



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, September 7, 2022 at 7:00 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Meeting of Council dated August 24, 2022	Page 4
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Delegations

	None	
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Question Period

Correspondence and Reading File

Action	Andy May – All Candidates Forum	Page 8
	Clinton & District Community Forest – 2022 Community Chipping Event	Page 9
	Clinton & District Community Forest – Request for Signage Space	Page 10
	Mayor Swan – Flying ‘Every Child Matters’ Flag	Page 11

Information	Carleen Mauger – Thank you email	Page 12
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Reading File	August 19, 2022 to September 01, 2022	Page 13
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Administrative Reports

CAO	None	
Chief Financial Officer	Accepting EFT Transfers	Page 14
CDC	Disaster Risk Reduction-Climate Adaptation: Risk Mapping, Assessment and Planning and Non-Structural/Small-Scale Projects	Page 15
Public Works	None	
Fire Department	None	
Animal Control	None	
Committees	None	
Bylaw Officer	None	

Bylaws/Policies

	None	
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Council Reports

Mayor Swan	Council Report – Written	Page 16
Councillor Burrage	Council Report - Verbal	
Councillor McIlravey	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Rivett	Council Report - Verbal	

New Business

List of Outstanding Council Previous Action Items

	Current List of Motions	Page 18
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Calendar of Events

September 15 – Music/Movie in the Park at Reg Conn Park at 6 pm

Notice to Proceed to In-Camera

- Motion to proceed to Closed Meeting as per Section 90.1 (a) of the Community Charter

Re-call Regular Meeting

Adjournment



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, August 24, 2022 at 7:00pm

In Attendance: Mayor Swan, Councilors: Burrage, Park, Rivett
Absent: Councillor McIlravey, CAO Daly
Staff: CDC Chatten
Media: 1 Public: 3

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The Mayor called the meeting to order at 7:00 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of the Agenda

Moved and Seconded

R111-22 That Council approves the Agenda dated August 24, 2022. CARRIED

Adoption of the Minutes

Moved and Seconded

R112-22 That the Minutes of the Regular Meeting of Council dated August 10, 2022, be adopted. CARRIED

Delegation

None

Question Period

Q. What are the interest rates for Utilities? How do they balance against the revenue so that we know whether or not our rates should be going up or down? What's the difference between the income, revenue, and deficit?

A. That is something we will have to ask the Chief Financial Officer when she gets back. We are mandated by the province to have reserves in case of any unforeseen emergencies.

Q. Regarding the upcoming election in October, why was there no notice given to the public? Village should do a flyer drop into every mailbox for people who don't use/access internet.

A. The information is listed on the Village of Clinton website, it's available in the office, an ad was placed in the Clinton Lariat and the Ashcroft Cache Creek Journal as well as the newsletter that the Community Development Coordinator sends out to all businesses in the community.

Action Items

Clinton RCMP – Use of Reg Conn Park for Bike Rally on September 10, 2022

Moved and Seconded

R113-22 THAT, the Village of Clinton grant RCMP use of Reg Conn park parking lot waiving any fees and make sure liability insurance is purchased.

CARRIED

Information

Breaking Barriers Together Association – Letter re: Domestic Abuse Victims
(Zoom meeting and petition information)

Receive for information

Liquor and Cannabis Control Board – Proposed Cannabis “Farm Gate” Sales Program
information for Local Governments and Indigenous Nations.

Receive for information

Reading File

Receive for Information

Administrative Reports

CAO

None

Chief Financial Officer

Water and Sewer Service Rates – Fees & Charges Amendment Bylaw 582, 2022

Moved and Seconded

R114-22 THAT, Council adopts the Village of Clinton Fees and Charges Amendment Bylaw No. 582, 2022

CARRIED

Moved and Seconded

Permissive Tax Exemption Bylaw No. 583, 2022

Moved and Seconded

R115-22 THAT, Council adopts the Village of Clinton Permissive Tax Exemption Bylaw No. 583, 2022

CARRIED

Community Development Coordinator

None

Public Works

None

Fire Department

July Report

New SCBA equipment not in yet, possibly September

New faces in the Fire Department

Lots of practicing and call outs

Receive for information as presented

Animal Control

None

Committees

None

Bylaw Officer

None

Bylaws/Policies

None

Council Reports

Mayor Swan – Written

September 8 – Community Resiliency Plan Public meeting at Memorial Hall at 7pm

Receive for information as presented.

Councillor Burrage – Verbal

Receive for information as presented

Councillor McIlravey – Absent

N/A

Councillor Park – Verbal

Attended Fire Department meeting

Attended a Transit meeting via Zoom – met Danica White who is the BC Transit Government Relations Manager and Michelle Wall who is the new Transit Manager. New bus technology means the app for buses will be more accurate for passengers.

Receive for information as presented.

Councillor Rivett – Verbal

Nothing to report

Receive for information as presented.

New Business

None

List of Outstanding Council Previous Action Items

Receive for information

Calendar of Events

September 15 – Music/Movie in the Park at Reg Conn Park starting at 6 pm

Notice to Proceed to Closed Meeting

N/A

Adjournment

Moved

R116-22 That the Regular Meeting of Council be adjourned at 7:19 pm.

CARRIED

MAYOR

CORPORATE OFFICER

RECEIVED
Aug 30/22

ACTION CORRESP.
GENERAL CORRES
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Mayor and Council
Village of Clinton
1423 Cariboo Hwy
Clinton, BC, V0K 1K0

Clinton's venerable Memorial Hall has hosted All-Candidates forums for the last two federal elections, the last two provincial elections, and the 2018 municipal election. You all participated in that one! The 'Mill Girls' provided snacks and coffee, and School Board co-chair Nancy Rempel acted as timer. Volunteers drafted from among the 73 attendees handled set-up and putting stuff away. Plan is to pretty much repeat that event.

Request is for the use of Memorial Hall for an 'All-Candidates Forum' prior to the upcoming October 15th municipal election.

Proposed Date: Wednesday, October 05, 2022

Proposed Event: 6:00 PM – 8:30 PM

(c/b slightly longer or shorter depending on # of candidates)

Requested Hall Access: 5:00 PM to 9:00 PM

Given that this unsponsored event is strictly for the benefit of the people of Clinton, (especially the ones who put their names forth as candidates), I respectfully request that Council waive ALL fees.

Thank you,

Andy

Andrew G. (Andy) May CPIM CIRM
PO Box 774
408 Fir Avenue
Clinton, BC V0K 1K0

RECEIVED
Aug 19/22

ACTION CORRESP.
GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Clinton & District Community Forest of BC Ltd.
Box 567, Clinton, B.C. V0K 1K0
Phone: 250 706-9251
Email: clintoncommunityforest@outlook.com



August 18, 2022

Village of Clinton
PO Box 309
Clinton, BC V0K 1K0

Dear Mayor Swan and Members of Council,

Re: 2022 Community Chipping Event

The Clinton and District Community Forest is once again holding a community chipping event here in Clinton on September 24, 2022. This free community clean up event will allow residents to clear hazardous debris from their properties preventing fire hazards and promoting FireSmart practices.

Residents wishing to participate will be asked to sign up for pick-up and pile their debris at the curb. On September 24, 2022 Asplundh Canada will pick up the debris, chip it and haul it away. Residents will be advised not to put debris out at the curb any earlier than Thursday, September 22, 2022 so as not to cause any obstruction or hazards.

The Board would like to request the use of Elliott Park as a potential site to store the chips for subsequent removal. Ideally, the Board hopes to provide the chips back to the public for gardening or other purposes.

Should the Village of Clinton have any concerns or questions related to the proposed event or the usage of Elliott Park please don't hesitate to contact me at adventuresports@shaw.ca or at 250-706-9251

Yours truly,

Steve Law

Steve Law, RPF
General Manager
Clinton & District Community Forest of BC Ltd



ACTION CORRESP.
GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Clinton & District Community Forest of BC Ltd.
Box 567, Clinton, B.C. V0K 1K0
Phone: 250 706-9251
Email: clintoncommunityforest@outlook.com



August 18, 2022

Village of Clinton
PO Box 309
Clinton, BC V0K 1K0

Dear Mayor Swan and Members of Council,

Re: Request for Signage Space

The Clinton and District Community Forest Board of Directors appreciates all of Council's support over the past several years and values working with Council to benefit Clinton. The Board of Directors is seeking to increase our visibility in the community and surrounding area and feels signage within the community would go a long way towards accomplishing this goal.

The Clinton Community Forest (CCF) is requesting permission from Council to hang a sign outside the Village office, below the Village LED sign. The signage would include our logo and a statement declaring Clinton the Home of the CCF. The Board feels increasing the visibility of the Community Forest will also extend and increase the impact that can be made by the CCF. The Board would appreciate your permission and support for this request.

Please do not hesitate to contact me at adventuresports@shaw.ca or at 250-706-9251 if you have any questions or require any further information. We thank you for your time and consideration and look forward to hearing from you.

Yours truly,

Steve Law

Steve Law, RPF
General Manager
Clinton & District Community Forest of BC Ltd



Memo

Agenda Date: September 7, 2022
Date: August 31, 2022
Memo to: Council
From: Mayor Susan Swan
Subject: Flying of 'Every Child Matters' flag

Purpose/Issue:

In recognition of the September 30th National Day for Truth and Reconciliation, I am seeking Council's approval to fly the orange 'Every Child Matters' flag on one of the flag poles in front of the Village Office for the remainder of the month of September.

Background:

In the absence of a policy on flag-flying in the Village of Clinton, it is necessary to bring this request to Council for approval. Flying the 'Every Child Matters' flag is just one way we can show support for and solidarity with First Nation Residential School Survivors, their families and friends and to remember those who did not return home from residential schools.

Recommendations:

That Council approve the flying of the 'Every Child Matters' flag in front of the Village Office for the remainder of the month of September.

RECEIVED
Aug 25/22

ACTION CORRESP.
GENERAL CORRESP.
READING FILE
MAYOR/COUNCIL/STAFF
FINANCE

Admin

From: Carleen Mauger <cmauger@atlas-info.com>
Sent: August 25, 2022 1:58 PM
To: Admin
Subject: Note of appreciation

Hello Village of Clinton:

I want to share that your community park and village is very inviting. When we travel through your community we order a take-out meal from one of your community businesses usually the Lodge and enjoy it at the park. Your park is always clean and safe. Thank you. Please share with the people who work hard to contribute to making this rest stop very enjoyable.

Best regards,
Carleen Mauger



Staff Report to Council Open Meeting

Date: September 7, 2022
From: Chief Financial Officer
Subject: Accepting EFT Transfers

Attachments:

Recommendations:

THAT Council approve staff to move forward with arranging the acceptance of e-transfer funds at the Integris Credit Union for the purposes of receiving payments for property tax and utility payments.

Background:

Over the last few years it has become very clear that property owners are in need of an alternative method of payment to pay their tax or utility accounts other than in person at the Village Office or through online banking if you are a member of a credit union. We do not accept credit card payments because of the extra charges associated with this service. The next alternative would be to accept e-transfers for tax and utility payments. Any bank associated transactions require two signatures but e-transfer transactions do not require authorization for funds to be deposited into an account. Therefore, permission is required from Council to allow the use of the e-transfer function and the acceptance of funds. There is no risk involved as the e-transfer function would only be used to *accept* funds not disperse them.

Financial Impacts:

There are no service charges for the use of e-transfer.

Mandy McKague
Chief Financial Officer

CAO Initial



Staff Report to Council Open Meeting

Date: August 31st, 2022

From: Community Development Coordinator

Subject: Disaster Risk Reduction-Climate Adaptation: Risk Mapping, Assessment and Planning and Non-Structural/Small-Scale Projects.

Attachments:

None

Recommendations:

THAT, the Village of Clinton supports the application to the Community Emergency Preparedness Fund for the creation of a Floodplain Mapping and Mitigation Plan.

Background:

Working with True Consulting the village would like to build on previous work and complete detailed floodplain mapping for the community. This floodplain mapping and flood mitigation plan will identify current and future flood risks and provide information to better respond to flooding events within the Village.

This grant provides 100 percent funding to a maximum of \$150,000.00

Financial Impacts:

None

Kat Chatten

Community Development Coordinator

CFO Initial

CAO Initial



Council Report

Agenda: September 7, 2022

Date: August 31, 2022

To: Council & CAO

From: **SUSAN SWAN, MAYOR**

Subject: Council Report from August 24 – Sept. 7, 2022

Portfolio\Working Groups:

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director
- D. NDIT- Director
- E. MIABC Appointee
- F. Friends of Historic Hat Creek Ranch Society Appointee

Meetings Attended:

- 1. Sept. 7 – Council meeting
- 2. Sept. 8 – TNRD Regular Board Meeting – Twin Rivers Board Room

Other Activities:

- 1. August 25 – Northern Climate Action Network – Considering a Heat Pump for Northern Climates
- 2.

Planned Activities

- 1. September 8 – TNRD Regular Board Meeting in Kamloops
- 2. September 8 – Community Resiliency Plan Public Meeting
- 3. September 10 – Bike Rodeo at Reg Conn Centennial Park – 11:00 a.m. – 2:00 p.m.
- 4. Sept. 12 – 16 – UBCM Convention in Whistler – Workshops, study sessions, clinics, Provincial Policy Sessions, net-working opportunities. In addition, several Minister and/or Ministerial Staff Meetings have been requested to discuss specific needs in our community and region.
- 5. September 18 – Medieval Demo at Hunnies Market -10:00 a.m. – 2:00 p.m.
- 6. September 21 – Public Works Building Open House
- 7. September 22 – TNRD Regular Board Meeting in Kamloops
- 8. September 27 – NDIT Regional Advisory Council virtual meeting

Comments/Observations:



Council Report

Financial Implications:

Respectfully submitted,

A handwritten signature in black ink that reads "Susan Swan". The signature is written in a cursive, flowing style.

Susan Swan

Action items arising from Council meetings

Date updated: September-1-22

Resolution/Direction to Staff	WHO/DONE
August 2022	
The Equality Project – <i>Staff to write a letter of support stating that the Village support the <u>grant application</u> for the project</i>	CAO/Admin Completed
Clinton RCMP – <i>Staff to write a letter informing RCMP their request was approved</i>	Admin Completed