



## AGENDA

### Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, October 26, 2022 at 7:00 pm

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**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### **Call to Order**

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"*

#### **Adoption of Agenda**

#### **Adoption of the Minutes**

	Minutes of the Regular Meeting of Council dated October 12, 2022	<b>Page 4</b>
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#### **Delegations**

	None	
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#### **Question Period**

### **Correspondence and Reading File**

<b>Action</b>	Community Forest – Shareholders Resolution	<b>Page 8</b>
	Spirit of Clinton – Request for free use of Memorial Hall	<b>Page 10</b>

<b>Information</b>	High Bar First Nation – Letter of Appreciation	<b>Page 11</b>
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<b>Reading File</b>	October 7, 2022 to October 20, 2022	<b>Page 12</b>
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### **Administrative Reports**

CAO	None	
CFO	Village Office LED Sign	<b>Page 13</b>
CDC	None	
Public Works	None	
Fire Department	September Report	<b>Page 14</b>
Animal Control	None	
Committees	None	
Bylaw Officer	None	

### **Bylaws/Policies**

	None	
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### **Council Reports**

Mayor Swan	Council Report - Written	<b>Page 18</b>
Councillor Burrage	Council Report - Verbal	
Councillor McIlravey	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Rivett	Council Report - Verbal	

### **New Business**

None

## **List of Outstanding Council Previous Action Items**

	Current List of Motions	Page 20
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### **Calendar of Events**

October 29 – Spooky stories at the Clinton Museum Barn 3pm

October 31 - Hallowe'en Party at Memorial Hall

November 5 – Clinton Seniors Association Marketplace at Memorial Hall

November 11 – Remembrance Day Ceremony at Memorial Hall

November 19 – Clinton for Kids Annual Dinner and Auction at Memorial Hall

### **Notice to Proceed to In-Camera**

None

### **Re-call Regular Meeting**

### **Adjournment**



## MINUTES

### Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway  
Wednesday, October 12, 2022 at 7:00pm

In Attendance: Mayor Swan, Councilors: Burrage, McIlravey, Rivett, Park (by phone)  
Absent:  
Staff: CAO Daly, CFO McKague, CDC Chatten  
Media: 1 Public: 3

**Mission Statement:** *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

**Vision Statement:** *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

#### Call to Order

The Mayor called the meeting to order at 7:00 pm

*"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"*

#### Adoption of the Agenda

Moved and Seconded

**R135-22 That Council approves the Agenda dated October 12, 2022. CARRIED**

#### Adoption of the Minutes

Moved and Seconded

**R136-22 That the Minutes of the Regular Meeting of Council dated September 28, 2022, be adopted. CARRIED**

#### Delegation

BC Communities in Bloom

5 Bloom awardee to Clinton Communities in Bloom. This is the 7<sup>th</sup> 5 Bloom we have been awarded. Special recognition was given to Clinton and District Outdoor Sportsmen Association (CADOSA) for their work on the community trails.

#### Question Period

None

**Action Items**

Royal Canadian Legion Branch #194

Moved and Seconded

**R137-22 THAT, the Village of Clinton sends a member of Council to lay a wreath at the Remembrance Day Service and the Village makes a \$50 donation to the Legion #194 Poppy Fund.**

**CARRIED**

**Information**

BC Wildfire Service – Category 2 and 3 open fire prohibition extended to October 15

Receive for Information

Ministry of Children and Family Development – October is Foster Family Month in BC

Receive for Information

Youth Parliament of British Columbia Alumni Society – Application Package

Forward to school or PAC

**Reading File**

Receive for Information

**Administrative Reports**

**CAO**

None

**Chief Financial Officer**

None

**Community Development Coordinator**

None

**Public Works**

None

**Fire Department**

None.

**Animal Control**

None

**Committees**

None

**Bylaw Officer**

None

**Bylaws/Policies**

Village of Clinton Council Remuneration Bylaw No. 584, 2022

Moved and Seconded

**R138-22      THAT, Council adopts the Village of Clinton Council Remuneration Bylaw No. 584, 2022.  
CARRIED**

**Council Reports**

**Mayor Swan – Written**

Also included is Mayor Swan's UBCM report  
Receive for information as presented.

**Councillor Burrage – Verbal**

November 3 – Communities in Bloom Annual General Meeting at Clinton Library  
Receive for information as presented

**Councillor McIlravey – Verbal**

Attended UBCM Sept 12-16  
Receive for information as presented.

**Councillor Park – Verbal**

Meeting deferred for Transit. Councillor Park reviewed the minutes as he was unable to attend.  
A new driver was hired and there are new funding opportunities.  
Receive for information as presented.

**Councillor Rivett – Verbal**

October 21 – Clinton Creek Estates will have a ribbon cutting ceremony for funders by invitation only.  
Receive for information as presented.

**New Business**

None

**List of Outstanding Council Previous Action Items**

Receive for information

**Calendar of Events**

October 14 – COVID 19 Booster Clinic 10am to 2pm at Memorial Hall  
October 15 - Election Day voting from 8am to 8pm at Memorial Hall  
October 22 - CiB Annual Craft Fair Sale at Memorial Hall  
October 22 - Community Spaghetti Dinner at Clinton Museum

October 29 – Spooky stories at the Clinton Museum Barn at 3pm

October 31 - Hallowe'en Party at Memorial Hall

November 5 – Clinton Seniors Association Annual Fall Craft Sale at Memorial Hall

November 19 – Clinton for Kids Annual Dinner and Auction at Memorial Hall

**Notice to Proceed to Closed Meeting**

Moved and Seconded

**R139-22 Motion to proceed to Closed Meeting as per Section 90.1 (a) of the Community Charter at 7:20pm CARRIED**

**Adjournment**

Moved

**R140-22 That the Regular Meeting of Council be adjourned at 7:28 pm. CARRIED**

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MAYOR

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CORPORATE OFFICER

Clinton & District Community Forest of BC Ltd.  
Box 567, Clinton, B.C. V0K 1K0  
Phone: 250 706-9251  
Email: clintoncommunityforest@outlook.com



RECEIVED  
OCT 18 2022

ACTION CORRESP.  
GENERAL CORRESP.  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

August 02, 2022

Village of Clinton  
PO Box 309  
Clinton, BC V0K 1K0

Dear Mayor Swan and Council,

**Re: 2022 Shareholders Resolution**

Please find enclosed the 2022 Shareholders Resolutions regarding the Clinton and District Community Forest of BC LTD for your review. The Board appreciates the Council's time and attention to this matter and looks forward to your reply.

Please don't hesitate to contact the General Manager Steve Law at [adventuresports@shaw.ca](mailto:adventuresports@shaw.ca) or at 250-706-9251 if you have any questions.

Yours truly,

Henk Hanemaayer  
Chairman of the Board  
Clinton & District Community Forest of BC Ltd

**Enclosed:**

**-2022 Shareholders Resolutions of the Clinton and District Community Forest of BC Ltd**

HH/tla



**SHAREHOLDERS RESOLUTIONS**  
**OF**  
**CLINTON & DISTRICT COMMUNITY FOREST OF BC LIMITED**  
**(the "Company")**

**RESOLVED THAT:**

1. The financial statements of the Company as approved by the directors for the Company's last financial year be approved.
2. The publication of financial statements by the directors of the Company for the last financial year be waived pursuant to Section 200 of the *Business Corporations Act*.
3. An auditor for the Company shall be appointed for the next financial year as provided in Section 203 (2) of the *Business Corporations Act*.
4. All lawful contracts, acts, proceedings, appointments and payments, made by the directors of the Company during the last Annual Reference Period and which have previously been disclosed to the shareholders, are approved, ratified and confirmed.
5. The annual general meeting of the Company for the year 2022 has been held on the date of these resolutions, and the date of these resolutions be confirmed.

Effective date: June 7, 2022

VILLAGE OF CLINTON

per: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

**VILLAGE OF CLINTON  
COMMITTEE OF COUNCIL  
SPIRIT OF CLINTON**

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Oct 19<sup>th</sup>, 2022

The Spirit of Clinton committee would like to request the use of the hall for the Annual Halloween Party on October 31<sup>st</sup>, 2022. This family event will be from 4 to 730pm and free for all to attend.

Council may or may not recall that during previous Halloween parties for the residents of Clinton, the Mayor and Council would volunteer their services for a few hours during the evening to help in cooking and/or serving hot dogs and hot chocolate. The Spirit of Clinton would love to see that tradition continue this year and invite current and future Mayor and Council to volunteer their time at this event.

Please reach out to CDC Kat Chatten or Councillor Burrage to help with this event.

Thank you for your time and consideration.



Yvette May  
Chair, Spirit of Clinton



RECEIVED  
Oct 11/22

ACTION CORRESP.  
GENERAL CORRESP.  
READING FILE  
MAYOR/COUNCIL/STAFF  
FINANCE

# High Bar First Nation

PO Box 458, Clinton, BC V0K 1K0  
Ph: (250) 459-2117; Fax: (250) 459-2119

October 11<sup>th</sup>, 2022

Susan Swan  
Mayor,  
Village of Clinton,  
1423 Cariboo Hwy. (Box)  
Clinton,  
British Columbia.

Delivered by electronic mail

**RE: APPRECIATION FOR ATTENDING AND SUPPORTING HIGH BAR FIRST NATION TRUTH AND RECONCILIATION DAY EVENT (ORANGE SHIRT DAY).**

Dear susan,

On behalf of the Chief and Council, High Bar First Nation Community members, and the Staff of High Bar First Nation (HBFN), it is my honor and privilege to convey our deep appreciation for the attendance of yourself at the Inaugural HBFN Truth and Reconciliation Day Event. Your presence, participation, and support mean so much to us and we are proud of our shared understanding and partnership with you.

We are very proud to state that the event was well attended by people within and outside the community of Clinton. In addition, the message of reconciliation and the need to sustain and even deepen the coexistence of Indigenous people and Canada for common shared property cannot be over emphasised.

We look forward to continuing a robust strategic relationship and partnership with you that will allow us to achieve common goals of stewardship, true reconciliation, and prosperity for our communities.

Sincerely,

Kukpi7 Roy Fletcher  
High Bar First Nation  
Cc: HBFN Council  
Cc: HBFN Administrator

[illegible]



## Staff Report to Council Open Meeting

**Date:** October 26, 2022  
**From:** Chief Financial Officer  
**Subject:** Village Office LED Sign

**Attachments:**

**Recommendations:**

**THAT Council approve the purchase of a new LED sign for the Village Office with a budget of not more than twenty-three thousand dollars (\$23,000.00).**

**Background:**

In 2010 a LED sign was purchased and installed in front of the Village Office. The sign proved to be very useful and informative. It advises the public of Council meetings, other community events and Village information. Over the years it had to withstand varying and extreme weather conditions and had parts replaced numerous times. At the end of 2020 it was no longer repairable. Council agreed to budget \$12,000.00 in the 2021 budget to purchase a new sign. Staff researched and found a sign that looked like it would do what was required. After a few months it was proven the sign did not function well and the display was not adequate. It was recently discussed at a past Council meeting that it was not being utilized the way the previous sign was. The current sign is very hard to program and the scrolling display is difficult to read. Staff has once again researched a new sign, its functionality and costs. Quotes have been obtained from two suppliers and they vary from \$18,900 to \$22,320.00. Both of these signs are high quality and the display is static, not scrolling.

**Financial Impacts:**

There was \$7000.00 unspent from the original budget in 2021. These funds would be combined with approximately \$3000.00 from the sale of the current sign. A maximum of \$13,000.00 from general surplus would be required to purchase a new sign. Community Forest Funds are not specifically allocated but combined with general surplus. They could be allocated in this instance for a new sign.

Mandy McKague  
Chief Financial Officer

CAO Initial

RECEIVED  
Oct 11/22

# CLINTON VOLUNTEER FIRE DEPARTMENT *MONTHLY REPORTS*



**MONTH OF September 2022**

**CLINTON FIRE DEPARTMENT**  
**Attendance Record for Fire Calls September 2022**

	Sep-22	#1	#2	#3	#4	#4	#5	#6
DATE CALLED OUT:	04-Sep	08-Sep	08-Sep	13-Sep	18-Sep	21-Sep		
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch		1			1	1		
Gerald Painter	1	1	1	3	1	1		
Ned Horsley	1					1		
Karl Hansen				3	1	1		
Bernie Nieuwenhuis	1			3	1	1		
Bernice Weihs-Anderson	1			3	1			
Ross Painter								
Jordan Lawrence	1	1	1	3				
Jeff Painter								
Drew Taylor	1			3		1		
Sterling Park-Tresierra								
Eric Tolkamp								
Trent Huggins		1	1					
Dan Hawkins								
Robert MacGregor								
Curtis Forsberg								
John Englehart					1			
Dave Axenty								
Peter Rautenbach								
Richard Armit	1			3	1	1		
Dean McFarland				1				
<b>TOTALS</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>22</b>	<b>7</b>	<b>7</b>		

**FIRE CALL OUT DETAILS AND COMMENTS**

September 4th - MVI on Highway 97

September 8th - Fire alarm at Highway 97 south of town

September 8th - Fire alarm at Highway 97 south of town (again)

September 13th - Grass Fire off Highway 97/Big Bar Rd.

September 18th - MVI on Jesmond Road

September 21st - Interface fire on Highway 97 north of town

CLINTON FIRE DEPARTMENT						
2022 Monthly Attendance Record for Practices						
MONTH OF	Sep-22					
DATE	5th	12th	19th	26th		
NAMES OF FIRE FIGHTER	Holiday					
Wayne Walch		2	2	2		
Gerald Painter		2		2		
Ned Horsley				2		
Karl Hansen		2	2	2		
Bernie Nieuwenhuis			2	2		
Bernice Weihs-Anderson		2	2			
Ross Painter						
Jordan Lawrence		2		2		
Jeff Painter						
Drew Taylor		2	2	2		
Sterling Park-Tresierra						
Eric Tolkamp						
Trent Huggins		2		2		
Dan Hawkins		2		2		
Curtis Fosberg						
John Englehart						
Dave Anxenty		2				
Peter Rautenbach						
Richard Armit		2	2	2		
Aednick Kleeband						
Nicholas Kosovic		2	2	2		
Dean McFarland		2	2	2		
Total	0	24	16	24	0	



**2022 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT**  
(PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

**CLINTON VOLUNTEER FIRE DEPARTMENT**  
**MONTHLY REPORTS**

**Fire Inspections**

\_\_\_\_\_ inspections completed at \$\_\_\_\_\_ each for \$\_\_\_\_\_ total.

**TRAINING: September 2022**

**September 5th - Holiday**

**September 12th - Personal Protective Equipment and SCBA training**

**September 19th - Inventory and Clean Up**

**September 26th - Neil from Provincial Fire - Fire Fighter I Training Briefing**

**GENERAL COMMENTS:**

\_\_\_\_\_  
**WAYNE WALCH, FIRE CHIEF**

\_\_\_\_\_  
**DATE**



## Council Report

Agenda: October 26, 2022  
Date: October 19, 2022  
To: Council & CAO  
From: **SUSAN SWAN, MAYOR**  
Subject: Council Report from Oct. 12 - 26, 2022

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### **Portfolio\Working Groups:**

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director
- D. NDIT- Director
- E. MIABC Appointee
- F. Friends of Historic Hat Creek Ranch Society Appointee

### **Meetings Attended:**

1. October 24 – Clinton & Area Community Wildfire Roundtable (9:00 a.m.-12:00 p.m.)  
Clinton Memorial Hall

### **Other Activities:**

1. October 14 – COVID 19 Vaccination Clinic (10:00 a.m. – 2:00 p.m.) Memorial Hall
2. October 15 – Municipal Election
3. October 21 – ribbon cutting ceremony with BC Housing and Clinton & District Assisted Living Society at Clinton Creek Estates

### **Planned Activities**

1. November 3 – Clinton Communities in Bloom Beautification Committee AGM
2. November 9 – attend Inaugural (and for some of us, final) Council meeting

### **Comments/Observations:**

The past four years have been very challenging, beginning with the Chasm Mill closure, two-year pandemic restrictions, senior staffing changes, wildfires, and road closures due to floods and mudslides resulting in supply chain delays. Throughout it all, this Council has worked to make sure the Village of Clinton continued to thrive. Against all odds, we had a lot of new people move to Clinton, we had new businesses start up and we accomplished a surprising amount of our Strategic Plan projects. I want to thank the Councillors for the time they put in. We didn't always agree on everything but we discussed, compromised and came to a consensus on issues. That is the nature of a democracy. We assembled an incredible team of employees who all worked hard to get things done. Their dedication ensured that Village services continued without interruption even when the Village Office had to be shut down due to Provincially mandated COVID protocols. Together we all learned to navigate through virtual meetings and conventions. It was a learning experience for elected officials and staff alike.



## Council Report

I thank the community for the opportunity to serve you over the past 11 years, first as a Councillor and then as your Mayor. I will treasure the friends and acquaintances I made over that time and I feel we are leaving the community in a great position going forward. There are many projects underway or about to be announced, some with grant funding approved, some with grants outstanding and some that are completed plans that need to be implemented. I trust the incoming Mayor and Council to see these important projects move forward for the benefit of the community.

### **Financial Implications:**

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Swan".

Susan Swan

## ***Action items arising from Council meetings***

Date updated: October-19-22

Resolution/Direction to Staff	WHO/DONE
October 2022	
None	