



## AGENDA

### Special Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
 Tuesday, April 16, 2024 at 6:00 pm

**Mission Statement:** *“To Increase Economic Opportunity and Improve the Quality of Life for all Citizens.”*

**Vision Statement:** *“Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities”*

**Call to Order**

*“Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation”*

**Adoption of Agenda**

**Administrative Reports**

CAO	Sign Permit Variance Application	<b>Page 2</b>
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**Correspondence**

	None	
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**Meeting Guests**

	None	
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**Bylaws**

CFO	2024-2028 Financial Plan Bylaw No. 597, 2024 – For Second and Third Reading	<b>Page 10</b>
CFO	Tax Rate Bylaw No. 598, 2024 – For First Reading	<b>Page 22</b>

**Notice to Proceed to In-Camera**

None

**Adjournment**



## Staff Report to Council Special Meeting

**Date: April 16, 2024**

**From: CAO**

**Subject: Sign Permit Variance Application**

**Attachments:**

Sign Variance Permit Application for 1310 Highway 97

**Recommendations:**

THAT Council of the Village of Clinton authorize staff to proceed with advertising and notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to Free Spirit Gallery, located at 1310 Cariboo Highway, legally known as parcel L, Lillooet land district, (being a consolidation of lots 5a, 6 & 6a, see ca7760679); Townsite of Clinton, to vary Sign Bylaw No. 477, 2010 to allow for one freestanding sign with a maximum sign area of 4.3 m<sup>2</sup> in substantial accordance with the application as submitted on April 3, 2024.

**Background:**

The Village has received an application for a sign variance permit for a Fascia Sign at 1310 Highway 97. The Sign Bylaw was recently amended to allow residents to apply for Variances for fascia signs that do not meet the requirements under Village of Clinton Sign Bylaw No. 477, 2010. Sign Bylaw Variances are considered Development Variance Permits and must undergo the notification process before approval can be given. If Council wishes to move forward with the process, the above recommendation provides the wording that authorizes administration to notify the property's neighbours about the application in accordance with the Local Government Act. From there, the application will go before Council again with any public comments received, for final approval.

The proposed sign does not meet requirements of the bylaw because it exceeds the maximum sign area. The bylaw permits fascia signs that are a maximum of 2.3m<sup>2</sup>(24.8 ft<sup>2</sup> or approximately 6'x4', 5'x5', 8'x3', or 12'x2'). The proposed sign is 12' x 3.8' (4.23 m<sup>2</sup> or 45.6 ft<sup>2</sup>) or just under twice the allowable size.

When considering a variance, the following factors should be considered:

1. Are there special circumstances that mean this sign should be considered as an exception to the general rule as laid out in the bylaw?
2. Does the sign fit the form and character of the area? The design and size of the sign should be considered to determine if the sign fits the historic theme of the commercial core. Further, the sign bylaw attempts to limit large signs to avoid a billboard-like appearance that can take away from the curb appeal of the highway corridor.
3. Does the sign block sightlines or cause distractions to traffic such as through small lettering or too much content for the area?
4. Does the sign present vulgar or inappropriate content?
5. Is the sign likely to cause disputes among neighbours by overshadowing signs of adjacent businesses?



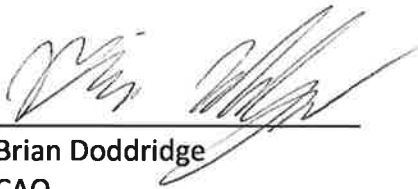
## Staff Report to Council Special Meeting

Administration has reviewed the application and sees no concerns with moving forward to the next step of the Variance Permit process. The sign is neat and generally attractive. It will be easily readable from the highway and efforts have been made to make it fit with the Village's historic theme. Its stylized outline makes the sign look less Billboard-like despite its size.

In conclusion, if Council wishes to go forward with the process, Administration will need a resolution as outlined in the recommendation.

### **Financial Impacts:**

The applicant has paid the associated fees.



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Brian Doddridge  
CAO

CFO Initial 

SCHEDULE "B" Sign Permit Application

\*\* Supply Two Scaled Drawings of the Sign with this Application \*\*

PERMANENT SIGN  TEMPORARY SIGN

- 1. Registered Owner(s): Bill Elliott
- 2. Legal Description: 1310 Cariboo Hwy 97
- 3. Civic Address: 1310 Cariboo Hwy
- 4. Sign Permit Applicant(s): Bill Elliott Linda Madden
- 5. Mailing Address of Owner(s): PO Box 211 Clinton BC V0K 1K0  
\* Phone: [REDACTED]
- 6. Mailing Address of Applicant: same as above  
\* Phone: \_\_\_\_\_
- 7. Zoning of Subject Property: C1-C2
- 8. Building Width: 30 ft Property Frontage: 150 ft
- 9. Existing Signs:  Yes  No Details: \_\_\_\_\_
- 10. Type of Work:  New  Addition  Alteration  Move
- 11. Type of Sign (refer to Schedule "A" for Code): B2
- 12. Sign Dimensions: Height 4 ft Width 12 ft Depth \_\_\_\_\_  
Sign Area (m<sup>2</sup>): 4.25 Height of Sign from Finished Grade: 14'
- 13. Sign Design: Material metal Colour Black/White Illumination: no  
Magenta
- 14. Value of Sign and Installation (\$): 2000.00
- 15. Encroachment Agreement Required:  Yes  No

**NOTICE:**

I, the undersigned, being the owner/agent for the owner of the property described, apply for a permit to do work detailed in this application. In consideration for this permit, I agree for myself and my assigns to indemnify and keep harmless the VILLAGE OF CLINTON and its officers against and from all claims, liabilities, judgments, costs and expenses, which may accrue from granting this permit, or which may be brought or made against the VILLAGE OF CLINTON, or its officers, in respect of any matter arising out of works contemplated therein. This permit and/or the approval of plans or specifications supporting the application does not:

a) I understand, agree, and will abide with the VILLAGE OF CLINTON Sign Bylaw.

Bill Elliott  
Signature of Owner or Authorized Agent

April 3/24  
Date

17. All contractors and subcontractors require a valid business license to operate and display signage within the boundaries of the VILLAGE OF CLINTON.

Sign Permit Fee: \$200 (\$150 + \$50 variance fee) **OFFICE USE ONLY** Receipt No: 20240479  
 Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
 Installation Inspected: \_\_\_\_\_ Bylaw Officer Inspection: \_\_\_\_\_

Bill Elliott  
Linda Madden  
PO Box 211  
Clinton BC V0K 1K0  
Ph: [REDACTED]  
Email: [REDACTED]

March 18, 2024

To: Village of Clinton  
Mayor and council members

We would like to apply for a variance to the Village of Clinton fascia bylaw restricting the size of the sign for which we have applied.

Our proposed sign which we had professionally drawn up to fit the top front of our building measures 144" x 46" (12' x 3.8') is deemed too big. Suggested sizes 6'x4'; 8'x3'; or 12'x2' will not fit the designated space as well, nor will they convey all the required information in an appealing design large enough to catch the attention of people driving by or shopping on the other side of the street. To have the lettering large enough we would have to drop part of our name and just include Art Gallery which in turn does not distinguish our art gallery from any other gallery anywhere. (Please see enclosed pictures)

Free Spirit  
Art Gallery

We are committed to developing a successful business, which in turn will promote the Village of Clinton in a positive manner. We will be a contributing factor in bringing more people to town to visit, shop and spend money in other aspects of the community. We already have had people from other places make a special trip to Clinton to shop in our gallery.

We would appreciate your cooperation and support in our efforts to improve and promote our business.

Thank you.  
Yours truly.

Bill Elliott



Linda Madden









**6mm ACM**  
**(Aluminum Composite Material)**



Linda & Bill [redacted]  
To: "Deanna D." <deanna@candcsigns.com>

Fri, Jan 12, 2024 at 2:20 PM

Hi Deanna Looks awesome The only changes we think would be good would be to have art gallery in a brighter colour

Thanks  
[Quoted text hidden]

Linda & Bill [redacted]  
To: "Deanna D." <deanna@candcsigns.com>

Sat, Jan 13, 2024 at 12:46 PM

Hi Deanna

We are thinking of making ART GALLERY also in white, a border around the whole sign a bright color that matches the graphics and highlighting on the letters. Could you send samples of different colors for us to look at to help make a decision. I'm thinking a bright teal might look nice, fuchsia, aqua, or????  
[Quoted text hidden]

Deanna D. <deanna@candcsigns.com>  
To: Linda & Bill [redacted]

Mon, Jan 15, 2024 at 1:02 PM

Hi Linda & Bill,

Please see attached for some colour options. Keep in mind that on screen colours aren't necessarily accurate to what they will look like when printed. Maybe once you have an idea of your colours you can come to the shop to look at a colour chart.

Let me know what you think.

Thank-you,  
Deanna

Graphic Designs • Sign Direction

C & C Signs  
1006 Victoria St  
Kamloops, BC  
250 572 5411  
deanna@candcsigns.com

Find us on  
Facebook

[Quoted text hidden]

2 attachments





Color for highlighting,  
border +  
ART GALLERY  
Magenta



## Staff Report to Council Special Meeting

**Date:** April 16, 2024  
**From:** Chief Financial Officer  
**Subject:** 2024–2028 Financial Plan Bylaw No. 597, 2024

**Attachments:**

Financial Plan Bylaw No. 597,2024

**Recommendations:**

**THAT Council give second reading to the 2024-2028 Financial Plan Bylaw No. 597, 2024.**  
**THAT Council give third reading to the 2024-2028 Financial Plan Bylaw No. 597, 2024.**

**Background:**

At the Special Meeting of Council on April 5, 2024, the draft of the 2024-2028 Financial Plan was brought forward for review and first reading. There were some requested changes and they are reflected in the attached schedules. It was proposed to start saving for the upcoming purchase of a new fire truck. Council's direction was to transfer \$20,000.00 from reserves and not taxation. The \$48,00.00 budgeted to come from taxation for Silviculture was also directed to come from reserves. There was a slight change in public works wages which decreased this expense line.

Requisitions have been received and updated. There are two remaining; Provincial School and Police taxes. These should come by May 8<sup>th</sup>.

On April 11, 2024, staff held a public presentation where the draft budget was discussed and questions from those in attendance were answered. The deadline to submit written concerns or suggestions was April 15<sup>th</sup> at 4 pm. There were no submissions for Council's consideration.

**Financial Impacts:**

There is a decrease in general expenses due to the budget changes as funds will be drawn from general reserves.

  
\_\_\_\_\_  
Mandy McKague  
Chief Financial Officer

CAO Initial 

**THE VILLAGE OF CLINTON**  
**Bylaw No. 597, 2024 – Five Year Financial Plan 2024-2028**

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A bylaw to adopt a five-year financial plan for the  
Village of Clinton for the years 2024 to 2028

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five-year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**CITATION**

1. This Bylaw shall be cited for all purposes as “Bylaw No. 597, 2024, Five Year Financial Plan 2024-2028”.
2. Schedules “1, 2, 3 and 4” attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long-Term Capital Program for the Village of Clinton for the years 2024 to 2028.
3. Schedule “5” attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per the Community Charter.

**SEVERABILITY**

4. If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed by the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

This bylaw shall commence on the date of final adoption.

**READ** a first time                      this 5th Day of April, 2024.

**READ** a second time                this \_\_\_\_ Day of \_\_\_\_\_, 2024.

**READ** a third time                  this \_\_\_\_ Day of \_\_\_\_\_, 2024.

**ADOPTED**                              this \_\_\_\_ Day of \_\_\_\_\_, 2024.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024:

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Mayor, Roland Stanke

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Corporate Officer, Brian Doddridge

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 1 2024 - 2028 FINANCIAL PLAN**  
**CONSOLIDATED FUNDS SUMMARY**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	925,370	951,357	969,202	987,404	1,005,969
Fees & Charges Water/Sewer Rate	625,879	562,166	566,735	578,784	591,195	603,978
Transfers & Grants & W/S Connections	1,351,971	787,257	566,495	566,495	566,495	566,495
<b>Total Operating Revenue</b>	<b>3,093,578</b>	<b>2,274,793</b>	<b>2,084,587</b>	<b>2,114,481</b>	<b>2,145,094</b>	<b>2,176,443</b>
<b>AMORTIZATION</b>						
Amortization	291,420	282,986	282,986	282,986	282,986	282,986
<b>Total Amortization</b>	<b>291,420</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>
<b>Total Revenue</b>	<b>3,384,998</b>	<b>2,557,779</b>	<b>2,367,573</b>	<b>2,397,467</b>	<b>2,428,080</b>	<b>2,459,429</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	924,476	966,141	974,909	998,337	1,011,283	1,030,018
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	492,715	501,377	510,213	519,225	528,418
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,618,130</b>	<b>1,738,765</b>	<b>1,711,582</b>	<b>1,748,066</b>	<b>1,774,329</b>	<b>1,806,646</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	291,420	282,986	282,986	282,986	282,986	282,986
<b>Total Amortization Offset</b>	<b>291,420</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>	<b>282,986</b>

VILLAGE OF CLINTON  
 2024 - 2028 FINANCIAL PLAN BYLAW  
 SCHEDULE 1 2024 - 2028 FINANCIAL PLAN  
 CONSOLIDATED FUNDS SUMMARY

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	58,000	0	0	0	0	0
Asset Management Reserve	90,232	105,232	110,232	115,232	120,232	125,232
Project CarryFwds	918,647	76,370	0	0	0	0
Fire Department Reserve	0	20,000	50,000	50,000	50,000	50,000
Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
General Reserve (Surplus)	251,637	115,641	45,447	75,301	42,843	29,807
Transfer to Water Reserve	86,461	61,865	71,224	75,808	80,563	85,496
Transfer to Sewer Reserve	32,471	16,207	18,102	20,075	22,127	24,263
<b>Total Transfers to Reserves</b>	<b>1,475,448</b>	<b>536,029</b>	<b>373,005</b>	<b>366,416</b>	<b>370,765</b>	<b>369,797</b>
<b>Total Expenses</b>	<b>3,384,998</b>	<b>2,557,779</b>	<b>2,367,573</b>	<b>2,397,467</b>	<b>2,428,080</b>	<b>2,459,429</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
Capital Projects Expense	(38,000)	(140,714)	(78,000)	(30,000)	(55,000)	(55,000)
<b>Total Capital Projects Surplus (deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



VILLAGE OF CLINTON  
 2024 - 2028 FINANCIAL PLAN BYLAW  
 SCHEDULE 2 2024 - 2028 FINANCIAL PLAN  
 GENERAL FUND

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>REVENUE</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	1,115,728	925,370	951,357	969,202	987,404	1,005,969
Fees & Charges	245,345	172,214	165,084	165,084	165,084	165,084
Transfers & Grants	1,347,386	716,682	563,920	563,920	563,920	563,920
Debt - External	0	0	0	0	0	0
Transfers From Surplus/Reserves	0	68,000	0	0	0	0
<b>Total Operating Revenue</b>	<b>2,708,459</b>	<b>1,882,266</b>	<b>1,680,361</b>	<b>1,698,206</b>	<b>1,716,408</b>	<b>1,734,973</b>
<b>AMORTIZATION</b>						
Amortization	161,695	153,261	153,261	153,261	153,261	153,261
<b>Total Amortization</b>	<b>161,695</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>
<b>Total General Fund Revenue</b>	<b>2,870,154</b>	<b>2,035,527</b>	<b>1,833,622</b>	<b>1,851,467</b>	<b>1,869,669</b>	<b>1,888,234</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration and Legislation	698,521	691,918	700,241	718,176	725,519	738,538
Protective Services	99,476	117,059	118,215	120,159	122,143	124,166
Public Works	414,355	492,715	501,377	510,213	519,225	528,418
Recreation, Culture and Community Development	179,824	162,850	117,081	119,357	121,678	124,045
<b>Total Operating Expenditure</b>	<b>1,392,175</b>	<b>1,464,542</b>	<b>1,436,914</b>	<b>1,467,905</b>	<b>1,488,565</b>	<b>1,515,167</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	161,695	153,261	153,261	153,261	153,261	153,261
<b>Total Amortization Offset</b>	<b>161,695</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>	<b>153,261</b>

VILLAGE OF CLINTON  
 2024 - 2028 FINANCIAL PLAN BYLAW  
 SCHEDULE 2 2024 - 2028 FINANCIAL PLAN  
 GENERAL FUND

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	58,000	0	0	0	0	0
Asset Management Reserve	50,000	65,000	70,000	75,000	80,000	85,000
Project CarryFwds	918,647	76,370	0	0	0	0
Fire Department Reserve	0	20,000	50,000	50,000	50,000	50,000
Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
General Reserve (Surplus)	251,637	115,641	45,447	75,301	42,843	29,807
<b>Total Transfers to Reserves</b>	<b>1,316,284</b>	<b>417,725</b>	<b>243,447</b>	<b>230,301</b>	<b>227,843</b>	<b>219,807</b>
<b>Total General Fund Expenses</b>	<b>2,870,154</b>	<b>2,035,527</b>	<b>1,833,622</b>	<b>1,851,467</b>	<b>1,869,669</b>	<b>1,888,235</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	38,000	140,714	78,000	30,000	55,000	55,000
Capital Projects Expenses	(38,000)	(140,714)	(78,000)	(30,000)	(55,000)	(55,000)
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Total 0 0 0 0 0 0

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 3 2024 - 2028 FINANCIAL PLAN**  
**SEWER FUND DETAILS**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>REVENUE</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	-	-	-	-	-	-
Sewer User Rates	128,181	131,812	135,766	139,839	144,035	148,356
Sewer Connections and Service Fees	3,210	1,200	1,200	1,200	1,200	1,200
Transfer from Surplus	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>131,391</b>	<b>133,012</b>	<b>136,966</b>	<b>141,039</b>	<b>145,235</b>	<b>149,556</b>
<b>AMORTIZATION</b>						
Amortization	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>Total Sewer Fund Revenue</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
General Administration	85,088	102,973	105,032	107,133	109,276	111,461
<b>Total Operating Expenditure</b>	<b>85,088</b>	<b>102,973</b>	<b>105,032</b>	<b>107,133</b>	<b>109,276</b>	<b>111,461</b>
<b>AMORTIZATION OFFSET</b>						
Amortization Offset	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Amortization Offset</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 3 2024 - 2028 FINANCIAL PLAN**  
**SEWER FUND DETAILS**

	2023 Actual	2024 Budget	2025 Plan	2026 Plan	2027 Plan	2028 Plan
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	0	0	0	0	0	0
Asset Management Reserve	13,832	13,832	13,832	13,832	13,832	13,832
Project CarryFwds	0	0	0	0	0	0
Transfer to Capital Projects	0	0	0	0	0	0
General Reserve (Surplus)	32,471	16,207	18,102	20,075	22,127	24,263
<b>Total Transfers to Reserves</b>	<b>46,303</b>	<b>30,039</b>	<b>31,934</b>	<b>33,907</b>	<b>35,959</b>	<b>38,095</b>
<b>Total Sewer Fund Expenses</b>	<b>145,223</b>	<b>146,844</b>	<b>150,798</b>	<b>154,871</b>	<b>159,067</b>	<b>163,388</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	0	0	0	0	0	0
Capital Projects Expenses	0	0	0	0	0	0
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**VILLAGE OF CLINTON**  
**2024 - 2028 FINANCIAL PLAN BYLAW**  
**SCHEDULE 4 - 2024 -2028 FINANCIAL PLAN**

**WATER FUND DETAILS**

<b>2023</b>		<b>2024 Budget</b>	<b>2025 Plan</b>	<b>2026 Plan</b>	<b>2027 Plan</b>	<b>2028 Plan</b>
<b>REVENUES</b>						
<b>OPERATING REVENUE</b>						
Property Taxes	0	0	0	0	0	0
Water User Rates	252,353	258,140	265,884	273,861	282,077	290,539
Water Connection & Service Fees	1,375	1,375	1,375	1,375	1,375	1,375
Transfers From Reserves	0	0	0	0	0	0
<b>Total Fees &amp; Charges</b>	<b>253,728</b>	<b>259,515</b>	<b>267,259</b>	<b>275,236</b>	<b>283,452</b>	<b>291,914</b>
<b>AMORTIZATION</b>						
Amortization	115,893	115,893	115,893	115,893	115,893	115,893
<b>Total Amortization</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>
<b>Total Water Fund Revenue</b>						
	<b>369,621</b>	<b>375,408</b>	<b>383,152</b>	<b>391,129</b>	<b>399,345</b>	<b>407,807</b>
<b>EXPENSES</b>						
<b>OPERATING EXPENDITURE</b>						
Water Works	44,290	50,250	46,215	47,139	48,082	49,044
General Administration	96,577	121,000	123,420	125,888	128,406	130,974
<b>Total Operating Expenditure</b>	<b>140,867</b>	<b>171,250</b>	<b>169,635</b>	<b>173,028</b>	<b>176,488</b>	<b>180,018</b>
<b>Amortization Offset</b>						
Amortization Offset	115,893	115,893	115,893	115,893	115,893	115,893
<b>Total Amortization Offset</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>	<b>115,893</b>



**VILLAGE OF CLINTON  
2024 - 2028 FINANCIAL PLAN BYLAW  
SCHEDULE 4 - 2024 -2028 FINANCIAL PLAN  
WATER FUND DETAILS**

	<b>2023</b>	<b>2024 Budget</b>	<b>2025 Plan</b>	<b>2026 Plan</b>	<b>2027 Plan</b>	<b>2028 Plan</b>
<b>TRANSFERS TO RESERVES</b>						
Operating & Capital Projects Reserve	0	0	0	0	0	0
Asset Management Reserve	26,400	26,400	26,400	26,400	26,400	26,400
Project CarryFwds	0	0	0	0	0	0
General Reserve (Surplus)	86,461	61,865	71,224	75,808	80,563	85,496
Transfer to Capital Projects	0	0	0	0	0	0
<b>Total Transfers to Reserves</b>	<b>112,861</b>	<b>88,265</b>	<b>97,624</b>	<b>102,208</b>	<b>106,963</b>	<b>111,896</b>
<b>Total Water Fund Expenses</b>	<b>369,621</b>	<b>375,408</b>	<b>383,152</b>	<b>391,129</b>	<b>399,345</b>	<b>407,807</b>
<b>CAPITAL PROJECTS</b>						
Revenue - Transfer to Capital Projects	0	0	0	0	0	0
Capital Projects Expenses	0	0	0	0	0	0
<b>Total Capital Projects Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SCHEDULE 5**

**2024 – 2028 STATEMENT OF OBJECTIVES AND POLICIES**

In accordance with Section 165(3.1) of the Community Charter, the Village of Clinton is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

**Funding Sources**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024.

**Table 1: Distribution of Revenues**

<b>Revenue Source</b>	<b>\$ Value</b>	<b>% of Revenue</b>
<b>Real Property Taxes/Grants in lieu of taxes</b>	\$ 925,370	52%
<b>User fees &amp; charges</b>	\$ 172,214	9%
<b>Grants</b>	\$ 716,682	39%
	\$ 1,814,266	100%

Property taxes are the largest proportion of revenue for 2024. Taxation revenues are utilized to support the operational needs of the Village. These include services such as general legislative and administration services, fire protection, facilities operations, repairs and maintenance, and infrastructure repairs, maintenance and improvements.

Grant funding includes the unconditional Small Community Grant estimated at \$382,000, and various forms of federal, provincial, and regional sources including Northern Development Initiative Trust.

User fees and charges are used to fund specified services such as water and sewer services. User fees attempt to apportion the value of a service to those who use the service.

Transfers to/from Surplus/Reserves are funds which have been set aside for specified or unspecified projects or projects which must comply with specific funding conditions, restricted or conditional funds.

### **Distribution of Property Tax**

The residential property class continues to provide the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes most Village services.

### **Distribution of Property Tax Revenues**

<b>Class</b>	<b>2023 AMOUNT \$</b>	<b>2024 AMOUNT \$</b>	<b>Class Weight %</b>
Residential	755,530	608,979	71%
Utilities	13,368	16,283	2%
Light Industry	23,138	21,617	2%
Business & Other	267,569	218,675	25%
Recreation/Non-Profit	2,171	524	0%
Farm	441	167	0%
<b>Total Assessment</b>	<b>1,062,216</b>	<b>866,245</b>	<b>100%</b>

### **Objectives**

- That the Provincial Class Multiples for 2024 will be used in establishing municipal tax rates

### **Policies**

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base as a result of rising operating and capital replacement costs.
- Pursue additional revenue opportunities.
- Continue to maintain and encourage initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide more revenue for the Village.
- Regularly review and compare the Village's distribution of tax burden relative to other municipalities in British Columbia.



## Staff Report to Council Open Meeting

**Date:** April 16, 2024  
**From:** Chief Financial Officer  
**Subject:** 2024 Tax Rate Bylaw No. 598,2024

**Attachments:**

2024 Tax Rate, Bylaw No. 598, 2024

**Recommendations:**

**THAT Council give first reading to the 2024 Tax Rate Bylaw No. 598, 2024.**

**Background:**

Each year, after adoption of the financial plan and before May 15<sup>th</sup>, Council must, by bylaw, impose property value taxes for the year by establishing tax rates for the municipal revenue proposed to be raised for the year from property taxes provided in the financial plan. This is in compliance with Division 3, Section 197 and subsections 1 through 7 of the Community Charter. This section also outlines the other requirements and parameters the tax bylaw must meet.

The 2024 property tax rate bylaw seeks to raise revenue from property taxes for the Village of Clinton and other jurisdictions in line with associated legislation: Ministry of Finance for educational funding (School) and RCMP, the Thompson-Nicola Regional District and Hospital, BC Assessment Authority and the Municipal Finance Authority.

This year there was a reduction to the budget and taxation rates have been altered to achieve this reduction. The ratio between residential and business classes was altered so that business properties would see a greater decrease than originally calculated. Requisitions have been received from the other jurisdictions except the Provincial Government. The revenue amounts have been calculated as closely as possible but may need to be amended when the Province has released their tax levy. This is normally received the first week of May. Amounts will be updated for the next reading.

**Financial Impacts:**

The Village of Clinton seeks to raise \$866,245 in property tax revenue for 2024 to fund local needs.

Mandy McKague  
Chief Financial Officer

CAO Initial

**THE VILLAGE OF CLINTON**  
**2024 Tax Rate Bylaw No. 598, 2024**

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A bylaw for the levying of municipal property tax rates for  
the Village of Clinton for the year 2024

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. CITATION**

This bylaw shall be cited for all purposes as the Village of Clinton Tax Rate Bylaw No. 598, 2024.

**2. RATES**

The following rates are hereby imposed and levied for the year 2024:

- a) For all lawful general and debt purposes of the Village of Clinton on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of Schedule "A" attached hereto and forming part of this bylaw;
- b) For purposes of the Thompson-Nicola Regional District on the values of all lands and improvements taxable for Regional District purposes, rates appearing in Column "B" of Schedule "A" attached hereto and forming part of this Bylaw;
- c) For Regional Hospital District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "C" of Schedule "A" attached hereto and forming part of this Bylaw;

The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00) as per the *Community Charter Div. 3, S. 97(6)*.

**3. SEVERABILITY**

If any section, sentence, clause or phrase in this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.



**COMMENCEMENT**

This bylaw shall commence on the date of final adoption.

**READ a first time**                    this \_\_\_\_ day of \_\_\_\_, 2024  
**READ a second time**                this \_\_\_\_ day of \_\_\_\_, 2024  
**READ a third time**                 this \_\_\_\_ day of \_\_\_\_, 2024  
**ADOPTED**                            this \_\_\_\_ day of \_\_\_\_, 2024

Signed this \_\_\_\_ day of \_\_\_\_, 2024:

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Brian Doddridge

**THE VILLAGE OF CLINTON**  
**2024 Tax Rate Bylaw No. 598, 2024**

SCHEDULE "A"  
Tax Rate per \$1,000 of Taxable Assessment

Village of Clinton  
2024 Property Tax Rates

Mill Rates								
Class	Description	General Municipal*	TNRD**	TNRD Hosp.**	School***	RCMP***	BC Assessment***	Municipal Finance Authority***
1	Residential	7.2413	0.6806	0.3021	2.0507	0.2726	0.0347	0.0002
2	Utilities	40.0000	2.3820	1.0573	12.5700	0.9540	0.4359	0.0007
5	Light Industry	24.6205	2.3140	1.0271	3.3300	0.9267	0.9630	0.0007
6	Business/Other	15.5689	1.6674	0.7401	3.3300	0.6678	0.9630	0.0005
8	Recreation/Non-Profit	7.2413	0.6806	0.3021	1.9900	0.2726	0.0347	0.0002
9	Farm	7.2413	0.6806	0.3021	7.2900	0.2726	0.0347	0.0002
PROPERTY TAX REVENUE								
<b>TOTALS:</b>		<b>\$ 866,245</b>	<b>\$ 83,826</b>	<b>\$ 37,208</b>	<b>\$ 240,082</b>	<b>\$ 34,076</b>	<b>\$ 5,852</b>	<b>\$ 25</b>

- \* Set by the Municipality
- \*\* Set by the Municipality based on Requisition from TNRD
- \*\*\* Set by other governing body based on relevant legislation

Municipal Purposes Tax Rate Exception via Supplementary Letters Patent March 8, 2001

The tax rate for municipal purposes, for Class 4 and Class 5 properties, located within the area described in the Supplementary Letters Patent, by Order in Council No. 288 approved and ordered March 8, 2001, shall not exceed the sum of:

- i) The tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively, and
- ii) The tax rate for the prevailing taxation year levied by the Surveyor of Taxes for the purpose of recovering the costs of electoral area-wide services on behalf of the Thompson-Nicola Regional for property Class 4 (Major Industry) and Class 5 (Light Industry), respectively.

There is no Class 4 rate on the 2024 Assessment Roll as there are no longer any Major Industry properties within the Village of Clinton boundaries.