



## AGENDA

### Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, May 8, 2024 at 6:30 pm

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### **Call to Order**

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

#### **Adoption of Agenda**

#### **Adoption of the Minutes**

	Minutes of the Regular Meeting of Council dated April 24, 2024.	Page 4
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#### **Delegations**

	None	
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#### **Question Period**

### **Correspondence and Reading File**

<b>Action</b>	None	
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<b>Information</b>	None	
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<b>Reading File</b>	April 19, 2024 to May 2, 2024	<b>Page 9</b>
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### **Administrative Reports**

CAO	Sign Permit Report and Application – For decision	<b>Page 10</b>
CFO	2023 Draft of Audited Statement – For approval	<b>Page 17</b>
	Report on Council Remuneration – For information	<b>Page 18</b>
	Growing Communities Fund Grant – For discussion	<b>Page 20</b>
CDC	None	
Public Works	None	
Fire Department	None	
Animal Control	None	
Committees	None	
Bylaw Officer	None	

### **Bylaws/Policies**

CFO	2024-2028 Financial Plan Bylaw No. 597, 2024 – For Adoption	<b>Page 28</b>
CFO	2024 Tax Rate Bylaw No. 598, 2024 – For second and third reading	<b>Page 36</b>

### **Council Reports**

Mayor Stanke	Council Report - Verbal	
Councillor Burrage	Council Report - Written	<b>Page 40</b>
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report - Verbal	

### **New Business**

MIABC Voting Delegate and Alternate – Resolution needed

## **List of Outstanding Council Previous Action Items**

	Current List of Motions	Page 42
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### **Calendar of Events**

May 18 – Clinton Annual Ball - Memorial Hall

May 24 – Old Timer’s Tea - Memorial Hall

May 25 – Clinton Annual Parade - **\*New start time of 10 am**

May 25/26 – Clinton Rodeo Weekend

May 25 – Clinton May Ball Rodeo Dance - Rodeo Grounds

May 30 – Rock or Bust – AC/DC Tribute Band at Clinton Arena showtime is at 7:30pm

### **Notice to Proceed to In-Camera**

- Notice to proceed to In-Camera as per section 90.1 (k) of the Community Charter.

### **Re-call Regular Meeting**

N/A

### **Adjournment**



**MINUTES**

**Regular Meeting of Council**

Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, April 24, 2024 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Schapansky, Park, Kosovic  
Absent: Councillor Burrage, CAO Doddridge  
Staff: CFO McKague  
Media: 0 Public: 1

**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

**Call to Order**

The Mayor called the meeting to order at 6:30 pm

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

**Adoption of the Agenda**

Moved and Seconded

**R050-24 That Council approves the Agenda dated April 24, 2024. CARRIED**

**Adoption of the Minutes**

Moved and Seconded

**R051-24 That the Minutes of the Special Meeting of Council dated April 5, 2024, be adopted. CARRIED**

Moved and Seconded

**R052-24 That the Minutes of the Regular Council Meeting dated April 10, 2024, be adopted. CARRIED**

Moved and Seconded

**R053-24 That the Minutes of the Special Meeting of Council dated April 16, be adopted. CARRIED**

**Delegation**

Lonnie Barkhouse – Unit Commander with BCEHS

April 1 – went from half time staff to full time – now on-call at station 24/7. 10 full time paramedics.

Diana is now at 40 hours/week – can give more coverage.

Lonnie has trained all staff procedures for air support.

Remote areas receiving air support more instead of being in an ambulance on bumpy dirt roads plus extra time to destination.

Clinton Fire Department have all taken the air landing course.

Scope of practice changes are coming.

### **Question Period**

Q. Bill 16 – Can the Growing Communities Fund Grant be leveraged?

Q. Empty RCMP houses – Can these not be rented out to our paramedics?

### **Action Items**

Clinton CiB – Letter re: Litter on the ground of the Village Office

Mayor commented as to why this was on the agenda as it should be dealt with in house.

Councillor Schapansky commented that it's just dirty from winter and will be gone with spring clean up.

None of Council saw the need to install any additional garbage cans or ashtrays.

Direction to staff: To deal with this in house.

Bonaparte Watershed Stewardship Society – Letter of Support Request

Deadline has passed.

Direction to staff: To send a letter expressing interest but need more notice in future. Council is happy to respond in the future.

### **Information**

Frank Caputo – Letter re: Federal Budget

Councillor Kosovic asked if \$718,000 Growing Communities Fund can be leveraged. CFO stated that more information and research is needed.

Ravi Kahlon, Minister of Housing – Letter re: Bill 16

Received for information.

School District No. 74 – The Board Bulletin

Received for information.

School District No. 74 – 2024-2025 Draft Budget

Councillor Park commented that recruitment has almost doubled for actual staff. He will ask PAC where/what these funds are spent on.

Received for information.

### **Reading File**

Received for Information.

**Administrative Reports**

**CAO**

None

**Chief Financial Officer**

None

**Community Development Coordinator**

None

**Public Works**

None

**Fire Department**

March Report

Received for information.

**Animal Control**

None

**Committees**

None

**Bylaw Officer**

None

**Bylaws/Policies**

Growing Communities Fund Bylaw No. 596, 2024 – For adoption

Moved and Seconded

**R054-24 THAT, Growing Communities Fund Bylaw No. 596, 2024 be adopted. CARRIED**

2024-2028 Financial Plan Bylaw No. 597, 2024 – For rescind and re-read a third time.

Moved and Seconded

**R055-24 THAT, Council rescinds third reading of the 2024-2028 Financial Plan Bylaw No. 597, 2024. CARRIED**

Moved and Seconded

**R056-24 THAT, Council gives third reading to the amended 2024-2028 Financial Plan Bylaw No. 597, 2024. CARRIED**

**Council Reports**

**Mayor Stanke – Verbal**

Mayor will miss COTY as he will be at SILGA.

Mayor will be attending SILGA with Councillor Schapansky from April 30-May 3 and will be taking a Clinton gift basket.

Received for information as presented.

**Councillor Burrage – Written**

Received for information as presented.

**Councillor Kosovic – Verbal**

Has been accepted to a teaching program and will be away the whole month of August.

Received for information as presented.

**Councillor Park – Verbal**

Will be attending the Spaghetti dinner on April 25.

Will be attending the PAC Meeting this week.

**Councillor Schapansky – Written**

Added that he attended the Clinton Community Forest meeting April 23 – will give a full report next time. They discussed grants – they got more requests than they have funds available.

Received for information as presented.

**New Business**

None

**List of Outstanding Council Previous Action Items**

Received for information.

**Calendar of Events**

April 30 – Citizen of the Year Ceremony – Memorial Hall at 7pm

May 18 – Clinton Annual Ball - Memorial Hall

May 24 – Old Timer’s Tea - Memorial Hall

May 25 – Clinton Annual Parade

May 25/26 – Clinton Rodeo Weekend

May 25 – Clinton May Ball Rodeo Dance - Rodeo Grounds

May 30 – Rock or Bust – AC/DC Tribute Band at Clinton Arena showtime is at 7:30pm

**March 1 to April 30, 2024** - Free income tax preparation for seniors, students, and persons with low income. By appointment only. Tuesdays and Thursdays from 2-4pm at the Clinton Library – 1506 Tingley. Call or email to book an appointment.

**Yvette May** – Cell 1-250-212-5506

Email – [yvettermay@gmail.com](mailto:yvettermay@gmail.com)

**John White** – phone 250-459-2680

Cell – 1-250-377-5848

Email – [jewwhite2680@gmail.com](mailto:jewwhite2680@gmail.com)

**Notice to Proceed to Closed Meeting**

None

**Adjournment**

Moved and Seconded

**R057-24 That the Regular Meeting of Council be adjourned at 7:10 pm.**

**CARRIED**

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MAYOR

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CORPORATE OFFICER







## Staff Report to Council Regular Meeting

**Date: May 8, 2024**

**From: CAO**

**Subject: Sign Permit Variance Application**

**Attachments:**

Sign Variance Permit for 1310 Highway 97

**Recommendations:**

THAT Council of the Village of Clinton issue a Development Variance Permit to Free Spirit Gallery, located at 1310 Cariboo Highway, legally known as parcel L, Lillooet land district, (being a consolidation of lots 5a, 6 & 6a, see ca7760679); Townsite of Clinton, to vary Sign Bylaw No. 477, 2010 to allow for one fascia sign with a maximum sign area of 4.3 m<sup>2</sup> in substantial accordance with the application as submitted on April 3, 2024.

**Background:**

In accordance with the Village's Development Procedures Bylaw and the Local Government act, notices detailing the location and nature of the development variance permit was mailed to all adjacent property owners listed on title, and to the premises of each adjacent property by hand on April 18<sup>th</sup>. An advertisement was also placed in the Ashcroft Cache Creek Journal. As of the writing of this report, the Village has received no comments.

**Financial Impacts:**

The applicant has paid the associated fees.

  
\_\_\_\_\_  
Brian Doddridge  
CAO

CFO Initial 

SCHEDULE "B" Sign Permit Application

\*\* Supply Two Scaled Drawings of the Sign with this Application \*\*

PERMANENT SIGN  TEMPORARY SIGN

- 1. Registered Owner(s): Bill Elliott
- 2. Legal Description: 1310 Cariboo Hwy 97
- 3. Civic Address: 1310 Cariboo Hwy
- 4. Sign Permit Applicant(s): Bill Elliott Linda Madden
- 5. Mailing Address of Owner(s): PO Box 211 Clinton BC V0K 1K0  
\* Phone: [REDACTED]
- 6. Mailing Address of Applicant: same as above  
\* Phone: \_\_\_\_\_
- 7. Zoning of Subject Property: C1-C2
- 8. Building Width: 30 ft Property Frontage: 150 ft
- 9. Existing Signs:  Yes  No Details: \_\_\_\_\_
- 10. Type of Work:  New  Addition  Alteration  Move
- 11. Type of Sign (refer to Schedule "A" for Code): B2
- 12. Sign Dimensions: Height 4 ft Width 12 ft Depth \_\_\_\_\_  
Sign Area (m<sup>2</sup>): 4.25 Height of Sign from Finished Grade: 14'
- 13. Sign Design: Material metal Colour Black/White Illumination: no  
Magenta
- 14. Value of Sign and Installation (\$): 2000.00
- 15. Encroachment Agreement Required:  Yes  No

**NOTICE:**

I, the undersigned, being the owner/agent for the owner of the property described, apply for a permit to do work detailed in this application. In consideration for this permit, I agree for myself and my assigns to indemnify and keep harmless the VILLAGE OF CLINTON and its officers against and from all claims, liabilities, judgments, costs and expenses, which may accrue from granting this permit, or which may be brought or made against the VILLAGE OF CLINTON, or its officers, in respect of any matter arising out of works contemplated therein. This permit and/or the approval of plans or specifications supporting the application does not:

a) I understand, agree, and will abide with the VILLAGE OF CLINTON Sign Bylaw.

Bill Elliott  
Signature of Owner or Authorized Agent

April 3/24  
Date

17. All contractors and subcontractors require a valid business license to operate and display signage within the boundaries of the VILLAGE OF CLINTON.

Sign Permit Fee: \$200 (\$150 + \$50 variance fee) **OFFICE USE ONLY** Receipt No: 20240479  
 Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
 Installation Inspected: \_\_\_\_\_ Bylaw Officer Inspection: \_\_\_\_\_

Bill Elliott  
Linda Madden  
PO Box 211  
Clinton BC V0K 1K0  
Ph: [REDACTED]  
Email: [REDACTED]

March 18, 2024

To: Village of Clinton  
Mayor and council members

We would like to apply for a variance to the Village of Clinton fascia bylaw restricting the size of the sign for which we have applied.

Our proposed sign which we had professionally drawn up to fit the top front of our building measures 144" x 46" (12' x 3.8') is deemed too big. Suggested sizes 6'x4'; 8'x3'; or 12'x2' will not fit the designated space as well, nor will they convey all the required information in an appealing design large enough to catch the attention of people driving by or shopping on the other side of the street. To have the lettering large enough we would have to drop part of our name and just include Art Gallery which in turn does not distinguish our art gallery from any other gallery anywhere. (Please see enclosed pictures)

Free Spirit  
Art Gallery

We are committed to developing a successful business, which in turn will promote the Village of Clinton in a positive manner. We will be a contributing factor in bringing more people to town to visit, shop and spend money in other aspects of the community. We already have had people from other places make a special trip to Clinton to shop in our gallery.

We would appreciate your cooperation and support in our efforts to improve and promote our business.

Thank you.  
Yours truly,

Bill Elliott



Linda Madden









**6mm ACM**  
**(Aluminum Composite Material)**



Linda & Bill [redacted]  
To: "Deanna D." <deanna@candesigns.com>

Fri, Jan 12, 2024 at 2:20 PM

Hi Deanna Looks awesome The only changes we think would be good would be to have art gallery in a brighter colour

Thanks  
[Quoted text hidden]

Linda & Bill [redacted]  
To: "Deanna D." <deanna@candesigns.com>

Sat, Jan 13, 2024 at 12:46 PM

Hi Deanna

We are thinking of making ART GALLERY also in white, a border around the whole sign a bright color that matches the graphics and highlighting on the letters. Could you send samples of different colors for us to look at to help make a decision. I'm thinking a bright teal might look nice, fuchsia, aqua, or????  
[Quoted text hidden]

Deanna D. <deanna@candesigns.com>  
To: Linda & Bill [redacted]

Mon, Jan 15, 2024 at 1:02 PM

Hi Linda & Bill,

Please see attached for some colour options. Keep in mind that on screen colours aren't necessarily accurate to what they will look like when printed. Maybe once you have an idea of your colours you can come to the shop to look at a colour chart.

Let me know what you think.



2 attachments



Color for highlighting,  
border +  
ART GALLERY  
Magenta





## Staff Report to Council Open Meeting

**Date:** May 8, 2024  
**From:** Chief Financial Officer  
**Subject:** 2023 Draft of Audited Statement

**Attachments:**

n/a

**Recommendations:**

**THAT Council approve the Draft 2023 Audited Financial Statement for the Village of Clinton.**

**Background:**

The draft 2023 Audited Financial Statement was presented by Mario Piroddi of BDO Canada, auditor for the Village of Clinton, at the May 8, 2024 Council meeting . There is certain criteria that must be met according to the Community Charter in order for Council to approve the financial statement.

The Community Charter, Part 6 – Financial Management, Division 1 – Financial Planning and Accountability, Section 167, provides guidance which requires the Financial Officer to prepare the fiscal Financial Statement and present to Council for acceptance. Section 169 – Municipal Auditor, outlines the requirements for Council to appoint an auditor for the municipality. A contract was signed with BDO Canada LLP in January 2024, for audit services for 2023 and subsequent years. Section 171 requires the auditor to report to Council on the Annual Financial Statement. The criteria has been met which enables Council to proceed with approval.

**Financial Impacts:**

n/a

  
\_\_\_\_\_  
Mandy McKague  
Chief Financial Officer

CAO Initial  \_\_\_\_\_



## Staff Report to Council Open Meeting

**Date:** May 8, 2024

**From:** Chief Financial Officer

**Subject:** Report on Council Remuneration

**Attachments:**

Table of Remuneration and Expenses

**Recommendations:**

For Information.

**Background:**

Section 168 (1) of the Community Charter requires that at least once a year, Council must prepare a report separately listing the total amount of remuneration and expenses paid to each council member.

The listing is attached and is similar to that contained in the Statement of Financial Information Report (SOFI) which will follow in June.

**Financial Implications:**

n/a

\_\_\_\_\_  
Mandy McKague  
Chief Financial Officer

CAO Initial 

Report on Council Remuneration and Expenses  
 For the Fiscal Year Ended December 31, 2023  
 Pursuant to the *Community Charter Section 168* :

<b>Name</b>	<b>Postion</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Benefits</b>
Stanke, Roland	Mayor	10,335	5,955	67
Burrage, Sandra	Councillor	7,608	5,495	67
Kosovic, Nicholas	Councillor	7,608	1,871	67
Park, David	Councillor	7,608	2,766	67
Schapansky, Darrell	Councillor	7,608	5,986	67
		<b>40,767</b>	<b>22,073</b>	<b>335</b>

Notes:

The Benefit expense is the premiums paid for accident insurance for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on Wednesday, May 8, 2024.

Mandy McKague  
 Chief Financial Officer



## Staff Report to Council Open Meeting

**Date:** May 8, 2024  
**From:** Chief Financial Officer  
**Subject:** Growing Communities Fund Grant

**Attachments:**  
Grant Guidelines

**Recommendations:**  
For Information.

**Background:**

On March 24, 2023, the Village received a grant, the Growing Communities Fund or GFC, from the Provincial Government in the amount of \$718,000.00. The principal objective of the GFC is to increase the local housing supply with investments in community infrastructure and amenities. This funding should be limited to one-off costs needed to build required infrastructure and amenities rather than funding ongoing or operational activities. These funds should accelerate the delivery of capital projects. You will find the list of eligible costs in the attachments. The Provincial Government requests that the funds will be expended within approximately five years of receipt which would bring us to a completion year of 2028.

Council and staff will need to have discussions regarding possible projects to utilize this grant funding. Staff also requests direction as to whether these funds or a portion of, should be invested to earn a better rate of return. The grant funds were deposited into a separate account at the Integris Credit Union in March 2023 and interest has been compounding. The interest that has generated from then until March 31<sup>st</sup> of this year is \$1,467.90.

**Financial Impacts:**  
n/a

Mandy McKague  
Chief Financial Officer

CAO Initial



<b>GROWING COMMUNITIES FUND (GCF) Frequently Asked Questions (FAQ's) - Municipalities</b>	
<b>Program Description</b>	
<b>Question</b>	<b>Answer</b>
What is the purpose of the Growing Communities Fund for local governments?	The GCF will provide a one-time grant to all 188 of B.C.'s municipalities and regional districts, which they can use to address their community's unique infrastructure and amenity demands.
What is the formula-based model used to allocate funding?	For all municipalities, allocations are the sum of: <ul style="list-style-type: none"> <li>• A flat amount of \$500,000;</li> <li>• A pro-rated funding amount based on an "adjusted population" basis;</li> <li>• A growth-based funding amount determined by total population increase between 2016-2021.</li> </ul> See more detail in the Appendix.
What is the "adjusted population" method?	The <b>adjusted population method</b> ensures that smaller municipalities get a higher per capita share of funding despite larger municipalities receiving more funding in absolute dollars.  This method groups municipalities by size categories (from "Very Small" - less than 2,000 people to "Very Large" - over 150,000). As a municipality's population increases it is incrementally adjusted downward by an "adjustment factor"



<p>What is the source of the population data?</p>	<p>The source of the population data is from the BC population estimates (as of January 27, 2023).</p> <p>BC Stats population estimates are based on the Census, they also incorporate other information including provincial health records and tax records from CRA, and accordingly they have historically, on average, been higher than the Census baseline. Because of these reasons the federal and provincial governments have viewed population estimates as the more accurate of the two (e.g., population estimates are used to determine provincial health transfers from the federal government).</p>
<b>Use of Funds</b>	
<b>Question</b>	<b>Answer</b>
<p>What are the eligible use of funds?</p>	<p>Eligible infrastructure projects are as follows:</p> <ul style="list-style-type: none"> <li>• Public drinking water supply, treatment facilities and water distribution;</li> <li>• Development finance portions of infrastructure costs that support affordable/attainable housing. These may include DCCs or subdivision servicing charges payable or similar costs.</li> <li>• Childcare facilities;</li> <li>• Municipal or regional capital projects that service, directly or indirectly, neighbouring First Nation communities,</li> <li>• Wastewater conveyance and treatment facilities;</li> <li>• Storm water management;</li> <li>• Solid waste management infrastructure;</li> <li>• Public safety/emergency management equipment and facilities not funded by senior level government;</li> <li>• Local road improvements and upgrades;</li> <li>• Sidewalks, curbing and lighting;</li> </ul>



	<ul style="list-style-type: none"> <li>• Active transportation amenities not funded by senior level government;</li> <li>• Improvements that facilitate transit service;</li> <li>• Natural hazard mitigation;</li> <li>• Park additions/maintenance/upgrades including washrooms/meeting space and other amenities; and</li> <li>• Recreation related amenities.</li> </ul>
Can the funds be used for costs other than capital?	Yes. Other eligible one-off costs include: costs of feasibility studies (including infrastructure capacity assessment); other early-stage development work (including climate resilience assessments); costs of designing, tendering, and acquiring land (where it is wholly required for eligible infrastructure projects); constructing eligible infrastructure projects; and in limited situations, non-capital administrative costs where these are necessary, for example adding staff capacity related to development or to establish complementary financing for local government owned infrastructure or amenities
Are expenditures on natural assets eligible?	Yes, provided the natural asset is providing, or part of providing, one of the services described in the eligible categories above.
Will receipt of the GCF affect our eligibility for other infrastructure grant programs?	No. The GCF will not affect decisions on eligibility for infrastructure grant funding. For local governments with approved projects the GCF funding cannot be used as their match as an incremental spend is required. The GCF could be used to offset cost overruns that exceed the grant amount and the local share.
Can local governments provide contributions to third parties from GCF?	No, with the exceptions of: <ul style="list-style-type: none"> <li>• municipal contributions to housing projects and infrastructure owned by a regional district when the municipality is a participant in that service.</li> <li>• First Nations infrastructure when it is a shared service or there is a service relationship.</li> </ul>
Can municipalities use these funds to support a regional response to an issue (i.e. municipal funds paid directly to a regional district)	Yes. While a municipality is generally not permitted to use GCF funding for any capital projects that they will not own, a municipality



	may contribute from its GCF reserves to a regional service if that municipality is a participant and the funding is dedicated for capital or planning purposes.
Can we claim staff time on projects?	Permitted in limited situations. Specifically for non-capital administrative costs where these are necessary, for example adding staff capacity related to development or to establish complementary financing for local government owned infrastructure or amenities
Can a local government use GCF funding for multi-year project that has already started?	Yes. The GCF can be used for any capital project that has not yet been completed. Projects completed prior to March 1st, 2023 are not eligible for GCF funding. GCF is designed to enable incremental additional expenditures for local governments and not to replace existing capital commitments.
Can a municipality use GCF for a contribution to a regional project that they will not own?	Yes. While a municipality is generally not permitted to use GCF funding for any capital projects that they will not own, a municipality may contribute from its GCF reserves to a regional service if that municipality is a participant and the funding is dedicated for capital or planning purposes.
Can GCF be used for related planning projects?	Yes. Feasibility studies (including infrastructure capacity assessment); other early-stage development work are eligible costs. This includes conducting a climate lens assessment to determine GHG implications and resilience to future climate.
What happens if funds are ineligibly allocated, if reporting requirements are not met or if funds remain unspent after five years?	The ministry may reclaim any grant funds that are not used for the intended purposes or meet the accountability requirements of the Growing Communities Fund. However, the ministry will work with the local government to determine methods of expending it within eligible categories.
Can the funds be invested while being held in reserve?	The funds may be invested in any of the instruments permissible for local governments under section 183 of the <i>Community Charter</i> .





How will these grants impact DCCs and other development finance charges?	The intent of the Growing Communities Fund grant is to support the delivery of projects that are incremental to currently planned infrastructure. As such, the projects may not have been included in the current DCC program. However, if the DCC program contains a project to which GCF funds will be allocated, the DCC bylaw must be amended so that the charges take the grant into account. Similar treatment should be used to adjust other development finance charges.
<b>Timing</b>	
<b>Question</b>	<b>Answer</b>
When will the grants be disbursed?	The grants will be directly transferred to local governments by March 31, 2023.
What is the timeline over which these grant funds must be expended?	The Provincial Government requests that the funds will be expended within approximately five years of receipt.
<b>Reporting</b>	
<b>Question</b>	<b>Answer</b>
What are the GCF reporting requirements for municipalities?	<p>The municipality must annually report on:</p> <ul style="list-style-type: none"> <li>• The amounts and uses of money expended from the GCF reserve fund over the calendar year, and</li> <li>• The balance of the reserve fund at the end of the calendar year.</li> </ul> <p>Municipalities must provide a separate report (schedule) to their annual audited financial statements. (as required under S.167 of the <i>Community Charter</i>) until the GCF funding is fully expended (drawn down to zero).</p> <p>Further to the financial reporting, an annual report that identifies work related to Housing Needs Reports and pre-zoning requirements as applicable, is required. The province also encourages highlighting projects that align with provincial priorities such as <a href="#">CleanBC</a> and <a href="#">childcare</a>; as well as those that align with the province's <a href="#">Environmental, Social and Governance</a></p>



	<p>framework for capital projects. The Province also encourages conducting a preliminary climate lens assessment on Growing Communities Fund investments (GHGs and resilience to future climate) similar to the ones used for the <a href="#">CleanBC Communities Fund</a>.</p> <p>Templates for reporting will be posted on line at a later date</p>
Will the schedule to the annual audited financial statements be left to the discretion of the municipality? Does the Ministry have authority to request additional information?	Yes, and yes. The form of the schedule to the annual audited financial statements will be left to the discretion of the municipality. The Ministry retains the right to request additional information from municipalities as required.
Is a separate auditors' report required for this schedule?	No. The Province does not require a separate auditor's report.
Am I required to acknowledge the provincial financial contribution towards funded projects?	Yes. Fund requirements will include parameters for public recognition of the funding related to capital projects.
<b>Reserve Funds</b>	
<b>Question</b>	<b>Answer</b>
Do municipalities need to segregate GCF funding from other funding sources?	Yes. The municipality must place its GCF grant in a separate dedicated reserve fund for capital and planning purposes (established under S.188 of the <i>Community Charter</i> ). This fund must be separate from other existing reserve funds. That said, the municipality may transfer other money into the GCF reserve fund but may not transfer money from this fund to other reserve funds or into general surplus.
Does interest earned on the GCF need to be tracked and added to the GCF amounts once the funds are allocated to reserve?	Yes. Interest earned in the GCF fund must be tracked and allocated back to the fund and may only be used for eligible purposes related to the GCF program. This is in accordance with S. 189(1) of the <i>Community Charter</i> .

Appendix: Detailed Calculation of Grants

**Example Calculation for a Municipality with 15,000 People**



Population Range	From	To	Adjustment Factor
1. Very Small	0	2,000	100%
2. Small	2,001	5,000	80%
3. Small-Med	5,001	10,000	60%
4. Medium	10,001	20,000	40%
5. Large-Med	20,001	40,000	20%
6. Large	40,001	150,000	10%
7. Very Large	150,001	900,000	5%

To illustrate, for a city of 15,000 people, the adjusted population is:

- For this first 2,000 residents, adjustment of 100% =  $2,000 \times 100\% = 2,000$
- For the next 3,000 (up to 5,000), adjustment of 80% =  $3,000 \times 80\% = 2,400$
- For the next 5,000 (up to 10,000), adjustment of 60% =  $5,000 \times 60\% = 3,000$
- For the last 5,000 (up to 15,000), adjustment of 40% =  $5,000 \times 40\% = 2,000$

Thus, the city of 15,000 people has an adjusted population of 9,400 ( $=2,000 + 2,400 + 3,000 + 2,000$ ).

If the city grew by 4,500 people between 2016-2021, the total grant amount is calculated as follows:

Component	Calculation	Result
Flat Funding	\$500,000	\$500,000
Adjusted Population	= $9,400 \times \$365$	\$3,431,000
Population Growth	= $4,500 \times \$1,000$	\$4,500,000
Total Grant		\$8,431,000



## Staff Report to Council Open Meeting

**Date:** May 8, 2024  
**From:** Chief Financial Officer  
**Subject:** 2024 – 2028 Financial Plan Bylaw No. 597, 2024

**Attachments:**

Financial Plan Bylaw No. 597, 2024.

**Recommendations:**

**THAT Council adopt the 2024-2028 Financial Plan Bylaw No. 597, 2024.**

**Background:**

At the Special Meeting of Council on April 5, 2024, first reading was given to Financial Plan Bylaw No. 597, 2024. At a second Special Meeting on April 16<sup>th</sup>, second and third readings were given to Bylaw. No. 597, 2024. Staff observed that a small change needed to be made to Schedule 5, therefore third reading was rescinded at the Regular Meeting of Council on April 24<sup>th</sup> and then third reading was given to the amended Financial Plan. No further changes have been made or are required, therefore the Financial Plan Bylaw is being presented for adoption.

**Financial Impacts:**

n/a

Mandy McKague  
Chief Financial Officer

CAO Initial

**THE VILLAGE OF CLINTON**  
**Bylaw No. 597, 2024 – Five Year Financial Plan 2024-2028**

---

A bylaw to adopt a five-year financial plan for the  
Village of Clinton for the years 2024 to 2028

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five-year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**CITATION**

1. This Bylaw shall be cited for all purposes as “Bylaw No. 597, 2024, Five Year Financial Plan 2024-2028”.
2. Schedules “1, 2, 3 and 4” attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long-Term Capital Program for the Village of Clinton for the years 2024 to 2028.
3. Schedule “5” attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per the Community Charter.

**SEVERABILITY**

4. If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed by the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

This bylaw shall commence on the date of final adoption.

**READ** a first time                      this 5th Day of April, 2024.

**READ** a second time                      this 16<sup>th</sup> Day of April, 2024.

**READ** a third time                      this 24<sup>th</sup> Day of April, 2024.

**ADOPTED**                                      this \_\_\_\_ Day of \_\_\_\_\_, 2024.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024:

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Mayor, Roland Stanke

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Corporate Officer, Brian Doddridge

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 1 2024 - 2028 FINANCIAL PLAN**  
**CONSOLIDATED FUNDS SUMMARY**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	925,370	951,357	969,202	987,404	1,005,969
Fees & Charges Water/Sewer Rate	625,879	562,166	566,735	578,784	591,195	603,978
Transfers & Grants & W/S Connections	1,351,971	787,257	566,495	566,495	566,495	566,495
<b>Total Operating Revenue</b>	<b>3,093,578</b>	<b>2,274,793</b>	<b>2,084,587</b>	<b>2,114,481</b>	<b>2,145,094</b>	<b>2,176,443</b>
<b>AMORTIZATION</b>						
Amortization	291,420	282,986	282,986	282,986	282,986	282,986
<b>Total Amortization</b>	<b>291,420</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>
<b>Total Revenue</b>	<b>3,384,998</b>	<b>2,557,779</b>	<b>2,367,573</b>	<b>2,397,467</b>	<b>2,428,080</b>	<b>2,459,429</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	924,476	966,141	974,909	998,337	1,011,283	1,030,018
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	492,715	501,377	510,213	519,225	528,418
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,618,130</b>	<b>1,738,765</b>	<b>1,711,582</b>	<b>1,748,066</b>	<b>1,774,329</b>	<b>1,806,646</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	291,420	282,986	282,986	282,986	282,986	282,986
<b>Total Amortization Offset</b>	<b>291,420</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	58,000	0	0	0	0	0
Asset Management Reserve	90,232	105,232	110,232	115,232	120,232	125,232
Project CarryFwds	918,647	76,370	0	0	0	0
Fire Department Reserve	0	20,000	50,000	50,000	50,000	50,000
Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
General Reserve (Surplus)	251,637	115,641	45,447	75,301	42,843	29,807
Transfer to Water Reserve	86,461	61,865	71,224	75,808	80,563	85,496
Transfer to Sewer Reserve	32,471	16,207	18,102	20,075	22,127	24,263
<b>Total Transfers to Reserves</b>	<b>1,475,448</b>	<b>536,029</b>	<b>373,005</b>	<b>366,416</b>	<b>370,765</b>	<b>369,797</b>
<b>Total Expenses</b>	<b>3,384,998</b>	<b>2,557,779</b>	<b>2,367,573</b>	<b>2,397,467</b>	<b>2,428,080</b>	<b>2,459,429</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
Capital Projects Expense	(38,000)	(140,714)	(78,000)	(30,000)	(55,000)	(55,000)
<b>Total Capital Projects Surplus (deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 2 2024 - 2028 FINANCIAL PLAN**  
**GENERAL FUND**

<b>REVENUE</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2025 Plan</b>	<b>2026 Plan</b>	<b>2027 Plan</b>	<b>2028 Plan</b>
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	925,370	951,357	969,202	987,404	1,005,969
Fees & Charges	245,345	172,214	165,084	165,084	165,084	165,084
Transfers & Grants	1,347,386	716,682	563,920	563,920	563,920	563,920
Debt - External	0	0	0	0	0	0
Transfers From Surplus/Reserves	0	68,000	0	0	0	0
<b>Total Operating Revenue</b>	<b>2,708,459</b>	<b>1,882,266</b>	<b>1,680,361</b>	<b>1,698,206</b>	<b>1,716,408</b>	<b>1,734,973</b>
<b>AMORTIZATION</b>						
Amortization	161,695	153,261	153,261	153,261	153,261	153,261
<b>Total Amortization</b>	<b>161,695</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>
<b>Total General Fund Revenue</b>	<b>2,870,154</b>	<b>2,035,527</b>	<b>1,833,622</b>	<b>1,851,467</b>	<b>1,869,669</b>	<b>1,888,234</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	698,521	691,918	700,241	718,176	725,519	738,538
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	492,715	501,377	510,213	519,225	528,418
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,392,175</b>	<b>1,464,542</b>	<b>1,436,914</b>	<b>1,467,905</b>	<b>1,488,565</b>	<b>1,515,167</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	161,695	153,261	153,261	153,261	153,261	153,261
<b>Total Amortization Offset</b>	<b>161,695</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	58,000	0	0	0	0	0
Asset Management Reserve	50,000	65,000	70,000	75,000	80,000	85,000
Project CarryFwds	918,647	76,370	0	0	0	0
Fire Department Reserve	0	20,000	50,000	50,000	50,000	50,000
Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
General Reserve (Surplus)	251,637	115,641	45,447	75,301	42,843	29,807
<b>Total Transfers to Reserves</b>	<b>1,316,284</b>	<b>417,725</b>	<b>243,447</b>	<b>230,301</b>	<b>227,843</b>	<b>219,807</b>
<b>Total General Fund Expenses</b>	<b>2,870,154</b>	<b>2,035,527</b>	<b>1,833,622</b>	<b>1,851,467</b>	<b>1,869,669</b>	<b>1,888,235</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
Capital Projects Expenses	(38,000)	(140,714)	(78,000)	(30,000)	(55,000)	(55,000)
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 3 2024 - 2028 FINANCIAL PLAN**  
**SEWER FUND DETAILS**

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Plan</u>	<u>2026 Plan</u>	<u>2027 Plan</u>	<u>2028 Plan</u>
<b>REVENUE</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	-	-	-	-	-	-
Sewer User Rates	128,181	131,812	135,766	139,839	144,035	148,356
Sewer Connections and Service Fees	3,210	1,200	1,200	1,200	1,200	1,200
Transfer from Surplus	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>131,391</b>	<b>133,012</b>	<b>136,966</b>	<b>141,039</b>	<b>145,235</b>	<b>149,556</b>
<b>AMORTIZATION</b>						
Amortization	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>Total Sewer Fund Revenue</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration	85,088	102,973	105,032	107,133	109,276	111,461
<b>Total Operating Expenditure</b>	<b>85,088</b>	<b>102,973</b>	<b>105,032</b>	<b>107,133</b>	<b>109,276</b>	<b>111,461</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization Offset</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	0	0	0	0	0	0
Asset Management Reserve	13,832	13,832	13,832	13,832	13,832	13,832
Project CarryFwds	0	0	0	0	0	0
Transfer to Capital Projects	0	0	0	0	0	0
General Reserve (Surplus)	32,471	16,207	18,102	20,075	22,127	24,263
<b>Total Transfers to Reserves</b>	<b>46,303</b>	<b>30,039</b>	<b>31,934</b>	<b>33,907</b>	<b>35,959</b>	<b>38,095</b>
<b>Total Sewer Fund Expenses</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	0	0	0	0	0	0
Capital Projects Expenses	0	0	0	0	0	0
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 4 - 2024 -2028 FINANCIAL PLAN**  
**WATER FUND DETAILS**

	<b>2023</b>					
	<b>Actual</b>	<b>2024 Budget</b>	<b>2025 Plan</b>	<b>2026 Plan</b>	<b>2027 Plan</b>	<b>2028 Plan</b>
<b>REVENUES</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	0	0	0	0	0	0
Water User Rates	252,353	258,140	265,884	273,861	282,077	290,539
Water Connection & Service Fees	1,375	1,375	1,375	1,375	1,375	1,375
Transfers From Reserves	0	0	0	0	0	0
<b>Total Fees &amp; Charges</b>	<b>253,728</b>	<b>259,515</b>	<b>267,259</b>	<b>275,236</b>	<b>283,452</b>	<b>291,914</b>
<b>AMORTIZATION</b>						
Amortization	115,893	115,893	115,893	115,893	115,893	115,893
<b>Total Amortization</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>
<b>Total Water Fund Revenue</b>	<b>369,621</b>	<b>375,408</b>	<b>383,152</b>	<b>391,129</b>	<b>399,345</b>	<b>407,807</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
Water Works	44,290	50,250	46,215	47,139	48,082	49,044
General Administration	96,577	121,000	123,420	125,888	128,406	130,974
<b>Total Operating Expenditure</b>	<b>140,867</b>	<b>171,250</b>	<b>169,635</b>	<b>173,028</b>	<b>176,488</b>	<b>180,018</b>
<b>Amortization Offset</b>						
Amortization Offset	115,893	115,893	115,893	115,893	115,893	115,893
<b>Total Amortization Offset</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	0	0	0	0	0	0
Asset Management Reserve	26,400	26,400	26,400	26,400	26,400	26,400
Project CarryFwds	0	0	0	0	0	0
General Reserve (Surplus)	86,461	61,865	71,224	75,808	80,563	85,496
Transfer to Capital Projects	0	0	0	0	0	0
<b>Total Transfers to Reserves</b>	<b>112,861</b>	<b>88,265</b>	<b>97,624</b>	<b>102,208</b>	<b>106,963</b>	<b>111,896</b>
<b>Total Water Fund Expenses</b>	<b>369,621</b>	<b>375,408</b>	<b>383,152</b>	<b>391,129</b>	<b>399,345</b>	<b>407,807</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	0	0	0	0	0	0
Capital Projects Expenses	0	0	0	0	0	0
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## SCHEDULE 5

### 2024 – 2028 STATEMENT OF OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the Community Charter, the Village of Clinton is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

#### Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024.

**Table 1: Distribution of Revenues**

Revenue Source	\$ Value	% of Revenue
Real Property Taxes/Grants in lieu of taxes	\$ 925,370	52%
User fees & charges	\$ 172,214	9%
Grants	\$ 716,682	39%
	\$ 1,814,266	100%

Property taxes are the largest proportion of revenue for 2024. Taxation revenues are utilized to support the operational needs of the Village. These include services such as general legislative and administration services, fire protection, facilities operations, repairs and maintenance, and infrastructure repairs, maintenance and improvements.

Grant funding includes the unconditional Small Community Grant estimated at \$382,000, and various forms of federal, provincial, and regional sources including Northern Development Initiative Trust.

User fees and charges are used to fund specified services such as water and sewer services. User fees attempt to apportion the value of a service to those who use the service.

Transfers to/from Surplus/Reserves are funds which have been set aside for specified or unspecified projects or projects which must comply with specific funding conditions, restricted or conditional funds.

### **Distribution of Property Tax**

The residential property class continues to provide the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes most Village services.

### **Distribution of Property Tax Revenues**

<b>Class</b>	<b>2023 AMOUNT \$</b>	<b>2024 AMOUNT \$</b>	<b>Class Weight %</b>
Residential	755,530	611,260	70.56%
Utilities	13,368	16,283	1.88%
Light Industry	23,138	16,172	1.88%
Business & Other	267,569	221,702	25.59%
Recreation/Non-Profit	2,171	533	0.06%
Farm	441	295	0.03%
<b>Total Assessment</b>	<b>1,062,216</b>	<b>866,245</b>	<b>100%</b>

### **Objectives**

- That the Provincial Class Multiples for 2024 will be used in establishing municipal tax rates

### **Policies**

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base as a result of rising operating and capital replacement costs.
- Pursue additional revenue opportunities.
- Continue to maintain and encourage initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide more revenue for the Village.
- Regularly review and compare the Village's distribution of tax burden relative to other municipalities in British Columbia.



## Staff Report to Council Open Meeting

**Date:** May 8, 2024  
**From:** Chief Financial Officer  
**Subject:** 2024 Tax Rate Bylaw No. 598, 2024

**Attachments:**

2024 Tax Rate Bylaw No. 598, 2024

**Recommendations:**

**THAT Council give second reading to the 2024 Tax Rate Bylaw No. 598, 2024.**

**THAT Council give third reading to the 2024 Tax Rate Bylaw No. 598, 2024.**

**Background:**

Council gave first reading to the 2024 Tax Rate Bylaw at a Special Meeting of Council on April 16, 2024. The Provincial School and Police tax rates have been received and changes have been made to the bylaw to reflect these rates. There will be no further amendments required and adoption will be scheduled at a Special meeting on or before Monday, May 13, 2024, in order to meet the reporting requirement deadline of May 15<sup>th</sup>.

**Financial Impacts:**

The amount of \$866,245 sought to be raised in property tax revenue for 2024 to fund local needs has not changed.

Mandy McKague  
Chief Financial Officer

CAO Initial

**THE VILLAGE OF CLINTON**  
**2024 Tax Rate Bylaw No. 598, 2024**

---

A bylaw for the levying of municipal property tax rates for  
the Village of Clinton for the year 2024

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. CITATION**

This bylaw shall be cited for all purposes as the Village of Clinton Tax Rate Bylaw No. 598, 2024.

**2. RATES**

The following rates are hereby imposed and levied for the year 2024:

- a) For all lawful general and debt purposes of the Village of Clinton on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of Schedule "A" attached hereto and forming part of this bylaw;
- b) For purposes of the Thompson-Nicola Regional District on the values of all lands and improvements taxable for Regional District purposes, rates appearing in Column "B" of Schedule "A" attached hereto and forming part of this Bylaw;
- c) For Regional Hospital District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "C" of Schedule "A" attached hereto and forming part of this Bylaw;

The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00) as per the *Community Charter Div. 3, S. 97(6)*.

**3. SEVERABILITY**

If any section, sentence, clause or phrase in this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

**COMMENCEMENT**

This bylaw shall commence on the date of final adoption.

**READ** a first time                    this 16<sup>th</sup> day of April, 2024

**READ** a second time                this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**READ** a third time                  this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**ADOPTED**                            this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024:

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Brian Doddridge

**THE VILLAGE OF CLINTON  
2024 Tax Rate Bylaw No. 598, 2024**

**SCHEDULE "A"  
Tax Rate per \$1,000 of Taxable Assessment**

Village of Clinton  
2024 Property Tax Rates

		Mill Rates						
Class	Description	General Municipal*	TNRD**	TNRD Hosp.**	School***	RCMP***	BC Assessment***	Municipal Finance Authority***
1	Residential	7.3678	0.6857	0.3044	2.0615	0.2954	0.0347	0.0002
2	Utilities	40.0000	2.4001	1.0653	12.1100	1.0338	0.4359	0.0007
5	Light Industry	18.4196	2.3315	1.0349	3.3900	1.0043	0.9630	0.0007
6	Business/Other	15.8409	1.6801	0.7457	3.3900	0.7237	0.9630	0.0005
8	Recreation/Non-Profit	7.3678	0.6857	0.3044	2.1100	0.2954	0.0347	0.0002
9	Farm	7.3678	0.6857	0.3044	7.1500	0.2954	0.0347	0.0002
<b>TOTALS:</b>		<b>\$ 866,245</b>	<b>\$ 83,826</b>	<b>\$ 37,208</b>	<b>\$ 240,955</b>	<b>\$ 36,927</b>	<b>\$ 5,507</b>	<b>\$ 25</b>

Municipal Purposes Tax Rate Exception via Supplementary Letters Patent March 8, 2001

The tax rate for municipal purposes, for Class 4 and Class 5 properties, located within the area described in the Supplementary Letters Patent, by Order in Council No. 288 approved and ordered March 8, 2001, shall not exceed the sum of:

- i) The tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively, and
- ii) The tax rate for the prevailing taxation year levied by the Surveyor of Taxes for the purpose of recovering the costs of electoral area-wide services on behalf of the Thompson-Nicola Regional for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively.

There is no Class 4 rate on the 2024 Assessment Roll as there are no longer any Major Industry properties within the Village of Clinton boundaries.



## Council Report

Agenda: May 8<sup>th</sup> 2024  
Date: May 2<sup>nd</sup> 2024  
To: Mayor, Council & CAO  
From: **SANDI BURRAGE, COUNCILLOR**  
Subject: Council Report

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### Portfolio\Working Groups Update:

- Clinton Communities in Bloom (CIB)
- Spirit of Clinton
- Parks and Trails Working Group
- Gold Country Communities Society
- Economic Development/Business Development Committee
- Friends of Hat Creek Society Board Member
- Alternate For: NDI, Emergency Planning, CCCTA



Wayne Marchant COTY  
2023

### Meetings Attended:

No meeting attended within my portfolio

### Other Activities:

**April 21<sup>st</sup>** – Seedy Sunday. It was a great turn out. Many visitors from out of town attended as well as locals

**April 25<sup>th</sup>** – Museum Spaghetti dinner fundraiser. Another event that had a great support.

**April 28<sup>th</sup>** – Clinton Art and Cultural Society AGM. Election of directors. Nancy McMinn, Joanne O’Flynn and myself will serve as directors for the 2024 year. The beginning planning stages for our annual art show August 3-5.

**April 30<sup>th</sup>** – Volunteer Appreciation Night, honouring volunteers and the Citizen of the Year Wayne Marchant. This gentleman was long overdue to receive this award

**May 1<sup>st</sup>** - Handed out Smile cookies at Elizabeth Fry Appreciation and 42<sup>nd</sup> Anniversary Day

### Planned Activities:

**May 6<sup>th</sup>** – Elizabeth Fry Board meeting

**May 9<sup>th</sup>**- Gold Country Societies meeting

**May 14<sup>th</sup>** - CIB

**May 18<sup>th</sup>** – Attending the Annual Ball

**May 25<sup>th</sup> and 26<sup>th</sup>**- I will be running the concession at the rodeo again this year. Will be gathering my volunteers. If anyone can help for a couple of hours, send them my way. The money raised will go towards the splash park/kids events fund.





## Council Report

### Comments\Observations:

I am looking forward to attending the Annual Ball as well as the parade and rodeo weekend. It is so rewarding that we still have these traditions.

### Financial Implications:

n/a

Respectfully submitted,

*Sandi Burrage*

## Action items arising from Council Meetings

Date updated: May-2-24

Resolution/Direction to Staff	WHO/DONE
April 2024	
Fees and Charges Amendment – <i>Direction to Staff: Prepare a draft amendment to the Fees and Charges Bylaw</i>	CAO In progress
Bonaparte Watershed Society – Letter of Support Request – <i>Direction to staff: To send a letter expressing interest but need more notice in future.</i>	CAO In progress