



## AGENDA

### Special Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Friday, April 5, 2024 at 7:00 pm

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**Mission Statement:** *“To Increase Economic Opportunity and Improve the Quality of Life for all Citizens.”*

**Vision Statement:** *“Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities”*

#### **Call to Order**

*“Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation”*

#### **Adoption of Agenda**

#### **Administrative Reports**

	Presentation from CFO Re: 2024 Financial Plan Bylaw	
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#### **Correspondence**

	None	
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#### **Meeting Guests**

	None	
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#### **Bylaws**

	2024-2028 Financial Plan Bylaw No. 597, 2024 – For First Reading	
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#### **Notice to Proceed to In-Camera**

None

#### **Adjournment**

**THE VILLAGE OF CLINTON**  
**Bylaw No. 597, 2024 – Five Year Financial Plan 2024-2028**

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A bylaw to adopt a five-year financial plan for the  
Village of Clinton for the years 2024 to 2028

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five-year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**CITATION**

1. This Bylaw shall be cited for all purposes as “Bylaw No. 597, 2024, Five Year Financial Plan 2024-2028”.
2. Schedules “1, 2, 3 and 4” attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long-Term Capital Program for the Village of Clinton for the years 2024 to 2028.
3. Schedule “5” attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per the Community Charter.

**SEVERABILITY**

4. If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed by the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

This bylaw shall commence on the date of final adoption.

**READ** a first time                      this \_\_\_ Day of \_\_\_\_\_, 2024.

**READ** a second time                      this \_\_\_ Day of \_\_\_\_\_, 2024.

**READ** a third time                      this \_\_\_ Day of \_\_\_\_\_, 2024.

**ADOPTED**                                      this \_\_\_ Day of \_\_\_\_\_, 2024.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024:

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Brian Doddridge

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 1 2024 - 2028 FINANCIAL PLAN**  
**CONSOLIDATED FUNDS SUMMARY**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	976,370	994,715	1,013,427	1,032,513	1,051,981
Fees & Charges Water/Sewer Rate	625,879	562,166	566,735	578,784	591,195	603,978
Transfers & Grants & W/S Connections	1,351,971	767,257	566,495	566,495	566,495	566,495
<b>Total Operating Revenue</b>	<b>3,093,578</b>	<b>2,305,793</b>	<b>2,127,945</b>	<b>2,158,706</b>	<b>2,190,203</b>	<b>2,222,454</b>
<b>AMORTIZATION</b>						
Amortization	291,420	282,986	300,986	282,986	282,986	282,986
<b>Total Amortization</b>	<b>291,420</b>	<b>282,986</b>	<b>300,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>
<b>Total Revenue</b>	<b>3,384,998</b>	<b>2,588,779</b>	<b>2,428,931</b>	<b>2,441,692</b>	<b>2,473,189</b>	<b>2,505,440</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	924,476	966,141	974,909	998,337	1,011,283	1,030,018
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	508,715	517,697	526,859	536,204	545,737
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,618,130</b>	<b>1,754,765</b>	<b>1,727,902</b>	<b>1,764,712</b>	<b>1,791,308</b>	<b>1,823,965</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	291,420	282,986	300,986	282,986	282,986	282,986
<b>Total Amortization Offset</b>	<b>291,420</b>	<b>282,986</b>	<b>300,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>



**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 2 2024 - 2028 FINANCIAL PLAN**  
**GENERAL FUND**

<b>REVENUE</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2025 Plan</b>	<b>2026 Plan</b>	<b>2027 Plan</b>	<b>2028 Plan</b>
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	976,370	994,715	1,013,427	1,032,513	1,051,981
Fees & Charges	245,345	172,214	165,084	165,084	165,084	165,084
Transfers & Grants	1,347,386	716,682	563,920	563,920	563,920	563,920
Debt - External	0	0	0	0	0	0
Transfers From Reserves	0	48,000	0	0	0	0
<b>Total Operating Revenue</b>	<b>2,708,459</b>	<b>1,913,266</b>	<b>1,723,719</b>	<b>1,742,431</b>	<b>1,761,517</b>	<b>1,780,985</b>
<b>AMORTIZATION</b>						
Amortization	161,695	153,261	171,261	153,261	153,261	153,261
<b>Total Amortization</b>	<b>161,695</b>	<b>153,261</b>	<b>171,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>
<b>Total General Fund Revenue</b>	<b>2,870,154</b>	<b>2,066,527</b>	<b>1,894,980</b>	<b>1,895,692</b>	<b>1,914,778</b>	<b>1,934,246</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	698,521	691,918	700,241	718,176	725,519	738,538
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	508,715	517,697	526,859	536,204	545,737
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,392,175</b>	<b>1,480,542</b>	<b>1,453,234</b>	<b>1,484,551</b>	<b>1,505,544</b>	<b>1,532,485</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	161,695	153,261	171,261	153,261	153,261	153,261
<b>Total Amortization Offset</b>	<b>161,695</b>	<b>153,261</b>	<b>171,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>



**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 3 2024 - 2028 FINANCIAL PLAN**

**SEWER FUND DETAILS**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>REVENUE</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	-	-	-	-	-	-
Sewer User Rates	128,181	131,812	135,766	139,839	144,035	148,356
Sewer Connections and Service Fees	3,210	1,200	1,200	1,200	1,200	1,200
Transfer from Surplus	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>131,391</b>	<b>133,012</b>	<b>136,966</b>	<b>141,039</b>	<b>145,235</b>	<b>149,556</b>
<b>AMORTIZATION</b>						
Amortization	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>Total Sewer Fund Revenue</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration	85,088	102,973	105,032	107,133	109,276	111,461
<b>Total Operating Expenditure</b>	<b>85,088</b>	<b>102,973</b>	<b>105,032</b>	<b>107,133</b>	<b>109,276</b>	<b>111,461</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization Offset</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	0	0	0	0	0	0
Asset Management Reserve	13,832	13,832	13,832	13,832	13,832	13,832
Project CarryFwds	0	0	0	0	0	0
Transfer to Capital Projects	0	0	0	0	0	0
General Reserve (Surplus)	32,471	16,207	18,102	20,075	22,127	24,263
<b>Total Transfers to Reserves</b>	<b>46,303</b>	<b>30,039</b>	<b>31,934</b>	<b>33,907</b>	<b>35,959</b>	<b>38,095</b>
<b>Total Sewer Fund Expenses</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	0	0	0	0	0	0
Capital Projects Expenses	0	0	0	0	0	0

VILLAGE OF CLINTON  
2024 - 2028 FINANCIAL PLAN BYLAW  
**SCHEDULE 3** 2024 - 2028 FINANCIAL PLAN  
SEWER FUND DETAILS

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>Total Capital Projects Surplus (Deficit)</b>	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0





## SCHEDULE 5

### 2024 – 2028 STATEMENT OF OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the Community Charter, the Village of Clinton is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

#### Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024.

**Table 1: Distribution of Revenues**

Revenue Source	\$ Value	% of Revenue
Real Property Taxes/Grants in lieu of taxes	\$ 976,370	52%
User fees & charges	\$ 172,714	9%
Grants	\$ 716,682	39%
	\$ 1,865,766	100%

Property taxes are the largest proportion of revenue for 2024. Taxation revenues are utilized to support the operational needs of the Village. These include services such as general legislative and administration services, fire protection, facilities operations, repairs and maintenance, and infrastructure repairs, maintenance and improvements.

Grant funding includes the unconditional Small Community Grant estimated at \$382,000, and various forms of federal, provincial, and regional sources including Northern Development Initiative Trust.

User fees and charges are used to fund specified services such as water and sewer services. User fees attempt to apportion the value of a service to those who use the service.

Transfers to/from Surplus/Reserves are funds which have been set aside for specified or unspecified projects or projects which must comply with specific funding conditions, restricted or conditional funds.

### **Distribution of Property Tax**

The residential property class continues to provide the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes most Village services.

### **Distribution of Property Tax Revenues**

<b>Class</b>	<b>2023 AMOUNT \$</b>	<b>2024 AMOUNT \$</b>	<b>Class Weight %</b>
Residential	755,530	687,881	71%
Utilities	13,368	16,283	2%
Light Industry	23,138	24,418	2%
Business & Other	267,569	247,007	25%
Recreation/Non-Profit	2,171	592	0%
Farm	441	1189	0%
<b>Total Assessment</b>	<b>1,062,216</b>	<b>976,370</b>	<b>100%</b>

### **Objectives**

- That the Provincial Class Multiples for 2024 will be used in establishing municipal tax rates

### **Policies**

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base as a result of rising operating and capital replacement costs.
- Pursue additional revenue opportunities.
- Continue to maintain and encourage initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide more revenue for the Village.
- Regularly review and compare the Village's distribution of tax burden relative to other municipalities in British Columbia.