



## AGENDA

### Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, March 27, 2024 at 6:30 pm

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### **Call to Order**

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

#### **Adoption of Agenda**

#### **Adoption of the Minutes**

	Minutes of the Regular Meeting of Council dated March 13, 2024.	Page 4
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#### **Delegations**

	None	
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#### **Question Period**

## **Correspondence and Reading File**

<b>Action</b>	None	
<b>Information</b>	BC Interior Community Foundation – Letter of appreciation	<b>Page 8</b>
	Canada Energy Regulator – Information on early engagement activities	<b>Page 10</b>
<b>Reading File</b>	March 8, 2024 to March 21, 2024	<b>Page 11</b>

## **Administrative Reports**

CAO	CRI Firesmart and Emergency Preparedness Funding – For decision	<b>Page 12</b>
CFO	None	
CDC	None	
Public Works	2023 Highlights	<b>Page 18</b>
Fire Department	February Report	<b>Page 20</b>
Animal Control	None	
Committees	None	
Bylaw Officer	None	

## **Bylaws/Policies**

CAO	Sign Bylaw No. 595, 2024 – Request for Decision	<b>Page 24</b>
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## **Council Reports**

Mayor Stanke	Council Report – Written	<b>Page 28</b>
Councillor Burrage	Council Report - Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report – Written	<b>Page 29</b>

## **New Business**

None

## **List of Outstanding Council Previous Action Items**

	Current List of Motions	<b>Page 30</b>
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### **Calendar of Events**

March 31 – Bethel Pentecostal Church – Easter Breakfast @ Memorial Hall

April 17 – Legion Ladies Bean Supper @ Memorial Hall

April 21 – Communities in Bloom – Seedy Sunday @ Memorial Hall

April 25 – Clinton Museum – Spaghetti Social @ Memorial Hall

**March 1 to April 30, 2023** - Free income tax preparation for seniors, students, and persons with low income. By appointment only. Call or email to book an appointment or to find out where to drop off your forms.

**Yvette May** – phone 250-459-7725

Cell 1-250-212-5506

Email – ymay@bcwireless.com

**John White** – phone 250-459-2680

Cell – 1-250-377-5848

Email – johfra@bcwireless.com

### **Notice to Proceed to In-Camera**

- Motion to proceed to Closed Meeting as per Section 90.1 (b) & (g) of the Community Charter

### **Re-call Regular Meeting**

### **Adjournment**



**MINUTES**

**Regular Meeting of Council**

Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, March 13, 2024 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky  
Absent:  
Staff: CAO Doddridge  
Media: 0 Public: 2

**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

**Call to Order**

The Mayor called the meeting to order at 6:30 pm  
*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

**Adoption of the Agenda**

Moved and Seconded

**R029-24 That Council approves the Agenda dated March 13, 2024. CARRIED**

**Adoption of the Minutes**

Moved and Seconded

**R030-24 That the Minutes of the Regular Council Meeting dated February 28, 2024, be adopted. CARRIED**

**Delegation**

None

**Question Period**

None

**Action Items**

None

**Information**

TNRD – Mandatory Recyclable Material Bylaw to be fully implemented in Spring 2024  
Council discussed the maximum allowable threshold for recyclable items.

**Reading File**

Received for Information.

**Administrative Reports**

**CAO**

Changes to local Government Planning Legislation – For information  
Council discussed the grant amount. Councillor Park asked if there will be money left over.  
CAO Doddridge said there will likely be little left after statutory requirements are met.

**Chief Financial Officer**

None

**Community Development Coordinator**

None

**Public Works**

None

**Fire Department**

None

**Animal Control**

None

**Committees**

None

**Bylaw Officer**

None

**Bylaws/Policies**

None

**Council Reports**

**Mayor Stanke – Verbal**

Attended the Wildfire Roundtable meeting on March 11.  
Received for information as presented.

**Councillor Burrage – Written**

Added that the Bonaparte First Nation was awarded the contract to manage Hat Creek Ranch  
and MacAbee Fossil Beds.  
Received for information as presented.

Councillor Kosovic – Verbal

Gold Country AGM coming up. Will not be able to attend.  
Received for information as presented.

Councillor Park – Verbal

Healthcare Alliance update.  
Received for information as presented.

Councillor Schapansky – Written

Clinton Community Forest was able to ship hog wood from the fuel break rather than burning it.  
Received for information as presented.

New Business

None

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

March 13 – Daffodil Tea @ Memorial Hall 1:30 pm to 3 pm  
March 31 – Bethel Pentecostal Church – Easter Breakfast @ Memorial Hall  
April 17 – Legion Ladies Bean Supper @ Memorial Hall  
April 21 – Communities in Bloom – Seedy Sunday @ Memorial Hall  
April 25 – Clinton Museum – Spaghetti Social @ Memorial Hall

**March 1 to April 30, 2024** - Free income tax preparation for seniors, students, and persons with low income. By appointment only. Tuesdays and Thursdays from 2-4pm at the Clinton Library – 1506 Tingley. Call or email to book an appointment.

**Yvette May** – Cell 1-250-212-5506  
Email – [yvettermay@gmail.com](mailto:yvettermay@gmail.com)

**John White** – phone 250-459-2680  
Cell – 1-250-377-5848  
Email – [jewwhite2680@gmail.com](mailto:jewwhite2680@gmail.com)

Notice to Proceed to Closed Meeting

Moved and Seconded

**R031-24** **Motion to proceed to In-Camera meeting as per Section 90.1 (c) of the Community Charter at 6:50 pm.** **CARRIED**

**Adjournment**

Moved and Seconded

**R032-24 That the Regular Meeting of Council be adjourned at 7:33 pm.**

**CARRIED**

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MAYOR

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CORPORATE OFFICER



BC INTERIOR  
COMMUNITY  
FOUNDATION

HERE FOR GOOD

RECEIVED  
Mar 18/24

ACTION CORRESP.  
GENERAL CORRES  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

February 29, 2024

**Village of Clinton**

Mayor and Councillors  
PO Box 309, 1423 Cariboo Hwy,  
Clinton, BC V0K 1K0

**Dear Mayor Stanke and Councillors,**

On behalf of the BC Interior Community Foundation (BCICF), I am writing to express our sincere appreciation for your proactive decision to establish a fund with our Foundation, and to provide you with an update on this fund. During the summer, we enlisted the expertise of a marketing student to enhance our online presence and formulate strategies to streamline the donation process for contributors across our region. Conversations with regional leaders underscored the necessity for a simplified donation process within your respective communities, prompting us to reach out and share our latest initiatives with you.

In line with these efforts, I am thrilled to share that we have launched a dedicated page on our website specifically tailored to your community. **You can find it here: [www.bicf.ca/clinton](http://www.bicf.ca/clinton)**

This page is designed to highlight your municipal fund(s) and any other funds established to benefit your community. We have streamlined the donation experience by incorporating an efficient online donation form. The newly implemented form will allow community supporters to effortlessly make contributions of any size, ensuring a seamless process, while instantly providing them with a Canada Revenue Agency (CRA) Tax Receipt for their invaluable support.

We believe this initiative will foster increased local engagement and support for your fund, allowing you to enhance your granting programs and support initiatives championed by your municipality. We ask if you could please widely share the link to your community page on your social media feeds and through your communication channels.

With your assistance and the enhanced visibility on our website, we are optimistic that your funds will experience growth, making a lasting impact in your community for years to come.

**About Your Fund**

The Clinton Millennium Community Fund was established by the Village of Clinton to support projects and programs in Clinton and Area.

2 – 219 Victoria St, Kamloops, BC V2C 2A1 | 250.434.6995 | [info@bicf.ca](mailto:info@bicf.ca)  
CRA No. 118977107 RR0001 | Incorporated 17 September 1984

We recognize and acknowledge that our office is located on Tk'emlups te Secwépemc territory, situated within the unceded ancestral lands of the Secwépemc Nation





**Fund Details** (At December 31, 2022)

**Fund Establishment:** ..... February 7, 2000

**Net Annual Income (2022):** ..... \$432.70

**Donations to Fund (2022):** ..... \$0.00

**Total Endowed Balance:** ..... \$7,650.00

We are delighted to manage this endowed fund at our Foundation. Through our collective efforts in fostering their growth, the funds are sure to remain a reliable financial asset, continuously supporting local initiatives and projects. The 2024 Fundholder Statement (for interest earned in 2023) will be mailed to you in May, once our annual audit has been completed and approved.

We welcome any feedback or suggestions you may have and would be happy to include your logo on your community page on our website. Please feel free to reach out if you require additional information or have any inquiries.

Thank you once again for your ongoing commitment to building a stronger and more vibrant community - we believe that together, we can do more.

Warm regards,



Wenda Noonan  
Executive Director, BC Interior Community Foundation

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## Admin

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**From:** Alejo Saul <alejo.saul@cer-rec.gc.ca>  
**Sent:** March 18, 2024 2:49 PM  
**Cc:** Alejo Saul  
**Subject:** CER-led Early Engagement Activities with the Public - Westcoast Energy Inc. - Sunrise Expansion Program Project

Good Afternoon,

This is to inform that the CER will hold early engagement activities with the public that will include in-person town halls and virtual information sessions for the above mentioned project. Any issues identified during CER-led early engagement activities with the public will be included in a Summary of Issues provided to the company and posted on the CER's website. The input may also inform the design of the Commission of the CER's (**Commission**) assessment process.

**Westcoast Energy Inc.**, a wholly-owned subsidiary of Enbridge Pipelines (Enbridge) and the general partner of Pembina North Limited Partnership, is proposing the Sunrise Expansion Program pipeline project (the Project), which is comprised of three components: The pipeline will be licenced to carry natural gas.

Information on the details of the early engagement activities is provided below.

- **Townhalls:**
  - 15 April 2024 - **Townhalls in Prince George, BC**
  - 16 April 2024 **100 Mile House, BC**
- **Open houses:**
  - 29 April 2024 – **Merritt, BC**
  - 30 April 2024 – **Hope, BC**
  - 1 May 2024 – **Abbotsford, BC**
- **Two online information sessions:** in early May 2024 (Potentially May 7 and 9)

Here are some questions we would like to hear from you:

1. Are you familiar with the project? Has Westcoast contacted you?
2. Do you need a copy of the project notification?
3. Should we contact any other office of \_\_\_\_\_?
4. We are planning townhalls/open houses to provide information on the CER and the hearing process. Would you be interested in attending? Or would you prefer to attend a virtual session?
5. Do you have a community billboard for posting upcoming events? Would you be willing to post something there?
6. We are also planning to post notices in local papers? Do you have any suggestions? Would that be an effective way to reach interested people?
7. Any other questions you may have?

Warm regards,

**Alejo Saul**

Process Advisor/Conseillers en processus

Tel.: 403-561-9423/Tél. : 403-561-9423

Email / Courriel : [alejo.saul@cer-rec.gc.ca](mailto:alejo.saul@cer-rec.gc.ca)

Suite 210, 517 Tenth Avenue SW, Calgary, Alberta T2R 0A8

517, Dixième Avenue S.-O., bureau 210, Calgary (Alberta) T2R 0A8



Canada Energy  
Regulator

Régie de l'énergie  
du Canada





## Staff Report to Council Open Meeting

**Date: March 27, 2024**

**From: CAO**

**Subject: CRI Firesmart and Emergency Preparedness Funding**

**Attachments:**

Excerpt from Clinton and Area Community Wildfire Roundtable Summary March 11<sup>th</sup>  
Firesmart Committee Recommended Actions Sheet

**Recommendations:**

**THAT Council designate the Clinton and Area Community Wildfire Roundtable as the Village of Clinton's Firesmart Committee**

**AND**

**THAT Council support the Village of Clinton's application to 2024 CRI Firesmart Funding for a structure protection trailer and other initiatives as outlined in the Village's Community Wildfire Resiliency Plan and commit that the Village of Clinton will provide overall grant management.**

**Background:**

To help Clinton move toward greater preparedness in the event of a wildfire, Administration has been preparing to apply for UBCM's Community Resiliency Infrastructure Fund. If successful, this will allow the Village to purchase a structure protection trailer which the fire department has identified as a major priority. Clinton will also be able to hire a Firesmart Coordinator with the funding who can continue to raise awareness of the firesmart program and coordinate other action items from the Village's Community Wildfire Resiliency Plan such as fuel treatment.

One of the requirements for this grant is that the Village must have a Firesmart Committee. A firesmart committee's main purpose is to advise the Village on matters related to firesmart and wildfire preparedness. The Clinton and Area Community Wildfire Roundtable is already performing many of the functions of a Firesmart committee, and contains professionals representing government, industry, first nations, and private landowners.

Administration recommends designating the Clinton and Area Community Wildfire Roundtable as the Village's Firesmart committee to make the most of this gathering of experts and to prevent duplication of work. The granting organization will need a resolution to show that Council has officially adopted the Roundtable as the Village's committee. Administration has already asked the committee if they have any concerns with this designation, and there was no opposition.

Administration will need a resolution of support as worded in the recommendation to complete the application.



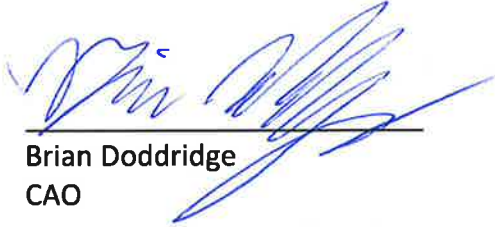
## Staff Report to Council Open Meeting

This initiative matches the Partnership/Collaboration and Community strategic themes from the 2024 Strategic Plan.

**Financial Impacts:**

The grant will allow the village to apply for funding of up to \$200,000.

CFO Initial em



Brian Doddridge  
CAO

# Community FireSmart and Resiliency Committee (CFRC)



## Guidance Document

*If you are part of a First Nations or local government community and are interested in ensuring that your community is supporting effective FireSmart activities that will increase your community's resiliency to wildfire, this document will assist you in forming a Community FireSmart and Resiliency Committee (CFRC).*

### What is FireSmart?

FireSmart is living with and managing for fire on our landscape and around our communities. Climate change, urban expansion and a host of other factors have made it likely that we will see more fire seasons like the summers of 2017 and 2018 in the future. FireSmart is our shared responsibility at all levels from provincial to local government and individual citizens, to build wildfire resilient communities that protect life and property from the eventuality of wildfire.

FireSmart emphasizes the utilization of [FireSmart Disciplines](#) to lessen the effects of wildfire— education, vegetation management, legislation and planning, cross-training, interagency planning, development considerations and emergency planning. These principles have shown that they can be effective at reducing negative impacts from wildfire events even under extreme wildfire conditions. Economically, FireSmart applied at the residential scale has shown to be one of the most cost-effective ways to mitigate the loss of homes and is something that every homeowner can undertake. The BC FireSmart Committee encourages citizens, in partnership with all levels of government, to prepare their homes, neighbourhoods, communities, businesses and the province for wildfire. Together, we can build a FireSmart B.C.

### What is the BC FireSmart Committee?

The BC FireSmart™ Committee (BCFSC) was initiated by the BC Wildfire Service in May 2017 to ensure greater direction and integration of the seven FireSmart disciplines across the province and is based on the FireSmart Canada model. The current BCFSC members consist of the BC Wildfire Service (BCWS), the First Nations' Emergency Services Society of BC (FNESS), the Office of the Fire Commissioner (OFC), the Union of BC Municipalities (UBCM), the Fire Chiefs' Association of BC (FCABC), Emergency Management and Climate Readiness (EMCR), and the Forest Enhancement Society of BC (FESBC). FireSmart Canada sits on the committee in an advisory capacity.

For more information on FireSmart, visit [www.FireSmartBC.ca](http://www.FireSmartBC.ca)

## What is a Community Firesmart and Resiliency Committee?

A CFRC fills a key level of collaboration and organization on a scalable level that is currently missing across B.C. It takes the collaborative efforts of multiple stakeholders working together to achieve wildfire resilient communities. This may include local fire departments, First Nation and/or local government staff and elected officials, provincial government organizations such as EMCR and BCWS, industry representatives and other community stakeholders. **The Community Firesmart and Resiliency Committee** can provide the missing link bringing partners together under a common vision connected to the seven Firesmart disciplines. The purpose of the CFRC is to strengthen collaboration between key partners including local communities and provincial agency staff (EMCR and MOF) with stakeholders to coordinate, plan and share information on how to successfully implement the seven FireSmart disciplines at a regional or multi scale level.

As B.C. is such a varied province in terms of risk, level of involvement, and existing governance structures, there is no one set of criteria or format suggested. The remainder of this document will outline suggestions regarding scale, structure, relationships and activities that will help facilitate the creation and starting phases of a CFRC. This document is created for local government, First Nations, and those involved in building resilient communities by following the seven FireSmart disciplines as a holistic approach to reducing wildfire risk to communities.

## How can a CFRC support you and your community?

Community planning is a very effective tool for reducing wildfire risk for lands and buildings within the administrative boundaries of a local government or First Nation communities. The [Community Resiliency Investment](#) (CRI) program funds the FireSmart Community Funding and Supports (FCFS) and the Crown Land Wildfire Risk Reduction (CLWRR) streams. Under CRI it is possible to apply for funding to create or maintain a Community FireSmart and Resiliency Committee.

### FireSmart Community Funding and Supports (FCFS)

The Union of British Columbia Municipalities (UBCM), the First Nations' Emergency Services Society of British Columbia (FNESS) and the Forest Enhancement Society of B.C. (FESBC) are working with the Ministry of Forests, (MOF) — represented by the BC Wildfire Service (BCWS) — to administer the FireSmart Community Funding and Supports portion of the program for local government and First Nation applicants.

This category provides funding to Indigenous and non-Indigenous governments to participate in wildfire risk reduction and prevention activities, including public, reserve and private land. This program supports activities associated with the seven FireSmart disciplines, which can help increase a community's resiliency to wildfire impacts. Establishing or participating in a CFRC is an eligible activity for local governments under the Interagency Cooperation category.

### Crown Land Wildfire Risk Reduction (CLWRR)

The CLWRR funding mechanism is administered through the Ministry of Forests, (MOF). This program is available for internal provincial government delivery of priority activities on higher risk areas and not directly accessible by local governments and First Nations. CLWRR program highlights include:

- Fuel management planning and treatment activities focusing on provincial Crown land located around communities.
- Prescribed fire (including planning and operational treatments) and the development of a comprehensive provincial prescribed fire program.
- Risk reduction activities targeting provincially identified critical infrastructure, beginning with critical response infrastructure such as government-owned radio repeaters, weather stations and airtanker bases.

The CLWRR program maintains its decision-making independence from the CFRC but can be an active member of the tables to both share and gather information that can help to inform CLWRR plans.

Successful outcomes for the CRI program require a level of collaboration between communities, First Nations local stakeholders BCWS and government land management agencies (e.g., natural resource districts, BC Parks) to ensure the seamless integration of community planning and provincial fuel management activities on crown lands. The CFRC is the recommended mechanism to facilitate this knowledge sharing . Participation in, or development of a CFRC is an eligible activity in the FireSmart Community Funding and Supports stream.

### **Suggested activities for CFRC Committee**

Successful CFRC committees reflect a range of local knowledge and expertise, which can be accomplished by creating a multi-disciplinary, multi-agency steering committee that also includes other representatives. A CFRC is also a strong mechanism for providing a venue to discuss linkages between local FCFS funded activities and CLWRR funded activities, and to collaborate on new plans and projects for the future. Defining audiences sets the stage for how these interests can be represented during the development process.

Below is a list of suggested activities that could be part of a Community FireSmart and Resiliency Committee:

- Develop or maintain a Community Wildfire Resiliency Plan.
- Develop a Terms of Reference document for the CFRC based on the template provided by the BCFSC.
- Develop a CFRC structure, including a list of agencies, partners and First Nation communities that is diverse and can influence wildfire risk reduction.
- Reference the [BC government cultural agility web page](#) to help you successfully collaborate with Indigenous peoples on the CFRC.
- Provide collaboration and coordination on Community Funding and Supports Projects and Crown Land Wildfire.
- Share information to help identify Risk Reduction project initiatives that reduce risk to First Nation and Municipal communities and support critical infrastructure.
- Collaborate on a communication and public education strategy with multiple local governments.
- Participate in or liaise with a government led fuel management planning table in collaboration with MOF and other agency staff.
- Develop/update, implement and monitor the success of your Community Wildfire Resiliency Plan.
- Streamline Firesmart Home Assessment and FireSmart grant programs by sharing capacity between multiple local authorities.
- Develop a network of Local FireSmart Representatives in the area and coordinate their activities within the region.
- Create an advocacy program for participation in the [FireSmart Canada Neighbourhood Recognition Program](#) and work towards increasing the number of recognized neighbourhoods in the region each year.
- Identify FireSmart activities that should be undertaken to best build wildfire resiliency in higher risk areas.
- Connect and share via social media.
- Identifying funding sources to access and support priority projects from Provincial, Federal and Regional Programs.
- Ensure information sharing of project initiatives that span multiple jurisdictions and scales over space and time.
- Identify and recommend opportunities for continuous program improvement to BC FireSmart Committee.



### **Suggestions on CFRC structure**

The CFRC structure should build on the diversity that is currently present on the BCFSC, including all agencies and partners that are directly impacted and can influence or impact wildfire risk reduction in and around a neighbourhood, community, or multiple communities.

To ensure true partnership, collaboration, and diversity, it is suggested to include First Nations in the creation of the CFRC from the beginning and at all levels of planning, decision making and implementation. The First Nations' Emergency Services Society (FNESS) can also play an essential role in connecting with and supporting First Nations in this process.

While there isn't a concrete list of agencies and partners that need to be involved, below are some suggestions.

List of suggested participants and agencies:

- Government of B.C. as represented by:
  - BC Wildfire Service local staff
  - Emergency Management and Climate Readiness (EMCR)
  - Regional or district forest staff linked to the CLWRR collaborative planning.
  - BC Parks staff linked to CLWRR.
- First Nations and Indigenous communities
- First Nations' Emergency Services Society of BC (FNESS) local staff
- Fire Departments (i.e. FCABC)
- Local government(s) depending on the scale of the committee
- Forest industry partners including Community Forest Areas
- Local business and non-government organizations Community emergency social service organizations
- Active emergency preparation advocacy groups
- Funding agencies (i.e., Columbia Basin Trust)
- Agriculture contact (Ministry of Agriculture)

The frequency and format of meetings is dependent on the needs and desires of each CFRC. The Chair could be rotating, a co-chair position, or even chaired by committee, as determined by the specific CRFC.

### **Next Steps**

If you require any assistance or have questions regarding developing a CFRC in your area, please contact your local Fire Centre Wildfire Prevention Officer.

**Together we can build a FireSmart B.C.**





The Corporation of the Village of Clinton  
1423 Cariboo Hwy, PO Box 309  
Clinton, B.C. V0K 1K0  
TELEPHONE: 250-459-2261  
FAX: 250-459-2227  
Email: [admin@village.clinton.bc.ca](mailto:admin@village.clinton.bc.ca)

March 14, 2024

To Mayor and Council  
2023 Highlights Public Works.

Here is a breakdown of what Public Works did in 2023, other than the seasonal activities such as mowing and weed eating in the summer months and snow related duties in the winter. I would also like to mention that we had the retirement of a long-time employee and the hiring of a new employee in 2023.

- Water-
  - 23 calls for service ranging from shut offs to water breaks.
  - Servicing of the pressure reducing station.
  - Re-classification of the water distribution system as well as the Water treatment Plant (done every 5 years).
  - Started working with True on the Flood Mitigation Plan. (Grant)
  - Repairs to 4 fire hydrants.
- Sewer-
  - Dig up and repair 2 sewer services.
  - Camera 2 services, made 1 repair and inspect one that was hit by Fortis.
  - Re-classification of the sewer collection system and the sewer treatment system.
- Roads-
  - Paving of McDonald Ave. (West end)
  - Paving of Memorial Hall parking lot.
  - Patching around town.
  - Street Sweeping.
- Cemeteries-
  - Kings Lake- 6 burials.
  - Old Cemetery- 3 burials.
- Parks-
  - Replace both sets of stairs at the Band Shell.
  - Remove rotten picnic table.
  - Remove one of the willow trees which had fallen due to wind.
  - Install basketball hoops (tennis court)
  - Repairs to washrooms due to vandalism

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Website: [www.village.clinton.bc.ca](http://www.village.clinton.bc.ca)  
Investment Website: [www.smartinvestclintonbc.ca](http://www.smartinvestclintonbc.ca)



The Corporation of the Village of Clinton  
1423 Cariboo Hwy, PO Box 309  
Clinton, B.C. V0K 1K0  
TELEPHONE: 250-459-2261  
FAX: 250-459-2227  
Email: [admin@village.clinton.bc.ca](mailto:admin@village.clinton.bc.ca)

- |                  |  |
|------------------|--|
| Buildings- Arena | - New dehumidifiers.<br>-Snow stops installed.<br>- New exhaust installed for heaters after damaged by snow.<br>-One new heater installed in change room 4 (old one 28 years old). |
| Curling rink-    | -New seal installed on the ridge cap.<br>-New set of doors installed in the ice area (Emergency Exit).   |
| Compressor Room- | - New seal on Compressor 2.  |
| Memorial Hall-   | -New window installed.   |
| Museum-          | -New furnace installed.  |
| PW Yard-         | -Move and expand sand salt shed.<br>-Continuing moving and setting up yard.  |
| Village Office   | -New LED sign installed.<br>-replace the back stairs.<br>-New floor and paint in council chambers.   |

A few things from my end as well which have been added and have taken a fair bit of time as well are, Asset management, Asset retirement, Cross connection, Sewer reporting, Water reporting, Dam reporting as well as some grant reporting. Staff have also attended training courses throughout the year in preparation for getting certification in 2024-2025. Currently, I'm the only one with the required certification in water and sewer.

Karl Hansen,  
PW Foreman

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Website: [www.village.clinton.bc.ca](http://www.village.clinton.bc.ca)  
Investment Website: [www.smartinvestclintonbc.ca](http://www.smartinvestclintonbc.ca)

# CLINTON VOLUNTEER

# FIRE DEPARTMENT

# *MONTHLY REPORTS*



**MONTH OF FEBRUARY 2024**

## 2024 Monthly Attendance Record for Practices

MONTH OF	Feb-24				
DATE	5th	12th	19th	26th	
NAMES OF FIRE FIGHTER					
Wayne Walch	2	2		2	
Gerald Painter	2	2		2	
Ned Horsley	2	2		2	
Karl Hansen	2	2		2	
Bernie Nieuwenhuis	2	2		2	
Bernice Weihs-Anderson	2	2		2	
Jordan Lawrence	2	2		2	
Jeff Painter	2	2	H	2	
Drew Taylor	2	2	O	2	
Trent Huggins	2	2	L	2	
Dan Hawkins	2	2	I	2	
John Englehart	2	2	D	2	
Richard Armit	2	2	A	2	
Dean McFarland	2	2	Y	2	
Devin McFarland	2	2		2	
Jake Painter	2	2		2	
Mike Painter				2	
Mike Close	2	2		2	
Paige Annett	2	2		2	
Peter Slinn					
<b>Total</b>	<b>36</b>	<b>36</b>	<b>0</b>	<b>38</b>	<b>0</b>
<b>Firefighter 1 Testing - Ladders &amp; Ventilating</b>					

**2024 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT  
(PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)**

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

**CLINTON VOLUNTEER FIRE DEPARTMENT  
MONTHLY REPORTS**

Fire Inspections
_____ inspections completed at \$ _____ each for \$ _____ total.

**TRAINING: February 2024**

February 5th - Hazardous Materials Part 2 & Testing

February 12th - WSSP/WFF1 Training Part 1 (Theoretical)

February 19th - Holiday

February 26th - WSSP/WFF1 Training Part 2 & Testing (Theoretical)

February 4th - Firefighter 1 Testing; Ladders & Ventilation

**GENERAL COMMENTS:**

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\_\_\_\_\_  
WAYNE WALCH, FIRE CHIEF

\_\_\_\_\_  
DATE

**CLINTON FIRE DEPARTMENT**  
**Attendance Record for Fire Calls February 2024**

Feb-24    #1        #2        #3        #4        #5        #6        #7

DATE CALLED OUT:	18th	22nd	26th				
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch		1	1				
Gerald Painter	1	1	1				
Ned Horsley		1	1				
Karl Hansen	1	1	1				
Bernie Nieuwenhuis	1		1				
Bernice Weihs-Anderson			1				
Jordan Lawrence	1						
Jeff Painter							
Drew Taylor							
Trent Huggins	1	1	1				
Dan Hawkins							
John Englehart			1				
Richard Armit	1						
Dean McFarland	1		1				
Devin McFarland							
Mike Painter							
<b>TOTALS</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FIRE CALL OUT DETAILS AND COMMENTS**

Feb. 18th - Grass Fire MacDonald Avenue

Feb. 22nd - Carbon Monoxide Alarm Foster Avenue

Feb. 26th - MVI Highway 97




# Staff Report to Council Open Meeting

**Date: March 27, 2024**

**From: CAO**

**Subject: Sign Bylaw – Request for Decision**

**Attachments:**

Letter from Free Spirit Art Gallery

Draft Sign Bylaw Amendment No. 595, 2024

Link: Sign Bylaw no. 477, 2010: <https://village.clinton.bc.ca/signbylaw/>

**Purpose**

The Village has received a request for a sign variance but the bylaw does not allow variances for these types of signs. The purpose of this report is to request a decision from Council regarding the Signage Bylaw’s prohibition of Fascia Sign Variances.

**Recommendations:**

**THAT Sign Amendment Bylaw No. 595, 2024 be read a first time;**

**THAT Sign Amendment Bylaw No. 595, 2024 be read a second time;**

**THAT Sign Amendment Bylaw No. 595, 2024 be read a third time;**

**OR**

**Take no action**

**Background:**

In 2010, the Village passed Sign Bylaw No. 477, which sets limits on the number, size, type, design, and location of signs. The current bylaw does not permit applications for variances for specific types of signs, specifically fascia signs (affixed flat to the front of a building), or portable/inflatable signs, but applicants are permitted to apply for a variance for other types of signs including freestanding and projecting signs, and murals.

The maximum size of a fascia sign is limited to 2.3 m<sup>2</sup> (24.75 ft<sup>2</sup>). This limits sign size to approximately 6’x4’, 8’x3’, or 12’x2’. Freestanding signs are allowed to be slightly larger (3 m<sup>2</sup>).

A sign bylaw typically restricts sign size for a few reasons:

1. **Aesthetics.** Large signs can dominate the visual landscape and detract from the overall aesthetics of a community. Limiting sign size helps maintain a cohesive and visually appealing environment, while maintaining the historic character of a town.
2. **Safety.** Non-compliant signs can sometimes obstruct sight lines or be distracting to drivers, potentially leading to traffic hazards. Limiting sign size helps promote traffic safety by reducing visual clutter and distractions along roadways.





## Staff Report to Council Open Meeting

3. Promotion of fair competition: Limiting sign size can help level the playing field for businesses by preventing larger or wealthier establishments from dominating the advertising space, thus promoting fair competition among businesses of various sizes.

However, the purpose of a variance is to provide flexibility in certain circumstances where following the regulations would create undue hardship for the property owner or where unique circumstances justify deviation from the standard rule. There is currently no method by which an applicant can do this when applying for a fascia sign permit. The signage bylaw states the reason for this is "to manage the Signage Variance Permit process in a consistent manner and avoid the potential total disregard of the intent of the sign regulations".

Administration is seeking Council's direction on whether the sign bylaw should continue to prohibit variances to fascia and portable/inflatable signs like the one requested in the attached letter. For clarity, the attached letter is not up for consideration for a variance. Administration has included a draft bylaw amendment that would permit variances of this sort. If Council decides to proceed, the first three readings of the bylaw can be made at this meeting, followed by adoption at the next meeting and consideration of this variance application at the meeting following. Alternately, if Council chooses to take no action, Administration will continue to administer the prohibition of all fascia and portable/inflatable sign variance applications.

### **Financial Impacts:**

Allowing for fascia sign permit variances will require a small increase to staff time to prepare reports, which would be partially covered by the variance application fee of \$50.



Brian Doddridge  
CAO

CFO Initial 

Bill Elliott  
Linda Madden  
PO Box 211  
Clinton BC V0K 1K0  
Ph: 250 457 0225  
Email: [lmadden@telus.net](mailto:lmadden@telus.net)

March 18, 2024

To: Village of Clinton  
Mayor and council members

We would like to apply for a variance to the Village of Clinton fascia bylaw restricting the size of the sign for which we have applied.

Our proposed sign which we had professionally drawn up to fit the top front of our building measures 144" x 46" (12' x 3.8') is deemed too big. Suggested sizes 6'x4'; 8'x3'; or 12'x2' will not fit the designated space as well, nor will they convey all the required information in an appealing design large enough to catch the attention of people driving by or shopping on the other side of the street. To have the lettering large enough we would have to drop part of our name and just include Art Gallery which in turn does not distinguish our art gallery from any other gallery anywhere. (Please see enclosed pictures)

Free Spirit  
Art Gallery

We are committed to developing a successful business, which in turn will promote the Village of Clinton in a positive manner. We will be a contributing factor in bringing more people to town to visit, shop and spend money in other aspects of the community. We already have had people from other places make a special trip to Clinton to shop in our gallery.

We would appreciate your cooperation and support in our efforts to improve and promote our business.

Thank you.  
Yours truly.

Bill Elliott



Linda Madden



**THE VILLAGE OF CLINTON**  
**Village of Clinton Sign Amendment Bylaw No. 595, 2024**

A Bylaw to amend "Sign Bylaw No. 477, 2010"

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The Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**1. TITLE**

This Bylaw may be cited as the "Village of Clinton Sign Amendment Bylaw No. 595, 2024".

**2. AMENDMENTS**

Village of Clinton Sign Bylaw No. 477, 2010 is hereby amended as follows:

- i. By replacing schedule D, section 2 with the following:  
"Fascia signs: each application will be reviewed on its own merits."
- ii. And by replacing Schedule D section 6 with the following:  
"Portable and inflatable signs: Each application will be reviewed on its own merits."

**READ A FIRST TIME** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024

**READ A SECOND TIME** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024

**READ A THIRD TIME** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024

**RECONSIDERED and FINALLY ADOPTED** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



## Council Report

Agenda: March 27, 2024  
Date: March 20 2024  
To: Council & CAO  
From: **ROLAND STANKE, MAYOR**  
Subject: Council Report from

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### Portfolio\Working Groups Update:

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director

**Meetings Attended:** TNRD March 07<sup>th</sup> Sat in on a presentation from Trevor Bohay, director of all-hazard response for the ministry of forests. He provided an update on the provincial post wildfire natural hazard risk analysis program. He explained details of the program and the risks of debris flow from wildfires that burn up to high severity. Reports will be made available to communities regarding slope stabilization and reforestation.

### OTHER Activities:

March 20, 2024 meeting with Whispering pines. At time of writing there were no details.

**Planned Activities:** April 04 and 05<sup>th</sup> Thompson Nicola Film Commission is hosting a 2 day strategic plan engagement session at the Kamloops Civic Building. This is open to all TNRD directors to attend. Purpose is to help set the strategic vision and direction of the TNFC for the next 3 years. One of the goals is to provide all TNRD communities with motion picture and digital media production knowledge. Also; how TNRD communities can capitalize on future opportunities. The economic benefit for the first 3 months of this year is equivalent to the economic benefit for all of 2023.

The TNFC was successful in obtaining a \$10,000 grant from destination BC to enhance the marketing strategies for 2024.

The ministry of Tourism, Arts, Culture and sports has directed creative B.C. to once again double all Regional Film commissions annual funding for a second year in a row. The TNFC funding is now at \$90,000.

### Financial Implications:

Respectfully submitted,  
Roland Stanke



## Council Report

Agenda: March 27<sup>th</sup> 2024  
Date: March 20<sup>th</sup> 2024  
To: Mayor, Council & CAO  
From: **DARRELL SCHAPANSKY, COUNCILLOR**  
Subject: Council Report

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### Portfolio\Working Groups Update:

NDIT

CCF

Clinton & District Assisted Living Society

### Meetings Attended:

Clinton & District Community Wildfire Roundtable March 11 2024

- 24 + people in attendance and 6/7 via zoom
- As per usual lots of conversation on what's coming up this season and briefings on this year's challenges.
- Fire Smart inspections are still available through CCF for the village and surrounding area free of charge.
- It appears that there is a general consensus with all the agencies that we grind/mulch/haul away as much of the wood waste as possible rather than burning in our ongoing fuel treatment projects.
- We are all hoping for rain then more rain.
- Next meeting Oct./Nov. 2024 depending on fire season challenges.

### Other Activities:

### Comments\Observations:

### Planned Activities:

- Whispering Pines Indian Band dinner meeting with Mayor /Council /CAO March 20, 2024.
- NDIT meeting in person ,100 Mile House March 26, 2024.
- Easter breakfast Sunday morning March 31<sup>st</sup> Everyone is welcome at the hall.

### Financial Implications:

NONE

Respectfully submitted,  
Darrell Schapansky

# Action items arising from Council Meetings

Date updated: March-18-24

Resolution/Direction to Staff	WHO/DONE
March 2024	
Fees and Charges Amendment – <i>Direction to Staff: Prepare a draft amendment to the Fees and Charges Bylaw</i>	CAO In progress