgrades, including push-button doors	2026	Grant-funded
	Research options for wall-mounted chair lift for stairs	2028	Grant-funded
	Conduct Accessibility Audit*	2026	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Clinton Memorial Hall	Building upgrades, including push-button doors	2026	Grant-Funded

	Consider options for improved access to basement storage	2026	N/A
	Conduct Accessibility Audit*	2026	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Public Works Buildings	Conduct Accessibility Audit*	2026	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
47 Mile Complex	Conduct Accessibility Audit*	2026	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
	Research options for wall-mounted chair lift for Curling Club stairs	2030	Grant-funded
	Purchase wheelchair-friendly tables	2026	Grant-funded
	Building upgrades, including entry ramp to Curling Club	2026	Grant-funded
	Consult with Facility users and groups on ideas to improve built environment and programming accessibility of the arena and Curling Club	2026	N/A
Fire Hall	Conduct Accessibility Audit*	2025	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Fitness Centre	Conduct Accessibility Audit*	2025	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
	Improvements to entryway and washroom accessibility	2026	Grant-funded
Public Washrooms	Conduct Accessibility Audit*	2025	Grant-Funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Playground	Consult with Parents and Caregivers on ways to improve playground accessibility	2025	N/A
	Install accessible playground equipment and surfacing	2026	Grant-Funded

Roads and Sidewalks

	Action	Timeline	Funding Source
Maintenance	Annual condition inspections	Ongoing	N/A
Snow Clearing	Continue to support prompt clearing of municipal sidewalks and road shoulders in residential areas through operations policies and bylaw enforcement	Ongoing	N/A
MOTI Advocacy	Advocate for auditory signals at crosswalks	Ongoing	N/A
Mobility	Consider alternate locations for telephone poles	Ongoing	N/A

Utility Services (Water & Sewer)

	Action	Timeline	Funding Source
Maintenance	Consider access to services when planning maintenance activities	Ongoing	N/A

Communication	Consider visually impaired residents when notifying community of service interruptions	Ongoing	N/A
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Parks

	Action	Timeline	Funding Source
Dog Park	Install wheelchair-friendly path	2026	Grant-funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Elliott Park	Install wheelchair-friendly access to path	2026	Grant-funded
	Annual safety and accessibility inspections**	Ongoing	N/A
Reg Conn Park	Annual safety and accessibility inspections**	Ongoing	N/A

Cemetery

	Action	Timeline	Funding Source
Pioneer Cemetery	Maintain and refresh walking paths	2026	Grant funded
King's Lake Memorial Garden	Ensure any new development or layout is accessible	Ongoing	Grant funded

Licensing/Permitting

	Action	Timeline	Funding Source
Business Licensing	Provide option to assist applicants in completing applications	2024	N/A
Dog Licensing/Animal Control	Update animal control bylaw to provide free or discounted license for registered assistance animals	2025	N/A
Building Inspection	Approach TNRD about Rick Hansen Foundation building inspection certification	2026	Grant Funded (Requires TNRD involvement)
Bylaw Enforcement	Provide training for staff in accessibility awareness	2025	Grant Funded
Planning Services	Review Zoning bylaw to consider CSA Accessible Parking Standards	2025	Grant funded
	Accessibility Committee to review Village plans and bylaws for accessibility concerns	Ongoing	N/A (Accessibility Committee)

Communication

	Action	Timeline	Funding Source
Social Media, Signs, and Advertisements	Graphics should include symbols/pictures to assist persons with speech or language barriers.	ongoing	N/A
Employment	Village postings reviewed for inclusivity.	Ongoing	N/A
	Provide training for staff in accessibility awareness	2025	Grant funded

Other	Promote National Accessibility Week (May 26-June 1)	2025	N/A
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Other Services

	Action	Timeline	Funding Source
Economic Development	Work with CCCTA to participate in Accessible Tourism Destination certification.	Ongoing	N/A
Advocacy	Council to consider the diverse needs of residents when advocating at UBCM	Ongoing	N/A
Fire Department	Ensure training for volunteers incorporates awareness of accessibility	2025	N/A
Emergency Management	Consider barriers to accessibility when updating emergency plan	2026	N/A
Website	Website Audit	2025	N/A
Trails	Review Trails Masterplan for accessibility	2025	N/A
Procurement	Research and implement Accessibility Framework in the procurement process	2025	N/A

*Accessibility audits can be performed by the Rick Hansen Foundation or SPARC BC

**Inspections will be performed by Village Staff and designated members of the Accessibility Committee.

7. Our Plan

a. Priorities

- Priority #1 – Infrastructure**

The Village will work to assess each facility for accessibility. Concerns that arise from these assessments will either be addressed or considered during the next update of this plan. Ensuring that our infrastructure is accessible is fundamental to creating an inclusive environment. This includes making physical modifications to buildings, improving access to public spaces, and ensuring that all new developments meet accessibility standards. By systematically evaluating our facilities, we can identify and prioritize necessary improvements, ensuring that all residents can navigate our village comfortably and safely.

- Priority #2 – Inclusion & Communication**

Effective communication is essential for inclusion. The Village will consider how it delivers services to residents through a lens of accessibility. We will seek new ways to provide communication that is inclusive and work to dismantle barriers that prevent residents from accessing our services. We will

explore various methods to enhance our communication strategies, ensuring that information is accessible to everyone. This includes providing materials in multiple formats, utilizing assistive technologies, and engaging with the community to understand their needs. By prioritizing inclusive communication, we can ensure that all residents are informed, heard, and able to engage with Village services and activities.

These priorities reflect our ongoing commitment to making the Village of Clinton a welcoming and accessible place for everyone. We will continue to listen to feedback, adapt our strategies, and work towards a more inclusive future.

b. Monitoring

A monitoring report will be produced on an annual basis and be delivered at the first accessibility committee meeting of the year.

c. Evaluating

The organization will conduct a review and evaluation of the accessibility plan every three years from adoption (2025). This plan will be made public on our website within 2 weeks of adoption.

8. Conclusion

The Village of Clinton is dedicated to identifying and removing barriers within our community. Citizen feedback plays a crucial role in this process and serves as an invaluable resource for our staff and Council during annual budget and capital project planning discussions.

We would like to extend our sincere gratitude to the members of our committee and our other volunteers. Their personal experiences and insights have been instrumental in highlighting the challenges faced by those with diverse abilities. Their time, expertise, compassion, and empathy have laid the groundwork for this plan, ensuring it serves as a valuable reference for future conversations.



Staff Report to Council Regular Meeting

Date: July 9, 2025

From: Chief Administrative Officer

Subject: Development Variance Permit – 1504 & 1506 Cariboo Hwy 97 Parking Requirements for Approval

Attachments:

Appendix A: Development Variance Permit Conditions

Appendix B: Development Variance Permit Application and Amendments

Appendix C: Letters (2) Regarding the DVP Application

Draft Resolution:

THAT Council of the Village of Clinton issue a Development Variance Permit to James Wood and Sarah Munroe for the property located at 1504 Cariboo Hwy, and legally described as Lot A, Plan KAP8160, District Lot 1, Group 5, Lillooet land district and the property located at 1506 Cariboo Hwy, and legally described as Lot B, Plan KAP8160, District Lot 1, Group 5, Lillooet land district, Except Plan 35605 to vary Zoning Bylaw No. 439, 2007, s. 17.3 a) from the requirement for 13 parking spaces to only 3 parking spaces, in substantial accordance with the application as submitted on May 16, 2025 and as amended with the letter appearing on the June 25th Council meeting agenda, and summarized by the attachment marked Appendix A with the condition that the Development Variance Permit is only valid for the current business and under its current ownership.

AND THAT the Corporate Officer duly executes the Permit.

Background:

The tenant of 1504 & 1506 Cariboo Hwy has applied for a Development Variance Permit to vary the parking requirements of the Zoning Bylaw in the following ways:

- Reduce number of required off-street parking spaces from 13 to 3. The spaces are to be located at the front of the fenced area.
- Erect and maintain a sign visible from the highway access that indicates trucks are not permitted to park on the designated spaces.
- To make all reasonable efforts to enforce no parking in the access lane to the back of the property.

On June 26th, the following notifications were made:

Notifications delivered by mail to owners of property adjacent to the subject property;

Notifications delivered by hand to tenants of property adjacent to the subject property;

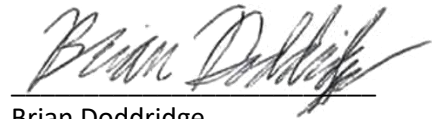
In the notices, written comment was invited with a deadline of Wednesday, July 2nd. As of the deadline, Two comments were received and are attached to this report.

Council may choose to:

1. Approve the permit as presented;
2. Approve the permit with additional conditions; or
3. Deny the permit.

Financial Impacts:

None

A handwritten signature in cursive script, appearing to read "Brian Doddridge", written over a horizontal line.

Brian Doddridge
Chief Administrative Officer

CFO Initial 

The text "CFO Initial" is followed by a handwritten signature or set of initials in cursive script.

Appendix A

A summary of conditions for the Development Variance Permit of Mr. James Wood and Ms. Sarah Munro for the property located at 1504 & 1506 Cariboo Hwy, Clinton, BC.

This note is intended to summarize the letters and maps in the Development Variance Permit submitted by Mr. Wood and Ms. Munro.

The contents of the applicant's original request and 2 subsequent amendments have all been included to provide context. However, the most recent amendments are the ones planned to be in effect. Where there is a discrepancy between the contents of the application and this Appendix, the contents of this appendix shall take precedent.

The Development Variance Permit is issued to vary the required parking spaces from fifteen (15) 10'x25' parking spaces to three (3) 10'x25' parking spaces. The three spaces are intended to be at the front of the property, between Cariboo Highway 97 and the existing fence running parallel to the same highway. A single shed is permitted to remain in this space, provided it is

1. moved to be immediately adjacent to the existing permanent building,
2. oriented so that the longer side is against the permanent building.
3. Complies with all other bylaws, orders and determinations of the Village of Clinton including the requirement to be removed from the property by November 14, 2025.

The remaining shed is to be repositioned near the back of the property against the fence or as to not impede traffic or parking, and subject to the same requirement that it be removed from the property by November 14, 2025. Also required by the variance is the condition that the business erect and maintain a sign, visible from the highway access that indicates trucks are not permitted to park on the designated spaces.

To mitigate congestion in the alley beside the business, the business owner has indicated that a no parking zone will be established in the back of the property along the fence line and enforced through proactive communication with patrons and towing non-compliant vehicles.



Brian Doddridge, CAO

Appendix B: DVP Application and Amendments

VILLAGE OF CLINTON DEVELOPMENT PROCEDURES BYLAW NO. 510, 2014

SCHEDULE "B"

APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT

I/We hereby make application for a Development Variance Permit.

1. Name of Applicant(s): James Wood, Sarah Monroe
2. Address: 1504 Cariboo Hwy Folio # _____
3. Telephone Number: Business: _____ Residence: 250-706 3425 / 706-7627
4. Name of Owner(s): Xing (Brian) Chen
(If different from Applicant)
5. Address: 47202 Skyline Dr. Chilliwack BC
6. Legal Description of Property: Lot A/B Plank AP8160 District Lot 1,
group 5, lilloet land district
7. Street Address of Property: 1504 Cariboo Hwy
8. Existing Use of Subject Property: Storage
9. Existing Use of Adjacent Property:
North: Commercial (church)
South: Commercial (motel)
East: Hwy
West: Commercial (Apartments)
10. Official Community Plan Map Designation: Commercial
11. Present Zoning: C1
12. The Development Variance(s) requested vary the provisions of the following Village Bylaws:

Village Bylaw	Variance Requested	Applicable Sections
Zoning	<u>Parking - 28</u>	<u>17.3 a)</u>
Subdivision Control and Servicing	<u>N/A</u>	

13. Detailed Description of Permit:

Attach two (2) Site Plans. Site plan should illustrate legal information, setbacks, parking, access, outer perimeter of buildings and structures, topographic features, water courses, proposed elevations, cross sections or relevant detail drawings.

We are setting to vary parking requirements from 13 spaces down to 5 full size parking spaces.

14. The following items are attached:

- ☒ Application Fee of \$ 100.00
- ☒ Current, date stamped State of Title Certificate
- ☐ Letter of Consent from the Owner (if the Applicant is not the Owner)
pending

I/WE HEREBY DECLARE THAT THE ABOVE STATEMENTS AND THE INFORMATION CONTAINED IN THE MATERIAL SUBMITTED IN SUPPORT OF THIS APPLICATION ARE TO THE BEST OF MY/OUR BELIEF TRUE AND CORRECT IN ALL RESPECTS.

Dated this 16 day of may, 2025

James Wood
Print Name of Applicant

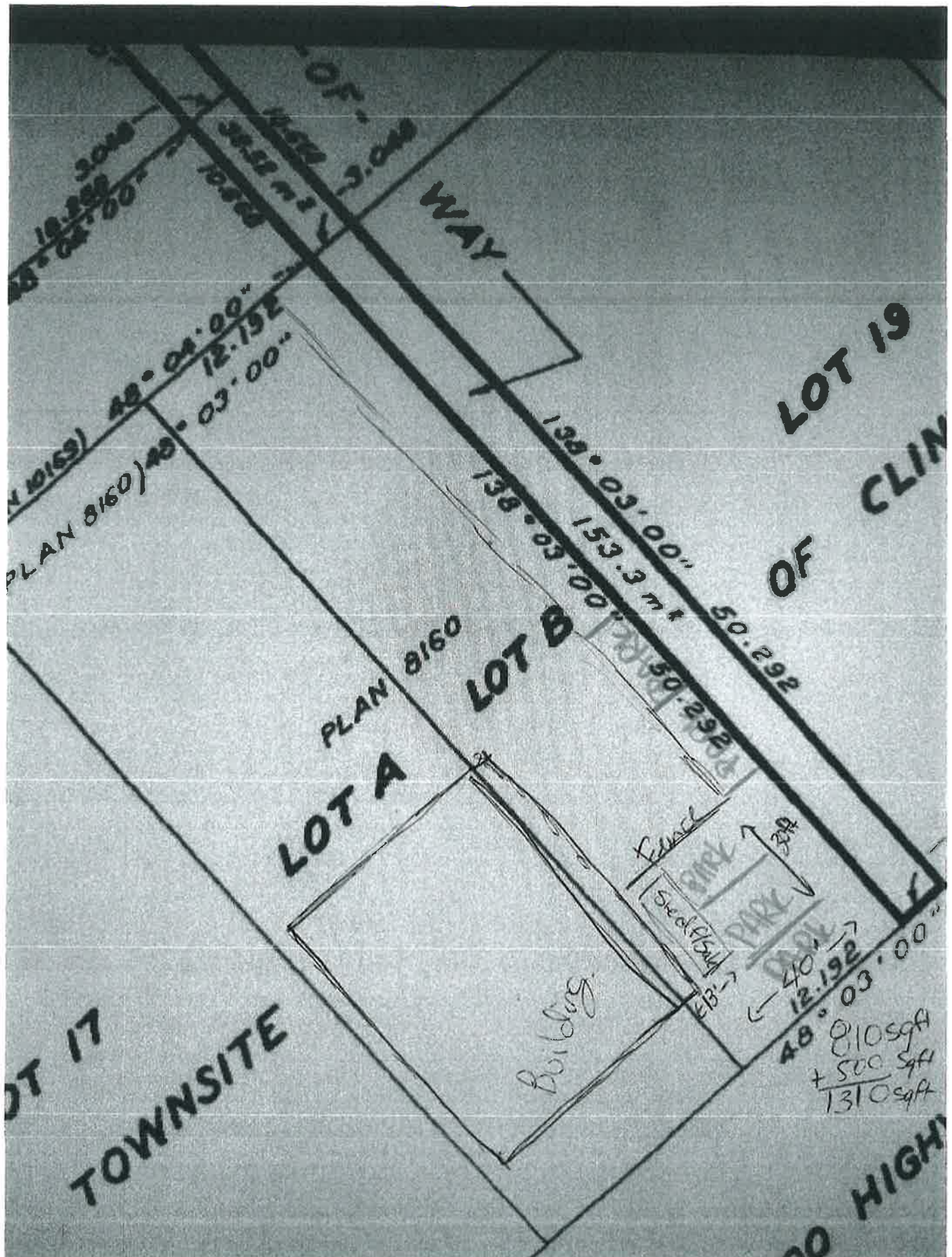
Sarah Munroe
Print Name of Applicant

James Wood
Signature of Applicant

Sarah Munroe
Signature of Applicant

NOTES:

1. The Local Government Act states that a development permit shall not vary:
 - a. The use or density of land from that specified in the Bylaw; or
 - b. The flood plain specification
2. Prior to the issuance of a Development Permit, the Village may require, as a condition of Issuing the Permit, security to guarantee the performance of obligations under the Permit.



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June 2nd 2025

Clinton Emporium DVP request amendment,

See attached a more detailed map of property lines and current fencing, with proposed parking spaces. All proposed parking spaces will be 10' x 25' as noted on the map.

If necessary, we will post signs stating not to block the right of way and clearly mark the designated parking spaces with marking paint. Anyone parking so as to block the right of way could be subject to fines and or towing. We will also take a proactive approach in communicating with the public if we see them blocking the access.

We would be willing to seek permission from the landowner to move the fence over to the property line and rearrange his currently stored goods however we believe the current location of the fence is beneficial to the neighboring home as to their access.

Thank you for your prompt attention,

James Wood, Sarah Jane Munroe - Clinton Emporium

23

PLAN 35605

Deposited in the Land Title Office
at Kingston, B.C. day of JUNE 1995

J.C. Harvey
Registrar
DF X 35989/Ann Plan 35605

THE CORPORATION OF THE VILLAGE OF CLINTON
STORM SEWER LINE RIGHT-OF-WAY

**EXPLANATORY PLAN
OF A STATUTORY RIGHT-OF-WAY
THROUGH AMENDED LOT 4
AND LOT 15, PLAN 10169
DISTRICT LOT 1, GROUP 5
AND THROUGH LOT B, PLAN 8160
TOWNSITE OF CLINTON
LILLOOET DISTRICT**

SCALE: 1:2000
Distances are in metres unless otherwise indicated.
Bearings are magnetic and are derived from Plans 10169 and 8160.

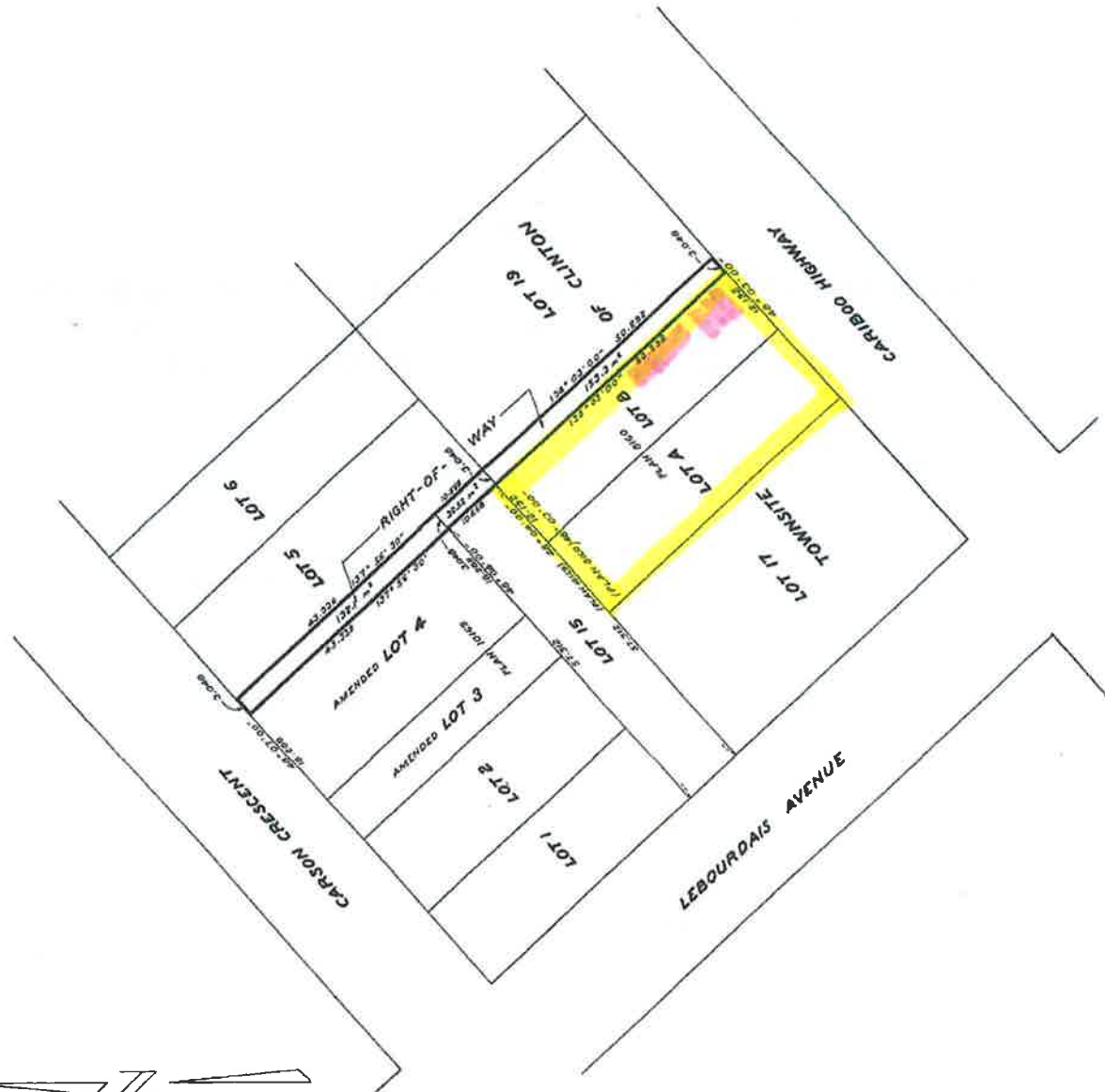
This plan lies within the Thompson-Nicola regional district.

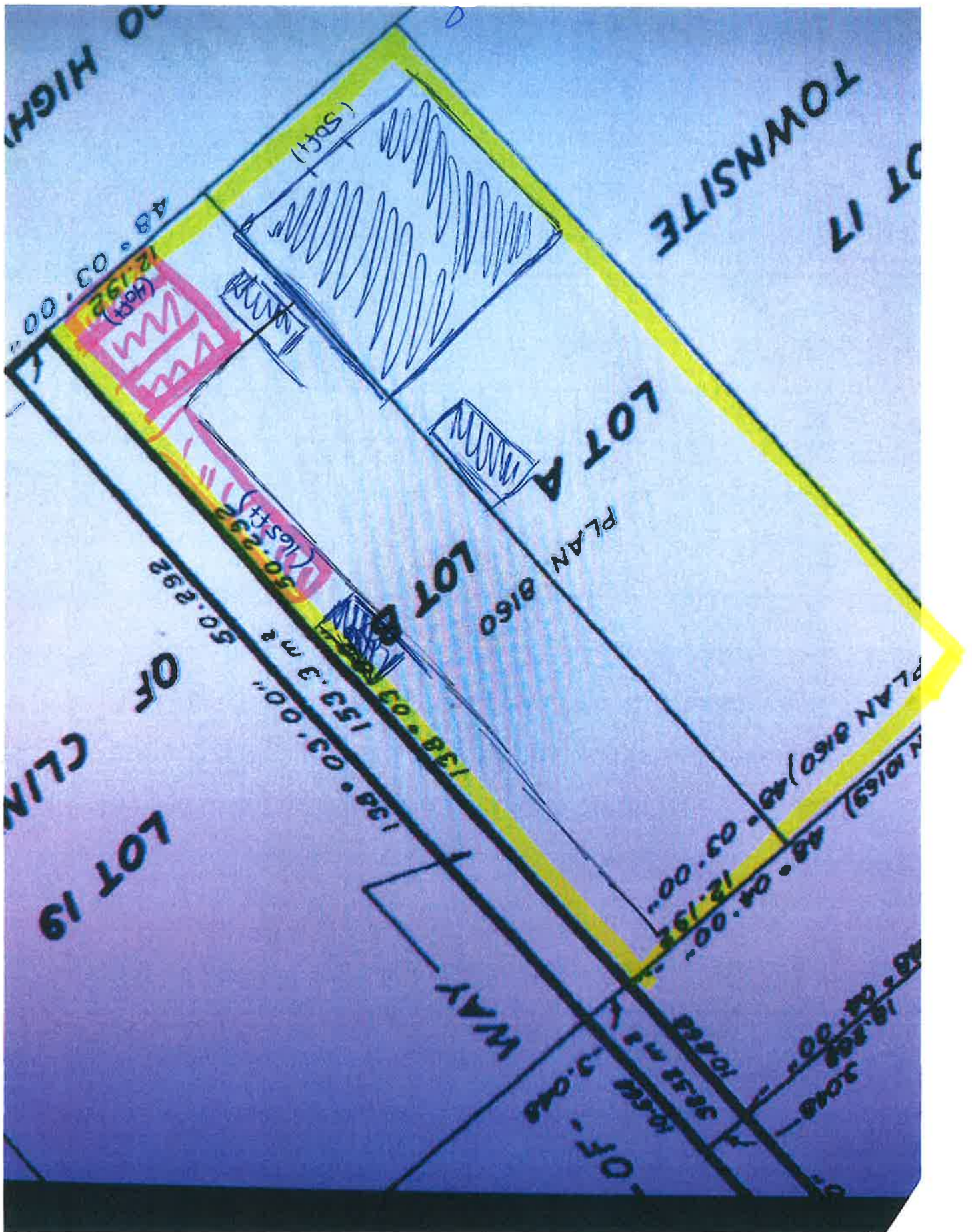
BOOK OF REFERENCE	
DESCRIPTION	AREA OF R/W
AMENDED LOT 4, PLAN 10169	132.1 m ²
LOT 15, PLAN 10169	32.52 m ²
LOT B, PLAN 8160	131.3 m ²
TOTAL:	317.9 m ²

Certified correct
according to survey records
this 10th day of November 1994

P. Genton
B.C.L.S.

PAUL SEXTON
LAND SURVEYOR
CLINTON, B.C.
FILE 1205







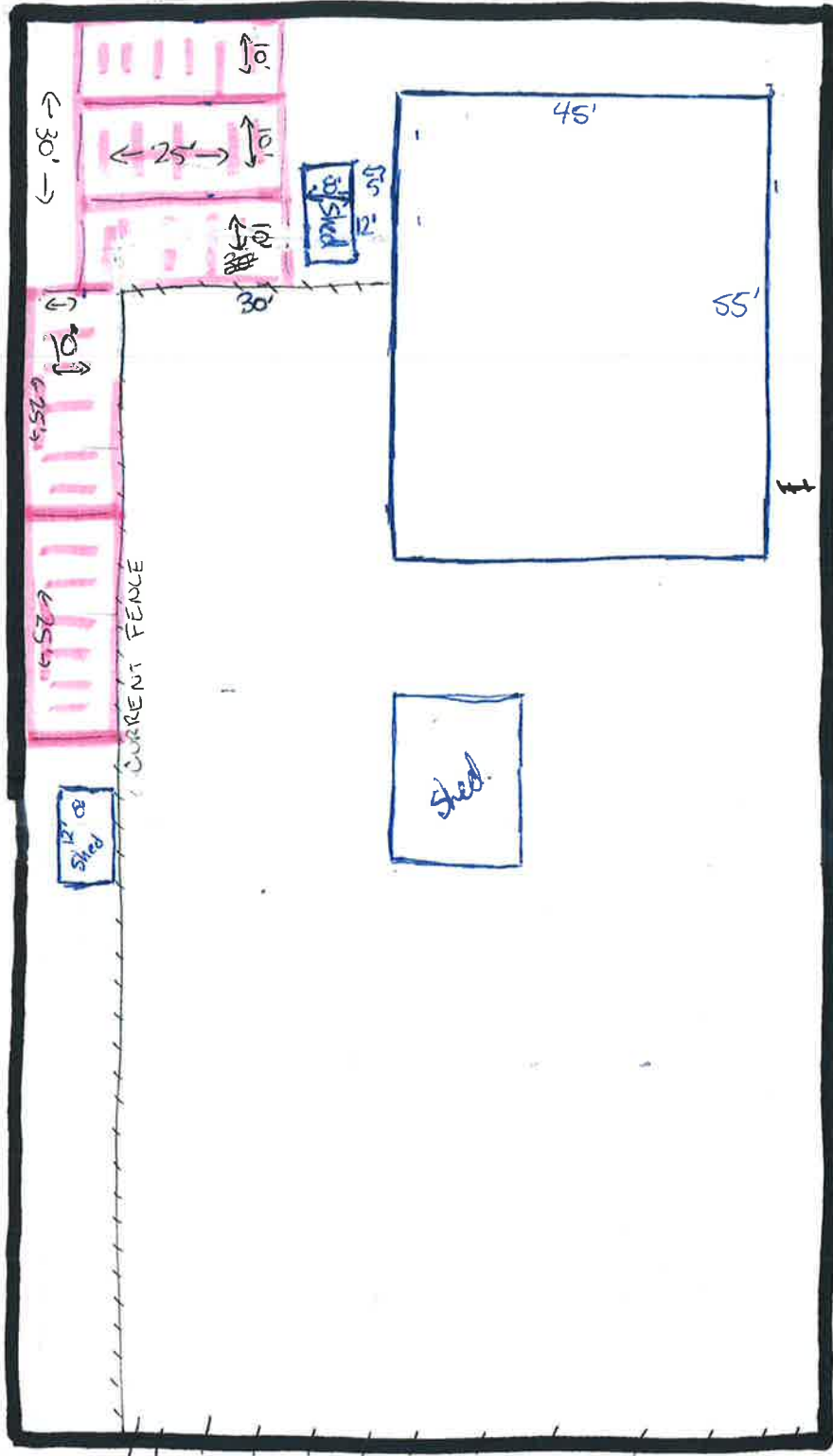
Map data ©2025, Map data ©2025 10 m

90'

Church/health center
Building

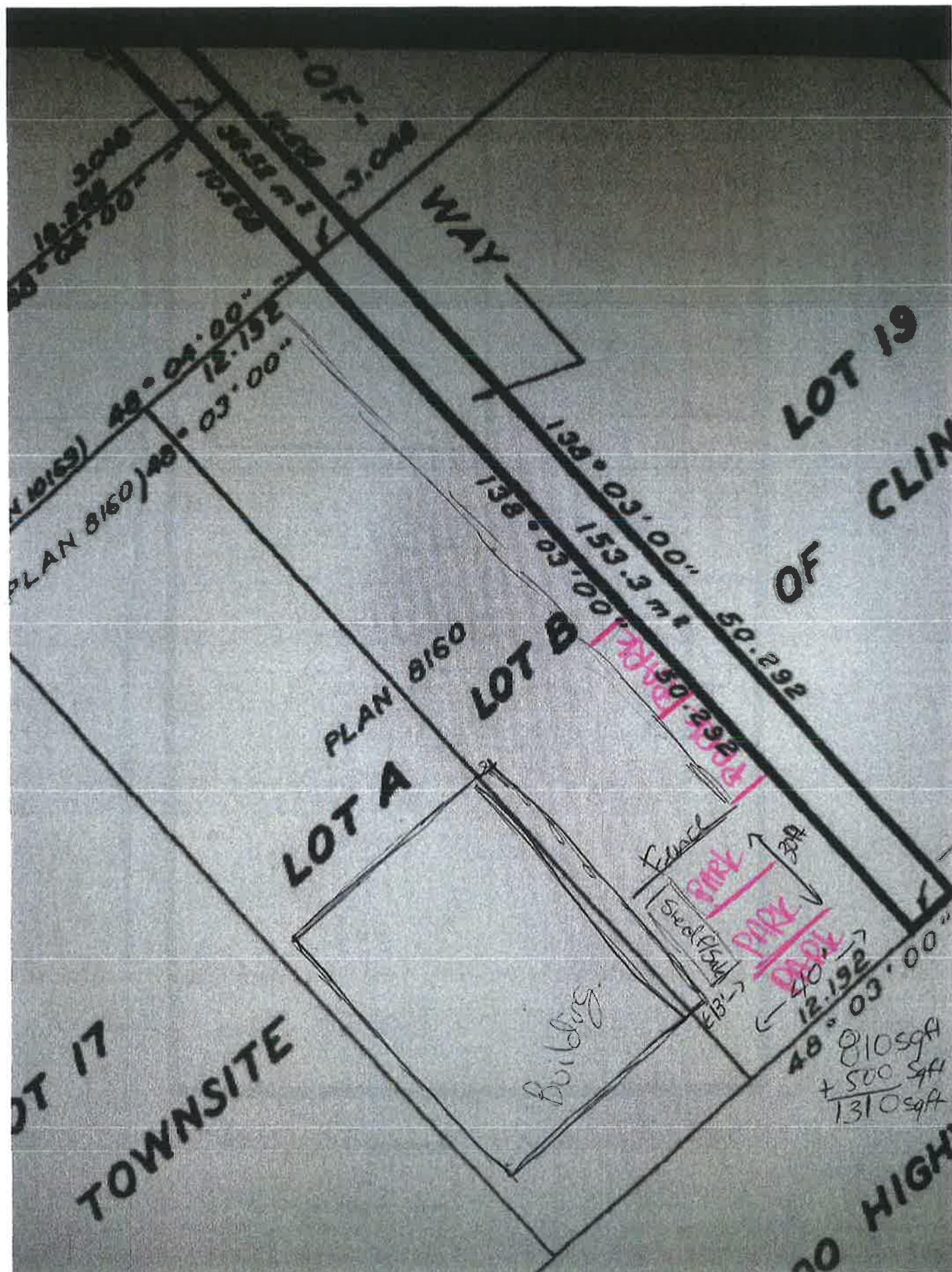
Right way

10'



parking space

Property line
Fence
Building



<https://mail.google.com/mail/u/0/?tab=rm&ogbl#inbox/FMfcgzQbflQCgRljrW5vRvlpTDbMIQKk?projector=1&messagePartId=0.1>

Brian Doddridge

From: James Wood <jasfreeman77@hotmail.com>
Sent: June 19, 2025 11:09 AM
To: Brian Doddridge
Cc: Sarah Jane
Subject: Further to application for a business license for 1504 Cariboo Highway business

Hi Brian, Mayor Stanke and Council.

Please find attached the recent email from Brian Chen (owner of 1504 Cariboo Highway)

As we would like to continue as a successful business in the Village of Clinton.

We propose as a continuance to our application for a business license the following.

— We propose to reduce the parking spaces to 3 and post a sign “ No trucks allowed”

This should satisfy any concerns the Town Council has.

— We request a variance for additional parking.

As time is of the essence and to avoid hardship we respectfully ask the Councils cooperation on this application for a business license so our store can be opened as soon as possible.

Thank you for your consideration and attention

Sincerely

Sarah Munroe and Jim Wood

Appendix C: Letters Regarding the DVP Application

Brian Doddridge

From: Vicky Escobedo <vickyescobedo53@gmail.com>
Sent: July 2, 2025 3:25 PM
To: Brian Doddridge
Subject: Proposed variance on parking

Hi Brian, Mayor Stanley and council.

Thank you so much for the clarification concerning Mr. Woods request and application for a variance for additional parking to his premises.

We are not in support of this petition as these proposed parking spaces would jut out onto the driveway to the back and
would hinder proper access for the house behind the Living Waters Church,
as well as the emergency exit for the church, which is located at the back of the Church building.

If the storage sheds had not been placed,
On the existing old parking spots there would be no problem for the parking.

As it stands right now

We only have two parking spaces and a small access driveway to the rental house and the back of the church.

As well as the access lane, to the back

My understanding is

that there is also a fortis gas line easement which runs along the church property and the 1506 lot to access the church and the rental house.

Thank you for looking into this matter for us.

Pastor Victoire Escobedo

1508 Living Waters Church

Clinton, BC

V0K1K0

250-457-1041

vickyescobedo53@gmail.com

livingwaters617@gmail.com

Proposal to issue a development variance permit

To Clinton Village Council

June 29, 2025

This letter is being written regarding the parking issue at 1504-1506 Cariboo Highway, Clinton, BC. As the current tenants of 1508 Cariboo Highway for the past 13 years, we would like to voice our concerns.

Originally when the owner bought the lots he set the fence where it is to give us some driveway and space which was very kind of him. Our concerns are the parking spots and availability of the "Emporium" are the lack of space that we have designated for our driveway which only has one way in and out. We have already had issues with vehicles coming and going that have been parking and blocking our driveway. We have had to have the RCMP involved on more than one occasion. Yes, there could be signs posted, but it's highly unlikely they would be respected or followed. There used to be a sign posted and it was not followed and ended up going missing one day.

Another concern is that during the spring and summer months when the traffic is in full force with travellers, including big trucks, motor homes, and trailers, they end up blocking access to our driveway. This would cause a delay in reaction time for emergency vehicles (ambulance or fire department) to be able to enter the premises. We do not want to have to try to figure out who the vehicles belong to and/or try to have them removed so the emergency vehicles may be able to gain access to our house. This could mean the difference between life and death, depending on the circumstance.

Lot 1506 Cariboo Highway is full of new and used broken granite that could be cleaned or tidied up to use for parking as it holds some room in that fenced area. As tenants of 1508 Cariboo Highway, we HIGHLY DISAGREE with this proposal for the parking space location.

As a side concern, it's curious how a building/business can be opened to the public with NO POWER OR WATER. There is no hydro line to building. In the past, there are two incidents that we know of that have occurred and are quite concerning. Once incident had an individual break through the floor on the ground level as the building is not very sturdy. The other incident occurred while the roof of the building was being repaired, and this individual partially fell through the roof, and it was never repaired properly. We believe that this is an unsafe building and would need some major repairs before it becomes a store of any sort.

If you have any questions or concerns please do not hesitate to contact me at the number provided below.

Thank you for taking the time to hear our concerns.

Sincerely,
Megan F

and Trent H



Staff Report to Council Open Meeting

Date: July 9, 2025

From: CAO

Subject: UBCM 2025

Attachments:

- 1) UBCM Attendance Policy

Recommendations:

THAT Council authorise Mayor Stanke and [two councillors] to attend UBCM 2025.

Background:

In response to rising costs and budget overspending on UBCM, Council passed the UBCM Attendance Policy in January 2024, which ensures staff can budget appropriately for a limited number of attendees. The simple one-page policy, attached for reference, indicates a maximum of three council members should attend UBCM each year. The policy states the Mayor shall be entitled to go each year, and that councillors should be given at least two opportunities to attend during a 4 year term.

So far during this term, Council members have attended the UBCM Convention the following number of times:

Mayor Stanke	2 Times
Councillor Burrage	2 Times
Councillor Park	2 Times
Councillor Schapansky	1 Time*
Councillor Kosovic	0 Times**

*Councillor Schapansky elected not to attend in 2024.

**Councillor Kosovic was given an opportunity to attend in 2023, which he was unable to accommodate due to his work schedule. He was unable to attend in 2024 due to his leave of absence.

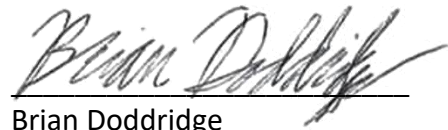
According to the policy, Mayor Stanke should be given the opportunity to attend and Councillor Kosovic should be granted at least one more opportunity to attend either in 2025 or 2026.

Financial Impacts:

The 2025 budget for Council travel and training remains at \$18,000.00. The Mayor and two Councillors attended UBCM in 2024 for a total cost of \$9,875.00 which used 55% of the allocated budget.

Costs (hotel, ferries, etc.) will be higher this year so the projection is that the expenses will be over \$10,000.00. Council has used \$3,633.00 of this year's budget leaving a balance of \$14,367.00 for UBCM and any other conferences, webinars, or training sessions that arise.

CFO Initial 



Brian Doddridge
Chief Administrative Officer



The Village of Clinton

UBCM ATTENDANCE POLICY

Adopted By:	Council	POLICY NO. F-08-2023
APPROVAL Date:	January 10, 2024	Effective date: January 10, 2024
Amendment Dates:		Next Review Date:
SUBJECT:	UBCM ATTENDANCE	Policy Type: FINANCIAL
Associated Forms:	None	
Responsible Officer:	Chief Administrative Officer	

PURPOSE:

The purpose of this policy is to provide guidance on UBCM attendance in order to accurately budget for the event and keep costs at a manageable level.

POLICY:

The policy provides a framework for UBCM attendance to ensure elected officials are given fair and reasonable opportunity to attend the convention while maintaining budgetary oversight.

DEFINITIONS:

UBCM means the annual convention of the Union of BC Municipalities

POLICY STATEMENT:

1. The Mayor shall have the opportunity to attend UBCM each year;
2. The Village shall not send more than three elected officials to UBCM each year;
3. To the best of its ability, Council shall attempt to ensure each Councillor is given at least two opportunities to attend UBCM during a 4-year term.

Resolution Date and Council Approval: January 10, 2024


Mayor


Corporate Officer



Staff Report to Council Regular Meeting

Date: July 9, 2025

From: CAO

Subject: Heritage Register

Attachments:

None

Recommendations:

THAT Council issue a letter to the South Cariboo Historical Museum Society requesting assistance to identify heritage properties in the Village of Clinton, and develop a Statement of Significance for each, in preparation for the establishment of a Community Heritage Register.

Background:

At the regular meeting of Council on March 12, 2025, Council passed the following resolution:

THAT, Council directs staff to initiate research of the planning process under the LGA to establish a Community Heritage Registry to establish a heritage conservation bylaw for buildings and historical sites.

This report provides background on the establishment of a Heritage Register.

Purpose of a Heritage Register

A Heritage Register is used to identify and recognize sites that have heritage value. It is informational only. There are three main benefits to establishing a register:

1. A register publicly identifies properties with heritage value and helps to raise awareness of the Village's history.
2. Owners of registered heritage property may become eligible for provincial and federal funding opportunities.
3. A register is usually the first step in planning for the preservation of heritage sites.
4. It is easier to establish temporary protection orders (TPOs) for properties on a heritage register. TPOs temporarily halt planned alteration or demolition activities for properties without formal heritage designation under a Heritage Designation Bylaw.

A resolution is sufficient to establish a Heritage Register, but further action for conservation of registered properties would require one of the following:

1. Heritage Designation Bylaw. This allows the municipality to impose additional limits to alteration or demolition. This requires public hearings, the establishment of a heritage designation bylaw, and compensation to be paid to property owners for any devaluation it effects on their property.
2. Official Community Plan Heritage Conservation Area. This is similar to a development permit area, in that property owners wishing to make changes to the heritage portion of their properties must apply to the municipality for a heritage alteration permit before proceeding.

Either of the above two options also allows the municipality to pass a bylaw requiring site maintenance standards on designated heritage properties.

If Council chooses to move forward with the establishment of a heritage register, substantial research is required. The Village must identify the properties which apply and prepare for each a Statement of Significance (SoS) which states why the property is considered to have heritage value or heritage character. Administration recommends contacting the South Cariboo Historical Museum Society to partner on the project and ensure their experience and knowledge informs the development of the register.

When a property is added to a heritage register, the Local Government Act requires the Heritage Minister and the owners of the property to be notified.

Financial Impacts:

There are no direct impacts to this phase of the project. Once a register is established, there may be additional costs if Council decides to move forward with a Heritage Conservation Bylaw.



Brian Doddridge
Chief Administrative Officer

CFO Initial





CLINTON ACCESSIBILITY COMMITTEE

Minutes

6:00 PM, June 26, 2025

Council Chambers (1423 Cariboo Hwy)

Members Present:

Councillor D. Park
C. Boscott

R. Armit
B. Doddridge, CAO

Meeting Called to Order 5:58 PM

1. Approval of the Agenda

2. Adoption of the Minutes

THAT the minutes of the January 16, 2025 meeting of the Clinton Accessibility Committee be adopted.

Carried

3. Correspondence

None

4. New Member Endorsements

The Committee did not have any specific endorsements. The Village will advertise to fill the upcoming vacancy.

5. Age-Friendly Sub-Committee

The committee discussed how the three-year term could be a disincentive to sub-committee membership. CAO Doddridge said the term limits are not enforced and serve to give a general idea of commitment.

THAT the Clinton Age-Friendly Sub-Committee be struck as a sub-committee of the Clinton Accessibility Committee and the terms of reference adopted.

Carried

6. Accessibility Plan – Third Draft

CAO Doddridge spoke to the findings of the public engagement survey and meeting. Following endorsement by the committee, the plan will be put on the next regular Council Meeting agenda for approval.

THAT the Clinton Accessibility Committee endorses the final draft of the Clinton Accessibility Plan and recommends it to Council for approval.

Carried

7. New Business/Comments on Village programs and services

The ramp at the Hall is too steep. A recommendation was made for the Village to ensure that all construction should be to code.

8. Schedule next meeting

The next meeting will be scheduled for the late fall once a new member for the accessibility committee and new members for the Age-Friendly Committee have been selected.

9. Adjournment

Meeting adjourned at 6:25 PM

Richard Armit, Chair

Brian Doddridge, Corporate Officer



Council Report

July 03, 2025

From: **ROLAND STANKE, MAYOR**

Subject: Council Report from

Portfolio\Working Groups Update:

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director
- D. Seniors

Meetings Attended: TNRD: June 26..... the TNRD grant writer is now available for non-profit groups in the region. Check out the TNRD website for details.

TNRD has a new information tool where people can sign up for newsletters, updates and other information. This was brought about due to misinformation and disinformation on social media. It also is a tool for handling advocacy requests.

The board approved the purchase of 4 solid waste B trains for a combined cost of \$1.46 million.

The board approved the 2024 statement of financial information

Delegation did a presentation of “music for the people” a free event in Kamloops at the Powwow grounds on September 07th, watch for more details in the coming weeks.

Delegation from TELUS: looking at increasing local government relations. 92% of TNRD member municipalities have fibre optics. So far in Clinton alone they spent \$3.2 million to 444 underserved households which was jointly funded with NDIT. Interesting to note that cache creek and logan lake does not have fibre optics.

Delegation from Rogers communication: since the amalgamation with Shaw on April 03/23 they are reaching 98% of the Canadian population. Rogers owns fido, Chatr., city TV, sports net, TSC and several other big names. They also partnered with NDIT for a lower cost internet program and the next gen 911 wireless service.

In 2019 a company in North Vancouver created a Senset wildfire detection program. It provides AI powered cameras, sensors and satellite protection. It has a gas sensor which measures the gases from wildfires. It also has a smoke detection camera with a 50 Km range with real time snapshots and an automated zoom for precise assessments in remote areas. To date there are over 83 million acres protected by this service.



Council Report

Presentation: regarding invasive species such as the Japanese Beetles which damage grass and ornamental plants as they feed on the root system. Two other invasive species such as the Russian olive tree and tree of heaven are choking outgrowth areas. These trees need to be dealt with in specific ways which requires public works training.

Hospital Board: Shelly Sim is the recruitment lead and is launching her “love the life” campaign. Currently they are working on removing provincial barriers for health care workers. In September there will be 7 new family physicians starting in Kamloops as well as 2 specialist Doctors, all from the US. As well there are 3 physicians coming to Lillooet in the fall to help alleviate their ER closures.

The board also approved the 2024 Hospital district statement of financial information.

OTHER Activities: _____ attended the July 01 celebration in the park. It was very well attended by the public. Koodos to councilors Burrage, Schapansky and Park for their work that day. As well as staff member Brett

Planned Activities:

New Business:

Financial Implications:

Respectfully submitted,

Roland Stanke



Council Report

Agenda: July 9th 2025

To: Mayor, Council & CAO

From: **DARRELL SCHAPANSKY, COUNCILLOR**

Portfolio\Working Groups:

- NDIT
- CCF
- Clinton & District Assisted Living Society
- Clinton/Area Community Wildfire Round Table
- Clinton FireSmart

Meetings Attended:

- NDIT June 24th 2025
- There was minimal amount of members present ,mostly on zoom.....it was mentioned by the chair that members need to be present at meetings as much as possible,, noting that the meetings are set a year in advance ,all the expense's are paid for ,[no cost to the municipalities or members]. The exception would be bad weather of course.
- The second intake for funding was over prescribed again this time . After some discussion we worked it out and were able to move some funds over for the next intake in the fall, September 16th.
- NDIT will be celebrating 20 years of service to the communities on September 24th 2025 at the UBCM conference in Victoria.
- NDIT continues to lobby the provincial government for more funding to be made available account of rising costs and generally always being over prescribed for funding.
- Next meeting September 16th 2025.

- Next Meeting

- CCF Annual general meeting July 3 at the hall 6pm
- Fire smart July 21st.

Other Activities:

- July 1st 2025 Canada Day festivities....lots of fun and a good turn out.

Comments\Observations:

- nil



Council Report

Financial Implications:

- nil

Respectfully submitted,

Darrell Schapansky

Village of Clinton
Office of the Mayor and Council
PO Box 370
Clinton, BC V0K 1K0

June 12, 2025

To: Mayor and Members of Council

Subject: Notice of Intent to Move Motion – Amendment to Council Remuneration
Bylaw No. 584, 2022

Dear Mayor Burrage and Councillors,

I wish to acknowledge that a personal matter prevented me from fully carrying out my duties on Council, and I apologize for any additional workload this placed on my colleagues. I am grateful to those who maintained my file responsibilities in my absence, and I recognize that Council managed very well without interruption.

In fairness, I also acknowledge that I have received remuneration for work I was unable to perform. There has been no external pressure on me to take this step—it is entirely voluntary and driven by my own sense of accountability. Because I do not depend on my Council pay—and as a gesture of respect for the public trust—I intend to forgo any further payment effective from the date the Council Remuneration Bylaw is amended.

Notice of Intended Motion

“THAT Council direct staff to prepare and bring forward for Council’s consideration an amendment to Council Remuneration Bylaw No. 584, 2022, to include a provision whereby a member of Council may voluntarily waive all or part of their remuneration for any specified period;

AND THAT the amendment outline the procedure for giving written notice of waiver and specify its effective date.”

Thank you for your consideration. I remain committed to serving our community with integrity and dedication.

Yours sincerely,

Nicholas Kosovic
Councillor, Village of Clinton

Action items arising from Council Meetings

Date updated: July-3-25

Resolution/Direction to Staff	WHO/DONE
June 2025	
Notice of Motion – <i>THAT Council initiate research of the planning process under the LGA to establish a Community Heritage Registry to establish a heritage conservation bylaw for buildings and historical sites.</i>	CAO Complete
Basketball/Tennis Court Refurbishment - <i>THAT, Council directs staff to prepare an RFP for the development of a Multi-Use Court as per Option 1.</i>	CAO In progress