



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, February 14, 2024 at 6:30 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Committee of the Whole Meeting dated January 23, 2024.	Page 4
	Minutes of the Regular Meeting of Council dated January 24, 2024.	Page 6
	Minutes of the Committee of the Whole Meeting dated February 7, 2024.	Page 10

Delegations

	None	
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Question Period

Correspondence and Reading File

Action	None	
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Information	None	
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Reading File	January 19, 2024 to February 8, 2024	Page 12
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Administrative Reports

CAO	TNRD Municipal GIS Services Proposal – For approval	Page 13
	Annual Grants in Aid – For approval	Page 20
	Weather Centres	Page 58
CFO	None	
CDC	None	
Public Works	None	
Fire Department	January Report	Page 60
	Letter re: Out of town use of Forestry Truck for training purposes	Page 64
Animal Control	None	
Committees	None	
Bylaw Officer	Quarterly Report	Page 65

Bylaws/Policies

	None	
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Council Reports

Mayor Stanke	Council Report – Verbal	
Councillor Burrage	Council Report - Written	Page 66
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report - Written	Page 69

New Business

None

List of Outstanding Council Previous Action Items

	Current List of Motions	Page 71
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Calendar of Events

February 17 – Cross Country Ski Funday at the Big Bar Ski Trails (9am until noon)

February 18 – CADOSA presents Clinton Ice Fishing Derby at Beaver Dam Lake (daybreak until noon) \$10 registration fee.

March 1 to April 30, 2024 - Free income tax preparation for seniors, students, and persons with low income. By appointment only. Tuesdays and Thursdays from 2-4pm at the Clinton Library – 1506 Tingley. Call or email to book an appointment.

Yvette May – Cell 1-250-212-5506

Email – yvettermay@gmail.com **John White** – phone 250-459-2680

Cell – 1-250-377-5848

Email – jewwhite2680@gmail.com

Notice to Proceed to In-Camera

- Motion to proceed to Closed Meeting as per Section 90.1 (a) of the Community Charter

Re-call Regular Meeting

Adjournment



MINUTES

Committee of the Whole Meeting

Village of Clinton Council Chambers, 1423 Cariboo Highway

Tuesday January 23, 2024 at 1:00 pm

In Attendance: Deputy Mayor Burrage, Councillors: Park, Schapansky
Absent: Mayor Stanke, Councillor Kosovic
Staff: CAO Doddridge
Media: 1
Public: 4

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order Called to order at 5:02 pm.

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Moved and Seconded

COTW 01-24 That Council approves the Agenda for the January 23, 2024, Committee of the Whole Meeting.

CARRIED

Adoption of Minutes

N/A

Administrative Reports

None

Correspondence

None

Meeting Guests

MLAs Jackie Tegart and Lorne Doerkson

Topics Included:

- Boundary changes
- Upended ridings
- Healthcare staffing concerns
- Reforestation costs
- Housing
- Housing legislation
- Clinton Strategic Plan

- Fire truck replacement costs
- UBCM
- Provincial downloading/Emergency Management Act
- Economic Development

Adjournment

Moved and Seconded

COTW 02-24 That the Committee of the Whole Meeting be adjourned at 2:19 pm.

CARRIED

DEPUTY MAYOR

Corporate Officer



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, January 24, 2024 at 6:30 pm

In Attendance: Mayor Stanke, Councilors: Burrage, Kosovic, Park, Schapansky

Absent:

Staff: CAO Doddridge, CFO McKague

Media: 0 Public: 3

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The Mayor called the meeting to order at 6:30 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."

Adoption of the Agenda

Moved and Seconded

- R011-24 That Council approves the amended Agenda dated January 24, 2024, to include the following:**
- **Emergency Management Regulation Comment Period (CAO Reports)**

CARRIED

Adoption of the Minutes

Moved and Seconded

- R012-24 That the Minutes of the Regular Meeting of Council dated January 10, 2024, be adopted.**

CARRIED

Delegation

The Equality Project – Angela Clark, Kayla Feenstra and Danny Kennedy
Presented on the importance of extreme weather planning.

Question Period

None

Action Items

UBCM – Register of 2024 Housing Summit.

Information

SILGA Resolutions for the 2024 Convention.

Council discussed possible SILGA resolutions. Will plan a Committee of the Whole Meeting to discuss further.

Reading File

Received for Information.

Administrative Reports

CAO

Emergency Management Regulation Comment Period

CAO gave a verbal report about the opportunity to comment on new Emergency Management Regulations. Council expressed interest in submitting comments indicating concern over the Village's capacity to carry out new requirements.

Fees and Charges Amendment

Moved and Seconded

R013-24 THAT, Council direct Administration to prepare a draft amendment to the Fees and Charges Bylaw. CARRIED

Chief Financial Officer

None

Community Development Coordinator

None

Public Works

None

Fire Department

December Report

Received for information as presented.

Animal Control

None

Committees

None

Bylaw Officer

None

Bylaws/Policies

None

Council Reports

Mayor Stanke – Verbal

Presented TNRD building inspection services statistics.
Meeting with TNRD Area E Representative re: recreation.
Received for information as presented.

Councillor Burrage – Verbal

Attended the COTW meeting MLAs.
Attended Hat Creek Meeting – AGM upcoming.
Received for information as presented.

Councillor Kosovic – Verbal

Nothing to report.
Received for information as presented.

Councillor Park – Verbal

Attended the PAC Meeting.
Attended the Tourism Planning Meeting.
Received for information as presented.

Councillor Schapansky – Verbal

Attended the CCF Meeting.
Attended the NDIT Meeting.
Received for information as presented.

New Business

None

List of Outstanding Council Previous Action Items

Received for information.

Calendar of Events

None

Notice to Proceed to Closed Meeting

None

Adjournment

Moved and Seconded

R014-24 That the Regular Meeting of Council be adjourned at 7:30 pm.

CARRIED

MAYOR

CORPORATE OFFICER



MINUTES

Committee of the Whole Meeting

Village of Clinton Council Chambers, 1423 Cariboo Highway

Wednesday February 7, 2024 at 6:00 pm

In Attendance: Mayor Stanke, Councillors: Burrage, Park, Schapansky
Absent: Councillor Kosovic
Staff: CAO Doddridge
Media: 0
Public: 0

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order Called to order at 6:03 pm.

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Moved and Seconded

COTW 03-24 That Council approves the Agenda for the February 7, 2024, Committee of the Whole Meeting.

CARRIED

Adoption of Minutes

N/A

Administrative Reports

None

Correspondence

None

Discussion

Discussion of SILGA Resolutions

Discussion included Silviculture, fire truck replacement requirements and step code changes.

Discussion of Registration for SILGA Convention

Mayor Stanke and Councillor Schapansky expressed interest in attending the 2024 SILGA Convention.

Meeting Guests

None

Adjournment

Moved and Seconded

COTW 04-24 That the Committee of the Whole Meeting be adjourned at 7:10 pm.

CARRIED

MAYOR

Corporate Officer



Staff Report to Council Open Meeting

Date: February 14, 2024

From: CAO

Subject: TNRD GIS Shared Service

Attachments:

TNRD Municipal GIS Services Proposal

Recommendations:

THAT Council supports the Village of Clinton's participation in the TNRD Shared Services GIS Proposal

Background:

The Province will soon be implementing their Next Gen 911 (NG911) system, a new way of directing 911 calls that relies on a large amount of extremely precise geographic data to guide first responders to incidents.

Municipalities are required to provide this information and have been given some funding to hire a consultant to compile it. This would be an extremely intensive project for the Village of Clinton to manage on our own, so the TNRD has suggested that member municipalities pool our grant funding and carry out the project on a regional basis. This will likely result in a much more efficient project with significantly less resources than attempting to establish the service ourselves.

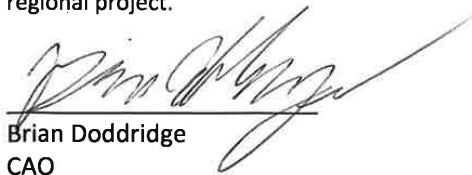
Clinton has been allocated \$45,000 for the new NG911 service. CAOs from each of the TNRD member municipalities met in November to discuss sharing services to improve service levels or decrease costs. Geographic Information Systems (GIS) mapping emerged as the service all CAOs felt was most needed and most effective to be offered as a shared service, especially since it is essential for NG911, but also because it is useful for emergency management, community planning, asset management, and many other municipal services. When Clinton requires GIS services, they are currently contracted out on a per-project basis and can be very expensive. Contributing to the proposed shared service would mean Clinton instead pays \$3,000 per year or 2.5% of the total contribution. All other member municipalities have so far expressed their desire to be involved in the service.

The TNRD has expressed understanding that each community will have unique needs when it comes to GIS services. TNRD GIS supervisor Nicole Jung has said she is available to address any questions.

Pursuing shared services is a Key strategic priority of Council's new Strategic Plan.

Financial Impacts:

Participating in this service will cost the Village of Clinton \$3000 for the first year, but the Village will likely save as much money on consultant fees for GIS services, and NG911 upkeep costs we would have to pay if we do not contribute. The proposal will also mean the Village contributes the \$45000 of NG911 grant funding towards the regional project.


Brian Doddridge
CAO

CFO Initial 

THOMPSON-NICOLA REGIONAL DISTRICT Municipal GIS Services Proposal

January 2024

Overview

This proposal has been prepared by the Thompson-Nicola Regional District's GIS Services department for our member municipalities. The proposal presents an opportunity for member municipalities to opt into the Municipal GIS Service.

The proposal is intended to be used by member municipalities to inform staff and council of the benefits and funding implications related to joining the Municipal GIS Service. This proposal is a follow-up to the all-CAO meeting held on November 2, 2023, in the TNRD Boardroom.

Background

The TNRD web application, myRegionView, has served TNRD residents, property owners, community groups, businesses, and member municipalities with mapping and property information needs for over ten years. The software infrastructure is entering mature support, which means there will be no maintenance releases to resolve software bugs and security vulnerabilities. The TNRD GIS Services department is upgrading the software infrastructure, which is projected to be completed in the spring of 2024.

Including member municipality GIS data in myRegionView over the past ten years was done at no additional costs to municipalities. However, in preparation for the creation of a replacement web application, it became evident the TNRD GIS department does not have the capacity to continue to provide this support. In June 2022, a notice of change of service was sent out to the TNRD's municipal CAOs, notifying them of the TNRD's intention to discontinue providing this service to municipalities based on the following reasons:

1. Increased demand on the TNRD GIS and mapping services department. The workload on the small team and demand for our service continue to increase to meet the growing needs of our business units, support our Emergency Operation Centre (EOC) during emergency events, and meet existing and new regulations/legislations (e.g. asset management, Next Generation 9-1-1).
2. The current model relies on consistent and timely data submissions from member municipalities to keep municipal data current, complete, and accurate in myRegionView. Unfortunately, receiving updates from our member municipalities through the years has been intermittent, resulting in inaccurate municipal content being displayed on myRegionView and Property Information Reports.

A formal municipal GIS service will mitigate these issues by creating additional resources and providing a formal workflow to ensure data integrity.

Proposal

The proposal is for the TNRD to create an additional FTE GIS technician funded through a service agreement with the 10 TNRD member municipalities (all except Kamloops). The following summarizes the services the TNRD would provide to municipalities.

1. Access to a Geographic Information System (GIS) Service resource. This resource will:
 - create a transparent workflow for the local government for GIS requests,
 - provide GIS support, data management, and warehousing.
 - maintain hardware and online software licensing,
 - support GIS-related initiatives, and
 - provide access to GIS resources for special projects.
2. Access to the new web map – Online GIS Services. This web-based service will provide:
 - public access to local government data for public reference
 - secure access to web-based tools for GIS data maintenance.
 - a view of local government and regional data to print and export
 - approved local government datasets via myTNRD Open Data Portal for public download and
 - property information reports.
3. Access to a data warehouse and data management tools to:
 - provide technical support for data acquisition and storage,
 - maintain, update, and aggregate GIS data,
 - submit errors and omissions and liaise with the province/municipalities to help resolve errors in GIS data and
 - backup, archive, and recover GIS data.

Funding through this agreement will ensure the local government data services and access to web mapping will continue.

Cost

The proposed service agreement is for a five (5) year term. The total cost of providing the service is \$120,000 per year, inclusive of wages, benefits, workspace, equipment, and software. The costs below assume all listed member municipalities will contribute.

Municipality	Est % of 1 FTE	Cost For FTE
Merritt	22.5%	\$ 27,000.00
Chase	12.5%	\$ 15,000.00
Logan Lake	12.5%	\$ 15,000.00
Clearwater	12.5%	\$ 15,000.00
Sun Peaks	10%	\$ 12,000.00
Barriere	10%	\$ 12,000.00
Ashcroft	10%	\$ 12,000.00
Cache Creek	5%	\$ 6,000.00
Clinton	2.50%	\$ 3,000.00
Lytton	2.50%	\$ 3,000.00

Summary

During the CAO meeting on November 2, 2023, it was clear that all member municipalities (except Kamloops) rely on the myRegionView application; there was consensus that the municipalities would like to receive a cost proposal for the TNRD continuing to provide this service. In addition, it was noted there were many other GIS-related services that municipalities could not deliver on their own—for example, the transition to next-generation 911(NG9-1-1). NG9-1-1 relies on GIS data and technology and will require significant work to ensure all GIS data is accurate in a usable format for the transition in 2025.

The service agreement ensures municipalities are prepared for upcoming legislative requirements like NG9-1-1 and have access to all GIS Services noted in this proposal.

Schedule of Services:

Types of Services	Base Service	Additional	Part of an existing contract	Comment/Note
GIS and mapping support in EOC	✓			GIS and mapping support provided to TNRD EOC
Municipal evacuation status available via online mapping	✓			Online application that displays evacuation status. Users can enter an address to find out the current evacuation status.
Search and rescue	✓			General web mapping and access to open data
Maintain fire protection boundaries and provide on the web application.	✓			web mapping only
Road data - submit errors/omissions and liaise with province/municipalities	✓			Help improve the accuracy of data for emergency response, 9-1-1.
Address data - report errors/omissions and liaise with municipalities; help to resolve errors	✓			Help improve the accuracy of data for emergency response, 9-1-1.
Help update the Master Street Address Guide (MSAG)	✓			Help improve the accuracy of data for emergency response, 9-1-1.
NG911 - Service - aggregation of data (data must exist)	✓			As per whatever we sign in the NG911 agreement, the data must be provided in the required format.
NG911 - service - data custodian - addressing PSAP boundaries and roads in NENA Standard	✓			as per the signed NG911 agreement
Maintain a regional house numbering grid. Assist municipalities in assigning civic addresses.	✓			
Maintain/update survey parcel data.	✓			
Maintain/update/Aggregate other GIS data(excluding utilities)	✓			
Update and maintain BC Assessment records in Tempest (weekly)	✓			
Mosquito control	✓			Map and aggregate treatment areas
Solid waste management	✓			Location maps
Property information report	✓			Available via web mapping
Data acquisition and warehousing	✓			Acquire, store, and distribute data as requested.
Zoning data updates	✓			As requested by municipalities and to support planning contracts with municipalities and to keep data current in the web map

Types of Services	Base Service	Additional	Part of an existing contract	Comment/Note
OCP data updates	✓			As requested by municipalities and to support planning contracts with municipalities and to keep data current in the web map
Municipal content available via online mapping	✓			Web mapping
Meet obligations as a member of the Integrated Cadastral Information Society (ICI Society)	✓			We provide updated cadastral to ICI Society weekly on behalf of municipalities in order for them to receive ICI Society membership benefits.
Training	✓			new staff on myRegionView application (quarterly) Access to help documentation and videos
GIS support for project work	✓			When requested, it requires coordination and resource availability.
Provide data to Kamloops Fire Rescue (KFR) for computer-aided dispatching (CAD)			✓	4. Obligations and responsibilities of the TNRD: 4.1 The TNRD shall provide the City with all necessary digital information required for the effective dispatching of fire departments within TNRD jurisdictions; mapping formats shall be determined by the City.
Planning services agreement mapping for application as per agreement			✓	Schedule A - Mapping recovery already at \$40 Maintain a land and permitting system and databases to track municipal planning applications. 6.1 In connection with the provision of the Services, the TNRD shall establish and maintain a system of records in a form satisfactory to the Municipality
Building inspection			✓	Maintain a land and permitting system and databases to track municipal building and plumbing permits; the system is used to record and report on housing start statistics for the Regional Growth Strategy.
Municipal building permits are available via online mapping			✓	Online application that displays active and recently completed building and plumbing permits
Customized maps		✓		
Asset Management Registers		✓		(Utilities (water, sewer, storm), Land (community centers, cemeteries, parks)
Emergency preparedness program		✓		GIS and mapping support for emergency preparedness and evac plans: Including fire protection mapping (pdf/paper)



Staff Report to Council Open Meeting

Date: February 14, 2024

From: CAO

Subject: Annual Grants in Aid

Attachments:

1. Community Assistance Policy
2. Written submissions from the applicants

Recommendations:

THAT Council approve \$5000 in Grants in Aid.

Background:

Council gives out Grants in Aid each year, based on the guidance of the Community Assistance policy. The criteria for an organization to receive a Grant in aid are:

1. The group must be a registered charity
2. The group must show financial need
3. The group must not be able to pursue other government grants for the event
4. The applicant must show they have fundraised for the event
5. The funding must not be excluded under any other restrictions under the policy

The deadline for applications this year was January 31st. The table on the following pages of this report shows the applications, their asks, and the eligibility for each.

Administration has discovered some possible errors in the Community Assistance Policy. The following requirements seem to unintentionally exclude applicants:

1. The policy requires applicants to be registered charities but the intention was likely to require applicants to be registered not-for profit societies instead. This is because there is greater financial oversight for societies, as they have to pass their financial statements by their members each year. Designation as a registered Charity is much more intensive to obtain, and out of all applicants, only Bethel Pentecostal Church indicated they have charity status.
2. The policy requires applicants to submit audited financial statements. The intention was likely to require financial statements that have been approved by the board of the society, as having financial statements audited would cost community groups far more than their grant in aid ask.
3. To be eligible under the policy, applicants must show they have financial need and have done some fundraising for the event. However, many of the events are fundraisers so it does not follow that they should be required to fundraise for the event. As a solution, Administration recommends reducing the cost to a minimum of \$50 per full day for the use of the hall. This will mean each group must still contribute to the facility, whether from own source contributions, or from event proceeds.

The chart below reflects these assumptions, and corrections will be brought up with the Policy Committee.



Staff Report to Council Open Meeting

Organization	Event	Request	Financial Equivalent of Request	Submitted Proof that Applicant is Registered Not-for-Profit	Shown Financial Need	Can apply for other funding*
Bethel Pentecostal Church	Community Christmas Banquet	One day use of Hall (Fee reduced to \$50) and sound equipment	\$240	Yes	Yes	No
Bethel Pentecostal Church	Easter Breakfast	One day use of Hall (Fee reduced to \$50) and sound equipment	\$240	Yes	Yes	No
Clinton Annual Ball Committee	Annual Ball	7 days' use of hall – event plus 4 days setup, 2 days takedown	\$1200 (First day full price, fee reduced to \$50/day after first day)	No	No statements submitted	Yes
Clinton Annual Ball Committee	Annual Ball Planning Meetings	10 days' use of Council Chambers	\$350 (fee reduced to \$0)	No	No statements submitted	Yes
Clinton Art and Cultural Society	Art Show	Three days use of Hall (Fee reduced to \$50)	\$600	Yes	Yes	Yes
Clinton Museum	Spaghetti Dinner	One day use of Hall (Fee reduced to \$50) and sound equipment	\$240	Yes	Yes	Yes
Clinton Senior Citizen Home Society	Meetings	2 days use of Council Chambers (Fee reduced to \$0)	\$60	No	No statements submitted	No
Clinton Seniors Association	Annual Marketplace	One day use of Hall (Fee reduced to \$50)	\$200	Yes	Yes	No
Clinton Seniors Association	Daffodil Tea	One day use of Hall (Fee reduced to \$50)	\$200	Yes	Yes	Yes

Staff Report to Council Open Meeting

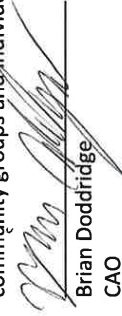
Communities In Bloom	Annual Fall Craft Sale	One day use of Hall (Fee reduced to \$50)	\$200	Yes	Yes	No
Communities In Bloom	Seedy Sunday	One day use of Hall (Fee reduced to \$50)	\$200	Yes	Yes	No
Get With It	Walking Program	Use of hall 52 times Oct-March, 2 hours each. They are requesting that the fee is reduced from \$100/day to \$12.50/day.	\$4550	No	Yes (statements not approved by a board)	Yes
Melissa Painter	Clinton Old Timers' Tea	One day use of Hall (Fee reduced to \$50)	\$200	No	Yes (statements not approved by a board)	Yes
Royal Canadian Legion	Children Community Christmas Party	One day use of hall (fee reduced to \$50)	\$200	No	No statements submitted	Yes
Total Request:			\$8,680			

* Whether the applicant is eligible for other funding is very challenging to determine based on the grant in aid applications we received. The last column of the above table is a guess based on the information the applicants provided to the Village and a review of eligibility criteria for common grants.

The Community Assistance Policy has an exception for the Legion Poppy Fund. It is eligible for an annual donation outside of the Grant in Aid process.

Financial Impacts:

Council has allocated \$5000 for 2024 Grants in Aid in the 2023 five year financial plan. Last year, Council awarded more than the allocated \$5000 to community groups and individuals. This year, any overages approved by Council will be incorporated into the 2024 budget.


Brian Doddridge
CAO

CFO Initial 

The Village of Clinton Corporate Policy Manual

Adopted By:	Council	POLICY NO: F-07-2023
APPROVAL Date:		Effective date: March 01, 2023
Review Frequency	Every 4 years	
Amendment Dates:		
SUBJECT:	Community Assistance	Policy Type: Finance
Associated Forms and Legislation:	1) Spirit of Clinton Terms of Reference	
Responsible Officer:	Chief Financial Officer	

A. Policy Statement

The Village of Clinton shall partner with community organizations to deliver certain and consistent principles and guidelines.

B. Purpose

This policy establishes eligibility requirements; identifies the types of funding available; and outlines application, approval, and monitoring requirements to receive community assistance funding from the Village. All approvals should be considered on a year-to-year basis; continuing support should not be anticipated.

C. Definitions

Charitable organization: as defined by Canada Revenue Agency - Registered charities are charitable organizations, public foundations, or private foundations that are created and resident in Canada. They must use their resources for charitable activities and have charitable purposes that fall into one or more of the following categories:

- the relief of poverty
- the advancement of education
- the advancement of religion
- other purposes that benefit the community

In-Kind Contributions: are based on the provision of municipal property, materials, or resources to an applicant, and do not include the provision of cash funds either to, or on behalf of, the applicant. While cash funds are not provided in relation to In-Kind contributions, it is recognized that such contributions will involve either an expense or foregone revenue for the

municipality. Each application for In-Kind contributions will include the estimated value of the application under consideration.

Special Project Contributions: are defined as any one-time or first-time project that is of significance to the community.

D. Scope/Applicability

Community assistance funding is available only to charitable organizations which exist for the purpose of providing programs, services, or projects specifically to the residents of the Village, subject to criteria and limitations contained herein.

Organizations requesting funding for a purpose which meets the criteria of a funding opportunity offered by another level of government will be referred to that funding source. In addition, assistance received should not be considered as the primary source of funding. The applicant must show that there has been exploration of other financial support mechanisms (i.e., fundraising) prior to making the request and adequate volunteer support.

E. Policy

1. Types of funding available

1.1. Community assistance funding is limited to special project funding and in-kind contributions, geared to assisting groups with specific one-time projects to be carried out during the calendar year in which the assistance is provided. Assistance provided may include:

1.1.1. Fee waivers (permits etc.)

1.1.2. Municipal Staff support

1.2. Notwithstanding Section 1.1, Council may approve an annual donation to the Royal Canadian Legion Poppy Fund.

2. Restrictions to requests for community assistance funding

2.1 Community assistance funding will not be provided:

2.1.1. To religious organizations for sacred or sectarian purposes.

2.1.2. To political parties, ridings, associations, and candidates.

2.1.3. To individuals.

2.1.4. For debt retirement.

2.1.5. As replacement for other funding sources.

2.1.6. To commercial and/or third-party fundraising individuals.

2.1.7. To coalitions such as ratepayer or tenant/landlord associations, or to support programs or services geared specifically to these groups.

2.1.8. On a retroactive basis for purposes which have already occurred unless approved by Council.

2.1.9. For travel.

3. Funding Eligibility

3.1. Community assistance funding is available only where the organization can demonstrate that there is:

3.1.1. community support for the programs, services, or projects offered by the group; and

3.1.2. a need for financial assistance; and that adequate funding for the programs or services is not available from other sources.

3.2. An applicant organization must meet the following criteria to be considered for community assistance funding:

3.2.1. Be a charitable organization initiating or delivering programs and services to the municipality. The specific service, program or activity for which funding is requested must also be not-for-profit in nature.

3.2.2. Operate under a formal organizational structure.

3.2.3. Offer services, programs and activities that primarily benefit Clinton citizens.

3.2.4. Be able to demonstrate the fiscal viability and accountability of the organization and of any specific service, program or activity for which funding is being sought.

3.2.5. Be able to demonstrate that the funding assistance requested from the Village supplements funding the organization has received through other sources and its own fundraising efforts.

4. Funding Application

4.1. All requests for community assistance funding shall be by application, directed to the Village and contain:

4.1.1. Proof of registration as a charitable organization.

- 4.1.2. Organization structure with Board of Director's names, positions, and phone numbers.
- 4.1.3. Information about the organization and how its programs or services benefit the community.
- 4.1.4. A statement of the organization's goals and objectives, constitution, and by-laws or, operating guidelines.
- 4.1.5. The amount of financial assistance requested, including where the resources will be used, and
- 4.1.6. A current business plan/budget as well as audited financial statements for the immediately preceding year.

5. Approval

- 5.1. Requests shall be reviewed having regard to the extent to which the proposal positively contributes to the community.
- 5.2. Requests will be reviewed by a representative from the Finance department.
- 5.3. Attendance at Spirit of Clinton meetings will be considered as part of the review.
- 5.4. Applications that are ineligible for community assistance funding and whose applications will receive no further consideration will be advised in writing.
- 5.5. The review will consider budgetary constraints which may result in a lesser amount being recommended or the request being denied.
- 5.6. Staff will present the application and its recommendations to Council.
- 5.7. Applicants will be invited to attend the Council meeting to speak to the issue.
- 5.8. Council will consider each recommended application and make final approval decisions.


6. Monitoring

- 6.1. Community funding assistance may not be used for purposes other than the purposes approved by Council.
- 6.2. If such assistance is used for a purpose other than that approved by Council, it must be repaid.

7. Village Acknowledgement

- 7.1. Community assistance recipients will be required to acknowledge the support of the Village in all advertising, publicity, programs, signage, and plaques relating to the project for which assistance was provided.
- 7.2. The recipient may not represent the Village as a partner or hold the Village responsible for any obligations relating to the project.



Corporate Officer

Mayor



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: Bethel Pentecostal Church
Mailing Address: 211 E. 1st St. Apt 101
Phone: _____ Cell: _____
Email: bptclinton@gmail.com
Contact Person: Nick Astle Position: Pastor
Event Name: Community Christmas Banquet

Briefly describe your organization's purpose:

Sharing the love of God with our community
and neighbours, caring for those in need and
blessing our community.

What type of Grant-in-Aid is being requested? Please circle the requested Facility:

Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room)

Facility: Memorial Hall

Park: Reg Conn

Briefly describe how the requested Grant in Aid will be used:

We request to have the Hall rental fees covered so
we can provide a free turkey dinner for anyone in
the community. Last year we fed over 160 people
a Christmas Dinner.

Anticipated Date of Facility use: December 8, 2024



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Bethel Pentecostal Church</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: <u>bptclinton@gmail.com</u>
Contact Person: <u>Nick Aistle</u> Position: <u>Pastor</u>
Event Name: <u>Easter Breakfast</u>
Briefly describe your organization's purpose: <u>Sharing love with our community and neighbours, caring for those in need, and blessing our community.</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>We're requesting Hall rental fees to be covered, to provide free breakfast for the community to celebrate Easter together.</u> Anticipated Date of Facility use: <u>March 31, 2024</u>

Village of Clinton
Grant-in-Aid Application

Bethel Pentecostal Tabernacle

Programs and Services That Benefit the Community:

Bethel Pentecostal Tabernacle is a community-focused church that emphasizes loving our neighbours and caring for those in need. Several of our larger events that benefit the community are the free annual Community Christmas Banquet and Easter Breakfast that we host each year. We also hold Kids Rock Camp, a Family Camp that focuses on giving kids and their families an affordable, fun Camp experience every Summer. We often reach out to help those in need, and provide support and care for people going through challenges and life difficulties.

Amount of Financial Assistance Requested:

We request that the cost of the Hall Rental fee be covered for the two free community meals we provide to celebrate Christmas and Easter, as well as use of the Sound Equipment for both events. BPT provides all the food for the 150+ people who attend these meals—with the rising cost of food, the last several meals have exceeded our budget, so having our rental fees covered helps us be able to continue to afford the food for these meals.



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>The Clinton Annual Ball Committee</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: <u>clintonannualball@clintonannualball.com</u>
Contact Person: <u>Charlene Boscott</u> Position: <u>Chair</u>
Event Name: <u>Clinton Annual Ball 157th</u>
Briefly describe your organization's purpose: <u>To plan, organize and host the Historic 157th Clinton Annual Ball</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>Set up and decorate the Hall from Tuesday Throug to Friday and host the Ball Saturday clean up on Sunday & Monday</u> Anticipated Date of Facility use: <u>May 14th 2024 - May 20th 2024</u>



PO Box 185
Clinton BC V0K 1K0
Phone (250) 459-2759
Email: clintonannualball@clintonannualball.com
Website: www.clintonannualball.com

Mayor and Council,


The Committee was under the impression that we had another year (2024), before the bylaw to become a society or non profit came into effect for applying for a Grant in Aid from the Village of Clinton. We are still exploring what the benefits would be for us to become a society or registered non-profit.

The Annual Ball Committee **IS** a non profit organisation, although unregistered, that has always been a (with help) self-perpetuating event year after year. The Committee does not give out or rent out moneys or other in-kind items to any other entity. **If** we are ever lucky enough to have a surplus it goes back to the bank to be used for the next Ball.

Ticket sales cover about half the cost of the Ball AND with the help of Grants from the NDIT, the Village of Clinton and The Community Forest and the two-time BC EFF (post Covid recovery fund, now defunct) and others we manage to keep the Annual Ball going every year.

We ask that you read our Mission Statement over and please consider giving a Grant in Aid for the Memorial Hall for the set up and hosting and take down of the 157th Clinton Annual Ball from May 14th 2024 to May 20 2024, 7 days, which would be a total of 1750.00 and quite a burden on the Ball's finances.

Remember that The Clinton Annual Ball is one of Clinton's main Historic events that brings in many tourists.

Sincerely, 
Charlene Boscott,
Chair, Clinton Annual Ball Committee



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Clinton Annual Ball</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: <u>clintonannualball@clintonannualball.com</u>
Contact Person: <u>Charlene Boscott</u> Position: <u>Chair</u>
Event Name: <u>157th Clinton Annual Ball</u>
Briefly describe your organization's purpose: <u>To plan, organize & host the 157th Clinton Annual Ball.</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: <u>Council Chambers</u> Meeting Room Upstairs (Fennel Room) Facility: Memorial Hall Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>To plan & organize the 157th & start planning the 158th Clinton Annual Ball</u> Anticipated Date of Facility use: <u>1 day a month except in June, July for the 2024 year, possibly 2 days in April</u>



PO Box 185
Clinton BC V0K 1K0
Phone (250) 459-2759
Email: clintonannualball@clintonannualball.com
Website: www.clintonannualball.com

Mayor and Council,

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The Annual Ball Committee **IS** a non profit organisation, although unregistered, that has always been a (with help) self-perpetuating event year after year. The Committee does not give out moneys or other in-kind items to any other entity. **If** we are ever lucky enough to have a surplus it goes back to the bank to be used for the next Ball.

Ticket sales cover about half the cost of the Ball AND with the help of Grants from the NDIT, the Village of Clinton and The Community Forest and the two-time BC EFF (post Covid recovery fund, now defunct) and others we manage to keep the Annual Ball going every year.

We ask that you read our Mission Statement over and please consider giving the Grant in Aid for the Council Chambers for the planning of the 157th Clinton Annual Ball for one day a month from January to December with the exception of June and July. Rember that the The Clinton Annual Ball is one of Clinton's claim to fame.

Sincerely,

Charlene Boscott,
Chair, Clinton Annual Ball Committee

THE CLINTON ANNUAL BALL

MISSION STATEMENT

The Clinton Annual Ball Committee's sole purpose is to plan, organize and host the Clinton Annual Ball so as to preserve the historical value of this event for the benefit of the businesses and citizens of Clinton and to maintain its unique distinction as the oldest continuously running event of its kind in Canada.



Village of Clinton
Grant in Aid Application - Organizations

Organization Name:	CLINTON ART & CULTURAL SOCIETY
Mailing Address:	
Phone:	
Cell:	
Email:	
Contact Person:	Nancy McMinn
Position:	President
Event Name:	SUMMER ART SHOW and SALE
Briefly describe your organization's purpose: The promotion and encouragement of artistic pursuits in CLINTON	
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: Memorial Hall Park: Reg Conn	
Briefly describe how the requested Grant in Aid will be used: ART SHOW and SALE	
Anticipated Date of Facility use: AUGUST 3, 4, 5	



Village of Clinton
Grant in Aid Application - Organizations

* Duplicate application.

Organization Name: <u>Clinton Art + Cultural Society.</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: _____
Contact Person: _____ Position: _____
Event Name: _____
Briefly describe your organization's purpose: <u>To provide an opportunity for local artists and artisans to display and sell their work.</u> <u>* Donates to local groups (Minor sports, Foodbank)</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>will be used to offset the cost of Memorial Hall Rental</u>
Anticipated Date of Facility use: _____



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Clinton Museum</u>
Mailing Address: <u>PO Box 217 Clinton, BC</u>
Phone: _____ Cell: _____
Email: _____
Contact Person: <u>Janice</u> Position: <u>PMS</u>
Event Name: <u>Spagetti</u>
Briefly describe your organization's purpose:
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>hall rental (\$200)</u>
Anticipated Date of Facility use: <u>april 25/24</u>



The Clinton Museum
1419 Cariboo Hwy. PO Box 217
Clinton, B.C. V0K 1K0
Phone: 250-459-2442

Email: info@clintonmuseumbc.org
Website: www.clintonmuseumbc.org

ASSISTANCE REQUESTED IN
THE APPLICATION FOR GRANT IN AID
FROM THE VILLAGE OF CLINTON

January 2024

The South Cariboo Historical Society requests the use of the Community Hall for a free Spaghetti Dinner with local entertainment for one afternoon and evening in April 2024.

South Cariboo Historical Museum Society



The Clinton Museum
1419 Cariboo Hwy. PO Box 217
Clinton, B.C. V0K 1K0
Phone: 250-459-2442

Email: info@clintonmuseumbc.org
Website: www.clintonmuseumbc.org

MUSEUM STRUCTURE FOR THE APPLICATION FOR GRANT IN AID FROM THE VILLAGE OF CLINTON

January 2024

The South Cariboo Historical Society (The Clinton Museum) elects the Board of Directors from Community Museum Membership annually.

All activities are performed by Volunteers with the only paid staff being the Youth hired through the Canada Summer Jobs Grant.

The Museum leases the building and grounds from the Village of Clinton.



The Clinton Museum
1419 Cariboo Hwy. PO Box 217
Clinton, B.C. V0K 1K0
Phone: 250-459-2442

Email: info@clintonmuseumbc.org
Website: www.clintonmuseumbc.org

**BENEFIT TO THE COMMUNITY
THE APPLICATION FOR GRANT IN AID
FROM THE VILLAGE OF CLINTON**

January 2024

The Clinton Museum provides the following for the Clinton Community

- The collection and preservation of historic artifacts and achieves
- The Museum is a major attraction in Clinton for both locals and tourists alike
- The Museum employs and trains local Youth through funding from Canada Summer Jobs
- The Museum provides special events and activities for the locals and tourists alike
- The Museum provides tours for school and other groups to educate and develop appreciation for our rich history.

South Cariboo Historical Museum Society



The Clinton Museum
1419 Cariboo Hwy. PO Box 217
Clinton, B.C. V0K 1K0
Phone: 250-459-2442

Email: info@clintonmuseumbc.org
Website: www.clintonmuseumbc.org

INTRODUCTION TO THE APPLICATION FOR GRANT IN AID
FROM THE VILLAGE OF CLINTON

January 2024

Dear Village Council:

Please find the attached application from the South Cariboo Historical Museum Society
(The Clinton Museum)

Of note – the next AGM will be February 8, 2024

- The 2023 Financial Statement has been approved by the Board via email.

Please contact Janice Maurice _____ if any additional
information is required.

Sincerely

Janice Maurice (President)

South Cariboo Historical Museum Society

**South Cariboo Historical Museum Society
Strategic Plan
2019-2023**

The purposes of the Society are:

To maintain a Museum for the purpose of preserving, recording and exhibiting for public enjoyment and education

To gather and preserve information, records, and objects of educational, historical and cultural value associated with the area

To provide educational and informative displays and tours for all ages

Our Vision

The South Cariboo Historical Society mission is to be instrumental in preserving Clinton and Area's history through acquisition, preservation, and display of artifacts materials and memorabilia from our past for entertainment and educational value for our residents and visitors.

Strategic Goal # 1 Exhibition

- Exhibits will be improved for security, safety and clarity. This will include an inventory of items, encasing the displays and labeling all items.
- Creation of new and temporary displays will be created to reflect local history and enhance interaction.
- Develop exhibits that can travel or be lent to other events or Museums through partnerships.
- Invite other Museums to display exhibits, when feasible.

Strategic Goal #2 Programming

- Creation of programming for use within the Museum. Guided tours daily to the public will be a high priority.
- Creating programming for larger groups, focus on becoming a destination attraction for tour buses, local historic groups and event hosting
- Adult programs are going to developed and offered several times per season.
- Events within the Museum are to be developed, combining education and fundraising.
-

Strategic Goal # 3 Revenue Creation

- Gift Shop will be developed and expanded
- Larger group programming will be a for fee service
- Events within the Museum will be fee for use service
- Grant applications will be increased

Strategic Goal #4 Facility

- Repair of existing facilities will continue, a working agreement or policy with the Village of Clinton will be developed.
- Planning for longer term development of new or expanded facilities will continue with the priority being the wagon shed.

Strategic Goal #5 Partnerships

- The Museum shall continue to place significant importance on creating a working relationship with the Village of Clinton.
- The Museum shall assess its role in tourism and create programming to this end.
- Creation of partnerships with local community groups will be a priority for both volunteer help and mutual promotion
- Developing connections to sister Museum and Village to benefit the Museum.
- Strategic Goal # 6 Collections
 - The collection is documented, stored and cared for in a manner that meets best practices.
 - Creation of a collection policy that includes procedures for PerfectPast computer software.

Strategic Goal #7 Communications

- Create a newsletter for members
- Recruitment of new volunteers thru social media
- Social Media campaign policy created
- Recognition of contributions as fundraiser
- Survey to gather community input on Museum
- Spirit of Clinton attendance



Village of Clinton
Grant in Aid Application - Organizations

Organization Name:	<u>CLINTON SENIOR CITIZENS HOME SOCIETY</u>		
Mailing Address:	_____		
Phone:	_____	Cell:	_____
Email:	_____		
Contact Person:	<u>SIM THOMPSON</u>	Position:	<u>BOARD CHAIRMAN</u>
Event Name:	_____		
Briefly describe your organization's purpose: <u>HOUSING FOR SENIORS - AFFORDABLE HOUSING</u>			
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: <u>Council Chambers</u> Meeting Room Upstairs (Fennel Room) <u>ROUGHLY 1-2 HRS.</u> Facility: Memorial Hall Park: Reg Conn			
Briefly describe how the requested Grant in Aid will be used: <u>WE HOLD 1 OR 2 MEETINGS PER YEAR.</u> <u>AGM - USALLY END OF JAN OR 1ST PART OF FEB.</u> Anticipated Date of Facility use: _____			



Village of Clinton
Grant in Aid Application - Organizations

Organization Name:	<u>Clinton Seniors Association</u>		
Mailing Address:			
Phone:		Cell:	
Email:			
Contact Person:	<u>Gloria Ferguson</u>	Position:	<u>chair person</u>
Event Name:	<u>Market Place</u>		
Briefly describe your organization's purpose: <u>The Clinton Seniors Assn. owns and operates a small facility on Smith Ave to provide meeting space for senior oriented community groups. We are a not-for-profit organization. Our three annual fund-raising events fund the maintenance, insurance, property tax and operating costs of facility. We make donations to cancer research and Clinton Food Bank. Have fun safe outings using the Community Bus. We have guests, speakers and workshops keeping seniors updated in health and safety, communications and community activities.</u>			
What type of Grant-in-Aid is being requested? Please circle the requested Facility:			
Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room)			
Facility: <u>Memorial Hall</u>			
Park: Reg Conn			
Briefly describe how the requested Grant in Aid will be used:			
<u>Annual Market place. New + used, white Elephant table, Bake Sale Peel + Pay, Door Prize, Concession - Hot Dogs, drinks + squares.</u> <u>time 10 am to 2 pm.</u>			
Anticipated Date of Facility use: <u>Saturday November 2, 2024</u>			



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: Clinton Seniors Association

Mailing Address: _____

Phone: _____

Cell: _____

Email: _____

Contact Person: Gloria Ferguson Position: chair person

Event Name: Daffodil Tea

Briefly describe your organization's purpose: The Clinton Seniors Asso. owns and operates a small facility on Smith Ave to provide meeting space for senior oriented community groups. We are a not-for-profit organization. Our three annual fund-raising events fund the maintenance, insurance, property tax, and operating costs of facility. We make donations to cancer research and Clinton Food Bank. Have fun so gettings using the Community Bus. We have guests, speakers and workshops keeping seniors updated in health and safety communications and community activities.

What type of Grant-in-Aid is being requested? Please circle the requested Facility:

Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room)

Facility: Memorial Hall

Park: Reg Conn

Briefly describe how the requested Grant in Aid will be used:

Daffodil Tea, Serving Strawberry Shortcake, tea & coffee, take out for shut-ins and Businesses, sale of cut & potted daffodil flowers, bake sale, guessing game.

time 1:30 - 3:30 p.m.

Anticipated Date of Facility use: Wednesday March 13, 2024



Village of Clinton
Grant in Aid Application - Organizations

Organization Name:	<u>Clinton CIB Beautification Society</u>		
Mailing Address:	<u>PO Box 774, Clinton, BC V0K 1K0</u>		
Phone:	_____	Cell:	_____
Email:	<u>Clintoncib2005@gmail.com</u>		
Contact Person:	<u>Susan Swan</u>	Position:	<u>Chair</u>
Event Name:	<u>Annual Fall Craft Sale</u>		
Briefly describe your organization's purpose: <u>Fostering civic pride</u> <u>environmental responsibility and beautification</u> <u>through Community involvement, etc.</u> <u>(See attached additional info)</u>			
What type of Grant-in-Aid is being requested? Please circle the requested Facility:			
Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room)			
Facility: <u>Memorial Hall</u>			
Park: Reg Conn			
Briefly describe how the requested Grant in Aid will be used: <u>The Annual Fall</u> <u>Craft Sale is the main form of fund raising</u> <u>for the Society to enable us to continue to</u> <u>sponsor events and activities in the community.</u> <u>Admission is by donation. Vendors pay a fee for</u> <u>Anticipated Date of Facility use: <u>October 26, 2024</u> tables.</u>			



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Clinton Communities in Bloom Beautification Society</u>
Mailing Address: <u>PO Box 774, Clinton, BC V0K1K0</u>
Phone: _____ Cell: _____
Email: <u>Clintoncib2005@gmail.com</u>
Contact Person: <u>Susan Swan</u> Position: <u>Chair</u>
Event Name: <u>Seedy Sunday</u>
Briefly describe your organization's purpose: <u>Fostering civic pride, environmental responsibility and beautification through community involvement, etc.</u> <u>(See attached additional info)</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>The hall will be used for the Society's Annual Seedy Sunday. Displays, workshops, plants and seeds will be available to the public. Admission is by donation.</u> Anticipated Date of Facility use: <u>April 21, 2024</u>

Received Jan 10, 2024

Clinton CiB Beautification Society Plans for 2024

Seedy Sunday – April 21, 2024

In addition to the seed and plant exchange and sales that have been done in the past, this year the Society is inviting speakers to come and present on a variety of topics. As these speakers have not yet been confirmed, we do not have a firm cost for these. Some of the topics we are anticipating include xeriscaping (water wise gardens), growing native plants to benefit pollinators (bees, butterflies, etc.), gardening for a changing climate, and generally, what newer residents may need to know to be able to grow here as compared to where they may have gardened previously.

Fall Craft Sale – October 26, 2024

This event was initiated to raise funds to help with the costs of maintaining the community garden, hosting CiB judges, purchasing prizes for various garden contests and the light up contest, etc. It also gives local crafters/artisans an opportunity to showcase their creations to the public.

Other Ongoing Projects

Planting of Village Planters

Members of the CiB Beautification Society have traditionally taken on the task of ordering the plants and planting them for the village planters. These include the planters at both entrances to the community, in Reg Conn Park, at the dog park, the Memorial Hall and public washrooms as well as at the village office.

Managing and maintaining community garden

The community garden behind the public washroom on Hwy. 97 was built by the CiB Society members with the help of many volunteers with grants that were obtained for the initial construction. The Society manages the rental of the garden beds and the general maintenance of the site. It is a great opportunity for residents who may not have appropriate locations to grow a garden to have a space to do so. New gardeners can also learn from more experienced gardeners. We have previously held workshops at this site, including a tree-planting workshop. The donated lawn mower and weed whacker need servicing before use this summer. We also know that the fence around the garden needs to be restrained this year and some of the funds we raise as well as any grants we may be able to procure will be used for these anticipated expenses.

Clinton CiB Beautification Society Annual Report 2023

From November 2022 to November 2023, our little group has been busy. Some highlights from the year include the Holiday Light Up Campaign in December, annual Seedy Sunday in April, the planting of the Village planters in May, the ongoing care of the Community Garden, the Provincial CiB Showcase entry, the Scott's Miracle Gro Best Garden Awards, and the Annual Fall Craft Sale. For a small group, we contribute a lot to this community.

A lot of what we do is behind the scenes and those in the community may not see us very much, but we are there. We first joined the Provincial Communities in Bloom Program in 2005. The community has been evaluated numerous times in the past and the detailed evaluation can be an important tool for the Village. We decided not to enter the 'evaluated' category in 2023 as the Village didn't appear interested. In past years, the Village has paid the registration for the evaluation, and our group has raised funds to pay for the judges' accommodations, meals, etc. and toured them around when they come to evaluate the community. This year we entered a 'Showcase' and paid the registration for that ourselves. The Showcase was the students helping to plant the village planters in an act of community cooperation and working together.

I am proud of the work this group has accomplished over the years and I hope we can continue to contribute to the livability of the Village of Clinton.

Susan Swan
Chair

NAME OF SOCIETY: **CLINTON CIB BEAUTIFICATION SOCIETY**

Incorporation Number: S0071627

Filed Date and Time: July 6, 2019 11:34 PM Pacific Time

The name of the Society is CLINTON CIB BEAUTIFICATION SOCIETY

The purposes of the Society are:

1. Committed to fostering civic pride, environmental responsibility, and beautification through community involvement and the challenge of a national program with a focus on enhancing green spaces in the communities.
2. Boost civic pride and community involvement
3. Generate awareness and tidiness initiatives throughout the community
4. Increase community property values by enhancing the Visual appeal of the neighbourhoods and public spaces
5. Promote Community Gardens to encourage and educate residents who do not have the ability to grow a garden in their yards
6. Preserve our communities' natural culture and heritage
7. Attract visitors to the community
8. Encourage residents, businesses, and groups to work together to accomplish all of the above
9. To raise money through grants, memberships, donations, and by receiving gifts and testaments for carrying out the said purposes
10. In the event the Society should at any time be wound up or dissolved, the remaining assets after payment of all debts and liabilities shall be turned over to a recognized charitable organization in the Province of BC. This provision is unalterable.



Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Get WITH IT</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: _____
Contact Person: <u>Charlene Boscott</u> Position: <u>Coordinator</u>
Event Name: <u>Walking In The Hall</u>
Briefly describe your organization's purpose: <u>A walking/exercise program for Adults of all abilities. To promote good health and for recovery from injury and/or surgery.</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>Get WITH IT program is requesting the use of the Hall two days a week 10am to 12pm (noon). to walk, exercise, and we do not require the kitchen and we do use about 10-15 chairs.</u> Anticipated Date of Facility use: <u>Every Tuesday & Friday from January - to - End of March - Oct - Dec.</u>

January 21, 2024

Dear Mayor and Councilors,

I am currently working with another Society in town to figure out how the Get WITH IT Walking Program will fit into their scope, it is realistic that it will work out, but as yet nothing has been finalized.

I am enclosing the Get WITH it bank statement so show that we do have enough money to go ahead with the walking program at the current rate of 25.00 a day, two days a week (and the required insurance rate of about 85.00 a year) we would have enough for about 40 days. The money was raised mainly by donations from businesses and private persons in town and a one-time Small Neighbourhood grant of 500.00. The TNRD did try to help by giving me a donation of 500.00 but, as I am not a Society, I was not able to get it on my own. They did try to give it to the Village on the Get WITH IT program's behalf, however, sadly, the Village would not accept it from them. I will continue fundraising all year as well.

We are a small but still an important group of citizens. In Clinton there is a lack of a Safe and Accessible walking area in winter that is much needed for an active life and an injury recovery program. Clinton is a Village with many older citizens and their health and wellness is important and their voices matter. Please remember that some of the most important things that any aging person can do for their own physical, mental, and social health is to get out and walk, exercise, talk and socialize with peers and others.

I am asking you to PLEASE consider the Get WITH IT program for a grant of half the hourly rate of the Hall please. As stated above I am working on becoming part of a Society.

Respectfully, *Charlene Boscott*

Charlene Boscott, On behalf of the GET WITH IT program (Walk In The Hall)





Village of Clinton
Grant in Aid Application - Organizations

Organization Name: <u>Clinton Old Timers Tea</u>
Mailing Address: _____
Phone: _____ Cell: _____
Email: _____
Contact Person: <u>Melissa Painter</u> Position: <u>Organizer</u>
Event Name: <u>Clinton Old Timers' Tea</u>
Briefly describe your organization's purpose: <u>A free social gathering for multiple generations to gather in a relaxed environment & enjoy sandwiches, desserts, tea & coffee.</u>
What type of Grant-in-Aid is being requested? Please circle the requested Facility: Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room) Facility: <u>Memorial Hall</u> Park: Reg Conn
Briefly describe how the requested Grant in Aid will be used: <u>The grant in aid will be used to fund the hall rental for the event.</u>
Anticipated Date of Facility use: <u>May 24, 2024</u>

Melissa Painter

Box 212, Clinton BC, V0K 1K0

250-608-1873

January 16, 2024

Clinton Old Timers' Tea

Organizer's:

Melissa Painter – Lead organizer

Joanne O'Flynn – Kitchen organizer

Karen Miller – Kitchen and student organizer

About:

The Clinton Old Timers' Tea is run by volunteers and students each year, the event has been running for more than thirty years along side of the Clinton Annual Ball and Clinton Rodeo. The last two years has seen more than two hundred people attend the event. Students come each year and serve for the event. The event is open to all, however most of the attendees are seniors that currently live in Clinton, as well as many people that attend have either lived in Clinton in the past or have family here. People that attend the event share stories and memories. Sandwiches, desserts, and non-alcoholic beverages are served without cost to everyone that attends. As the event is a once a year event, it has not been established as a society. However, the event is dependant on grants and donations, your consideration for grant in aid is greatly appreciated.

Grant request: \$200 for the rental and use of the Clinton Memorial Hall.

Bank statement attached.



Village of Clinton
Grant in Aid Application - Organizations

Organization Name:	Royal Canadian Legion 194		
Mailing Address:			
Phone:		Cell:	
Email:			
Contact Person:	Marian Nelson	Position:	Treasurer
Event Name:	Clinton children community Christmas Party		
Briefly describe your organization's purpose:	To support veterans, widows and other dependents.		
What type of Grant-in-Aid is being requested? Please circle the requested Facility:			
Meeting Room: Council Chambers, Meeting Room Upstairs (Fennel Room)			
Facility: <u>Memorial Hall</u>			
Park: Reg Conn			
Briefly describe how the requested Grant in Aid will be used: To help with rental of the community hall, Clinton children up to age 10 receive a gift from Santa and goodies. There is a sing along and craft for all children. Hot dogs are served with hot chocolate and juice. There is no cost to families. Last year 70 children attended.			
Anticipated Date of Facility use: December 8, 2024 12:00 pm to 4:00 pm			



Staff Report to Council Open Meeting

Date: February 14, 2024

From: CAO

Subject: Weather Centres

Attachments:

None

Recommendations:

THAT Council issue a letter of support in principle to the Equality Project for their extreme weather response;

Background:

At the January 24 meeting, Council received a delegation from the Equality Project in conjunction with Bonaparte Band and the Village of Cache Creek, requesting that the Village issue a letter supporting their operation of the Cache Creek warming Centre, and that Council adapt Ashcroft's Heat Alert and Response System (HARS) to Clinton.

The Equality Project will not be directly authorized to access funding with a letter from the Village, but it may give more weight behind any future applications to funding agencies. Currently, only a municipality may apply for funding through the Ministry of Emergency Management and Climate Readiness (EMCR) for daytime emergency shelters if the following conditions are met:

- EMCR must have issued a task number for the emergency event
- The Municipality must have an emergency response plan in place

For overnight shelters, BC Housing partners with service organizations to fund the service.

Administration recommends that Council issue a letter of support in principle that indicates Council's general support for the work the Equality Project is doing to keep vulnerable populations safe. A letter such as this may help The Equality Project to apply for funding from other agencies. If a proponent has a plan to operate an overnight shelter in Clinton, Council may consider an official letter of support for them to operate an overnight shelter in the Village if Council is satisfied with the group's policies and operating model. At that time, Council also has the option to offer municipal resources to support the community partner's efforts.

At this time, Administration does not recommend adapting Ashcroft's Heat Alert and Response System (HARS) to Clinton. While the new Emergency and Disaster Management Act requires municipalities to establish an emergency management plan that considers all major risks faced by the community, the Province has not yet released the update to their Regulations for Local Authorities. These regulations will provide details about what is required to be in each local government's Emergency Management Plan and risk assessments, and the timelines for completing them. There is also significant First Nations Consultation that must accompany the development of emergency plans under the new legislation that would not be considered if the HARS were modified to Clinton's needs. There also may be funding made



Staff Report to Council Open Meeting

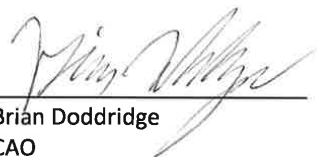
available to Municipalities for the development of new emergency plans and risk assessments at a later date.

A plan to guide the Village's response to emergencies must be undertaken in conjunction with many stakeholders, including local First Nations, Interior Health, Emergency Social Services, and TNRD Emergency Management Department. Though this is a priority, unfortunately adapting the HARS to Clinton will not meet the Province's requirement for emergency plans. Instead, Administration recommends that the Village of Clinton consider the establishment of an emergency plan once the province has issued all the applicable regulation and has announced if they will be allocating funding. Additionally, Interior Health's Healthy Community Development Team has helped many communities to develop action plans for extreme weather response and have expressed eagerness to assist Clinton in establishing a plan specific to our community, which we can undertake once the province has issued direction.

Financial Impacts:

None

CFO Initial MMN



Brian Doddridge
CAO

CLINTON VOLUNTEER FIRE DEPARTMENT *MONTHLY REPORTS*



MONTH OF JANUARY 2024

CLINTON FIRE DEPARTMENT
Attendance Record for Fire Calls January 2024

	Jan-24	#1	#2	#3	#4	#5	#6	#7
DATE CALLED OUT:	12th	17th	22nd	26th				
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch	1	1						
Gerald Painter	1	1						
Ned Horsley	1							
Karl Hansen	1	1						
Bernie Nieuwenhuis	1							
Bernice Weihs-Anderson	1							
Jordan Lawrence	1	1						
Jeff Painter		1						
Drew Taylor								
Trent Huggins	1							
Dan Hawkins								
John Englehart		1						
Richard Armit	1	1						
Dean McFarland	1							
Devin McFarland		1						
Mike Painter								
Nicholas Kosovic								
TOTALS	10	8	0	0	0	0	0	0

FIRE CALL OUT DETAILS AND COMMENTS

Jan 15th - Reported truck fire Hwy. 97 in Clinton

Jan. 17th - MVI north of 70 Mile House

2024 Monthly Attendance Record for Practices						
MONTH OF	Jan-24					
DATE	1st	8th	15th	22nd	29th	
NAMES OF FIRE FIGHTER						
Wayne Walch		2	2	2	2	
Gerald Painter		2	2		2	
Ned Horsley	H		2	2	2	
Karl Hansen	O	2	2	2	2	
Bernie Nieuwenhuis	L	2	2	2	2	
Bernice Weihs-Anderson	I	2		2	2	
Jordan Lawrence	D	2	2	2	2	
Jeff Painter	A	2		2	2	
Drew Taylor	Y		2	2	2	
Trent Huggins		2			2	
Dan Hawkins		2		2	2	
John Englehart				2		
Richard Armit		2	2	2	2	
Dean McFarland		2	2	2	2	
Devin McFarland		2	2	2	2	
Jake Painter		2			2	
Mike Painter						
Mike Close		2	2		2	
Paige Annett		2		2	2	
Peter Slinn		2	2			
Total	0	32	24	28	34	

2024 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT
(PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

CLINTON VOLUNTEER FIRE DEPARTMENT
MONTHLY REPORTS

Fire Inspections
_____ inspections completed at \$_____ each for \$_____ total.

TRAINING: January 2024

January 1st - Holiday

January 8th - HazMat Response and Ladders

January 15th - Hose Rolls and Loads

January 22nd - Fire Fighter 1 Review

January 29th - Haz Mat

GENERAL COMMENTS:

WAYNE WALCH, FIRE CHIEF

DATE



Clinton Fire Department

309 Lebourdais Ave.
PO Box 333
Clinton B.C V0K 1K0
Phone/Fax: 250 459 2413
cvfd@village.clinton.bc.ca

January 30, 2024

Mayor and Council

Re- Out of town use of Forestry Truck for training purposes

On May 4, 2024, the Chief and I will be at a one-day course through the BC Wildfire Service which involves many types of engines. It is the Engine Boss course and is one of many courses that are required when working with the wildfire service be it here at home or if we get deployed to another area. The closest course we could get to that wasn't full is in Lake Country. We are asking for permission to take our Forestry truck (Truck3) to the course for the one day. We would be leaving late afternoon on Friday the 3rd and returning the evening of the 4th. This will have no effect on the coverage in town with personal or equipment and if there is wildfire activity in the area we will not attend.

Karl Hansen -Deputy Fire Chief/Training officer
Clinton Fire Department

Bylaw Quaterly Report

CLINTON

Task	Oct-23			Nov-23			Dec-23		
	Carried Over	New	Resolved	Over	New	Resolved	Over	New	Resolved
Dog Complaints	0	1	1	0	0	0	0	1	0
Unsanitary Complaints	2	2	2	2	0	0	2	0	0
Watering	0	0	0	0	0	0	0	0	0
Business Licence	0	0	0	0	0	0	0	0	0
Noise Complaints	0	0	0	0	0	0	0	0	0
Derelict Vehicles	1	1	0	2	0	1	1	0	0
Fire Hazard	0	0	0	0	0	0	0	0	0
Outdoor Burning	0	0	0	0	0	0	0	0	0
Other	0	2	1	1	0	1	0	2	1
TOTAL	3	6	4	5	0	2	3	3	1

INTRODUCTION: As indicated in the above graph, the main complaints that the office received was made up of mostly unsightly premises. There have been a couple of dog complaints, one dealing with a dog attack. The remaining complaints are more simple with short term solutions.

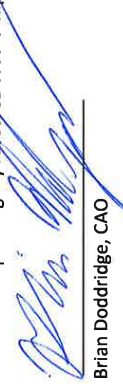
COMPLIANCE: Since compliance is the goal and many are complicated and long term, I have attempted to get the owners to commit to a reasonable timeline. Many of the clean ups will not likely get done during the winter months but will continue come spring. Following through on complaints in a timely manner and communicating the results to people is important. I never react impulsively to complaints, I investigate, do my due diligence and respond with the information that I have gathered.

TRAINING: I participated in a 2 day course last November on Drafting Bylaws, which is going to be beneficial going forward. I also took a lunch hour zoom course on dog attacks.

FUTURE GOALS: During the winter months, focus will be put on snow removal and educating the residents on what is required to be done during this time. I also will continue to take programs and courses that are offered, especially the free ones. Expanding my resource base is important, there can never be too many partners to assist me in this role of bylaw enforcement.



Reg Amyotte, BEO



Brian Doddridge, CAO



Council Report

Agenda: February 14th 2024
Date: February 7th 2024
To: Mayor, Council & CAO
From: **SANDI BURRAGE, COUNCILLOR**
Subject: Council Report

Portfolio\Working Groups Update:

- Clinton communities in Bloom (CIB)
- Spirit of Clinton
- Parks and Recreation Working Group
- Economic Development/Business Development Committee
- Friends of Hat Creek Society Board Member
- Alternate For: NDIT, Emergency Planning, CCCTA, Gold Country Community

Meetings Attended:

January 23-

Meeting with MLAs Jackie Tegart and Lorne Doerkson

January 24-

Friends of Hat Creek Board meeting

- New Interim General Meeting Kat Chatten
- AGM March 2nd Cache Creek Community Hall



(Kelly Sinoski photo)

BDO presentation on how to read financial statements

Regular meeting of council

February 5th –

Meeting of the Clinton CIB Beautification Society

At the meeting we discussed if we wanted to host the Provincial Evaluation of CIB judges. It was decided that we wouldn't, and we feel that the funds we work to raise in the community should stay in the community rather than paying for outside judges to come in to evaluate. We will be holding workshops and contests that benefit our residents instead.

The colour of the year is orange, so plant orange fruits and veggies!

Seedy Sunday will be held April 21st Clinton Memorial Hall.

Pumpkin growing contest will be held this year. We will have seeds available on the seedy Sunday and people can also use their own varieties. There will be 2 categories, youth and adults.



February 7th –

Spirit of Clinton

CDC Hawkins, Chair Jessica Lawrence and I met to organize and start the process of re-building/imaging the Spirit of Clinton Committee. Over the last few years, the purpose of the committee has fallen off the rails a bit. As the SOC is in our strategic plan, the need



Council Report

to get this group running smoothly for our community is important. As we discussed a few things, we became aware this will not be an overnight undertaking. But I feel with input from our volunteer groups and council we will be able to bring it back and actually move forward to the glory that the committee was intended for, collaboration to put on events that benefit the community and hopefully a trickle effect of attracting visitors to our village.

One of the first events to plan for will be Citizen of the Year Award and Volunteer recognition night. Stay tuned for more information.

COTW with council for brainstorming any resolutions we might want to put forward to SILGA

Other Activities:

January 30th-

Zoom meeting for Clinton Minor Sports

Planned Activities:

February 28th - Pink Shirt Day activities at DSS

Silga Forest and Wildfire Management Webinar

Comments\Observations: (Also known as 2am wonderings)

- I want to keep on the books about our recording of council meetings. This is still something in the works if it is the council's wish. We might need to re arrange chambers a bit to incorporate having everyone feel comfortable being "on camera." I have talked to a very enthusiastic student who is interested in helping with this. He is possibly wanting to go into the field of film making or avenues similar. With fewer job experience opportunities for young people in small towns, it would be great if we could be a fore runner to help with this issue in one small case (to start!)
- With this being halfway through February, I have started to see the stresses of winter coming out in people. It happens every year.... the end of the darkness. It is why I guess that Valentine's Day and anti-Bullying Day are in the month to try to elevate the mood. I just wanted to remind people that we are all in this together and together with communication, patience and yes, kindness we will see brighter days ahead.



Council Report

- And again I would like to thank our hard-working and dedicated employees for what they do. You are appreciated.

Financial Implications:

n/a

Respectfully submitted,

Sandi Burrage



Council Report

Agenda: Feb 14th 2024

Date: Feb 7th 2024

To: Mayor, Council & CAO

From: **DARRELL SCHAPANSKY, COUNCILLOR**

Subject: Council Report from

Portfolio\Working Groups Update:

NDIT , CCF

Meetings Attended:

- Jan. 16 2024 CCF meeting
- Lots of conversation around the table, Steve Law via zoom due to the weather conditions.
- Fencing is complete at Boyd Pit Road property.
- Management is looking for suitable location possibilities to put signs up within the village boundaries to create more exposure for CCF. CCF is or will be working with the village on this.
- Also, CCF is looking at doing signs for the cut blocks that have been harvested, like the old forestry signs.
- Applications are being made for CCF funding at this time.
- Next meeting is February 27 2024.

Jan. 23 2024 NDIT meeting

- Meeting was via zoom.
- Lots of conversations on what's happening in all our communities.
- Logan Lake getting started on their 'skate park' this spring after 4 years of work.
- Lytton, has some permits to start rebuilding in place now, so 2024 should be the year for them.
- Winter games should be happening now or shortly in Quesnel.
- Green Lake is getting much needed lighting infrastructure at 7 post box locations in the area.
- Our TNRD rep Jim Smith has stated to try and help the Village of Clinton with 'tourism'not sure what this could look like but I'm sure it would all be helpful.
- This is just a small bit of what's going on, too much to list all.
- Next meeting ...in person ,100 Mile chambers Mar 19th or 26th to be confirmed.



Council Report

Other Activities:

Village of Clinton -Committee of the Whole Meeting Feb.7 2024

- Discussion of SILGA resolutions
- High Bar Band Valentines festivities in the legion basement....see you there.

Comments\Observations:

Planned Activities:

Financial Implications: N/A

Respectfully submitted,

Darrell Schapansky

Action items arising from Council Meetings

Date updated: February-7-24

Resolution/Direction to Staff	WHO/DONE
January 2024	
Fees and Charges Amendment – <i>Direction to Staff: Prepare a draft amendment to the Fees and Charges Bylaw</i>	CAO In progress