



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, June 25, 2025 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Council Meeting dated May 28, 2025	Page 4
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Delegations

	None	
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Question Period

Correspondence and Reading File

Action	James Wood – Letter re: DVP for Parking	Page 8
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Information	Minister Ravi Kahlon – Small-Scale Multi-Unit Housing Update	Page 10
	Trixie Berkel – Letter to Council	Page 12

Reading File	May 23, 2025 to June 19, 2025	Page 15
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Administrative Reports

CAO	None	
CFO	SOFI Report – For Approval	Page 16
	Mid Year Operating Budget Performance Report – For information	Page 27
CDC	CDC Council Update – For information	Page 33
Public Works	None	
Fire Department	May Report	Page 37
FireSmart Coordinator	FireSmart Program Update – For information	Page 41
Bylaw Officer	None	
Committees	Spirit of Clinton – June 10 Meeting Minutes – For Information	Page 44
Admin Assistant	Bear Aware Campaign 2025 – For information	Page 47

Bylaws/Policies

	None	
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Council Reports

Mayor Stanke	Council Report - Written	Page 49
Councillor Burrage	Council Report – Written	Page 51
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report - Written	Page 53

New Business

None

List of Outstanding Council Previous Action Items

	Current List of Motions	Page 55
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Calendar of Events

July 01 – Canada Day at Reg Conn Park – start time TBD

July 01 – Clinton Seniors Association Annual Garage Sale – 217 Smith Avenue

July 03 – Clinton Community Forest Annual General Meeting 6-8pm @ Memorial Hall

Aug 02 – Clinton Art & Cultural Society Annual Art Show and Sale

Notice to Proceed to In-Camera

- Notice to proceed to the In-Camera Meeting as per Section 90.1 (b) of the Community Charter.

Re-call Regular Meeting**Adjournment**



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, May 28, 2025 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky

Absent:

Staff: CFO McKague, CAO Doddridge

Media: 0 Public: 3

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The meeting was called to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

R069-25 That Council approves the amended Agenda dated May 28, 2025, to include a Letter from Whispering Pines Clinton Indian Band requesting a letter of support for UBCM C2C Funding under "Action Items".
CARRIED

Adoption of the Minutes

Moved and Seconded

R070-25 That the Minutes of the Regular Council Meeting dated May 14, 2025, be adopted.
CARRIED

Delegation

Enbridge – Providing an update on Enbridge's Sunrise Expansion Project.

Jennifer Prochera presented in the Sunrise Expansion Project.

Question Period

Q. Have you considered the site of the old bulk plant for the multi-use courts?

A. This was not a consideration.

Action Items

Councillor Burrage – Notice of Motion to consider the Official Flower of Clinton.

Moved and Seconded

R071-25 THAT, the Village of Clinton's official flower is the Showy Aster (Eurybia Conspicua).

CARRIED

Whispering Pines Clinton Indian Band – Request for a Letter of Support for UBCM C2C Funding.

Moved and Seconded

R072-25 THAT, the Village of Clinton writes a letter of support to Whispering Pines Clinton Indian Band for UBCM C2C Funding.

CARRIED

Information

None

Reading File

Received for Information.

Administrative Reports

CAO

Development Variance Permit Technical Report – 1504 & 1506 Cariboo Highway 97 Parking Requirements.

Moved and Seconded

R073-25 THAT, Council sends the applicant critiques on their mapping and request amendments to Council's specifications.

CARRIED

Multi-Use Court Responses

Received for information as presented.

Chief Financial Officer

None

Community Development Coordinator

None

Public Works

None

Fire Department

None

FireSmart Coordinator

None

Bylaw Officer

None

Committees

None

Bylaws/Policies

None

Council Reports

Mayor Stanke – Written

Received for information as presented.

Councillor Burrage – Verbal

Attended a Gold Country meeting.

Received for information as presented.

Councillor Kosovic – Verbal

Nothing to report.

Received for information as presented.

Councillor Park – Verbal

Presented an update on the Transit Committee.

Received for information as presented.

Councillor Schapansky – Written

Received for information as presented.

New Business

FireSmart BBQ to be added to the Calendar of Events.

Moved and Seconded

R074-25 THAT, Council amends the agenda to include Councillor Kosovic's Statement under New Business. CARRIED

Councillor Kososvic read his prepared statement.

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

June 14 – Firesmart Wildfire Preparedness Day 11 am -1 pm @ Reg Conn Park
June 15 – CADOSA Father’s Day Fishing Derby @ Kelly Lake 10am to 2pm
June 20 – Rock or Bust Concert @ Arena 8pm
July 01 – Canada Day at Reg Conn Park – start time TBD
July 01 – Clinton Seniors Association Annual Garage Sale – 217 Smith Avenue
Aug 02 – Clinton Art & Cultural Society Annual Art Show and Sale

Notice to Proceed to Closed Meeting

Moved and Seconded

R075-25 Motion to proceed to Closed Meeting as per Section 90.1 (I) of the Community Charter at 7:56pm. CARRIED

Adjournment

Moved and Seconded

R076-24 That the Regular Meeting of Council be adjourned 8:21 pm. CARRIED

MAYOR

CORPORATE OFFICER

Brian Doddridge

From: James Wood <jasfreeman77@hotmail.com>
Sent: June 19, 2025 11:09 AM
To: Brian Doddridge
Cc: Sarah Jane
Subject: Further to application for a business license for 1504 Cariboo Highway business

Hi Brian, Mayor Stanke and Council.

Please find attached the recent email from Brian Chen (owner of 1504 Cariboo Highway)

As we would like to continue as a successful business in the Village of Clinton.

We propose as a continuance to our application for a business license the following.

— We propose to reduce the parking spaces to 3 and post a sign “ No trucks allowed”

This should satisfy any concerns the Town Council has.

— We request a variance for additional parking.

As time is of the essence and to avoid hardship we respectfully ask the Councils cooperation on this application for a business license so our store can be opened as soon as possible.

Thank you for your consideration and attention

Sincerely

Sarah Munroe and Jim Wood

From: brian chen today218@hotmail.com
Subject: Re: Business liscence
Date: Jun 16, 2025 at 12:05:25 AM
To: James Wood jasfreeman77@hotmail.com

Hi James,

Sorry I can not accomodate that request.

As you knew the story that how these granite ended up here. The granite had experiensed stolen, the criminals had been accused and as consequence the entire stocks had been moved to this safe place. They were photoed and documented so it has to be the way it is.

As you may noticed that the fence had been intentionally located back from frontage about 10 feet already for public happiness. If that space is not enough for the villagers, sorry James you have to live with it.

If the village won't let you do business, then you may have to consider finding a more suitable place to accomodate their request (which is a silly request anyway).

I trust your wisdom to find a way plotting your business opening without even thinking of touching my stored mayerials at all.

All the best

Xing

Sent from my LG Mobile

2025年6月15日 22:37, James Wood <jasfreeman77@hotmail.com>写道:

Hi Brian.

RECEIVED
May 29/25



BRITISH
COLUMBIA

ACTION CORRESP.
GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

May 29, 2025

Reference: 186562

Dear Mayors and Board Chairs:

On June 30, 2025, we will pass the one-year anniversary when most local governments implemented the Small-Scale Multi-Unit Housing (SSMUH) requirements. As I reflect on this historic change, I want to thank you and your staff for the hard work you have undertaken to achieve this important zoning reform. We are now starting to see a range of housing types in the planning and building stages advance across the province to deliver diverse options in what were traditionally restrictive single-family neighbourhoods.

We have been monitoring progress on implementation and are seeing many local governments championing SSMUH by speeding up or waiving unnecessary processes and requirements and creating or adopting standardized housing designs. In these communities, we are starting to see strong uptake of SSMUH.

However, monitoring has also identified ongoing barriers to building SSMUH, including inconsistency in how some local governments have applied the requirements and site-level conditions. In places, restrictive and excessive site standard requirements are adding additional costs, time, and uncertainty to SSMUH development. Areas that did not fully adopt SSMUH as intended and communities with onerous, ambiguous, or subjective form and character development permit requirements are reducing the viability of building new small-scale multi-unit housing. As a result of these barriers, it is still easier to build single-family homes in many communities, and the diversity of housing needed by people in our communities is still not being met.

I am writing today to encourage you to review your bylaws and requirements for alignment with the guidelines in the SSMUH Provincial Policy Manual and Site Standards. Specifically, please ensure you have progressive site standards for three-to-six-unit developments by allowing building heights of 3 storeys and 11 metres, aligning with the policy manual site standards packages for lot coverage.

Page 1 of 2

**Office of the
Minister of Housing
and Municipal Affairs**

Website:
www.gov.bc.ca/housing

Mailing Address:
PO Box 9074 Stn Prov Govt
Victoria BC V8W 9E9
Phone: 236 478-3970

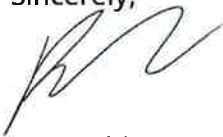
Location:
Parliament Buildings
Victoria BC V8V 1X4
Email: HMA.Minister@gov.bc.ca

Communities should also enable all housing configurations and types and should not use form and character development permit area requirements for small-scale multi-unit housing, as they can cause delays that interfere with the viability of projects. For three-to-four-unit projects, you should consider aligning with the recommended one parking space per unit in your parking minimums, leaving it to home builders to determine if more parking is appropriate for the location. And for those of you that have areas in your community that don't yet comprehensively allow for it, I ask that you ensure that your zoning allows SSMUH on all lots that allow single family residential, duplexes, and houses with a secondary suite and accessory dwelling unit.

People in our province need the greater diversity of housing that these changes are designed to unlock, and our government has a responsibility to act where these needs remain unmet. If all local governments do not align with the guidelines and intent of the legislation, it is my intention to continue to strengthen the legislated requirements to ensure more consistent standards are established across the province. Greater alignment with the requirements and guidelines will help encourage SSMUH development and increase the supply of the homes that people in our communities need, and moving forward in earnest now will minimize your future work to align with any forthcoming legislative changes.

I recognize that the vast majority of communities have been taking action and are seeing the benefits of their action in new housing coming forward in their communities. To those who continue to demonstrate leadership by enabling the conditions for these homes to be built, I offer my sincere appreciation for the work that you and your staff are undertaking.

Sincerely,



Ravi Kahlon
Minister of Housing and Municipal Affairs

Link: Small-Scale Multi-Unit Housing Provincial Policy Manual and Site Standards:
https://www2.gov.bc.ca/assets/gov/housing-and-tenancy/tools-for-government/local-governments-and-housing/ssmuh_provincial_policy_manual.pdf

CC: Teri Collins, Deputy Minister, Ministry of Housing and Municipal Affairs

FRIDAY, JUNE 13, 2025
Clinton, BC

RECEIVED
JUN 13/25

To the Mayor & Village Council of Clinton, BC,

My name is Trixie. I write as a concerned citizen and survivor, compelled by the ongoing normalization of harm that continues to shape our communities including recent developments within Clinton's local leadership.

I am deeply aware that violence, harassment and erasure of vulnerable people is not unique to Clinton. The chilling truth is that these are systemic issues seen in communities everywhere, upheld by silence, power, and a failure to act. Cycles of abuse passed down over generations thrive in silence, in shame, and in systems that minimize harm while protecting those who commit it. When organizations, institutions or governments of any level allow individuals who have admitted to violence to return to positions of public leadership without meaningful accountability, they reinforce the message that abuse is not to be confronted or challenged.

When public officials - especially those with documented ties to groups that have historically attracted far-right ideologies and served as platforms for hate under the guise of "free speech" - refer to assault as a "low legal threshold" or downplay harm by emphasizing the absence of physical injuries, it echoes a long history of minimizing violence to protect power. This not only dismisses the lived experiences of survivors, but also lays dangerous groundwork for a future where harmful ideologies are normalized under institutional legitimacy.

This perpetuates a culture where survivors remain silenced, and perpetrators remain in power.

I myself grew up in a small, closed door community held together by high-control religion where abuse was routinely swept under the rug. This failure to confront the truth fractured families, compounded trauma, and left vulnerable people even more exposed. I feel and see the impacts of this horrifically common experience every day, not only through my own experiences but also in my work with people across Canada and with locals, young and old, who share their own stories of harassment and worse.

I don't often speak about my experiences outside my small circle of trusted friends and family. But the thing is, I am *not alone* in knowing what it means to be silenced and shamed. Like too many others, I know the fear of speaking out in communities that protect reputations more than people. Like generations before us, we collectively experience the heartbreak of watching systems work exactly as they were designed: to manage, contain, and overlook violence when it's inconvenient or uncomfortable to confront.

The strength it takes to survive and to speak is stretched thin by exhaustion: we've had to hold too much, for too long, with too little change. Too many of us have brilliant, courageous friends from all over who remain silent not because they lack conviction, but because the cost of telling the truth is still too high. The system tells us our experiences don't count and our voices don't matter, and that there's simply nothing we (or anyone else) can do about it. Meanwhile, so many of us freeze - caught in the familiar, paralyzing loop of disbelief, fear, and re-exposure - while others, men and women alike, actively shield those who cause harm, rationalizing it in the name of friendship, family, personal gain or impotence, political convenience, or the belief that it is just the way things are.

I write not to centre my story, but to highlight that Clinton isn't alone. This is a collective crisis; one that demands honest confrontation and meaningful action from all levels of leadership. In the broader context of a world where powerful figures dismiss, minimize and whitewash abuse, it becomes even more urgent on a local level - where our voices *can* be heard and actual change *is* possible. I write not because I believe one letter will change everything - in truth, I hardly even dare hope that my words could change anything at all. I write because it's time to learn from survivors and trauma experts - because, simply put, the future deserves a better chance.

As Williams Lake First Nation Chief Willie Sellars said (in the context of an ongoing abuse investigation), *"there can be no reconciliation before there is truth."* While his words were born from a different community experience, they speak to a universal principle: change without truth is no change at all.

We deserve elected officials who demonstrate respect for the truth and for survivors. We deserve officials who uphold a high standard of integrity, and refuse to let violence be swept under the rug. True accountability requires more than legal outcomes: it requires humility, responsibility, and active practice of doing better. Doing better requires change - and change requires a departure from the familiar, from what is comfortable. Discomfort is proof that something real is shifting. And if discomfort is the cost of doing better, then it's also a sign that we're finally on the right track - and that's something to be hopeful about.

I believe that those who have caused harm could genuinely learn from the experiences of survivors - understanding the pain they have inflicted and the ways it shapes lives - we could all move toward healing and safety. To support this, I urge the following actions:

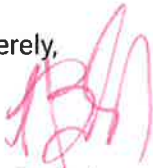
- ☐ Require participation in anti-violence and consent training for any official returning from a leave related to harmful conduct. This creates space for accountability, education, and meaningful change.
- ☐ Support the development of safe, confidential spaces and trusted channels where survivors and community members can share their stories and help shape policies, centering the voices of those who have been hurt and can recognize it in others.

- ☐ Update the biography of any elected member who is facing criminal charges or who has returned from a paid leave of absence related to harmful conduct to include factual, non-editorialized information about the charges, outcomes, and leave. This ensures the public record reflects the full context of that member's service, supporting informed community trust and accountability.

If these recommendations are not practical, I request that the Council itself develop and publish its own clear recommendations for any instance of violence related to an elected official, demonstrating commitment to addressing harm and setting a path forward for accountability and healing within the community.

Thank you for your time and attention.

Sincerely,



Trixie Berkel

[illegible]



Staff Report to Council Open Meeting

Date: June 25, 2025
From: Chief Financial Officer
Subject: 2024 Statement of Financial Information (SOFI)

Attachments:
SOFI Report.

Recommendation:
THAT Council approve the 2024 Statement of Financial Information report in accordance with the requirements of the Financial Information Act [RSBC 1996] Chapter 140.

Background:
The Village of Clinton, as a corporation under the Financial Information Act, is required to submit annually, the Statements of Financial Information or "SOFI" which entails the following information:

1. Village Council annual remuneration and expenses
2. Village Employee annual remuneration and expenses
3. Suppliers to the Village of Clinton with payments in excess of \$25,000.00 annually.

This information is required "within six months after the Corporation's fiscal year end". For the Village of Clinton it is required by June 30, 2025. Accompanying the submission will be an executed copy of the Village of Clinton 2024 audited Financial Statement as prepared by BDO, reviewed by Council and executed by the Mayor and Chief Financial Officer.

Financial Impact:
Statutory compliance.


Mandy McKague
Chief Financial Officer

CAO Initial 



THE VILLAGE OF CLINTON

STATEMENT OF FINANCIAL INFORMATION

For the Year Ended December 31, 2024

**In Compliance with the Public Bodies Financial Information Act Statutes
of British Columbia, Chapter 140**

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

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**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

NOTICE TO THE READER:

The Statement of Financial Information (SOFI) report is a regulatory requirement for all Municipalities within British Columbia, produced under the *Financial Information Act*.

Elected Official Remuneration represents the gross salary under Bylaw 584, 2022. Prior to 2019 one third of the gross salary was a tax-free expense allowance.

Employee Total Remuneration is the total of employee gross salary plus employee other income. Salary represents base salaries and taxable benefits and may also include retroactive pay increases. Other income may include payout of banked overtime, on-call and election work. The total remuneration figure does not represent the employees take home pay.

Elected Official/Employee Expenses include costs such as mileage to meetings/conferences/training, event registration fees and professional accreditation. The *Financial Information Act* specifically states that expenses "...are not limited to expenses that are generally perceived as prerequisites or bestowing personal benefit, and may include expenditures required for employee's to perform their job functions."

MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian Public Sector Accounting Standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable finance information is produced.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control.

The Village of Clinton's external auditors, **BDO Canada LLP**, conduct an independent examination, in accordance with Canadian generally accepted auditing standards and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Village's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the finance statements are presented fairly. The auditors have full and free access to all records and minutes of the Village of Clinton.

On behalf of the Village of Clinton,


Mandy McKague
Chief Financial Officer

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Section 9(2), approves all the statements and schedules included in this Statement of Financial information, produced under the *Financial Information Act*.

Mandy McKague
Chief Financial Officer
June 25, 2025

Roland Stanke
Mayor, on behalf of Council
June 25, 2025

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 9(2)

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

SCHEDULE OF DEBTS

Information on all long-term debts for this organization is included in Note 5 to the financial statements.

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 4

SCHEDULE OF GUARANTEE OR INDEMNITY

Information and all Guarantees and Indemnities for this organization are included in Note 10 to the Financial Statements.

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 5

SCHEDULE OF SEVERANCE AGREEMENTS

There were no severance agreements made between the Corporation of the Village of Clinton and a non-unionized employee during the fiscal year of 2024.

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 5

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

SCHEDULE OF REMUNERATION: ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
STANKE, Roland	Mayor	\$ 10,542	\$ 5,637
BURRAGE, Sandra	Councillor	7,525	3,247
KOSOVIC, Nicholas	Councillor	7,525	0.00
PARK, David	Councillor	7,525	2,971
SCHAPANSKY, Darrell	Councillor	7,525	0.00
<u>SUB-TOTAL ELECTED OFFICIALS:</u>		<u>\$ 40,640</u>	<u>\$ 12,907</u>
TOTAL:		<u>\$ 53,547</u>	

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 6

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

SCHEDULE OF REMUNERATION: EMPLOYEES

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Management Employees:			
Hansen, Karl	Public Works Foreman	\$ 91,447	\$ 1,398
Doddridge Brian	Chief Administrative Officer	\$ 89,999	\$ 11,917
McKague, Mandy	Chief Financial Officer	\$ 77,946	\$ 590
TOTAL: EMPLOYEES WITH REMUNERATION GREATER THAN \$75,000		\$ 259,392	\$ 13,905
ADD: EMPLOYEES WITH REMUNERATION LESS THAN \$75,000		\$ 272,010	\$ 11,253
SUB-TOTALS:		<u>\$ 531,402</u>	<u>\$ 25,158</u>
TOTAL:		<u>\$ 556,560</u>	

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 6

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

RECONCILIATION OF REMUNERATION AND EXPENSES FOR THE YEAR 2024

Total Remuneration – Elected Officials	\$ 53,547
Total Remuneration – Other Employees	<u>556,560</u>
SUBTOTAL:	610,107

RECONCILING ITEMS

Less: Council Remuneration (53,547)

Add:

Fire Department – Chief and Deputy Fire Chief Remuneration	5,500
Employer portion of statutory deductions and accruals	55,373
Employee Benefits – Employer Contribution	66,001

**TOTAL PER CONSOLIDATED STATEMENT OF FINANCIAL
ACTIVITIES – EXPENDITURES (Note 10)***

\$ 683,434

***Note 10: Expenses by Object**

- Includes any form of salary, wage, and gratuities
- Includes travel expenses, memberships, tuition, relocation, and vehicle reimbursements
- Does not include Council Remuneration
- Does not include FireSmart Grant Funded Position

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 6

**THE VILLAGE OF CLINTON
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

SCHEDULE OF SUPPLIERS OF GOODS OR SERVICES
Excludes transfers to other taxing authorities and organizations

	AMOUNT PAID TO SUPPLIER
AGGREGATE PAYMENTS EXCEEDING \$25,000	
Acera Insurance	\$ 52,320
BC Hydro	112,304
BDO Canada LLP	39,783
Collabria Mastercard	69,338
Enviro Jet Services	34,913
Group Source	33,278
Municipal Pension Plan	87,784
Olfy's Janitorial	31,388
Receiver General	162,679
Thompson Nicola Regional District	67,887
Twincon Enterprises	<u>308,667</u>
Grand Total – Aggregate Payments exceeding \$25,000	\$ 1,005,772
Consolidated Total – Suppliers who received aggregate payments \$25,000 or less	\$ 491,246
CONSOLIDATED TOTAL PAID TO SUPPLIERS FOR GRANTS AND CONTRIBUTIONS	\$ 421,262
TOTAL PAYMENTS MADE FOR THE PROVISION OF GOODS & SERVICES	<u>\$ 1,918,280</u>

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 7



Staff Report to Council Open Meeting

Date: June 25, 2025
From: Chief Financial Officer
Subject: Mid Year Operating Budget Performance Report

Attachments:

General Operating, Water and Sewer Reports.

Recommendations:

THAT Council receive the mid-year Operating Budget Performance Report for information.

Background:

The Village of Clinton has three funds: General Fund, Water Fund and Sewer Fund. The 2025 budgets for all funds were approved by Council as part of the 2025-2029 Financial Plan.

Council reviews budget performance results periodically as part of governance, oversight and transparency. This report covers operating results for all funds for the period of January 1 – May 31, 2025.

Financial Impacts:

At May 31st, the percents of allocated budgeted amounts used were:

Operating Expenses: 38%
Water Fund: 15%
Sewer Fund: 12%

As we are not quite mid-year, the general operating figures are on track. There is a large amount of grant funding that has not yet been used including salary/wages and training.

Water and Sewer are on the lower side. \$65,000 total was budgeted in these departments for assessments and video scoping, both of which have not yet been completed. All other numbers are on target.


Mandy McKague
Chief Financial Officer

CAO Initial 

**VILLAGE OF CLINTON****General Operating - Actual vs Budget By Period
at May 31, 2025**

Description	2024 Budget	2024 Actual	2025 Budget	2025 YTD Actual	Budget Remaining \$	Budget Remaining %
REVENUE:						
Current Property Tax	(866,245.00)	(866,163.09)	(903,937.00)	(903,940.06)	3.06	0.00
Grants in Lieu of Taxes	(57,799.00)	(53,163.19)	(52,741.00)	0.00	(52,741.00)	100.00
****TOTAL TAX LEVY	(924,044.00)	(919,326.28)	(956,678.00)	(903,940.06)	(52,737.94)	100.00
Cemetery Care						
Licenses & Permits	(2,350.00)	(3,005.00)	(2,350.00)	0.00	(2,350.00)	100.00
Equipment & Other Rentals	(6,620.00)	(9,915.00)	(8,500.00)	(6,710.00)	(1,790.00)	21.06
Investment Income	(53,089.00)	(54,176.40)	(49,899.00)	(32,579.93)	(17,319.07)	34.71
Penalties & Interest on Taxes	(70,000.00)	(110,181.24)	(115,000.00)	(5,435.22)	(109,564.78)	95.27
Donations, Woodlot, Other	(20,600.00)	(29,965.81)	(26,300.00)	(715.03)	(25,584.97)	97.28
*****TOTAL REVENUES & FEES	(19,555.00)	(21,521.18)	(16,943.00)	(12,635.32)	(4,307.68)	25.42
	(172,214.00)	(228,764.63)	(218,992.00)	(58,075.50)	(160,916.50)	73.48
TRANSFERS OTHER GOV'T						
TNRD	(40,000.00)	(40,500.00)	(42,000.00)	0.00	(42,000.00)	100.00
UBCM Firesmart Grant	0.00	(105,572.28)	(140,000.00)	(73,175.00)	(66,825.00)	47.73
Federal	(1,920.00)	(1,920.00)	(1,800.00)	(2,420.00)	620.00	(34.44)
Provincial	(674,762.00)	(1,105,016.62)	(524,826.00)	(44,589.98)	(480,236.02)	91.50
****TOTAL TRANSFERS OTHER GOV'T	(716,682.00)	(1,253,008.90)	(708,626.00)	(120,184.98)	(588,441.02)	83.04
TRANSFERS:						
Transfer from Reserve Funds	0.00	0.00	(46,760.00)	0.00	(46,760.00)	100.00
Community Forest	0.00	(119,524.00)	0.00	0.00	0.00	0.00
**** TOTAL OTHER	0.00	(119,524.00)	(46,760.00)	0.00	0.00	0.00
Pass Through Taxes In						
Pass Through Taxes Out	(399,963.00)	(402,818.30)	(426,253.00)	(426,253.81)	0.81	0.00
****TOTAL PASS THRU TAXES	399,963.00	402,929.34	426,253.00	101,021.71	325,231.29	76.30
*****TOTAL REVENUES	0.00	111.04	0.00	(325,232.10)	325,232.10	0.00
	(1,812,940.00)	(2,520,512.77)	(1,931,056.00)	(1,407,432.64)	(523,623.36)	27.12

EXPENSES:

Building Operations/Maintenance	52,050.00	46,134.89	48,580.00	17,708.00	30,872.00	63.55
Insurance	55,000.00	43,238.00	45,214.00	13,238.00	31,976.00	70.72
Legislative	74,445.00	65,137.99	70,473.00	10,273.35	60,199.65	85.42
Office	56,400.00	42,699.64	66,986.00	23,059.84	43,926.16	65.58
Professional Fees	73,340.00	75,607.86	58,180.00	27,482.69	30,697.31	52.76
Salary & Benefits	373,890.00	396,245.43	417,952.00	182,402.11	235,549.89	56.36
Amortization General/Admin	13,356.00	0.00	13,356.00	0.00	13,356.00	100.00
TOTAL GENERAL & ADMINISTRATIVE	698,481.00	669,063.81	720,741.00	274,163.99	446,577.01	61.96

PROTECTIVE SERVICES:

Building Operations	11,700.00	10,206.88	13,200.00	8,976.37	4,223.63	32.00
Equipment	22,000.00	17,066.68	27,570.00	4,056.74	23,513.26	85.29
Insurance	10,454.00	10,124.00	10,355.00	6,365.00	3,990.00	38.53
Salaries & Benefits	42,600.00	37,559.98	42,450.00	5,927.00	36,523.00	86.04
Bylaw/Animal Control	24,305.00	26,797.00	29,444.00	500.00	28,944.00	98.30
Firesmart	0.00	63,240.20	140,000.00	83,410.82	56,589.18	40.42
Vehicles	6,000.00	5,432.10	16,000.00	736.42	15,263.58	95.40
Amortization PS	29,000.00	0.00	29,000.00	0.00	29,000.00	100.00
***TOTAL PROTECTIVE SERVICES	146,059.00	170,426.84	308,019.00	109,972.35	198,046.65	64.30

PUBLIC WORKS:

Building Operations/Maintenance	85,577.21	91,026.13	97,409.00	28,902.11	68,506.89	70.33
Equipment	40,200.00	29,480.94	46,600.00	16,622.43	29,977.57	64.33
Road Maintenance	99,500.00	62,483.76	94,800.00	12,706.78	82,093.22	86.60
Salaries and Benefits	260,781.00	246,918.22	262,117.00	114,138.05	147,978.95	56.46
Para Transit Service	14,500.00	24,089.34	25,500.00	0.00	25,500.00	100.00
Amortization PW	65,000.00	0.00	65,000.00	0.00	65,000.00	100.00
***TOTAL PUBLIC WORKS	565,558.21	453,998.39	591,426.00	172,369.37	419,056.63	70.86

Community Development
Memorial Hall
Museum
Parks/Playground
Recreation Center
RC Committees of Council
Amortization - RC
***TOTAL RECREATION

	6,800.00	4,210.00	6,800.00	0.00	6,800.00	100.00
Community Development						
Memorial Hall	13,000.00	9,072.65	23,000.00	7,785.87	15,214.13	66.15
Museum	2,000.00	2,129.91	2,200.00	904.27	1,295.73	58.90
Parks/Playground	8,000.00	5,388.06	7,000.00	1,227.65	5,772.35	32.46
Recreation Center	80,000.00	64,601.10	87,500.00	49,862.45	37,637.55	43.01
RC Committees of Council	52,000.00	1,874.94	2,000.00	1,199.75	800.25	40.01
Amortization - RC	45,905.00	0.00	45,905.00	0.00	45,905.00	100.00
***TOTAL RECREATION	207,705.00	87,276.66	21,144.00	60,979.99	(39,835.99)	(188.40)

100.00

Amortization Provision	0.00	0.00	(153,261.00)	0.00	(153,261.00)
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62.38

TOTAL EXPENSES:	1,617,803.21	1,380,765.70	1,641,330.00	617,485.70	1,023,844.30
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-195,136.79	-1,139,747.07	-289,726.00	-789,946.94	500,220.94
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VILLAGE OF CLINTON

Water Actual vs Budget by Period
at May 31, 2025

Page 1 of 1

Description	2024 Budget	2024 Actual	2025 Budget	2025 YTD Actual	Budget Remaining \$	Budget Remaining %
WATER REVENUE:						
***Total Revenue	<u>(143,622.00)</u>	<u>(258,897.00)</u>	<u>(381,225.00)</u>	<u>(264,519.00)</u>	<u>(116,706.00)</u>	30.61
WATER EXPENSES:						
Administration	121,000.00	87,459.42	138,000.00	28,011.78	109,988.22	79.70
Insurance	1,250.00	3,388.00	3,896.00	0.00	3,896.00	100.00
Salary & Benefits	49,000.00	48,353.19	61,448.00	20,036.35	41,411.65	67.39
Amortization	0.00	0.00	115,901.00	0.00	115,901.00	100.00
***Total Expenses:	<u>171,250.00</u>	<u>139,200.61</u>	<u>319,245.00</u>	<u>48,048.13</u>	<u>271,196.87</u>	84.95
*** Calculated <Surplus> / Deficit	27,628.00	(119,696.39)	(61,980.00)	(216,470.87)	154,490.87	

End of Report



VILLAGE OF CLINTON

Sewer Actual vs Budget by Period
at May 31, 2025

Description	2024 Budget	2024 Actual	2025 Budget	2025 YTD Actual	Budget Remaining \$	Budget Remaining %
SEWER REVENUE:						
***Total Revenue	(119,180.00)	(137,484.00)	(149,339.00)	(135,307.00)	(14,032.00)	9.40
SEWER EXPENSES:						
Administration	73,500.00	59,934.89	80,800.00	7,487.73	73,312.27	90.73
Amortization Offset	0.00	0.00	13,832.00	0.00	13,832.00	100.00
Insurance	800.00	564.00	648.00	0.00	648.00	100.00
Salary & Benefits	28,673.00	23,694.62	30,486.00	8,104.81	22,381.19	73.41
***Total Expenses:	102,973.00	84,193.51	125,766.00	15,592.54	110,173.46	87.60
*** Calculated <Surplus> / Deficit	(16,207.00)	(53,290.49)	(23,573.00)	(119,714.46)	96,141.46	

*** End of Report



Staff Report to Council Open Meeting

Date: June 25, 2025

From: CDC

Subject: CDC Council Update

Attachments:

None

Recommendations:

For Information

Purpose:

To update Council on recent Economic Development, Marketing, and Community Development activities undertaken by the CDC, and provide a briefing on the current status of Village grants.

Background:

The CDC has been in the position for 4 months and in that time has accomplished 4 main priorities:

1. Reorganization of the CDC position and tasks as identified in Village Plans

This position is responsible for turning Council-approved plans into results with a focus on 5 specific plans: Village of Clinton Strategic Plan, Clinton Tourism Plan, Economic Development Strategy & Action Plan, Parks & Recreation Master Plan, Community Trails Master Plan. To achieve this, the CDC has:

- introduced organizational programs to track progress.
- Mapped all Council-approved plans in new task management software – 143 action items tagged by timeframe and lead.
- Begun assessing and prioritizing action items.
- Set a goal to provide annual or biannual updates on each major plan.

2. Marketing

The CDC has taken actions to introduce new content, including increased social media presence, and creating two blogs on the Village website (Frontier Journal and Echoes of the Past) in order to drive increased activity to the page and improve the Clinton brand image and marketing reach. As a result of these and other efforts:

- Website visits have increased by over 90%
- Facebook Activity has increased (Views +80.5%, Reach +227%, Interactions +133%, Visits + 45%)

Other activities relating to marketing include the successful application to CCCTA for two grants for digital and print marketing, the completion of an audit of trails signage and identification of key areas of need, and preliminary plans to improve directional signage.

3. Facilities and events

In the 2024 Strategic Plan, Council identified the need to improve the usership of our facilities and public spaces. To this end, the CDC has:

- Begun developing a Facilities Inventory and a Facilities Strategy and Marketing Plan. These documents will help guide the Village's efforts to improve the use of our facilities and improve our reputation as a centre for popular events.
- Started working with musicians to improve utilization of the Bandshell. This will help to brand Clinton as a music, arts, and culture hub.
- Researched and begun preparing grants applications for facility upgrades.

4. Spirit of Clinton

The Spirit of Clinton committee has been re-established with a new terms of reference and clarified roles for the Chair and the CDC. Some successes with the committee include:

- Grant writing services have been extended to groups that have regular attendance at SoC meetings.
- Membership to the committee is growing.

Grant Report

The following is a summary of active and upcoming Village of Clinton Grant-funded programs.

NDIT – Grant Writer

The Village has hired a grant writer to help prepare applications for Village and non-profit projects in Clinton. The service is being administered through the Spirit of Clinton Program.

NDIT – Business Façade improvement

The Village continues to administer the Business Façade Improvement Program with funding from NDIT. We have not yet received any applications for 2025 projects, but businesses have shown interest.

CCCTA – Marketing Funding Project

The Village has been approved for \$3,000 of digital marketing and print media funding. Will market Clinton to visitors through digital media. This grant will also allow for an update of the Clinton Visitor Guide and other tourism-focused materials.

Destination Development Fund – Elliott Park Upgrade

This grant has produced a walking path, a bike track assembly, infield and parking area upgrades, and refurbishments to the dugouts and concession at Elliott Park. Fencing and irrigation upgrades are underway. The project is expected to be completed Summer 2025, with a late summer/early fall grand opening celebration being planned.

NDIT – Economic Development Capacity Building Fund

This grant covers wages for the CDC. In the past, this grant has also covered costs for special economic development initiatives, but there are no longer remaining funds with the change to a full-time CDC in 2025.

NDIT – Community Spaces Fund

This grant provides \$30,000 towards the development of a multi-use court at Reg Conn Park.

NDIT – Shop Local Program

The Village received \$10,000 from NDI to transition to a locally managed shop local program. The money was used to start the Driftscape App, <https://visitandadventure.ca/> and carry out several shop local events. After the Christmas event this year, the grant will be complete and the CDC will continue to market and administer the program.

Investment Agriculture Fund – Dam Safety Review

The Village is required to complete a safety review of the dam at the upper reservoir every 10 years. The Village received a grant of just over \$30,000 to assist with this cost. It was determined a more intensive assessment is required, so Village staff secured an additional \$22,000 funding as part of this grant. It is expected to be completed late 2025.

Government of Canada – Housing Capacity Fund

The Province of BC has imposed new zoning requirements for municipalities. In order to carry out these changes, the Village was given \$150,000. With this funding, the Village has completed a Housing Needs Report and is in phase 2 of public engagement on the OCP and Zoning Bylaw update. Out of this fund, the Village is also producing an alternate water supply feasibility study and an asset management planning matrix. These projects will be completed by the end of 2025.

Province of BC – Local Government Climate Action Program

The Village has allocated previous years' funding for building efficiency projects, such as window replacement at the Village Office, which is set to take place in summer 2025. Staff are researching the best options to allocate current funding, which must be spent by 2028.

Government of Canada – Canada Day Grant

Each year, the Village applies for Canada Day funding through the Federal Government. This year, we received \$2400, up \$900 from 2024. The Canada Day celebration is being organized by the Spirit of Clinton Committee.

Province of BC – Next Gen 9-1-1

New technology is required for call centres, and 9-1-1 services must also be upgraded to meet the new legislation. The money the Village has received for this purpose will be used in conjunction with the TNRD and other member municipalities to ensure we meet our new obligations.

Upcoming: Canada Housing Infrastructure Program – Lot 9 Development

An application has been submitted to the CHIF for \$1.4 Million to cover a portion of the costs to complete servicing of Lot 9. Successful applicants will be notified within the next few months.

Upcoming: Environmental Damages Fund – Reg Conn Park Cleanup and Dredging Project

The Village is preparing an application to the EDF to clean up refuse in Cut-Off Creek and dredge the pond. The application will be submitted in June and a decision should be made by August.

In addition to the above, the Village also manages the CRI FireSmart Grant, Indigenous Engagement in Emergency Management funding, Community Works funding and others that are outside the CDC's portfolio.

Financial Impacts:

All expenditures to date are within the 2025 operating and capital budgets. No budget amendments are requested at this time. Grant leverage continues to reduce the tax-supported share of project costs and accelerates delivery of Council priorities.

CFO Initial _____

A handwritten signature in black ink, appearing to read "Brett Hartnett", is written over a horizontal line.

Brett Hartnett
CDC

CAO Initial _____

CLINTON VOLUNTEER FIRE DEPARTMENT

MONTHLY REPORTS



MONTH OF May 2025

CLINTON FIRE DEPARTMENT
Attendance Record for Fire Calls May 2025

	May-25	#1	#2	#3	#4	#5	#6	#7
DATE CALLED OUT:	09-May							
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch	1							
John Engelhart								
Gerald Painter	1							
Ned Horsley	1							
Karl Hansen								
Jordan Lawrence	1							
Jeff Painter	1							
Trent Huggins								
Dan Hawkins								
Richard Armit	1							
Dean McFarland	1							
Devin McFarland								
Jake Painter	1							
Paige Annett								
Lillian Crossman								
Bailey Annett								
Tyler Aske								
TOTALS	8	0	0	0	0	0	0	0

FIRE CALL OUT DETAILS AND COMMENTS

May 9 - Loader Roll-Over (Highway 97 South)

Clinton Fire Department						
2025 Monthly Attendance Record for Practices						
MONTH OF	May-25					
DATE	5th	12th	19th	26th		
NAMES OF FIRE FIGHTER						
Wayne Walch	2	2	H	2		
John Engelhart	2		O	2		
Gerald Painter	2	2	L	2		
Ned Horsley	2	2	I			
Karl Hansen	2		D	2		
Jordan Lawrence	2	2	A	2		
Jeff Painter	2	2	Y	2		
Trent Huggins						
Dan Hawkins			H			
Richard Armit	2	2	O			
Dean McFarland	2	2	L	2		
Devin McFarland	2	2	I			
Jake Painter	2	2	D			
Paige Annett			A			
Lillian Crossman			Y			
Bailey Annett	2	2		2		
Tyler Aske				2		
Total	24	20	0	18	0	

2025 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT
(PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

CLINTON VOLUNTEER FIRE DEPARTMENT
MONTHLY REPORTS

Fire Inspections
_____ inspections completed at \$_____ each for \$_____ total.

TRAINING: May 2025

5th - Forestry Pumps and Sprinklers

12th - Forestry Pumps and Sprinklers

19th - Holiday

26th - Auto Extrication

GENERAL COMMENTS:

KARL HANSEN, FIRE CHIEF

DATE



Staff Report to Council Open Meeting

Date: June 25, 2025

From: Tara Folstrom, FireSmart Coordinator

Subject: FireSmart Program Update – 2025 Progress to Date

Purpose

To provide Council with an overview of the accomplishments and progress made in the Village of Clinton's FireSmart program to date in 2025.

Background

The Village of Clinton continues to build capacity and resilience through FireSmart principles and activities, in alignment with provincial goals and Community Resiliency Investment (CRI) funding. The following is a summary of key deliverables and initiatives completed or underway.

Program Achievements

1. Home Assessments

As your local FireSmart Coordinator, I want to emphasize how important home assessments are to our wildfire preparedness efforts. These assessments aren't just checklists, they're one-on-one opportunities to walk with homeowners through their property and provide practical, personalized advice on how to reduce wildfire risk.

- Completed 14 FireSmart Home/Property Assessments
- Continued direct engagement with residents to promote risk reduction through 1-on-1 interactions and recommendations

2. Community Outreach

Community outreach is truly at the heart of the FireSmart program. It's how we build awareness, strengthen relationships, and get people working together to reduce wildfire risk. When we connect with residents, community groups, and local leaders, we're not just sharing information, we're building trust and encouraging action. Whether it's through events, workshops, or casual conversations, these outreach efforts help people understand the risks and feel supported in taking steps to protect their homes and neighborhoods.

- Delivered FireSmart Introduction Presentation to residents
- Delivered an Emergency Management Presentation

- Attended the 2025 Wildfire Resiliency Summit: networked with regional/provincial partners and gained insight into best practices and new resources
- Hosted an information booth at Seedy Sunday with high community engagement; distributed FireSmart materials and connected with homeowners

3. Prescriptions and Vegetation Management

Fuel treatment areas identified through the Village of Clinton's Community Resiliency Plan (CRWP) are a key part of how we reduce wildfire risk. By carefully thinning out overgrown brush and trees in these targeted areas, we slow fire spread and create safer conditions for both firefighters and residents. This practical, proven work plays an important role in protecting our entire community.

- Completed initial contractor outreach for prescription work
- Currently evaluating options for vegetation management planning in high-risk areas

4. Rebate Program

I'm excited to let you know that we've just launched our FireSmart rebate program, and this is a big moment for our community. For the first time, residents can get financial support to help protect their homes from wildfire. Whether they're hiring help or doing the work themselves, the program makes it easier and more accessible for people to take action. This is about more than just money, it's about empowering residents, removing barriers, and showing that we're serious about wildfire resilience. It's a strong step forward, and I'm really looking forward to seeing the positive impact it will have across our community.

- Launched the Rebate Program
- Continued promotion of FireSmart Rebate Program for homeowners
- Preparing support materials and documentation for participant claims

5. Structure Protection Trailer

The Village of Clinton has completed phase two of the Structure Protection Unit Project. We have purchased most of the equipment required to outfit a trailer with sprinklers and pumps that will protect buildings in the event of a wildfire. The project is expected to be complete in mid 2027.

6. Reporting and Program Management

As the FireSmart Coordinator, I'm responsible for managing and reporting on the program by understanding its goals, tracking progress, and keeping clear communication with everyone involved. My focus is on keeping the program running smoothly and helping our community stay safer from wildfire.

- Completed and submitted the Interim CRI Report
- Ongoing tracking of activities and outcomes for year-end reporting

7. Education and Capacity Building

Education and capacity building are crucial for FireSmart BC because they empower communities to understand, prepare for, and mitigate wildfire risks. FireSmart BC's education program provides valuable insights into wildfire resilience and preparedness, including cultural burning and prescribed fire

practices. By fostering public awareness and changing attitudes, the program encourages proactive measures to increase wildfire resilience.

- Completed all FireSmart BC training courses
- Earned Wildfire Mitigation Specialist Certification
- Completed training on Emergency Operations Centres (EOC)
- Participated in an Emergency Training Workshop
- Established a FireSmart Committee (9 members), with two meetings held to date
- Updated the Build with FireSmart material policy

8. Events and Community Participation

When we bring people together, we build shared responsibility and encourage action. Engaging residents helps raise awareness and motivates them to protect their homes and neighborhoods. This teamwork is what strengthens our wildfire resilience and keeps our community safer.

- Planning and coordination of Wildfire Preparedness Day
- Participation in the May Clinton Rodeo Parade
- Farmer's Market booth will be up through out the Summer

Next Steps

- Complete additional home/property assessments
- Continue coordination with contractors for vegetation management work
- Maintain strong community presence through events and education
- Prepare year-end reporting and support long-term planning
- Community clean up days
- Launch the Recognized Neighbourhood Programs

Conclusion

As the FireSmart Coordinator, I take great pride in managing this program, making sure we stay focused on our goals, track our progress carefully, and keep everyone connected. More than anything, I'm committed to seeing our community become stronger and safer from wildfire. This work matters deeply to me because it's about protecting the homes and lives of our friends and neighbors.



Tara Folstrom, FireSmart Coordinator


CAO



VILLAGE OF CLINTON
COMMITTEE OF COUNCIL

Minutes

June 10, 2025 | Memorial Hall | 7:00 PM

Attendees:

- Village of Clinton Council – Councillor Sandi Burrage
- Village of Clinton CDC – Brett Hartnett
- CADOSA – Maria McFarland
- Old Timers Tea – Melissa Painter
- Food Bank - Lee Schapansky
- Seniors Association – Charlene Boscott
- Roots & Blooms – Annette Roehlig
- Health Care Auxiliary – Brenda Horsely
- Royal Canadian Legion – Ernie Fergusson
- Royal Canadian Legion LA – Robynn Maher
- South Cariboo Museum Society – Douglas Carnegie

Call to Order:

“The Chair and Executive of the Spirit of Clinton Committee would like to acknowledge that we are within the traditional territory of the Secwépemc Nation”

Chair Charlene Boscott called the meeting to order at 7:01 pm

Adoption of Agenda

THAT The agenda for the June 10, 2025 meeting of the Spirit of Clinton Meeting be adopted.

Moved/Seconded

Carried

Approval of the Minutes

THAT The minutes, with the addition of CADOSA update, for the May 6, 2025 meeting of the Spirit of Clinton Meeting be approved. Moved/Seconded

Carried

Delegation:

None

Correspondence:

None

Business:



VILLAGE OF CLINTON COMMITTEE OF COUNCIL

Canada Day Planning

- Canada Day is scheduled for July 1 from 11 AM–2 PM.
- Activities include a flag raising, pie contest, cakewalk, cupcakes, and vendors.
- Food items will be hot dogs, chips, water, and cupcakes. Quantities will be based on previous years' attendance.
- Committee discussed logistics, setup, and volunteer roles.
- Vendor list is still being finalized.

Grant Writer and Project Wish Lists

- Each group is asked to submit a prioritized project “wish list” for grant writer review.
- Grant writers will evaluate eligibility and assist in applications.

Committee Purpose and Mandate

- Discussion clarified that the Spirit of Clinton’s role is to support events and provide access to grant resources.
- Members reviewed the mandate and expectations for group participation and communication.

Other:

Committee Reports – Updates from Attending Members

CDC – Provided update on funding resources and project coordination.

Roots & Blooms – Working on planter maintenance and signage.

Food Bank – Preparing for upcoming drive.

Old Timers' Tea – No update at this time.

CADOSA – Event planning in progress.

Credit Union – Supporting Canada Day participation.

Upcoming Events and Updates



**VILLAGE OF CLINTON
COMMITTEE OF COUNCIL**

- **Seniors Association** – Garage sale, 50-50, baking, etc. July 1
- **Ladies Auxiliary** – regular Friday night dinner, Saturday meat draws
- **Legion** – Crib night June 11, Queen of hearts draw for members
- **Health Aux** – Flu Clinic in November.
- **Bethel Tabernacle** - Family Camp July 4 – 7
- **Clinton Museum** – Didn't apply for grant this year. Open Fri – Sunday. Call for special date and time. Sale June 20 – 21.
- **Old Timers Tea** – Tea was successful. Struggle balancing interior health concerns. This year didn't have donated desserts.
- **Clinton Minor Sports Assoc.** – Finishing up 8 and under program. Archery going good. Over 25 participants. Taking 14 kids and handful of adults to a tournament June 21 – 22 in 100 Mile House. Starting to collect 3D equipment.
- **Food Bank** – Open 1st and 3rd Tuesday of each month 11:00 AM – 1:00 PM.
- **CADOSA** – Bat houses have come along way. Currently deciding where to install them. Consulting the bat society. Family fishing day 10 AM – 2:00 PM at Kelly Lake June 15. Opened up Jasmine, did highway clean up,
- **Art & Cultural** – Art show on Aug. 2 from 10:00 AM – 4:00 PM at Memorial Hall for one day only. Will have musical group. They will play from 12:00 – 1:00 PM

Next meeting:	September 2, 2025	Clinton Memorial Hall
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Adjournment:

The meeting was adjourned at 8:37 PM



Staff Report to Council Open Meeting

Date: June 25, 2025

From: Angela Smith, Administrative Assistant

Subject: Bear Aware Campaign 2025 – For Information

Attachments:

Sleepy Bear – The post with the most reactions

Recommendations:

None

Background:

This year it was decided to do a Bear Aware Campaign to remind the public just how important the small things are to help us cohabitate safely with the bears that also call Clinton home. During this 8-week campaign, there were 14 posts placed on Facebook, with the sleepy bear post garnering the most reactions and shares at 20 and 5 respectively. Comments for all posts totalled 20, shares totalled 9, and reactions totalled 85.

There was some interest in bear proof garbage cans for the community and staff is researching the costs associated with them. This may have future financial implications if there is enough interest in this.

Pamphlets have been printed and made available in the brochure rack in the hallway outside the Village office, and posters have also been placed on the bulletin board in front of the Village office. In the future we will be exploring other media outlets to share this information and reach a broader audience.

Part II of the Bear Aware Campaign will begin closer to the end of summer when the bears will be trying to fatten up before heading off for their winter nap. This is the time when they become more aggressive in their search for food.

All in all, this campaign has had some positive interaction, and we are hoping that this will become an annual reminder process moving forward.

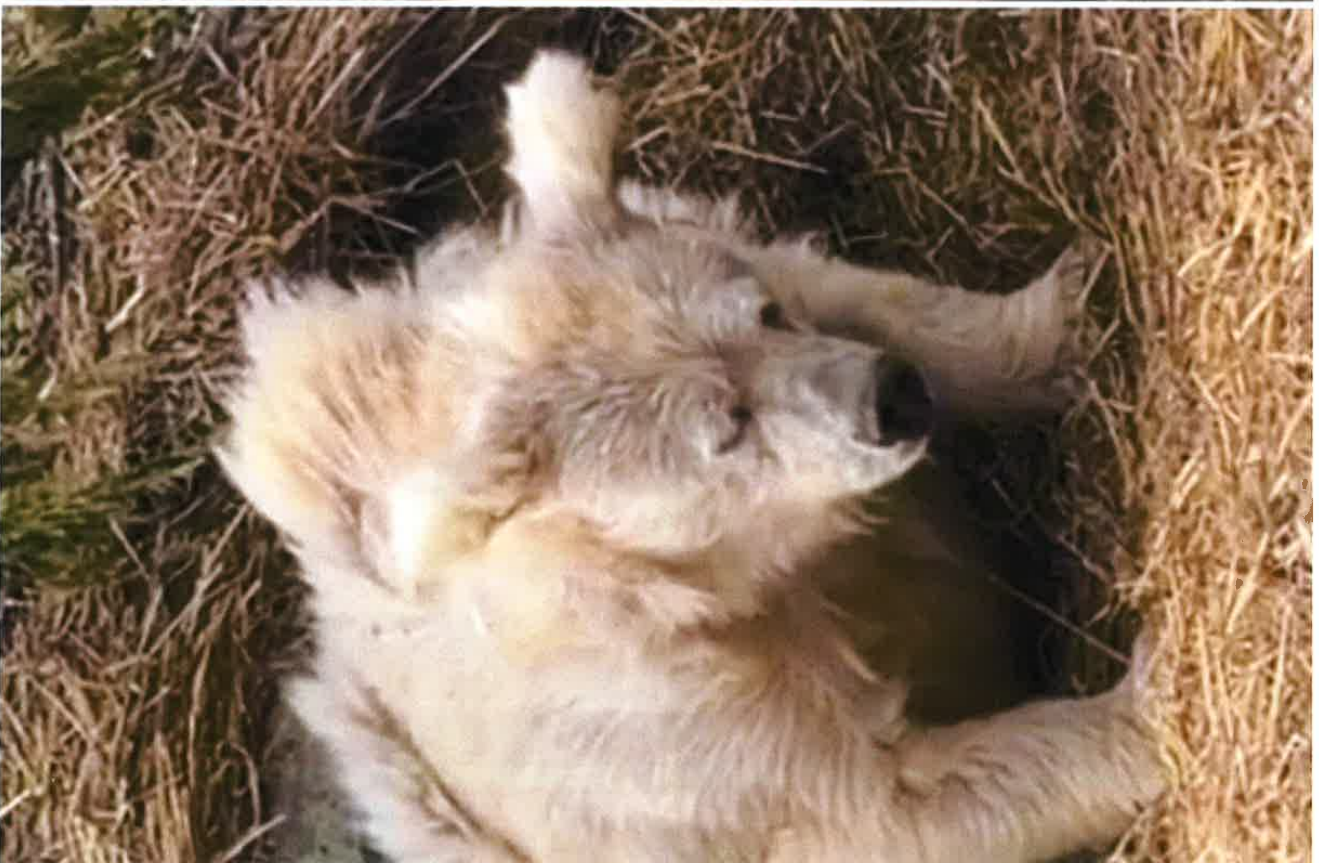
Financial Impacts:

None

Angela Smith
Administrative Assistant

CFO Initial

CAO Initial





Council Report

June 19, 2025

From: **ROLAND STANKE, MAYOR**

Subject: Council Report from

Portfolio\Working Groups Update:

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director
- D. Seniors

Meetings Attended: TNRD out of town meeting in Clinton.

Met the TNRD board at Elliott Park for welcoming and starting point for the morning tour. Attended BC wildfire presentation just past the train tracks. The presentation was about the prescribed burn planned for this fall or early spring next year. Judging by the questions and discussion, there still seem to be some lack of faith and confidence in Wildfire staff.

The board toured the museum: lots of positive feedback, they thought it was just a small building filled with artifacts but as they toured the barn and outbuildings their mindset changed. Discussion ensued regarding business hours of operation, youth staffing, granting opportunities and a visitor centre.

Toured the TNRD Library to discuss hours of operation, public interest in what is mostly sought after. Then viewed an older printing press that was purchased and is available for viewing.

Regular board meetings at the community hall after lunch. Just a regular agenda; adopted the regional solid waste 5-year effectiveness review to the BC ministry of environment and parks. There was extensive discussion around aboard report regarding discourse, incivility and resources for elected officials. It provided information relating to the safety and well-being of elected officials as it relates to interaction with the public. There is increased concern over the level of incivility, threats and harassment that occurs with the public. It also discussed cyberviolence attacks on social media as an added challenge for elected officials. All this has been on a steady incline coming to the forefront with the American administration and leadership. As staff falls under the workers compensation act and WorkSafe BC but elected officials do not as they are not deemed as employees and are not entitled to the same protection.



Council Report

Traveled to Big Bar guest ranch for a tour. It was purchased by the Canoe creek native band a few years ago. Discussed their future plans from operational perspective and toured the facilities.

Traveled on to Echo valley for supper and checking in for the night. Brok off into several small groups, mine was discussing community forests. City of Kamloops is proposing to try and get a community forest as another source of income. Clearwater and Logan Lake mayors were part of this discussion to share experience. The provincial government is pushing for more community forests to be awarded. There is also a new FCM program available for communities to get involved in planting seedlings for reforestation. No immediate in-depth details available at this time.

Thursday june 12th met with highbar at the highbar road turnoff for some orientation. Then traveled to pear lake for a view of various heritage sites in the area. Highbar provided lunch for the TNRD bord and staff, which provided opportunities for lots of questions and answers.

All in all the TNRD members were impressed with the area and the hospitality that Clinton provided to them.

OTHER Activities

Planned Activities:

New Business:

Financial Implications:

Respectfully submitted,

Roland Stanke



Council Report

Agenda: June 11th 2025
Date: June 5th 2025
To: Mayor, Council & CAO
From: **SANDI BURRAGE, COUNCILLOR**
Subject: Council Report

Portfolio\Working Groups Update:

- Clinton Roots and Blooms (formally Clinton CIB Beautification Society)
- Spirit of Clinton
- Parks and Trails Working Group
- Gold Country Communities Society
- Economic Development/Business Development Committee
- Alternate For: NDIT, Emergency Planning, CCCTA

Meetings Attended:

May 22nd -Gold Country Communities Society AGM

- Geocaching program is going through an overhaul. 2021 was when the caches were last updated. Putting in 247 geocaches. They should all be in place by July. There were many that were placed in areas that permission wasn't granted.
- Community Crawls- new initiative for the geocache program. They are self-guided itineraries designed to promote unique stops, attractions and businesses in each Gold Country community. These crawls encourage travelers to spend more time exploring local gems while supporting small businesses and deepening regional engagement.
- We have secured funding and will be hiring a summer student.
- Excellence in Gold Country Event will be held again, recognizing outstanding contributions to tourism, hospitality, and community pride and business innovation. Get your nominations ready. November 15th will be the awards night.
- Get your thinking caps on!!! We are encouraging communities to come up with 5 original things to see or do in Gold Country (EX. A doll tree or giant wagon wheel!)

Other Activities:

June 3rd – Elizabeth Fry general meeting

- We are fully accredited with Food Banks Canada (this is something that is required for all food banks now) So, right now there is only Kamloops and us. This will be



Council Report

a difficult task for small food banks to do so we are available to help out with the process. Our ED has been in touch with Clinton and Lytton food banks.

- We secured a grant for a joint project between SD #74, Interior Health and E. Fry to do some traditional food sovereignty in the schools.

Planned Activities:

June 10th – Spirit of Clinton

June 11th – Regular meeting of council

June 12th – Roots and Blooms meeting

June 15th – Family Fishing Day at Kelly Lake

June 18th – OCP workshop with council

June 19th – OCP public meeting at the hall

June 20th – AC/DC tribute concert

June 21st – HBFN National Indigenous Peoples Day celebrations at the park.

July 3rd – Gold Country communities society meeting

Comments\Observations:

Financial Implications:

n/a

Respectfully submitted,

Sandi Burrage



Council Report

Agenda: June 25 2025

To: Mayor, Council & CAO

From: **DARRELL SCHAPANSKY, COUNCILLOR**

Portfolio\Working Groups:

- NDIT
- CCF
- Clinton & District Assisted Living Society
- Clinton/Area Community Wildfire Round Table
- Clinton FireSmart

Meetings Attended:

- May 12 2025 meeting with Clinton and District Assisted Living Society
This information is from the minutes of this meeting as I was not available to attend.
Clinton Creek Estates is fully occupied.
Clinton Creek Estates is having challenges with the lack of staff ,basically very few people want full time work it appears . The positions are being filled with part time employees.
CCE has received the grant funding from Clinton Community Forest for the much needed steam table for the kitchen.
The next meeting will be called when needed.

CCF meeting June 17th 2025.

This meeting was short this time around as not much has been happening ,but it appears it will be a busy time ahead.

The firewood shed should be started within the next month ,as we now have the permit from the TNRD.

The logging of CP-10 has been started as you read this report . The logs are being shipped soon.

The CCF Annual Public Meeting is being held at the hall July 03 ,2025 6 pm

The next meeting will be determined at later date probably mid August.

Clinton Firesmart June 14th 2025

There was a Community Fire smart BBQ at the Reg Conn park Saturday from 11 am to 2pm .

It was attended by a good handful of people considering it did rain more than not ,,great for the area ,BBQ not so much.



Council Report

There is a lot happening with Firesmart programs ,free property assessments as well as a rebate program. Get in touch with Clintons Firesmart coordinator Tara Folstrom in the Village office.

Last but not least lets all be careful out there during this summer an be safe.

Next Meeting:

NDIT June 24th 2025

- CCF to be arranged likely Aug.
- Clinton Firesmart July 21 2025

Other Activities:

-

Comments\Observations:

- nil

Financial Implications:

- nil

Respectfully submitted,

Darrell Schapansky

Action items arising from Council Meetings

Date updated: June-19-25

Resolution/Direction to Staff	WHO/DONE
May 2025	
Notice of Motion – <i>THAT Council initiate research of the planning process under the LGA to establish a Community Heritage Registry to establish a heritage conservation bylaw for buildings and historical sites.</i>	CAO In Progress
Basketball/Tennis Court Refurbishment - <i>THAT, Council directs staff to prepare an RFP for the development of a Multi-Use Court as per Option 1.</i>	CAO In progress
Legislative Assembly of BC – <i>THAT, the Village of Clinton writes a letter of support for the redesign of the Kamloops BC Cancer Care Centre</i>	CAO Complete
Environmental Damages Fund – <i>THAT, Council authorizes staff to apply to the Environmental Damages Fund for the Reg Conn Park Environmental Remediation Project.</i>	CAO/CDC Complete
Environmental Damages Fund – <i>That the Village of Clinton issue letters to Whispering Pines Clinton Indian Band, High Bar First Nation, and select community groups requesting letters of support for the Village's Environmental Damages Fund application.</i>	CDC Complete
Whispering Pines/Clinton Indian Band – <i>THAT, the Village of Clinton write a letter of Support for UBCM Community To Community Funding.</i>	Admin Assistant Complete