



## **AGENDA**

### **Regular Meeting of Council**

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, March 22, 2023 at 7:00 pm

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### **Call to Order**

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

#### **Adoption of Agenda**

#### **Adoption of the Minutes**

	Minutes of the Regular Meeting of Council dated March 8, 2023.	<b>Page 4</b>
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#### **Delegations**

	None	
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#### **Question Period**

### **Correspondence and Reading File**

<b>Action</b>	None	
<b>Information</b>	BCSPCA – Animal Welfare follow-up	<b>Page 8</b>
	UBCM – Resolution 2022-NR53 Referred to UBCM Executive	<b>Page 16</b>
<b>Reading File</b>	March 3, 2023 to March 16, 2023	<b>Page 20</b>

### **Administrative Reports**

CAO	None	
CFO	None	
CDC	None	
Public Works	None	
Fire Department	February Report	<b>Page 21</b>
Animal Control	None	
Committees	None	
Bylaw Officer	None	

### **Bylaws/Policies**

CFO	Third reading of the 2023-2027 Financial Plan Bylaw No. 585, 2023	<b>Page 25</b>
CAO	Council Code of Conduct Policy P-2023-03	<b>Page 37</b>

### **Council Reports**

Mayor Stanke	Council Report - Written	<b>Page 47</b>
Councillor Burrage	Council Report - Verbal	
Councillor Kosovic	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Schapansky	Council Report - Verbal	

### **New Business**

None

### **List of Outstanding Council Previous Action Items**

	Current List of Motions	<b>Page 59</b>
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### **Calendar of Events**

April 7 – Village office closed for Good Friday  
April 10 – Village office closed for Easter Monday  
April 19 – Legion Bean Supper  
April 29 – CADOSA Appy and Dance event at Memorial Hall  
April 30 – CiB Seedy Sunday at Memorial Hall

**March 1 to April 30, 2023** - Free income tax preparation for seniors, students, and persons with low income. By appointment only. Call or email to book an appointment or to find out where to drop off your forms.

**Yvette May** – phone 250-459-7725

Cell 1-250-212-5506

Email – ymay@bcwireless.com

**John White** – phone 250-459-2680

Cell – 1-250-377-5848

Email – johfra@bcwireless.com

### **Notice to Proceed to In-Camera**

N/A

### **Re-call Regular Meeting**

N/A

### **Adjournment**



## MINUTES

### Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, March 8, 2023 at 7:00pm

In Attendance: Mayor Stanke, Councillors: Burrage, Park, Schapansky, Kosovic  
Absent:  
Staff: CAO Daly, CFO McKague, CDC Chatten  
Media: 0 Public: 3

**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### Call to Order

The Mayor called the meeting to order at 7:00 pm

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation."*

#### Adoption of the Agenda

Moved and Seconded

**R021-23 That Council approves the Agenda dated March 8, 2023.**

**CARRIED**

#### Adoption of the Minutes

Moved and Seconded

**R022-23 That the Minutes of the Regular Meeting of Council dated February 22, 2023, be adopted.**

**CARRIED**

#### Delegation

None

#### Question Period

Q. The Flood Mapping announcement was in the Lariat. How and Why was the grant appropriated for this project?

A. The grant was applied for specifically to map the flood plain.

Q. Is there a plan for Clinton Creek and flood mapping?

A. No plans as of yet.

Q. In the budget there are grants listed, are the projects and grants approved?

A. Some grants have been approved and some are still pending.

**Action Items**

Communities in Bloom – Registration

Clinton CiB is taking the year off and the Village will not subscribe to any CiB programs this year.

**Information**

School District No. 74 – New principal announced.

Ryan Silverthorne is appointed as Principal of David Stoddart School.

Received for information.

**Reading File**

Received for Information.

**Administrative Reports**

**CAO**

None

**Chief Financial Officer**

None

**Community Development Coordinator**

None

**Public Works**

None

**Fire Department**

None

**Animal Control**

None

**Committees**

None

**Bylaws/Policies**

CFO – 2023 – 2027 Financial Plan Bylaw No. 585, 2023

Moved and Seconded

**R023-23 THAT, Council gives First Reading to the 2023-2027 Financial Plan Bylaw No. 585, 2023.**

**CARRIED**

Moved and Seconded

**R024-23 THAT, Council gives the Second Reading to the 2023-2027 Financial Plan Bylaw No. 585, 2023.**

**CARRIED**

**Council Reports**

**Mayor Stanke – Verbal**

Nothing to report.

Received for information as presented.

**Councillor Burrage – Written**

CiB meeting – Aware of a grant from Tree Canada and will be working with Public Works.

Received for information as presented.

**Councillor Kosovic – Verbal**

Feb 28 – Attended High Bar Meeting

Mar 1-3 – Attended SILGA Elected Officials Seminar

Mar 7 – Budget Meeting

Mar 8 - Attended the Daffodil Tea

Mar 22 – Economic Development Working Group

Received for information as presented.

**Councillor Park – Verbal**

Attended the PAC meeting.

Attended High Bar Meeting.

Attended Budget Meeting.

Received for information as presented.

**Councillor Schapansky – Verbal**

Attended Clinton & District Assisted Living Society Meeting.

Attended High Bar Meeting

Attended Budget Meeting

Upcoming meetings: Elected Officials Seminar in Prince George Mar 15-17

NDIT meeting

Received for information as presented.

**New Business**

None

**List of Outstanding Council Previous Action Items**

Received for information.

**Calendar of Events**

March 08 – Seniors Daffodil Tea

March 15 – Citizen of the Year Presentation

April 7 – Village office closed for Good Friday

Regular Council Meeting Minutes  
March 8, 2023  
Page 4 of 4

April 10 – Village office closed for Easter Monday  
April 19 – Legion Bean Supper  
April 29 – CADOSA Appy and Dance event at Memorial Hall  
April 30 – CiB Seedy Sunday at Memorial Hall

**Notice to Proceed to Closed Meeting**  
None

**Adjournment**  
Moved

**R025-23 That the Regular Meeting of Council be adjourned at 7:43 pm.**

**CARRIED**

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MAYOR

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CORPORATE OFFICER

RECEIVED  
Mar 3/23

ACTION CORRESP.  
GENERAL CORRES-  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

**Admin**

**From:** Sarah Herring <sherring@sPCA.bc.ca>  
**Sent:** March 2, 2023 1:32 PM  
**Subject:** Animal welfare follow-up from the BC SPCA  
**Attachments:** Pet-friendly housing\_BC SPCA\_11 30 2022.pdf; Public space for dogs\_BC SPCA\_11 30 2022.pdf; Exotic pets\_BC SPCA\_11 30 2022.pdf; Fireworks\_BC SPCA\_11 30 2022.pdf; Humane rodent control\_BC SPCA\_11 30 2022.pdf; Human-wildlife conflicts\_BC SPCA\_11 30 2022.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Mayor and Councillors,

As you settle into your important roles, we once again encourage you to consider how your actions, policies and bylaws can make your communities safer, more caring places for people and animals.

We know that you face many challenges and competing priorities, but we clearly heard through our pre-election priorities survey that animal welfare is top of mind for your constituents. The responses we received from over 13,000 British Columbians demonstrate strong public support for:

- Advocating to the province for more pet-friendly housing
- Creating bylaws to keep exotic animals in the wild
- Restricting the private use of fireworks to protect people and animals
- Providing safe, accessible public parks and trails for dogs
- Reducing human/wildlife conflict by prohibiting wildlife feeding and requiring the proper management of wildlife attractants, and
- Humanely controlling rodents by ending the use of all poisons on local government property

As elected representatives and community leaders, you can create meaningful change in your community and across our province, and we urge you to include animal welfare in that change.

You may be interested to note that the City of Port Moody will be bringing a pet-friendly housing resolution to the Lower Mainland Local Government Association (LMLGA), and we have provided information to help the Regional District of Nanaimo bring an exotic animal resolution to their Board and then the Association of Vancouver Island and Coastal Communities (AVICC). We hope you will support these resolutions at the regional level and again at the UBCM Convention in September and consider bringing your own resolutions for animal welfare issues of concern in your community.

Please don't hesitate to contact me if you have questions about the BC SPCA's programs and services, or if you would like help enhancing your policies and bylaws – we are always happy to provide support and advice.

We also hope we'll have a chance to meet you at this year's Higher Ground Conference, UBCM Convention and Housing Central Conference.

Thank you,  
Sarah

**Sarah Herring**



(she/her)

**Government Relations Officer  
and guardian to Oggie**

**BC SPCA**

1245 East 7<sup>th</sup> Avenue, Vancouver BC

604-306-3532

[sherring@spca.bc.ca](mailto:sherring@spca.bc.ca) • [spca.bc.ca](http://spca.bc.ca)

Animal Helpline: 1-855-622-7722



***Respectfully acknowledging that I work on, and this email was sent from, the unceded traditional territory of the WSÁNEĆ (Saanich) and Ləkʷəŋən (Lekwungen) People of the Songhees and Xwsepsum (Esquimalt) Nations whose historical relationships to the land continues today.***

***OUR MISSION: To protect and enhance the quality of life for domestic, farm and wild animals in British Columbia.***

***The BC SPCA is a not-for-profit organization reliant on donations from the public. Charitable Tax # BN 11881 9036 RR0001***

This message and any attachments or links are for the sole use of the intended recipient(s) and may contain privileged and confidential information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please notify us immediately and destroy the original message. Thank you.



## YOU CAN ADVOCATE FOR PET-FRIENDLY HOUSING

*British Columbia is in a housing crisis, and finding a home that allows pets is even more difficult. Vulnerable people that need a pet's companionship the most often have the hardest time.*

The BC SPCA's mission is to enhance the quality of life for domestic, farm and wild animals in British Columbia.

Have questions about how you can improve animal welfare in your community?

Contact us at:  
1-855-622-7722  
[animalbylaws@spca.bc.ca](mailto:animalbylaws@spca.bc.ca)

*The BC SPCA respectfully acknowledges that we live, work and play on the unceded traditional territories of the numerous and diverse First Nations within British Columbia.*

*We express our gratitude to all Indigenous communities - First Nations, Métis and Inuit - for stewarding and sharing this land.*

**BCSPCA**  
SPEAKING FOR ANIMALS  
[spca.bc.ca](http://spca.bc.ca)

### ? WHY IS THIS AN ISSUE?

Most pet owners consider their animals an important part of their family, and research has proven that pets improve our physical, mental and emotional health and well-being. However, many families have to make the heartbreaking choice between keeping their pets and finding a place to live. Approximately 25% of all cats and dogs surrendered to the BC SPCA (totaling more than 11,000 animals and families over the past eight years) are victims of a lack of pet-friendly housing.

Already vulnerable populations, including those earning low incomes, young people, seniors and women are disproportionately impacted by the lack of pet-friendly housing across the province - and these are the very people who often rely on the love and support of their pets the most.

### 💡 WHAT CAN WE DO?

Although local governments are not primarily responsible for housing, you can call on the provincial government to increase the availability and affordability of pet-friendly housing in your community and across British Columbia. You can also work with MLAs, housing developers, non-profit housing providers and landlords in your community to advocate for more pet-friendly housing and find creative solutions that protect families with pets as well as landlords and stratas.

### ✓ WHO ELSE HAS TAKEN ACTION?

Ontario's Residential Tenancies Act does not allow landlords to include "no pet" clauses in rental agreements or to charge additional pet deposits on top of regular damage deposits. In 2020, the City of Vancouver passed a motion to ask the province to prohibit "no pet" clauses in rental contracts in B.C.



## YOU CAN PROVIDE PUBLIC SPACES FOR DOGS

*Safe, accessible dog-friendly spaces, especially in higher density neighbourhoods, can be important places for dogs and people to exercise and socialize outdoors.*

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### ? WHY IS THIS AN ISSUE?

Increasing rates of pet ownership and increasing density in our neighbourhoods mean there is less private space for dogs (like personal backyards). This has created a growing demand for safe, accessible, dog-friendly public spaces. Research has shown that pets contribute to their owner's mental, physical and emotional health, so making communities more welcoming for dogs is also an investment in people's health and well-being.

Dog-friendly public spaces can be a great place for well-socialized dogs and their owners to exercise, enjoy the outdoors and socialize with other dogs and people. Designated off-leash areas can reduce conflicts with other park users, reduce unsanctioned off-leash activity in more sensitive areas and protect wildlife.

### 💡 WHAT CAN WE DO?

You can talk to your friends, neighbours and dog owners in your community to find out what spaces they use and value, and what else might be needed.

As a local government, you can analyze access to and distribution of safe, accessible dog-friendly spaces throughout your community and allocate land and financing to develop more spaces where needed.

### ✓ WHO ELSE HAS TAKEN ACTION?

The City of Vancouver adopted its [People, Parks and Dogs: A Strategy for Sharing Vancouver's Parks](#) in 2017.

The District of Saanich is currently developing a [People, Pets and Parks](#) strategy.



# YOU CAN HELP KEEP EXOTIC ANIMALS IN THE WILD

*Exotic animals suffer when they're captured, kept, bred in captivity and sold as pets or entertainment. Removing them from the wild, and releasing them in B.C., damages sensitive ecosystems.*

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## ? WHY IS THIS AN ISSUE?

Exotic animals are wild animals; they haven't been domesticated over thousands of years like cats or dogs. Even generations of captive breeding does not remove their wild instincts and needs. They suffer in captivity and most people don't have the resources or knowledge to fully meet their physical, behavioural and psychological needs.

Removing exotic animals from their natural habitat damages fragile ecosystems and can threaten the survival of wild populations. When they're released in B.C., they can harm our ecosystem and threaten native wildlife. Exotic animals can also transfer serious diseases to humans or other animals, and injure their owners. Learn more about the problem with exotic pets [here](#).

The B.C. Wildlife Act only regulates the most dangerous exotic animals as Controlled Alien Species, leaving local governments to deal with other exotic species such as serval cats, kangaroos, ball pythons, parrots and turtles.

## 💡 WHAT CAN WE DO?

You can personally choose not to keep exotic pets or support businesses that display or sell them, and educate others about the exotic pet trade. As a local government, you can adopt bylaws that prohibit keeping, breeding, selling and displaying exotic animals and their hybrids.

## ✔ WHO ELSE HAS TAKEN ACTION?

**City of Courtenay:** Bylaw No. 1897      **City of Fort St. John:** Bylaw No. 2527      **Ahousaht First Nation:** Bylaw No. 2019-01

Find more BC SPCA-recommended progressive bylaws [here](#).



# YOU CAN PROTECT ANIMALS & PEOPLE FROM FIREWORKS

*Fireworks might seem like harmless entertainment, but they can have far-reaching and long-lasting impacts on animals, people and the environment.*

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Have questions about how you can improve animal welfare in your community?

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[animalbylaws@spca.bc.ca](mailto:animalbylaws@spca.bc.ca)

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**BCSPCA**  
SPEAKING FOR ANIMALS  
[spca.bc.ca](http://spca.bc.ca)

## ? WHY IS THIS AN ISSUE?

Exploding fireworks can terrify pets, farm animals and wildlife. Frightened animals are more likely to panic, try to escape or act uncharacteristically. This may mean pets bolting through doors and into traffic, farm animals trampling through fences and breaking limbs, and wildlife flying into buildings or abandoning vulnerable young.

Fireworks can also injure and traumatize people, including those with sensory issues and PTSD, veterans, and survivors and witnesses of gun violence. Structure fires and wildfires can be sparked by fireworks, particularly in dry conditions. Toxic chemicals and debris from fireworks can contaminate air, water and soil, and the debris that's left behind can be eaten by wildlife or domestic animals.

Learn more about the dangers of fireworks [here](#).

## 💡 WHAT CAN WE DO?

You can personally refrain from setting off fireworks and encourage your friends and neighbours to do the same. You can also keep your pets safe indoors on nights when fireworks are usually set off.

As a local government, you can adopt bylaws to prohibit the sale of fireworks and control when and where fireworks can be set off. You can also prohibit the use of fireworks or require permits and proper training and certification.

## ✓ WHO ELSE HAS TAKEN ACTION?

**City of Vancouver:**  
Bylaw No. [12472](#)

**District of Saanich:**  
Bylaw No. [8865](#)

**City of Mission:**  
Bylaw No. [1706](#)

Find more BC SPCA-recommended progressive bylaws [here](#).



## YOU CAN HELP HUMANELY CONTROL RODENTS

*Even though rodents and other wild animals can pose a health risk or be seen as a nuisance, they don't deserve to be treated inhumanely.*

The BC SPCA's mission is to enhance the quality of life for domestic, farm and wild animals in British Columbia.

Have questions about how you can improve animal welfare in your community?

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### ? WHY IS THIS AN ISSUE?

Each year, millions of rodents and other animals suffer cruel deaths from inhumane pest control methods like glueboards and poison. Rodents trapped on glueboards often die slowly from suffocation, dehydration or exposure. Birds, small animals such as squirrels or chipmunks, and cats can also be trapped and die on glueboards.

Rodent poisons (rodenticides) cause a slow, painful death and can also kill owls, eagles, cats and dogs who eat poisoned rodents or the poison itself.

Thanks to action by thousands of animal welfare supporters and over 20 B.C. municipalities, the provincial government announced a temporary ban on three specific second-generation anticoagulant rodenticides in July of 2021, then a permanent ban set for January 21, 2023. Find out more [here](#).

### 💡 WHAT CAN WE DO?

You can personally take steps to rodent-proof your home, car or office, use AnimalKind standards to humanely control nuisance wildlife and encourage your friends and neighbours to do the same. As a local government, you can adopt policies to ban the use of all types of harmful rodenticides and glueboards on all municipal property and educate your residents on humane methods of rodent control.

### ✓ WHO ELSE HAS TAKEN ACTION?

At least 23 B.C. municipalities (listed [here](#)) have passed motions or bylaws to ban all rodenticides (not just second-generation anticoagulants) on all municipal property to focus on prevention, exclusion and humane control.

Find more BC SPCA-recommended progressive bylaws [here](#).



# YOU CAN REDUCE CONFLICTS BETWEEN PEOPLE & WILDLIFE

*The most effective way to solve wildlife conflicts is to prevent them before they happen. Feeding wild animals is harmful and dangerous for us and them.*

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Have questions about how you can improve animal welfare in your community?

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## ? WHY IS THIS AN ISSUE?

When wild animals eat human food instead of their natural diet, their health suffers. If they come to rely on us for food, it can disrupt their natural movement and migration patterns and lead to the spread of disease. Wild animals who regularly interact with humans lose their healthy sense of fear and can become a nuisance and a public safety concern.

Even if feeding isn't intentional, wildlife can be attracted to our neighbourhoods by improperly stored garbage, compost, bird feeders, dirty barbecues, pet food, and fruit in trees or on the ground. Get more information about the dangers of feeding wildlife [here](#).

The B.C. Wildlife Act only prohibits the feeding of dangerous wildlife such as bears, cougars, coyotes or wolves, leaving local governments to regulate the feeding and management of attractants for other wildlife species.

## 💡 WHAT CAN WE DO?

You can personally refrain from feeding wild animals, make sure you properly manage your garbage, compost, gardens and barbecues and encourage your friends and neighbours to do the same.

As a local government, you can adopt bylaws that prohibit intentional feeding and require proper storage and management of attractants.

## ✅ WHO ELSE HAS TAKEN ACTION?

**District of Tumbler Ridge:** Bylaw No. 692      **City of Vancouver:** Bylaw No. 13321      **City of Coquitlam:** Bylaw No. 4284

Find more BC SPCA-recommended progressive bylaws [here](#).

**From:** Jamee Justason  
**Sent:** Tuesday, March 14, 2023 11:43 AM  
**To:** Roland Stanke <[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)>  
**Subject:** Re: resolution 2022-NR53

Hello Mayor Stanke,

Thank you for your email.

Your resolution, 2022-NR53 Reverse PST on Fossil Fuel Heating, was referred to the UBCM Executive for consideration.

To clarify, the UBCM Executive is not seeking feedback from Clinton in order to move this resolution forward. The UBCM Executive were given the Resolutions Committee Comments that were included in the 2022 UBCM Resolutions Book, to help them with their consideration of NR53.

While it is understood that there are regional differences which mean that heat pumps are not the best option in certain climates/areas of BC. The resolution's request - to reverse the application of PST on all fossil fuel heat and hot water appliances - would not solve the problem of heat pumps not being the best option in certain climates/areas of BC.

Additionally, to support the reversal of the application of PST on fossil fuel heat and hot water appliances could be considered as contrary to addressing climate change, for which UBCM has much existing policy.

For these reasons, the UBCM Executive decision was to Not Endorse 2022-NR53.

Thank you,

*Jamee*

**Jamee Justason** (she/her)  
Resolutions and Policy Analyst

**Union of BC Municipalities**  
60 – 10551 Shellbridge Way  
Richmond, BC V6X 2W9

**From:** Roland Stanke <[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)>  
**Date:** Monday, March 13, 2023 at 12:28 PM  
**To:** Jamee Justason  
**Subject:** resolution 2022-NR53

Being the newly elected mayor, I am reading this "not to endorse this resolution" for the first time. Your letter states that a review of Clintons resolution and provided feedback to the executive to assist them



in their deliberations. The letter did not indicate what feedback was required to move this resolution forward.

Heat pumps are not an effective source of heating and cooling in the interior or northern part of B.C. This requires citizens to depend on electric heat or pellet stoves for the winter months. With the climatic changes in the interior, winter seems to hang on until well into April. With inflationary costs affected people's budgets, any break in taxation additions to our bills would greatly assist until technology catches up and is a viable option.

Roland Stanke  
Mayor Village of Clinton

Village of Clinton  
1423 Cariboo Highway  
PO Box 309 Clinton, BC V0K 1K0  
Phone: 250-459-2261 Fax: 250-459-2227  
[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)



*Where History Meets Adventure*

RECEIVED  
Mar 31 2023



February 28, 2023

Mayor Roland Stanke  
Village of Clinton  
Box 309  
Clinton, BC V0K 1K0

ACTION CORRESP.  
GENERAL CORRES  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

Dear Mayor Stanke:

**Re: Resolution 2022-NR53 Referred to UBCM Executive**

A resolution sponsored by your community was included in the 2022 Resolutions Book for consideration at the annual UBCM Convention.

After much debate, the membership voted to refer 2022-NR53 to the UBCM Executive for consideration.

At the recent February Executive meeting, the Executive considered the resolutions referred to them from the 2022 Convention, including your resolution. The Executive were provided with the Resolutions Committee comments and recommendations, as outlined within the Resolutions Book, to assist them in their deliberations. A committee of the Executive, the Community Safety Committee, reviewed your resolution and provided feedback to the Executive to further assist them in their deliberations.

Upon review, the Executive chose to not endorse resolution 2022-NR53.

Should you have any questions, please contact Jamee Justason, Resolutions and Policy Analyst, at 604-270-8226 Ext. 100 or [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Sincerely,

Jen Ford  
UBCM President

*Enclosure*



**2022 NR53 Reverse PST on Fossil Fuel Heating**

**Clinton**

Whereas the Province of British Columbia announced in the Provincial Budget on February 22, 2022, that Provincial Sales Tax (PST) would be added to all fossil fuel heat and hot water appliances to encourage British Columbians to revert to electric heat pumps and hot water heaters;

And whereas even though heat pump technology may be improving, currently heat pumps are not sufficient to heat homes and businesses in the British Columbia Interior and Northern Regions which would necessitate auxiliary heat sources to augment heat pumps during the coldest days of winter in those regions:

Therefore be it resolved that UBCM request the Provincial Government of British Columbia to reverse this decision until such time as heat pump technology has improved sufficiently to adequately heat buildings in the Interior and Northern Regions of the Province.

**CONVENTION DECISION:                    REFERRED TO UBCM EXECUTIVE**

**EXECUTIVE DECISION:                    NOT ENDORSED**



# CLINTON VOLUNTEER

# FIRE DEPARTMENT

# *MONTHLY REPORTS*



**MONTH OF February 2023**

**CLINTON FIRE DEPARTMENT**  
**Attendance Record for Fire Calls February 2023**

Feb-23    #1    #2    #3    #4    #4    #5    #6

DATE CALLED OUT:	19-Feb	26-Feb					
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch	1	1					
Gerald Painter		1					
Ned Horsley		1					
Karl Hansen	1	1					
Bernie Nieuwenhuis		1					
Bernice Weihs-Anderson		1					
Ross Painter							
Jordan Lawrence	1	1					
Jeff Painter		1					
Drew Taylor							
Sterling Park-Tresierra							
Trent Huggins	1						
Dan Hawkins							
John Englehart	1	1					
Richard Armit	1	1					
Dean McFarland							
<b>TOTALS</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FIRE CALL OUT DETAILS AND COMMENTS**

February 19th - 2 vehicle MVI Hwy. 97 South of Clinton
February 26th - Single vehicle MVI Hwy. 97 South of Clinton

**2023 Monthly Attendance Record for Practices**

2023 Monthly Attendance Record for Practices					
MONTH OF	Feb-23				
DATE	6th	13th	20th	27th	
NAMES OF FIRE FIGHTER					
Wayne Walch	2	2	H	2	
Gerald Painter		2	O	2	
Ned Horsley	2		L	2	
Karl Hansen	2	2	I	2	
Bernie Nieuwenhuis	2	2	D	2	
Bernice Weihs-Anderson	2		A	2	
Ross Painter			Y		
Jordan Lawrence	2	2		2	
Jeff Painter	2	2		2	
Drew Taylor		2	H	2	
Sterling Park-Tresierra			O		
Trent Huggins	2		L	2	
Dan Hawkins	2	2	I		
John Englehart	2	2	D	2	
Richard Armit	2	2	A	2	
Nicholas Kosovic			Y	2	
Dean McFarland	2	2		2	
Devin McFarland	2	2			
Johnny Wray	2	2			
<b>Total</b>	<b>28</b>	<b>26</b>	<b>0</b>	<b>28</b>	<b>0</b>

**2023 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT**  
 (PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

**CLINTON VOLUNTEER FIRE DEPARTMENT**  
**MONTHLY REPORTS**

Fire Inspections
_____ inspections completed at \$_____ each for \$_____ total.

**TRAINING: February 2023**

February 6th - SCBA Training

February 13th - SCBA Training Cont'd

February 20th - Holiday

February 27th - Ropes and Knots

**GENERAL COMMENTS:**

\_\_\_\_\_  
 WAYNE WALCH, FIRE CHIEF

\_\_\_\_\_  
 DATE





## Staff Report to Council Open Meeting

**Date:** March 22, 2023  
**From:** Chief Financial Officer  
**Subject:** 2023 – 2027 Financial Plan Bylaw No. 585, 2023

**Attachments:**

Schedules 1 – 5, summary of Revenues, Expenses, Water & Sewer Funds and Capital Projects.

**Recommendations:**

**THAT Council give third reading to the 2023-202 Financial Plan Bylaw No. 585, 2023.**

**Background:**

At the Regular Meeting of Council on March 8, 2023, the draft of the 2023-2027 Financial Plan was brought forward for first and second readings. A public presentation of the financial plan was held Thursday, March 16<sup>th</sup> in council chambers. At the time of writing this report there has been no feedback from the public nor any concerns from Council.

After the first presentation of the plan, a new budget item came forward regarding silviculture expenses for the Clinton Woodlot. Reclamation of logged areas needs to take place within the next two years. The cost is estimated at \$160,000.00. The last 5 years revenue from the woodlot was \$361,841. 00. The expenses were \$161,920.00 which includes a transfer of \$63,553.00 to silviculture liability. This leaves a balance of \$199,921.00 which is currently sitting in general surplus. The woodlot general reserve has a balance of \$31,274.00. Staff would like direction from Council if any funds are to be allocated to the woodlot reserve and to the re-planting project. As the bylaw is at second reading, any amendments may be made before third reading.

**Financial Impacts:**

There are no increases to general or capital expenses as funds will be drawn from general surplus, grants and the remaining funds from the Covid Restart Grant. There will be a possible transfer of funds to cover woodlot expenses depending upon direction from Council.

  
Mandy McKague  
Chief Financial Officer

CAO Initial 

**THE VILLAGE OF CLINTON**  
**Bylaw No. 585, 2023 – Five Year Financial Plan 2023-2027**

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A bylaw to adopt a five-year financial plan for the  
Village of Clinton for the years 2023 to 2027

**WHEREAS** under the provisions of the Community Charter, Council must adopt a five-year financial plan,

**NOW THEREFORE** the Council of the Village of Clinton, in open meeting assembled, enacts as follows:

**CITATION**

1. This Bylaw shall be cited for all purposes as "Bylaw No. 585, 2023, Five Year Financial Plan 2023-2027".
2. Schedules "1, 2, 3, 4 and 5" attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long-Term Capital Program for the Village of Clinton for the years 2023 to 2027.
3. Schedule "6" attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per the Community Charter.

**SEVERABILITY**

4. If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed by the decision that it is invalid shall not affect the validity of the remainder of this bylaw.

This bylaw shall commence on the date of final adoption.

**READ** a first time                      this 8th Day of March, 2023.

**READ** a second time                      this 8th Day of March, 2023.

**READ** a third time                      this \_\_\_ Day of \_\_\_\_\_, 2023.

**ADOPTED**                                      this \_\_\_ Day of \_\_\_\_\_, 2023.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2023:

\_\_\_\_\_  
Mayor, Roland Stanke

\_\_\_\_\_  
Corporate Officer, Murray Daly

Village of Clinton  
 2023 - 2027 Financial Plan Bylaw  
 SCHEDULE 1 - 2023 - 2027 FINANCIAL PLAN  
 CONSOLIDATED FUNDS SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Budget	Projection	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan
<b>2022</b>										
<b>OPERATING REVENUE</b>										
Property Taxes	744,045	814,479	814,479	923,780	923,393	940,466	957,891	976,318	994,460	1,013,618
Fees & Charges Water/Sewer Rate	502,396	470,829	470,829	456,067	509,948	493,284	501,430	509,119	517,017	525,128
Transfers & Grants & sewer connections	743,262	637,202	637,202	547,700	777,699	564,312	563,992	563,992	563,992	563,992
Income from Investment	-	-	-	-	-	-	-	-	-	-
Property Taxes Requisitions Excess	798	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>1,989,704</b>	<b>1,922,510</b>	<b>1,922,510</b>	<b>1,927,547</b>	<b>2,210,040</b>	<b>1,998,062</b>	<b>2,023,313</b>	<b>2,049,429</b>	<b>2,075,469</b>	<b>2,102,738</b>
<b>OPERATING EXPENDITURE</b>										
General Administration and Legislation	1,128,795	908,769	908,769	1,050,422	941,095	1,038,623	978,724	990,823	1,002,722	1,021,740
Protective Services	71,914	101,457	101,457	153,875	208,669	222,899	253,975	253,975	253,975	253,975
Public Works	371,452	537,859	537,859	710,828	900,980	1,001,161	1,041,282	1,048,570	1,056,003	1,063,585
Recreation, Culture and Community Development	85,779	439,329	439,329	205,800	211,188	184,905	166,205	166,205	166,205	166,205
<b>Total Operating Expenditure</b>	<b>1,657,940</b>	<b>1,987,413</b>	<b>1,987,413</b>	<b>2,120,924</b>	<b>2,261,831</b>	<b>2,447,588</b>	<b>2,440,185</b>	<b>2,459,572</b>	<b>2,478,905</b>	<b>2,505,506</b>
Transfers from Reserves and Uncommitted Surplus	124,233	-	-	85,222	29	-	-	-	-	-
Transfer to Reserves and Uncommitted Surplus	54,153	279,027	279,027	-	99,451	242,237	241,874	213,410	246,741	248,586
<b>Surplus/(Deficit) Before Non-Cash Items Adjustments</b>	<b>401,844</b>	<b>(343,930)</b>	<b>(269,600)</b>	<b>(278,600)</b>	<b>(151,013)</b>	<b>(691,763)</b>	<b>(658,746)</b>	<b>(623,553)</b>	<b>(650,178)</b>	<b>(651,354)</b>
<b>NON-CASH ITEMS</b>										
Amortization	416,765	427,198	427,198	415,832	296,269	282,093	282,093	282,093	300,093	282,093
<b>Surplus/(Deficit) After Non-Cash Items Adjustments</b>	<b>818,609</b>	<b>83,267</b>	<b>83,267</b>	<b>137,232</b>	<b>145,256</b>	<b>409,671</b>	<b>376,654</b>	<b>341,461</b>	<b>350,085</b>	<b>369,261</b>
<b>TRANSFER TO OPERATING &amp; CAPITAL PROJECTS</b>										
Operating & Capital Projects	338,616	85,000	85,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000
Asset Management	90,232	90,232	90,232	90,232	90,232	86,832	86,832	86,832	86,832	86,832
<b>Total Transfer to Operating &amp; Capital Projects</b>	<b>428,847</b>	<b>175,232</b>	<b>175,232</b>	<b>148,232</b>	<b>148,232</b>	<b>144,832</b>	<b>144,832</b>	<b>144,832</b>	<b>144,832</b>	<b>144,832</b>
Investment Equity	392,685	-	-	-	-	-	-	-	-	-
Property Tax Requisition Excess	798	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) From Operations</b>	<b>-3,721</b>	<b>-91,964</b>	<b>-91,964</b>	<b>-11,000</b>	<b>-2,976</b>	<b>-554,502</b>	<b>-521,485</b>	<b>-486,292</b>	<b>-494,917</b>	<b>-514,093</b>
<b>OPERATING &amp; CAPITAL PROJECTS REVENUE</b>										
Property Taxes	368,616	135,000	135,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000
Grants & Other Contributions	60,232	40,232	40,232	2,284,132	2,280,132	2,280,732	36,832	36,832	36,832	36,832
Transfer from Reserves & Uncommitted Surplus	-	-	-	180,000	-	-	-	-	-	-
Debt - External	-	-	-	1,154,000	-	974,000	-	-	-	-
Debt - Internal	-	-	-	-	-	-	-	-	-	-

	428,847	175,232	175,232	3,546,132	2,572,132	3,362,732	144,832	144,832	144,832	144,832
<b>Total Revenue</b>	428,847	175,232	175,232	3,546,132	2,572,132	3,362,732	144,832	144,832	144,832	144,832
<b>EXPENDITURE</b>										
Operating Projects	-	-	-	-	-	-	-	-	-	-
Capital Projects	73,282	-	-	3,455,900	180,000	-	-	-	-	-
Debt Repayment	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	73,282	0	0	3,455,900	180,000	0	0	0	0	0
<i>Transfer to Reserves:</i>										
Asset Management	90,232	40,232	40,232	90,232	90,232	86,832	90,232	90,232	90,232	90,232
Project CarryFwd	-	-	-	-	-	-	-	-	-	-
Transfer to Reserves for Operating & Capital Projects	265,334	85,000	85,000	-	-	58,000	58,000	58,000	58,000	58,000
Recommit Reserve Funds Remaining from Completed Projects	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) from Operating &amp; Capital Projects</b>	0	50,000	50,000	0	2,301,900	3,217,900	-3,400	-3,400	-3,400	-3,400

Village of Clinton  
 2023 - 2027 Financial Plan Bylaw  
 SCHEDULE 2 - 2023 - 2027 FINANCIAL PLAN  
 GENERAL FUND

	2022									
	2019 Actual	2020 Actual	2021 Actual	2022 Budget	Projection	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan
<b>OPERATING REVENUE</b>										
Property Taxes	744,045	787,220	814,479	923,780	922,393	940,466	957,891	976,318	994,460	1,013,618
Fees & Charges	156,580	191,819	138,147	110,146	140,918	113,712	114,267	114,212	114,212	114,267
Transfers & Grants	732,684	915,874	634,802	545,300	774,979	561,592	561,592	561,592	561,592	561,592
Income from Investment	-	-	-	-	-	-	-	-	-	-
Property Taxes Requisitions Excess	798	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>1,634,107</b>	<b>1,894,912</b>	<b>1,587,428</b>	<b>1,579,226</b>	<b>1,838,290</b>	<b>1,615,770</b>	<b>1,633,750</b>	<b>1,652,122</b>	<b>1,670,264</b>	<b>1,689,477</b>
<b>OPERATING EXPENDITURE (includes amortization)</b>										
General Administration and Legislation	844,407	839,333	620,071	728,309	645,740	749,463	688,153	698,813	709,244	726,765
Protective Services	71,914	77,220	101,457	153,875	111,361	143,275	143,275	143,275	143,275	143,275
Public Works	288,795	296,126	416,002	599,512	508,217	632,377	640,011	645,859	651,825	657,910
Recreation, Culture and Community Development	85,779	195,566	439,329	205,800	211,188	184,905	166,205	166,205	166,205	166,205
<b>Total Operating Expenditure</b>	<b>1,270,896</b>	<b>1,408,245</b>	<b>1,576,859</b>	<b>1,687,496</b>	<b>1,476,506</b>	<b>1,710,020</b>	<b>1,637,643</b>	<b>1,654,152</b>	<b>1,670,549</b>	<b>1,694,155</b>
<b>Transfers from Reserves and Uncommitted Surplus</b>	<b>124,232</b>	-	-	-	-	-	-	-	-	-
<b>Transfer to Reserves and Uncommitted Surplus</b>	<b>-</b>	<b>273,798</b>	<b>248,899</b>	<b>58,730</b>	<b>58,730</b>	<b>161,478</b>	<b>155,469</b>	<b>128,850</b>	<b>162,181</b>	<b>162,181</b>
<b>Surplus/(Deficit) Before Non-Cash Items Adjustments</b>	<b>487,443</b>	<b>212,870</b>	<b>(238,330)</b>	<b>(167,000)</b>	<b>303,054</b>	<b>(255,728)</b>	<b>(159,363)</b>	<b>(130,880)</b>	<b>(162,466)</b>	<b>(166,858)</b>
<b>NON-CASH ITEMS</b>										
Amortization	270,934	270,934	281,366	270,000	150,437	153,261	153,261	153,261	171,261	153,261
<b>Surplus/(Deficit) After Non-Cash Items Adjustments</b>	<b>758,377</b>	<b>483,803</b>	<b>43,036</b>	<b>103,000</b>	<b>453,491</b>	<b>102,467</b>	<b>6,102</b>	<b>22,381</b>	<b>8,795</b>	<b>13,597</b>
<b>TRANSFER TO OPERATING &amp; CAPITAL PROJECTS</b>										
Operating & Capital Projects	318,616	85,000	85,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000
Asset Management	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
<b>Total Transfer to Operating &amp; Capital Projects</b>	<b>368,616</b>	<b>135,000</b>	<b>135,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>
<b>Investment Equity</b>	<b>392,685</b>	-	-	-	-	-	-	-	-	-
<b>Property Tax Requisition Excess</b>	<b>798</b>	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) From Operations</b>	<b>-3,722</b>	<b>348,803</b>	<b>-91,964</b>	<b>-5,000</b>	<b>345,491</b>	<b>-210,467</b>	<b>-114,102</b>	<b>-85,619</b>	<b>-99,205</b>	<b>-121,597</b>
<b>OPERATING &amp; CAPITAL PROJECTS</b>										
REVENUE										
Property Taxes	368,616	135,000	135,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000
Grants & Other Contributions	-	-	-	2,243,900	2,243,900	2,243,900	-	-	-	-
Transfer from Reserves & Uncommitted Surplus	-	-	-	-	-	-	-	-	-	-
Debt - External	-	-	-	974,000	-	974,000	-	-	-	-
Debt - Internal	-	-	-	-	-	-	-	-	-	-

	368,616	135,000	135,000	3,325,900	2,351,900	3,325,900	108,000	108,000	108,000	108,000
<b>Total Revenue</b>										
<b>EXPENDITURE</b>										
Operating Projects	-	-	-	-	-	-	-	-	-	-
Capital Projects	53,282	-	-	3,275,900	-	-	-	-	-	-
Debt Repayment	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>53,282</b>			<b>3,275,900</b>	<b>3,275,900</b>					
<i>Transfer to Reserves:</i>										
Asset Management	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Project Carryfwd	-	-	-	-	-	-	-	-	-	-
Transfer to Reserves for Operating & Capital Projects	265,334	85,000	85,000	-	-	58,000	58,000	58,000	58,000	58,000
Recommit Reserve Funds Remaining from Completed Projects	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) from Operating &amp; Capital Projects</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Village of Clinton  
 2023 - 2027 Financial Plan Bylaw  
 SCHEDULE 3 - 2023 - 2027 FINANCIAL PLAN  
 SEWER FUND DETAILS

	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2022 Budget	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan
<b>2022</b>										
<b>OPERATING REVENUE</b>										
Property Taxes	-	-	-	-	-	-	-	-	-	-
Sewer User Rates	116,664	110,977	113,197	115,460	125,565	128,704	131,278	133,904	136,582	139,313
Sewer Connections & Service Fees	9,078	(800)	900	900	900	900	900	900	900	900
Transfer from Surplus	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Transfers & Grants	125,742	110,177	114,097	136,360	146,465	149,604	152,178	154,804	157,482	160,213
<b>Total Operating Revenue</b>	<b>125,742</b>	<b>110,177</b>	<b>114,097</b>	<b>136,360</b>	<b>136,360</b>	<b>149,604</b>	<b>152,178</b>	<b>154,804</b>	<b>157,482</b>	<b>160,213</b>
<b>OPERATING EXPENDITURE</b>										
General Administration	89,819	74,955	104,039	136,590	136,590	122,954	123,465	123,986	124,518	125,060
<b>Total Operating Expenditure</b>	<b>89,819</b>	<b>74,955</b>	<b>104,039</b>	<b>136,590</b>	<b>136,590</b>	<b>122,954</b>	<b>123,465</b>	<b>123,986</b>	<b>124,518</b>	<b>125,060</b>
Transfers from Reserves and Uncommitted Surplus	-	-	-	229	229	-	-	-	-	-
Transfers to Reserves and Uncommitted Surplus	35,923	28,472	10,057	-	-	35,695	37,540	35,695	35,695	37,540
Transfer to Emerging Issues Reserve	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) Before Non-Cash Items Adjustments</b>	<b>-</b>	<b>6,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,045</b>	<b>8,827</b>	<b>4,878</b>	<b>2,731</b>	<b>2,387</b>
<b>NON-CASH ITEMS</b>										
Amortization	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
<b>Surplus/(Deficit) After Non-Cash Items Adjustments</b>	<b>13,832</b>	<b>20,583</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>	<b>13,832</b>
<b>TRANSFER TO RESERVES/SURPLUS, OPERATING &amp; CAPITAL PROJECTS</b>										
Operating & Capital Projects	-	-	-	-	-	-	-	-	-	-
Asset Management	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832

	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
<b>Total Transfer to Operating &amp; Capital Projects</b>												
	0	6,750	0	0	0	0	0	1	(0)	3,726	5,645	5,758

**Surplus/(Deficit) From Operations**

**OPERATING & CAPITAL PROJECTS**

**REVENUE**

Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-
Fees & Charges	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
Grants & Other Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves & Uncommitted Surplus	-	-	-	-	-	-	-	-	-	-	-	-
Debt - Internal	-	-	-	-	-	-	-	-	-	-	-	-
Debt - External	-	-	-	-	-	-	-	-	-	-	-	-

**Total Revenue**

	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
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**EXPENDITURE**

Operating Projects	-	-	-	-	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-
Debt Repayment	-	-	-	-	-	-	-	-	-	-	-	-

**Total Expenditure**

*Transfer to Reserves for Operating & Capital Projects Purposes:*

Asset Management	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832	13,832
Project CarryFwds	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserves for Operating & Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-
Recommit Reserve Funds Remaining from Completed Projects	-	-	-	-	-	-	-	-	-	-	-	-

**Surplus/(Deficit) from Operating & Capital Projects**

	0	-	-	-	-	-	-	-	-	-	-	-
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Village of Clinton  
 2023 - 2027 Financial Plan Bylaw  
 SCHEDULE 4 - 2023 - 2027 FINANCIAL PLAN  
 WATER FUND DETAILS

	2022									
	2019 Actual	2020 Actual	2021 Actual	2022 Budget	Projection	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan
<b>OPERATING REVENUE</b>										
Property taxes	-	0	0	0	0	0	0	0	0	0
Water User Rates	225,935	214,656	219,486	230,460	243,465	250,868	255,885	261,003	266,223	271,548
Water Connection & Service Fees	4,255	765	1,500	1,500	1,820	1,820	1,500	1,500	1,500	1,500
<b>Total Fees &amp; Charges</b>	<b>230,190</b>	<b>215,421</b>	<b>220,986</b>	<b>231,960</b>	<b>245,285</b>	<b>252,688</b>	<b>257,385</b>	<b>262,503</b>	<b>267,723</b>	<b>273,048</b>
<b>Total Operating Revenue</b>	<b>230,190</b>	<b>215,421</b>	<b>220,986</b>	<b>231,960</b>	<b>245,285</b>	<b>252,688</b>	<b>257,385</b>	<b>262,503</b>	<b>267,723</b>	<b>273,048</b>
<b>OPERATING EXPENDITURE</b>										
Water Works	169,893	172,143	184,658	185,523	158,765	166,206	167,106	168,024	168,960	169,916
General Administration	102,098	86,160	121,857	111,316	97,308	79,624	110,700	110,700	110,700	110,700
<b>Total Operating Expenditure</b>	<b>271,991</b>	<b>258,303</b>	<b>306,515</b>	<b>296,839</b>	<b>256,073</b>	<b>245,830</b>	<b>277,806</b>	<b>278,724</b>	<b>279,660</b>	<b>280,616</b>
Transfers from Reserves and Uncommitted Surplus	-	0	0	0	0	0	0	0	0	0
Transfers to Reserves and Uncommitted Surplus	30,710	56,417	20,071	40,721	40,721	45,064	48,865	48,865	48,865	48,865
<b>Surplus/(Deficit) Before Non-Cash Items Adjustments</b>	<b>(72,510)</b>	<b>(99,299)</b>	<b>(105,600)</b>	<b>(105,600)</b>	<b>(51,509)</b>	<b>(38,206)</b>	<b>(69,285)</b>	<b>(65,086)</b>	<b>(60,802)</b>	<b>(56,433)</b>
<b>NON-CASH ITEMS</b>										
Amortization	118,910	125,699	132,000	132,000	132,000	115,000	115,000	115,000	115,000	115,000
<b>Surplus/(Deficit) After Non-Cash Items Adjustments</b>	<b>46,400</b>	<b>26,400</b>	<b>26,400</b>	<b>26,400</b>	<b>80,491</b>	<b>76,794</b>	<b>45,715</b>	<b>49,914</b>	<b>54,198</b>	<b>58,567</b>
<b>TRANSFER TO OPERATING &amp; CAPITAL PROJECTS</b>										
Operating & Capital Projects	20,000	0	0	0	0	0	0	0	0	0
Asset Management	26,400	25,140	26,400	26,400	26,400	23,000	23,000	23,000	23,000	23,000
<b>Total Transfer to Operating &amp; Capital Projects</b>	<b>46,400</b>	<b>25,140</b>	<b>26,400</b>	<b>26,400</b>	<b>26,400</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
<b>Surplus/(Deficit) From Operations</b>	<b>-</b>	<b>1,260</b>	<b>(0)</b>	<b>(0)</b>	<b>54,091</b>	<b>53,794</b>	<b>22,715</b>	<b>26,914</b>	<b>31,198</b>	<b>35,567</b>
<b>OPERATING &amp; CAPITAL PROJECTS</b>										
<b>REVENUE</b>										
Property taxes	-	0	0	0	0	0	0	0	0	0
Fees & Charges	46,400	25,140	26,400	26,400	26,400	23,000	23,000	23,000	23,000	23,000
Grants & Other Contributions	-	0	0	0	0	0	0	0	0	0
Transfers from Reserves & Uncommitted Surplus	-	0	0	180,000	180,000	0	0	0	0	0
Debt - Internal	-	0	0	0	0	0	0	0	0	0
Debt - External	-	0	0	0	0	0	0	0	0	0
<b>Total Revenue</b>	<b>46,400</b>	<b>25,140</b>	<b>26,400</b>	<b>206,400</b>	<b>206,400</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
<b>EXPENDITURE</b>										

Operating Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Projects	20,000	0	0	180,000	0	0	0	0	0	0	0	0	0	0
Debt Repayment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfer to Reserves:</b>														
Asset Management	26,400	25,140	26,400	26,400	26,400	23,000	26,400	26,400	26,400	26,400	26,400	26,400	26,400	26,400
Project Carryfwd	-	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer to Reserves for Operating & Capital Projects	-	0	0	0	0	0	0	0	0	0	0	0	0	0
Recommit Reserve Funds Saved from Completed Projects	-	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Surplus/(Deficit) from Operating &amp; Capital Projects</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(3,400)</b>	<b>(3,400)</b>	<b>(3,400)</b>	<b>(3,400)</b>	<b>(3,400)</b>	<b>(3,400)</b>	<b>(3,400)</b>

Village of Clinton  
SCHEDULE 5 - 2023-2027 OPERATING & CAPITAL PROJECTS

Project Name	PROJECT BUDGET										FUNDING SOURCES					Prior Year's Budget Var. \$	% of Budget Committed	Budget Var. %
	Prior Year Budget	2023	2024	2025	2026	2027	Total Budget	2023	2024	2025	Future Property Taxes	Surplus/Reserves	Grants	Debt	Other			
<b>GENERAL OPERATING &amp; CAPITAL PROJECTS</b>																		
Sidewalk Curb Replacement - Approx. 300 meters	100,000	100,000	-	-	-	-	100,000	-	-	-	-	-	100,000	-	-	100,000	-	
Paving of Memorial Hall Parking Lot	-	30,000	-	-	-	-	30,000	-	-	-	30,000	-	-	-	-	30,000	-	
Park Plan - Update	43,361	23,639	-	-	-	-	23,639	-	-	-	-	-	67,000	-	8,000	92,000	92,000	
Reg Conn Picnic Table Replacement (2)	5,000	6,000	-	-	-	-	6,000	6,000	-	-	-	-	6,000	-	-	6,000	-	
Park Plan - Playground Equipment	50,000	50,000	-	-	-	-	50,000	-	-	-	-	-	50,000	-	-	50,000	50,000	
Park Plan - Road Allowance	-	130,000	-	-	-	-	130,000	-	26,000	-	-	-	104,000	-	-	130,000	130,000	
Park Plan - Baseball Field Upgrade	-	12,500	-	-	-	-	12,500	-	-	-	25,000	-	2,500	-	-	15,000	15,000	
Park Plan - Splash Park	-	86,316	-	680,000	-	-	680,000	-	-	-	-	-	655,000	-	-	680,000	680,000	
Arma de Humidifier	80,000	5,000	-	-	-	-	85,000	-	-	-	-	-	86,316	-	-	86,316	86,316	
Arma de Humidifier	-	5,000	-	-	-	-	5,000	-	-	-	-	-	5,000	-	-	5,000	5,000	
Arma de Humidifier	-	1,000,000	-	50,000	-	-	1,050,000	-	-	-	-	-	1,000,000	-	15,000	1,015,000	1,015,000	
Col. King's Lake Cemetery	-	1,000,000	-	50,000	-	-	1,050,000	-	-	-	-	-	1,000,000	-	15,000	1,015,000	1,015,000	
Let 9 Access Road	-	1,300,955	142,500	710,000	-	-	2,173,455	36,000	26,000	-	55,000	30,500	2,150,215	-	23,600	2,244,316	2,244,316	
<b>Subtotal - General Projects</b>																		
<b>WATER/CAPITAL PROJECTS</b>																		
Hugo/West Road + Loop Water Line	-	756,000	-	-	-	-	756,000	-	-	-	-	-	756,000	-	-	756,000	756,000	
Water - Valve Replacement- Bell and Smith - 3 Valves	-	20,000	-	-	-	-	20,000	-	20,000	-	-	-	20,000	-	-	20,000	20,000	
Water - Valve Replacement- Bell and Smith - 3 Valves	-	20,000	-	-	-	-	20,000	-	20,000	-	-	-	20,000	-	-	20,000	20,000	
Watermain Replacement:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Foster Ave. North from Tingley - 135 meters	-	70,000	-	-	-	-	70,000	-	70,000	-	-	-	70,000	-	-	70,000	70,000	
North Leaburds from Hwy 97 - 120 meters	-	70,000	-	-	-	-	70,000	-	70,000	-	-	-	70,000	-	-	70,000	70,000	
<b>Subtotal - Water Projects</b>																		
<b>2023/2024 STRATEGIC PLAN</b>																		
<b>OPERATING PROJECTS</b>																		
<b>HOUSING STRATEGY</b>																		
Needs Assessment (1x Every 5 Yrs)	-	-	-	15,000	-	-	15,000	-	-	-	-	-	15,000	-	-	15,000	15,000	
Land Assignment	-	5,000	-	-	-	-	5,000	5,000	-	-	-	-	5,000	-	-	5,000	5,000	
<b>Subtotal - Housing Strategy</b>																		
<b>CAPITAL PROJECTS</b>																		
<b>MEMORIAL HALL</b>																		
Storage Expansion	-	-	-	10,000	-	-	10,000	-	-	-	-	-	10,000	-	-	10,000	10,000	
Equipment Upgrades	-	-	-	50,000	-	-	50,000	-	-	-	-	-	50,000	-	-	50,000	50,000	
Demolition of Old PW Building - incl. with PW Building	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	50,000	50,000	
Electrical Upgrades	-	-	-	30,000	-	-	30,000	-	-	-	-	-	30,000	-	-	30,000	30,000	
Green Room Construction	-	-	-	20,000	-	-	20,000	-	-	-	-	-	20,000	-	-	20,000	20,000	
Remove Walk in Safe	-	-	-	20,000	-	-	20,000	-	-	-	-	-	20,000	-	-	20,000	20,000	
<b>Subtotal - Memorial Hall</b>																		
<b>ENERGY SAVING PROGRAM</b>																		
Solar Panels	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Window Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Subtotal - Energy Savings Program</b>																		
<b>HEALTHY COMMUNITIES</b>																		
Trial System Extension - Phase 3	-	-	-	100,000	-	-	100,000	-	-	-	-	-	100,000	-	-	100,000	100,000	
Youth Space, Health Services Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Active Living	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Subtotal - Healthy Communities</b>																		
<b>ASSET MANAGEMENT - RESERVES</b>																		
Road Paving	-	30,000	30,000	30,000	30,000	30,000	150,000	30,000	30,000	30,000	120,000	-	-	-	-	180,000	180,000	
General Asset Management	-	50,000	50,000	50,000	50,000	50,000	250,000	50,000	50,000	50,000	200,000	-	-	-	-	300,000	300,000	

Village of Clinton  
 SCHEDULE 5 - 2023-2027 OPERATING & CAPITAL PROJECTS

Project Name	PROJECT BUDGET										FUNDING SOURCES									
	Prior Year Budget	2023	2024	2025	2026	2027	Total Budget	2023	2024	2025	Future Property Taxes	Supplies/Reserves	Grants	Debt	Other	Total Funding	Prior Year's Costs	Budget Yr. \$ Committed	Budget Yr. %	
SUMMARY																				
Subtotal - Asset Management - Reserves		80,000	80,000	80,000	80,000	80,000	400,000	80,000	80,000	80,000	320,000	-	-	-	-	480,000	-	480,000	0%	120%
Subtotal - General Operating and Capital Projects	286,361	1,300,955	142,500	790,000	-	-	2,179,815	36,000	26,000	-	55,000	30,500	2,150,216	-	23,600	2,244,316	-	2,108,316	0%	97%
Subtotal - Water Capital Projects	756,000	-	-	-	-	-	756,000	5,000	-	-	-	-	15,000	-	-	20,000	-	20,000	0%	100%
Subtotal - Housing Strategy	-	5,000	-	15,000	-	-	20,000	5,000	-	-	-	-	15,000	-	-	20,000	-	20,000	0%	100%
Subtotal - Memorial Hall	-	80,000	-	60,000	-	40,000	180,000	-	-	-	-	-	180,000	-	-	180,000	-	180,000	0%	100%
Subtotal - Energy Savings Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	0%
Subtotal - Healthy Communities	-	80,000	-	100,000	-	-	180,000	80,000	80,000	-	320,000	-	100,000	-	-	100,000	-	100,000	0%	100%
Subtotal - Asset Management - Reserves	286,361	2,116,955	307,500	970,000	95,000	120,000	2,673,815	121,000	106,000	-	372,000	30,500	2,445,216	-	23,600	3,024,316	-	2,588,316	0%	85%
Grand Total																				



## The Village of Clinton Corporate Policy Manual

<b>Adopted By:</b>	Council	<b>POLICY NO. P-2023-03</b>
<b>APPROVAL Date:</b>	2023-03-22	Effective date: 2023-03-22
<b>Amendment Dates:</b>		
<b>SUBJECT:</b>	Council Code of Conduct	Policy Type: Corporate
<b>Associated Forms:</b>	<ul style="list-style-type: none"> <li>• Council/Committee Member Statement</li> </ul>	

### **A. Preamble**

Being a member of Council, answerable to the public, comes with standards of ethical behaviour that are different than the standards that may be found in one's other roles in the community. This Code of Conduct policy is a guide to assist Council in decisions faced in the course of carrying out Council duties and to support them in being proactive toward ethical dilemmas that may arise in the course of Council activities.

This policy does not cover every possible situation Council may face, so it is important that actions are in harmony with the spirit and intent of these standard of good conduct.

### **B. Purpose**

Building on the provisions in the *Community Charter*, the Code of Conduct establishes further standards for members of Council and is intended to ensure that all Council members aspire to the highest standards of public service integrity.

### **C. Scope**

This Policy applies to all Village of Clinton Council and Committee members. The standards apply to all interactions of Council and Committee members in relation to Village matters whether in duly constituted meetings, interactions with staff or the public and during their use of social media.

### **D. Statutory Provisions**

The Code of Conduct policy is a supplement to the existing statutes, laws and policies governing conduct of Council and Committee members including, but not limited to;

- *The British Columbia Human Rights Code.*
- *The British Columbia Community Charter.*
- *The British Columbia Local Government Act.*
- *The British Columbia Local Elections Campaign Finance Act.*
- *The Workers Compensation Act.*
- *The Freedom of Information and Protection of Privacy Act.*
- *The Criminal Code of Conduct*

Provincial legislation and other statutory obligations supersede this Council policy.



**E. Definitions**

- Committee Member** A person appointed to a Village committee, subcommittee, task force, working group, commission, board, or other Council established body under the *Community Charter or Local Government Act*.
- Confidential Information** Information or records that could reasonably harm the interests if individuals or organizations, including the Village, if disclosed to persons not authorized to access the information. This includes all information and records from closed meetings of Council until publicly released.
- Council** Means the Mayor and Councillors.
- Conflict of Interest** Exists when an individual is, or could be, influenced by a personal interest, financial or otherwise when carrying out their public duty. Personal interest can include direct or indirect financial interest, bias, pre-judgment, undue influence of close mindedness.
- Gifts or Personal Benefits** Includes items or services of value that are received by Council and Committee members for personal use including but not limited to cash, gift cards, jewellery, discounts or rebates, entertainment, and admissions fees to social functions.
- Staff** An employee or contractor of the Village, including volunteers but does NOT include members of Council.

**F. Policy**

In this policy, a reference to a person who holds an office is a reference to the persons appointed as a deputy or appointed to act for that person from time to time.

**1. Foundational Principles**

These foundational principles provide a basis for how Council and Committee Members fulfill their roles and responsibilities, including in their relationships with each other, Staff and the public.

**1.1 Integrity: Being honest and demonstrating strong ethical principles**

Council and Committee Members are expected to act with integrity by:

- a. Behaving in a manner that promotes public confidence in the Village, including actively avoiding any perceptions of Conflicts of interest, improper use of office or unethical conduct.
- b. Being truthful, honest, and open in all dealings.
- c. Upholding the Public Interest and making decisions in the best interest of the community.
- d. Following through on commitments, engaging in positive communication with the community and correcting errors in a timely and transparent manner.



**1.2 Accountability:** An obligation and willingness to accept responsibility or to account for one's actions.

Council and Committee Members are expected to act with accountability by:

- 1.1 Being transparent in how they individually and collectively conduct business and carry out their duties.
- 1.2 Ensuring information is accessible and that citizens can view the process and rationale behind each decision and action while protecting confidentiality where appropriate.
- 1.3 Accepting and upholding that they are collectively accountable for local government decisions and that individually elected or appointed officials are responsible and accountable for the decisions they make in fulfilling their roles.
- 1.4 Listening to and considering the opinions and needs of the community in all decision making allowing respectful discourse and feedback.

**1.3 Respect:** Having due regard for others' perspectives, wishes and rights; displaying regard for the offices of local government and the role of local government in community decision making.

Council and Committee Members are expected to act with respect by:

- a. Treating every person, including other Council or Committee Members, Staff and the public with dignity.
- b. Showing consideration for colleagues and Staff.
- c. Fostering an environment of trust and displaying an awareness of comments and language that may be perceived as derogatory.
- d. Valuing the role of diverse perspectives and debate in decision making.
- e. Value the distinct roles and responsibilities of local government Staff and the community in local government considerations and operations and committing to a positive working relationship between Staff, the public and elected officials.



**1.4 Leadership and Collaboration:** An ability to lead, listen to and positively influence others; coming together to create or meet a common goal through collective efforts.

Council and Committee Members are expected to demonstrate leadership and collaboration by:

- a. Demonstrating behaviour that builds and inspires public trust and confidence in local government.
- b. Calmly facing challenges and providing considered direction of the issues of the day and enabling colleagues and Staff to do the same.
- c. Creating space for open expression by others, taking responsibility for one's own actions and reactions and accepting the decisions of the majority.
- d. Accepting that it is the equal responsibility of the Council individually and collectively to work together to achieve common goals.
- e. Being an active participant in ensuring these Foundational Principles and this Code of Conduct are followed.

## **2. General Conduct**

2.1 Council and Committee Members must adhere to the Foundational Principles and the provisions of the Code of Conduct policy.

2.2 Council and Committee Members have an obligation to consider issues and exercise powers, duties and functions in an impartial manner that avoids arbitrary and unreasonable decisions.

2.3 Council and Committee Members must avoid behaviour that could constitute an act of disorder or misbehaviour. Specifically, Council and Committee Members must avoid conduct that:

- Contravenes this policy;
- Contravenes the law including Village bylaws; or
- Is an abuse of power or otherwise amounts to improper discrimination, intimidations, harassment or verbal abuse of others.

## **3. Roles and Responsibilities**

3.1 Council is the governing body of the Village. It has the responsibility to govern the Village in accordance with the *Community Charter* and other applicable legislation





3.2 The Mayor is the head and Chief Executive Officer of the Village and has a statutory responsibility to provide leadership to the Council and to provide general direction to the Chief Administrative Officer respecting Village policies, programs and other directions if the Council as set out in the *Community Charter*.

#### **4. Collection and Handling of Information**

4.1 Council and Committee Members must:

- a. Collect, use and disclose personal information in accordance with *the Freedom of Information and Protection of Privacy Act* and the policies and guidelines as established by the Village.
- b. Protect and not disclose publicly Confidential Information.
- c. Refrain from discussing or disclosing Confidential Information with Staff, or with persons outside the Organization except as authorized.
- d. Take reasonable care to prevent the examination of Confidential Information by unauthorized individuals.
- e. Not use Confidential Information to cause harm to Council, the Village, or any other person.
- f. Only access information held by the Village for Village business.
- g. Not disclose decisions, resolutions or reports forming part of the Council agenda for or from a closed meeting of Council until a corporate decision has been made for the information to become public.
- h. Not disclose details on Council's closed meeting deliberation or specific detail on whether individual Councillors voted for or against an issue.
- i. Not alter Village records unless expressly authorized to do so.
- j. Adhere to the requirements outlined in the Section when they are no longer a Council or Committee Member.

#### **5. Conflict of Interest**

5.1 Conflict of Interest is dealt with under sections 100, 101 and 104 of the *Community Charter*.

Ultimately, the interpretation of these sections is a matter for the courts. This Code of Conduct policy is intended to provide additional guidance to Council and Committee Members.

5.2 Council and Committee Members are expected to make decisions that benefit the community. They are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, family, friends or business interests.

5.3 Council and Committee Members must attempt to resolve any conflict or incompatibility between their personal interests and the impartial performance of their duties. Council Members must ensure they are observing the statutory requirements of the *Community Charter*.



5.4 Council and Committee members are expected to be aware of appearances and strive to conduct themselves in a manner that upholds or increases the public trust by taking steps to reduce or eliminate the possible appearance of a Conflict of Interest.

5.5 Council and Committee Members should not seek or accept the Chair of a Committee or sub-committee whose business is related to an interest of the Council or Committee Member or with an Immediate Relative.

## **6. Interactions with Staff**

6.1 Council and Committee Members are to direct inquires regarding departmental issues of questions to the Chief Administrative Officer and refrain from contacting Staff directly unless the communication is minor and of a day-to-day operational nature.

6.2 Advice to Council and Committees from Staff will be vetted and approved by the Chief Administrative Officer.

6.3 Council and Committee Members are not to issue instruction to any of the Village's contractors, tenderers, consultants, or other service providers.

6.4 Council and Committee Members must not publish or report information or make statements attacking or reflecting negatively on Staff, Council or Committee Members. Any complaint should be brought to the attention of the Chief Administrative Officer for follow up.

6.5 Information obtained by any Member of Council, which is likely to be used in a council or political debate, should be provided to all other Council Members, and to the Chief Administrative Officer as soon as possible.

6.6 Council and Committee Members must treat members of the public, Council, Committees and Staff with respect and without abuse, intimidation or bullying.

## **7. Use of Social Media**

7.1 Council or Committee Members must not purport to speak on behalf of the Village or Council unless expressly authorized to do so.

7.2 Council and Committee Members will use caution in reporting Council decisions by way of their social media profiles before the Village has released any formal communication.



- 7.3 Council and Committee Members will refrain from using or permitting the use of their social media accounts for purposes that include:
- a. Defamatory remarks, obscenities profane language or sexual content.
  - b. Negative statements disparaging Staff or calling into question the professional capabilities of Staff.
  - c. Content that endorses, promotes, or perpetuates discrimination or mistreatment on the basis of race, religion or belief, age, gender, marital status, national origin, physical or mental disability or sexual orientation.
  - d. Statements that indicate a closed-mind in relation to a matter that is to be the subject of a statutory or other public hearing.
  - e. Promotion of illegal activity.
- 7.4 Council and Committee Members must regularly monitor their social media accounts and immediately take measures to deal with the publication of messages or postings by others that violate the terms of this Code of Conduct policy.

**8. Interactions with Public and Media**

- 8.1 Council and Committee Members will communicate accurately the decisions of the Council, even if they disagree with the majority decision of the Council or Committee.

**9. Gifts and Personal Benefits**

- 9.1 Sections 105 and 106 of the *Community Charter* addresses the receipt and reporting of gifts. This Policy is intended to provide additional guidance to Council and Committee Members.
- 9.2 Council and Committee Members must not accept a gift or personal benefit that could reasonably be expected to result in a real or perceived Conflict of Interest.
- 9.3 Council and Committee members will not accept gifts from business or commercial enterprises having a value that exceeds \$50.00 or, where the total value received directly or indirectly from any one source exceeds \$250.00 in any twelve (12) month period.
- 9.4 For clarity, the following are not considered gifts or personal benefits:
- a. Compensation authorized under section 105(2) of the *Community Charter*:
    - i. A gift or personal benefit that is received as an incident of the protocol or social obligations that normally accompany the responsibilities of officer.
    - ii. Compensation authorized by law.
    - iii. A lawful contribution made to a member who is a candidate for election to a local government.



b. Reimbursement for out-of-pocket expenses associated with attendance at an event or in connection with authorized travel. Expenses are limited to those identified under the Village of Clinton Travel Expense Policy as amended from time to time.

c. A random draw prize at an event attended by a Council or Committee Member.

9.5 Council and Committee Members must disclose to the Corporate Officer any gifts or personal benefits accepted in compliance with Section 9.2 of this policy in the manner described under section 106(2) of the *Community Charter*.

9.6 For the purpose of the policy, the value of each gift or personal benefit will be determined by its replacement cost.

#### **10. Breaches, Complaint Handling and Disciplinary Action**

10.1 Council and Committee Members must abide by the requirements of the Code of Conduct Policy and shall endeavour to resolve complaints in good faith, recognizing that interpersonal acrimony does not facilitate good governance.

10.2 Alleged breaches of this Policy may be submitted by a Council or Committee Member or Staff.

10.3 Complaints shall be submitted in writing to the Chief Administrative Officer and the Mayor within six (6) months of the last alleged breach. The Mayor and Chief Administrative Officer may choose to extend this deadline at their discretion.

10.4 If the Mayor is the subject of or is implicated in the complaint, the complaint shall be addressed to the current Acting Mayor and the Chief Administrative Officer.

10.5 Upon receipt of a complaint, the Mayor, or Acting Mayor and the Chief Administrative Officer shall, if not able to informally resolve the matter within thirty (30) days, appoint an independent third party, identified and agreed upon between the Complainant, and Respondent.

10.6 Any Third Party Investigator appointed under section 10.5 must have the necessary professional skills, knowledge and experience to investigate the complaint.

10.7 If the parties cannot agree on a Third Party Investigator, the Village Solicitor will select the person.

10.8 The Third Party Investigator must conduct a preliminary assessment of the complaint, at the conclusion of which the investigator may determine whether to continue the investigation or make a written recommendation that the complaint be dismissed.



10.9 If the Third Party Investigator determines to continue the investigation, they shall:

- a. Conduct an independent and impartial investigation of the complaint in a manner that is fair, timely, confidential and otherwise accords with the principles of due process and natural justice.
- b. Provide an investigation update to the Mayor or Acting Mayor as applicable, and to the Complainant and Respondent, within ninety (90) days of their appointment.
- c. Provide a written, confidential report (the Report) of the findings of the investigation, including whether there has been a breach of this Policy, to the Mayor or Acting Mayor, as applicable, and to the Complainant and Respondent.
- d. Provide recommendations on the Report as to the appropriate resolution of the complaint. Recommendations may include:
  - i. Dismissal of the complaint;
  - ii. Censure;
  - iii. Removal from committee membership
  - iv. Prohibition for representing the Village at events and/or attending conferences or seminars;
  - v. A recommendation that an apology be given;
  - vi. Counselling and or coaching;
  - vii. Such other recommendations as deemed appropriate in the judgement of the investigator.

10.10 The Mayor or Acting Mayor shall provide the Report or a summary of the Report to Council.

10.11 Council will decide whether the recommendations in the Report, whether whole, or in part, will be imposed.

10.12 The Chief Administrative Officer will receive and retain all reports.

10.13 Council or Committee Members shall refrain from commenting on any alleged breaches of this Policy at open meeting pending the conclusion of the Report and any decision of Council on the Report.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Corporate Officer



**Council/Committee Member Statement**

As a Council or Committee Member for the Village of Clinton, I am aware of and affirm my commitment to the existing Code of Conduct Policy that upholds the following principles:

- Recognize the diversity of backgrounds, interests and views in our community.
- Create an atmosphere of open and responsive government.
- Conduct myself at public affairs with integrity, in a fair, honest and open manner.
- Respect my fellow Councillors and Committee Members and the unique role each of us has in making the Village of Clinton a better place to work and live.
- Respect the role of the Mayor or Committee Chair.
- Respect the role of the Chief Administrative Office and the Village Staff.
- Strive to keep decision making processes open, accessible, participatory, understandable, timely, just and fair.
- Avoid and discourage conduct which is not in the best interest of the Village of Clinton.
- Treat all people with whom I come in contact with while performing my duties with respect.

I have read and understand the Village of Clinton Code of Conduct Policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



## Council Report

**Agenda:**

Date: March 15, 2023  
To: Council & CAO  
From: **ROLAND STANKE, MAYOR**  
Subject: Council Report from

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**Portfolio\Working Groups Update:**

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director

**Meetings Attended** : **Feb 24 TNRD Committee of the whole: 1)** provided input too the TNRD financial budget for 2023 as well as the 2023 – 2027 five year plan which must be adopted by March 31.

2) provided input to the TNFC film studio site servicing feasibility report. Proposed plan is to build a film studio in kamloops encompassing 2 buildings for filming short productions as well as expanding on AI technology for post production. Currently this industry employs 1800 people in BC, this creates a huge spinoff for tourism as workers and families go on weekend holidays in the area. The other benefits are the economic spinoffs ranging from food catering to supplying props to the hotel industry. This will be about a 2 year project in the making.

**Feb 28<sup>th</sup>** met with high bar chief and CAO for a brief informal getting to know each other session. At end of session was presented with a proposed government to government accord to introduce a more formal arrangement to establishing and maintain a long term relationship.

**March 1, 2, 3: Silga AGM conference in Kelowna:** excellent networking sessions

Attended several break out sessions such as **Fine art of agreeing and disagreeing, Roles and responsibilities, codes of conduct, meeting procedures 101, asset management, emergency management, dynamic decision making, local government planning, climate action, tourism and transportation, mastering the media.** Other presentations that I attended was from municipal finance authority, BC assessment, local government mentoring panel, risk management tips as well as handling the media. There were excellent guest speakers that kept the topics interesting and informative. It afforded the opportunity to reacquaint with other elected officials as well as staff from the UBCM and SILGA.

**March 06: Woodlot:** brief discussion with Steve Law and other members to discuss replanting after the fires. Challenges that arose from planting seedlings range from moose feeding on seedlings to heat doming effect that cooked the seedings. Given that



## Council Report

the fires of 2017 killed off the majority of self seeding trees it has become an increasing expense item. Proposal was deferred to preliminary budget meeting on the 7<sup>th</sup>.

**March 07: preliminary budget:** presentation was made by Public works of their wish list. Water and sewer wish lists and grants were discussed. CFO presented the overall finances for the village.

**OTHER Activities: March 15: citizen of the year function:** at time of writing this report the event has not happened yet. I understand that due to there not being one for the past three years that there will be 3 awards given for the past 3 years.

**March 17: TNRD Strategic planning session:** no agenda sheets at time of writing this report

Attached is the most recent printout for the growing community fund. Note Clintons portion is \$718,000.00 being that the base amount for all communities is \$500,000. Plus addition based on census population from 2017 to 2021. It is imperative that everyone completes their census forms as it greatly assists the community in government transfers and medical needs.

Attached is also the TNRD feedback survey results for each member municipality. Note that there were 14 respondents from Clinton. These results give direction to council and staff of citizens priorities and budgeting allotments.

### **Planned Activities:**

**Financial Implications:** cost of hotel in Kelowna, no milage as council carpooled, all meals were provided at the convention.

Respectfully submitted,

Roland Stanke



### Growing Communities Fund grants to local government

The Growing Communities Fund helps local governments prioritize local infrastructure and amenities projects, including supporting affordable housing, upgrading water management facilities and building recreation centres. Local governments are responsible for determining how the grants will be allocated based on the unique needs of their communities.

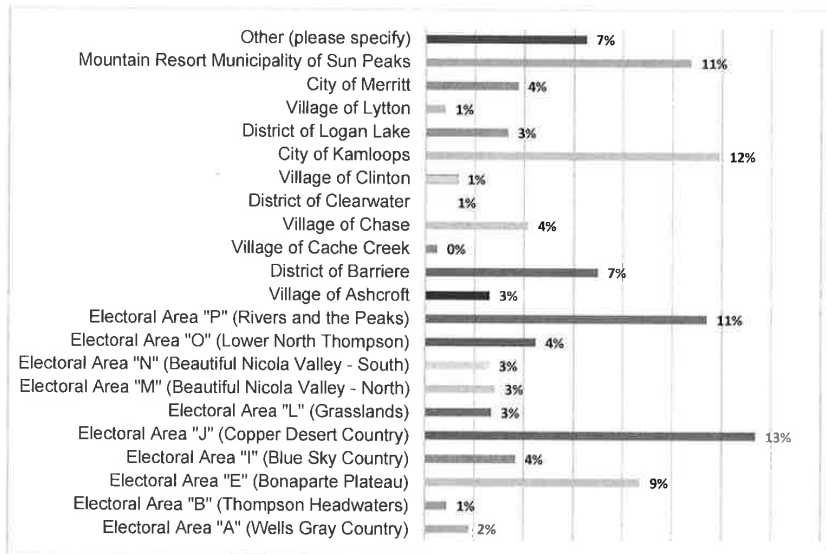
Municipalities	Grant (\$)
Abbotsford	27,420,000
Alert Bay	658,000
Anmore	1,730,000
Armstrong	2,450,000
Ashcroft	1,076,000
Barriere	1,316,000
Belcarra	759,000
Bowen Island	2,287,000
Burnaby	28,784,000
Burns Lake	1,208,000
Cache Creek	958,000
Campbell River	8,587,000
Canal Flats	817,000
Castlegar	3,094,000
Central Saanich	5,501,000
Chase	1,547,000
Chetwynd	1,464,000
Chilliwack	16,392,000
Clearwater	1,521,000
Clinton	718,000
Coldstream	4,148,000
Colwood	6,642,000
Comox	4,693,000
Coquitlam	18,635,000
Courtenay	7,655,000
Cranbrook	5,571,000
Creston	2,350,000
Cumberland	2,777,000
Daajing Giids	863,000
Dawson Creek	3,942,000
Delta	16,060,000
Duncan	2,135,000
Elkford	1,581,000
Enderby	1,707,000
Esquimalt	4,710,000
Fernie	2,626,000
Fort St. James	1,476,000



## TNRD Public Feedback Survey Results

### Electoral Area or Member Municipality

Respondents were asked to identify what Electoral Area or Municipality they reside or own property in. Respondents who selected "other" listed a specific community within an Electoral Area or Municipality.

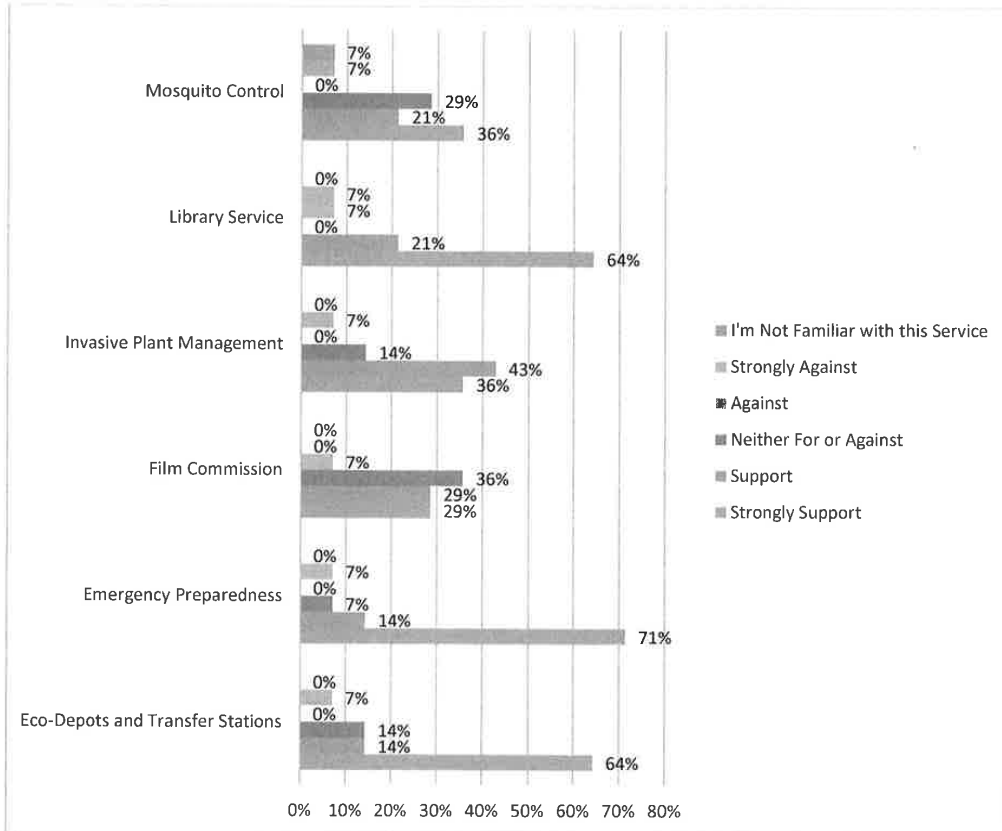


Responses: 1,228

## Village of Clinton

### Level of Support for TNRD Services (Clinton Only)

Respondents (residents/property owners in a TNRD Member Municipality) were asked to identify their level of support for services provided to member municipalities.

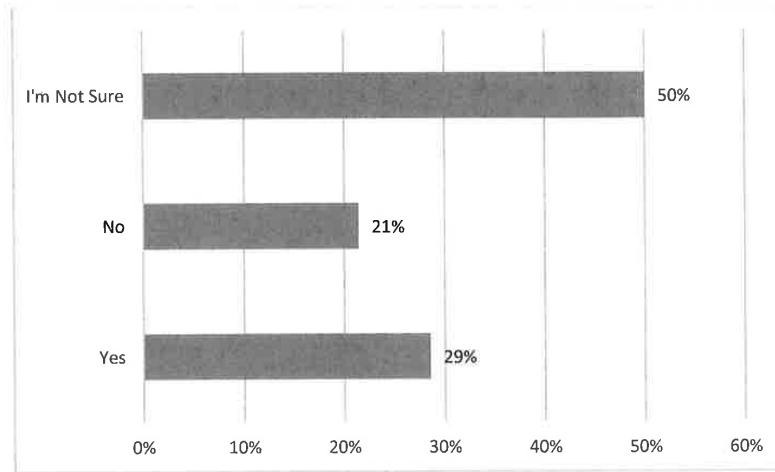


Respondents: 14

## Village of Clinton

### Satisfaction with Service Levels Received from the TNRD

All respondents were asked if they are satisfied with the levels of service they receive from the TNRD.

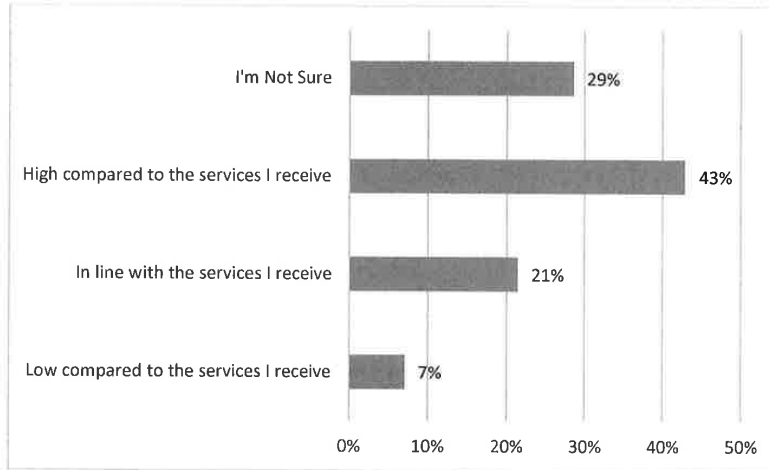


Respondents: 14

## Village of Clinton

### Level of Taxes in Relation to TNRD Services

Respondents were asked to describe the level of taxes they pay in relation to TNRD services.

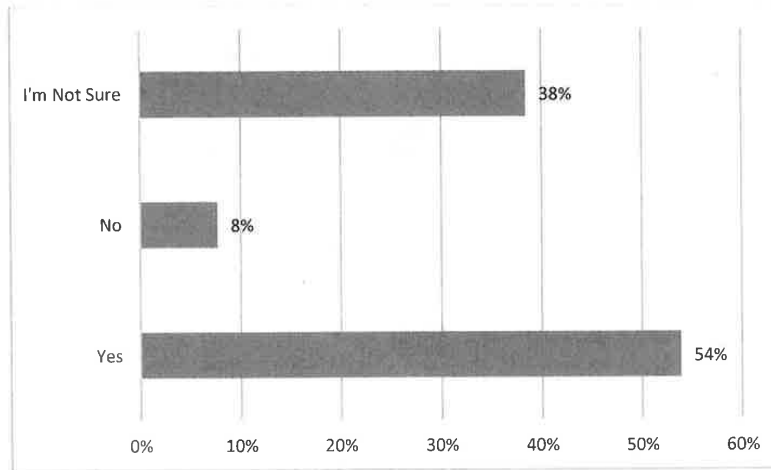


Respondents: 14

## Village of Clinton

### New TNRD Services or Improvements to Existing Services

Respondents were asked whether they would like to see any new TNRD services in their community, or an increase or improvements to any existing TNRD services.



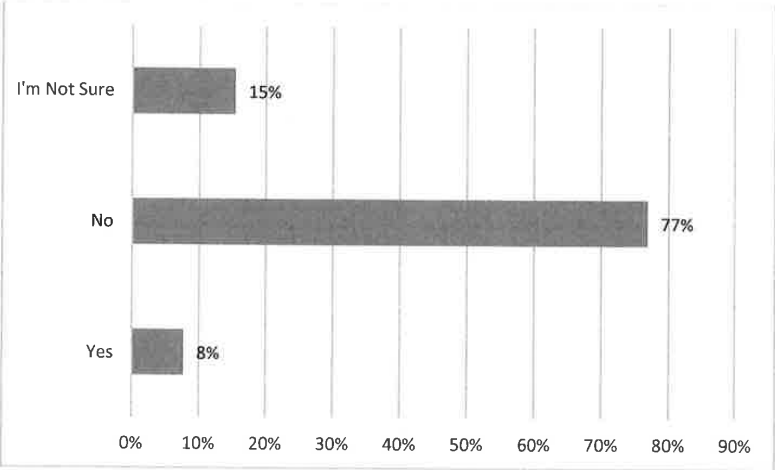
Respondents: 13

2	Roadside garbage pick up	2/28/2023 4:27 PM
3	Grants and funding for economic growth in Village of Clinton. Grants and funding to help create opportunities to attract new young families to the village. The village is dying as the median population age is 59, vitality and engagement is fading. If those young people have trades, offer incentives and programs for them to start their own businesses here. We are sorely lacking in quality tradespeople!	2/28/2023 1:38 PM
4	I would like to see TNRD Area 'E' residents contribute to the upkeep of Village of Clinton facilities that they use.	2/28/2023 1:09 PM
5	organics diversion from the solid waste stream - curbside/eco depot composting	2/3/2023 1:58 PM
6	More days open for our village dump site and waste management and road maintenance	2/1/2023 1:40 PM

# Village of Clinton

## Reduction or Elimination of Services

Respondents were asked if they would like to see any services eliminated in their community, or service levels reduced for any existing services.

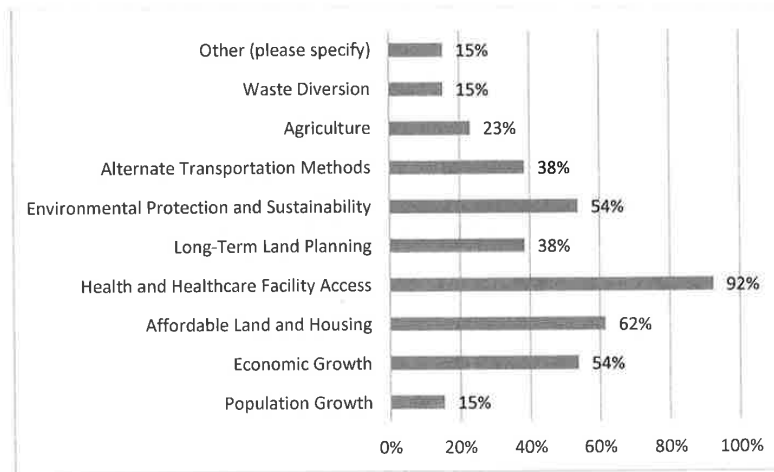


Respondents: 13

## Village of Clinton

### Regional Growth Indicators

Respondents were asked to choose up to five (5) of the nine (9) Regional Growth Strategy Indicators that were the most important to them.

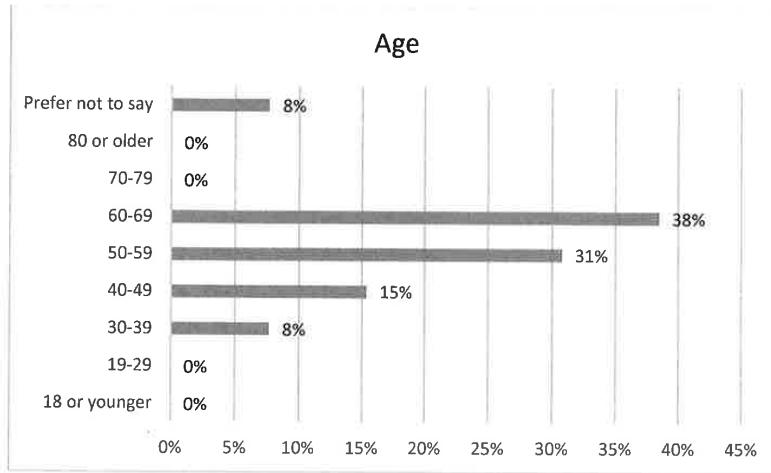


Respondents: 13

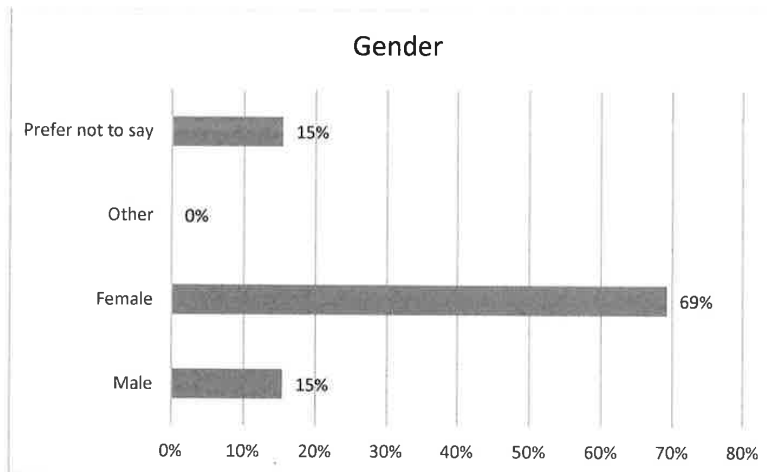


# Village of Clinton

## Demographics



Respondents: 13



Respondents: 13

# Village of Clinton

## Other Comments

#	RESPONSES	DATE
1	Find a way to query ALL residents before you make changes.	3/1/2023 5:16 PM
2	Your days are numbered tic toc.	2/28/2023 5:03 PM
3	Our little community really needs jobs and housing to perhaps bring in better healthcare. We have no doctor and very hard to get to a drug store for prescriptions or other healthcare products. Better transit would help.	2/1/2023 1:48 PM

**Action items arising from Council meetings**

Date updated: March-14-23

Resolution/Direction to Staff	WHO/DONE
March 2023	
None	