



AGENDA

Regular Meeting of Council

Village of Clinton Council Chambers, 1423 Cariboo Highway
Wednesday, September 28, 2022 at 7:00 pm

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of Agenda

Adoption of the Minutes

	Minutes of the Regular Meeting of Council dated September 7, 2022	Page 4
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Delegations

	None	
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Question Period

Correspondence and Reading File

Action	None	
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Information	None	
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Reading File	September 2, 2022 to September 22, 2022	Page 9
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Administrative Reports

CAO	None	
Chief Financial Officer	None	
CDC	None	
Public Works	None	
Fire Department	August Report	Page 10
Animal Control	None	
Committees	None	
Bylaw Officer	None	

Bylaws/Policies

	Council Remuneration Bylaw No. 584, 2022	Page 14
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Council Reports

Mayor Swan	Council Report - Written	Page 17
Councillor Burrage	Council Report - Written	Page 19
Councillor McIlravey	Council Report - Verbal	
Councillor Park	Council Report - Verbal	
Councillor Rivett	Council Report - Verbal	

New Business

None

List of Outstanding Council Previous Action Items

	Current List of Motions	Page 21
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Calendar of Events

September 30 – Truth and Reconciliation Day – Village office closed

October 4 - All Candidates Forum from 6-9pm

October 5 - Advanced Polling from 8am to 8pm in Council Chambers

October 15 - Election Day voting from 8am to 8pm at Memorial Hall

October 22 - CiB Annual Marketplace at Memorial Hall

October 22 - Community Dinner at Clinton Museum from 3:30-10pm

Hallowe'en Party – date and time TBD

Notice to Proceed to In-Camera

N/A

Re-call Regular Meeting

N/A

Adjournment



MINUTES

Regular Meeting of Council

Clinton Council Chambers, 1423 Cariboo Highway

Wednesday, September 7, 2022 at 7:00pm

In Attendance: Mayor Swan, Councilors: Burrage, Park, Rivett, McIlravey

Absent:

Staff: CAO Daly, CFO McKague, CDC Chatten

Media: 0 Public: 3

Mission Statement: *"To Increase Economic Opportunity and Improve the Quality of Life for all Citizens."*

Vision Statement: *"Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighboring communities"*

Call to Order

The Mayor called the meeting to order at 7:00 pm

"Mayor and Council acknowledge that we are meeting on the traditional ancestral and unceded territory of the Whispering Pines/Clinton Indian Band and High Bar First Nation"

Adoption of the Agenda

Moved and Seconded

- R117-22 That Council approves the amended Agenda dated September 7, 2022, to include the following late items: (i) Council Remuneration
(ii) Election Officials Remuneration CARRIED**

Adoption of the Minutes

Moved and Seconded

- R118-22 That the Minutes of the Regular Meeting of Council dated August 24, 2022, be adopted with the spelling correction ('gives' R114-22). CARRIED**

Delegation

None

Question Period

Q. Request for all candidates meeting space for free use

A. The request is on the agenda

Q. There is an individual living on Community Forest property, using wood as a heat source. Is the Village aware and can something be done about it?

A. Camping is allowed on crown land with restrictions, the concern is noted and will be looked in to.

Q. The cost of water is a concern, can water meters be installed to lower costs.

A. The Village is exploring the use of water meters within the village in the future

Q. Can an empty house surcharge be added to the properties that are not being lived in? This may encourage better maintenance of buildings in the village.

A. Council will direct staff to explore the options

Action Items

Andy May – All Candidates Forum

Moved and Seconded

R119-22 THAT, the Village supports the free use of Memorial hall including the additional fees for insurance and cleaning for the debate at a date and time to be determined. CARRIED

Clinton & District Community Forest – 2022 Chipping Event

Moved and Seconded

R120-22 THAT, the Village supports the request for the use of Elliot Park for the chipping event, with consultation between public works staff and Community Forest to determine period of time of use. CARRIED

Clinton & District Community Forest – Request for Signage Space

Direction to staff: To work with Community Forest Council and Steve Law to determine the location, size, design, and materials of the sign. These recommendations are to be brought back to Council by the September 28th Meeting if possible.

Mayor Swan – Flying ‘Every Child Matters’ Flag

Moved and Seconded

R121-22 THAT, Council approves the flying of the Every Child Matters flag in front of the Village office from now until the end of September. CARRIED

Information

Carleen Mauger – Thank you email

Receive for information

Reading File

Receive for Information

Administrative Reports

CAO

Late item: Council Renumeration
Moved and Seconded

- R122-22 **THAT, Council direct staff to prepare a revised Council Remuneration Bylaw for the September 28 Regular Council Meeting.** **CARRIED**

Late item: Election Officials
Moved and Seconded

- R123-22 **THAT, Council approves the remuneration schedule for election officials for the 2022 Municipal Election.** **CARRIED**

Chief Financial Officer

Accepting EFT Transfers
Moved and Seconded

- R124-22 **THAT, Council approves staff to move forward with arranging the acceptance of e-transfer funds at the Integris Credit Union for the purpose of receiving payments for property tax and utility payments.** **CARRIED**

Community Development Coordinator

Disaster Risk Reduction-Climate Adaptation: Risk Mapping, Assessment and Planning and Non-Structural/Small-Scale Projects
Moved and Seconded

- R125-22 **THAT, the Village of Clinton supports the application to the Community Emergency Preparedness Fund for the creation of a Floodplain Mapping and Mitigation Plan**

Public Works

None

Fire Department

None

Animal Control

None

Committees

None

Bylaw Officer

None

Bylaws/Policies

None

Council Reports

Mayor Swan – Written

September 8 – TNRD Regular Board Meeting cancelled and rescheduled to September 22
Unable to attend webinar on September 7 due to lack of internet.
Receive for information as presented.

Councillor Burrage – Verbal

September 8 – Resiliency Plan meeting
September 10 – Bike Rodeo
Receive for information as presented

Councillor McIlravey – Absent

Will be attending UBCM from September 12-16
Receive for information as presented.

Councillor Park – Verbal

Nothing to report
Receive for information as presented.

Councillor Rivett – Verbal

Nothing to report
Receive for information as presented.

New Business

Councillor Park – The LED sign is sub par and needs to be improved with either a replacement or better use of the current sign.
Direction to Staff: Look into a solution so the sign will be a useful asset to the community.

List of Outstanding Council Previous Action Items

Receive for information

Calendar of Events

September 15 – Music/Movie in the Park at Reg Conn Park at 6pm

Notice to Proceed to Closed Meeting

Moved and Seconded

R126-22 Motion to proceed to Closed Meeting as per Section 90.1 (a) of the Community Charter at 7:42pm CARRIED

Adjournment

Moved

R127-22 That the Regular Meeting of Council be adjourned at 8:14 pm.

CARRIED

MAYOR

CORPORATE OFFICER

CLINTON VOLUNTEER FIRE DEPARTMENT *MONTHLY REPORTS*



MONTH OF August 2022

CLINTON FIRE DEPARTMENT
Attendance Record for Fire Calls August 2022

	Aug-22	#1	#2	#3	#4	#4	#5	#6
DATE CALLED OUT:	01-Aug	16-Aug	19-Aug	20-Aug	28-Aug			
NAMES OF FIREMEN	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS
Wayne Walch		1	1	1	6			
Gerald Painter	1		1					
Ned Horsley	1	1	1					
Karl Hansen	1	1	1		6			
Bernie Nieuwenhuis	1		1	1	1			
Bernice Weihs-Anderson	1		1		6			
Ross Painter								
Jordan Lawrence		1	1	1				
Jeff Painter								
Drew Taylor		1	1	1				
Sterling Park-Tresierra								
Eric Tolkamp								
Trent Huggins	1	1	1	1				
Dan Hawkins	1				6			
Robert MacGregor								
Curtis Forsberg								
John Engelhart					6			
Dave Axenty								
Peter Rautenbach								
Richard Armit								
Aednick Armit								
TOTALS	7	6	9	5	31	0		

FIRE CALL OUT DETAILS AND COMMENTS

August 1st - Reported Commercial Fire Alarm

August 16th - Reported Gas Leak at Ambulance Station

August 19th - MVI over bank Loon Lake Rd.

August 20th - Lift Assist Dewdney Avenue

August 28th - MVI Hwy 97/Chasm Rd.

CLINTON FIRE DEPARTMENT					
2022 Monthly Attendance Record for Practices					
MONTH OF	Aug-22				
DATE	8th	15th	22nd	29th	
NAMES OF FIRE FIGHTER					
Wayne Walch	2	2	2	2	
Gerald Painter	2	2		2	
Ned Horsley	2	2	2	2	
Karl Hansen	2	2	2	2	
Bernie Nieuwenhuis	2		2	2	
Bernice Weihs-Anderson		2	2	2	
Ross Painter					
Jordan Lawrence	2	2	2	2	
Jeff Painter					
Drew Taylor	2	2	2		
Sterling Park-Tresierra					
Eric Tolkamp	2				
Trent Huggins	2		2	2	
Dan Hawkins	2	2	2	2	
Curtis Fosberg					
John Engelhart					
Dave Anxenty					
Peter Rautenbach					
Richard Armit	2	2		2	
Aednick Kleeband	2	2			
Nicholas Kosovic	2	2	2		
Dean McFarland	2	2	2		
Total	28	24	22	20	0

2022 RECORD OF MISCELLANEOUS PURCHASES FOR REIMBURSEMENT
(PLEASE PROVIDE RECEIPTS WHERE POSSIBLE)

ITEMS PURCHASED	NET PRICE	P.S.T.	G.S.T.	GROSS PRICE

CLINTON VOLUNTEER FIRE DEPARTMENT
MONTHLY REPORTS

Fire Inspections
_____ inspections completed at \$_____ each for \$_____ total.

TRAINING: August 2022

August 8th - Pumps, Bladders, Hoses for Wildfire Protection

August 15th - Pumps and Sprinklers for Wildfire Protection

August 22nd - Vehicle Fire and Attack Lines from Bladder

August 29th - MVI Debriefing and Inventory

GENERAL COMMENTS:

WAYNE WALCH, FIRE CHIEF

DATE



Staff Report to Council Open Meeting

Date: September 28, 2022

From: CAO

Subject: Council Remuneration

Attachments:

1) Council Remuneration Bylaw No. 584, 2022

Recommendations:

THAT, Council give three readings to the Village of Clinton Council Remuneration Bylaw No. 584, 2022.

Background:

At the Regular Meeting on September 7, 2022, Council directed staff to revise the Village of Clinton Council Remuneration Bylaw.

Staff reviewed remuneration rates and schedule of increases from several similar sized municipalities. The Bylaw attached sets the Mayor's remuneration for 2023 at \$10,335.00. The Remuneration for Councilors is set at \$7,377.00 for the 2023 year. Annual increases to the remuneration rate are set at 2%, effective January 1 of each year.

As with the previous rendering, while there is no fixed sunset clause in this document, it is identified that the bylaw will be reviewed in the final year of each council term.

Financial Impacts:

This bylaw will secure predictability in setting council remuneration going forward with fixed rate increases. The previous bylaw identified annual increases to be set by the Consumer Price Index (CPI). Typically CPI sits around two percent, however for the most recent council remuneration increase, CPI was set at seven percent.

CFO Initial _____


Murray Daly
CAO

**THE VILLAGE OF CLINTON
COUNCIL REMUNERATION BYLAW NO.584, 2022**

A bylaw to establish remuneration rates for the Mayor and Councilors for the Village of Clinton

The Council of the Village of Clinton in open meeting assembled enact as follows:

1. CITATION

This Bylaw shall be cited as the "*Village of Clinton Council Remuneration Bylaw No. 584, 2022*".

2. REPEAL

"*Council Remuneration Bylaw No. 557, 2019*" is hereby repealed.

3. INTERPRETATION

In this Bylaw:

"*Council*" means the elected Council of the Village of Clinton;

"*Village*" means the Village of Clinton;

4. MAYOR'S REMUNERATION

4.1. Effective January 1, 2023, the Mayor shall be paid an annual indemnity in the amount of \$10,335.00.

4.2. Effective January 1, 2024, and every January 1 there after, the Mayor's annual indemnity shall increase by two percent (2%).

5. COUNCILOR'S REMUNERATION

5.1. Effective January 1, 2023, each Councilor shall be paid an annual indemnity in the amount of \$7,377.00.

5.2. Effective January 1, 2024, and every January 1 there after, each Councilor's annual indemnity shall increase by two percent (2%).

6. PAYMENT SCHEDULE

6.1. All remuneration noted above will be paid on a quarterly basis by direct deposit to the Council member's financial institution.

7. EXPENSES

- 7.1. Members of Council, when representing the Village, engaging in Village business, or attending a course, meeting or conference shall be reimbursed pursuant to the Village of Clinton Travel Expense Policy.
- 7.2. Each member of Council shall be provided, for the duration of their term, a computing device and technical support from the Village. The device is to be returned to the Village immediately upon the end of the Council member's term.

8. REVIEW

- 8.1. This bylaw shall be reviewed in the final year of each Council term.

9. SEVERABILITY

If any portion of this bylaw is found ultra vires by a court of competent jurisdiction, that portion shall be deemed to be severed from the bylaw to the extent that the remainder of the bylaw shall continue in full force and effect.

READ A FIRST TIME	this	Day of	2022
READ A SECOND TIME	this	Day of	2022
READ A THIRD TIME	this	Day of	2022
ADOPTED	this	Day of	2022

MAYOR

CORPORATE OFFICER



Council Report

Agenda: September 28, 2022
Date: September 21, 2022
To: Council & CAO
From: **SUSAN SWAN, MAYOR**
Subject: Council Report from Sept. 7 - 28, 2022

Portfolio\Working Groups:

- A. Community & Government Liaison:
- B. Emergency Planning
- C. TNRD -Director
- D. NDIT- Director
- E. MIABC Appointee
- F. Friends of Historic Hat Creek Ranch Society Appointee

Meetings Attended:

- 1. Sept. 8 - Community Resiliency Plan Public Meeting
- 2. September 22 – TNRD Regular Board Meeting in Kamloops
- 3. September 27 – NDIT Regional Advisory Council virtual meeting
- 4. September 28 – Friends of Historic Hat Creek Ranch Society meeting (virtual – 1:00 p.m. to 5:00 p.m.)

Other Activities:

- 1. September 10 – Bike Rodeo at Reg Conn Centennial Park – It was great to see the kids learning new skills and having so much fun. Thank you to the RCMP and all who helped organize and run this event.
- 2. Sept. 12 – 16 – UBCM Convention in Whistler – Plenary Session on Health Concerns, various workshops, study sessions, clinics, Resolution sessions, net-working opportunities. In addition, we attended several Minister and/or Ministerial Staff Meetings to discuss specific needs in our community and region. I requested a meeting with BC Ambulance to discuss the concerns around the paramedic shortages.
- 3. September 18 – Medieval Demo at Hunnies Market -10:00 a.m. – 2:00 p.m. Great to see so many people out enjoying the day.
- 4. September 21 – Interior Health Mayors and RD Chairs Roundtable (12:00 – 12:45)
- 5. September 21 - Public Works Building Open House (1:00 p.m.)
- 6. September 23 – Cache Creek Planter Judging with Mayor Barbara Roden, Ashcroft (9:45 a.m.)

Planned Activities

- 1. September 29 – Truth and Reconciliation Event (Green Lake and Clinton Memorial Hall (10:00 a.m. – 2:30 p.m.)



Council Report

2. September 29 – Communities in Bloom virtual Awards Ceremony (7:00 p.m.)
3. October 1 – Community Forest Field Tour (9:00 a.m. – 3:00 p.m.)
4. October 4 – All Candidates Forum
5. October 5 – TNRD Solid Waste Management Committee meeting (1:30 p.m.)
6. October 6 – TNRD Regular Board Meeting (1:30 p.m.)
7. October 7 – TNRD Committee of the Whole meeting (9:00 a.m.)

Comments/Observations:

The UBCM Convention was a hectic four and a half days of running from meeting to meeting, Plenary Sessions, interesting workshops and clinics and voting on resolutions from communities throughout the province. Great learning and networking opportunities.

Financial Implications:

UBCM Convention Registration for me: \$719.25, Accommodations: \$678.09 for a total of \$1,397.34

Respectfully submitted,

Susan Swan



Council Report

Agenda: September 28th 2022
Date: September 21st 2022
To: Mayor, Council & CAO
From: **SANDI BURRAGE, COUNCILLOR**
Subject: Council Report from

Portfolio\Working Groups Update:

- A. Clinton Communities in Bloom
- B. Spirit of Clinton
- C. Parks and Trails Working Group (when needed)

Meetings Attended:

Sept 21st -Spirit of Clinton

- Updates on many of the events coming up and ongoing.
- Kids Hallowe'en Party at the hall to resume this year. Will co-ordinate with museum as they might have something in the works as well. Desert Mesa Lions club will be providing pumpkins for a carving contest. The ASSAI kids will be working on decorations and maybe a haunted house.
- Clinton Creek Estates hoping to get volunteer drivers to take the residents to events that are in town and they would like to be given notice/posters of the events happening as most are not on social media.
- Annual Ball will be getting ready to start the planning for 2023
- Seniors and CIB holding fairs (marketplace and craft) CIB October 22nd
- All Candidates forum to be Oct 4th 6-9
- Brainstorming for Citizen of the Year(s) 2019, 2020, 2021 Event to be possibly held in February
- Clinton Museum will be holding a community dinner October 22nd 3:30-10:00. There will be seatings of 50 at a time.
- November 19th Clinton for Kids fundraiser for the school.
- HBFN extended an invitation for lunch at the memorial hall, September 29th in recognition of Truth and Reconciliation Day.
- Fire dept has been busy with vehicle incidents.

Other Activities:

The ASSAI (After School Sport and Arts Initiative) program is starting Sept 26th at DSS. This program is funded through the Ministry of Tourism, Arts, Culture and Sports and DASH BC. Currently the program is for students from kindergarten to grade 8. Other



Council Report

communities have some program funding for the older grades. We will be looking into this in the near future.

Comments\Observations:

Due to my work load I was unable to attend UBCM this year. I was very disappointed. So, I am looking forward to the rest of council's reports on their time there.

Planned Activities:

Oct 1st- CCF Forestry Tour

Oct 4th- All Candidates Forum

Oct 4th – Elizabeth Fry Society AGM

Oct 5th –CADOSA AGM

Financial Implications:

n/a

Respectfully submitted,

Sandi Burrage

Action items arising from Council meetings

Date updated: September-21-22

Resolution/Direction to Staff	WHO/DONE
September 2022	
Andy May – Free use of Memorial Hall for the All-Candidates Forum on October 4– <i>Staff to write a letter letting Andy May know this was approved.</i>	Admin Completed
Clinton & District Community Forest – Use of Elliot Park for Chipping Event – <i>Staff to write a letter to Community Forest</i>	Admin Completed
Council Remuneration – <i>Staff to prepare a revised Council Remuneration Bylaw</i>	CAO Completed