

# Annual Report 2021



VILLAGE OF  
  
CLINTON

[www.village.clinton.bc.ca](http://www.village.clinton.bc.ca)



The background image is a photograph of a white, single-story building with a grey roof and a small cupola on top. In the foreground, there are two large wooden wagon wheels, one light-colored and one red, resting on a grassy field. The text is overlaid on a semi-transparent white rectangle in the center of the image.

# CLINTON

— WHERE —

# HISTORY

# MEETS ADVENTURE

— SINCE 1863 —

## Municipality

Village of Clinton

## Annual Report

For the year ending Dec 31st, 2021

## Prepared by

Administrative and Financial Departments

## Contact

250-459-2261 [CAO@village.clinton.bc.ca](mailto:CAO@village.clinton.bc.ca)

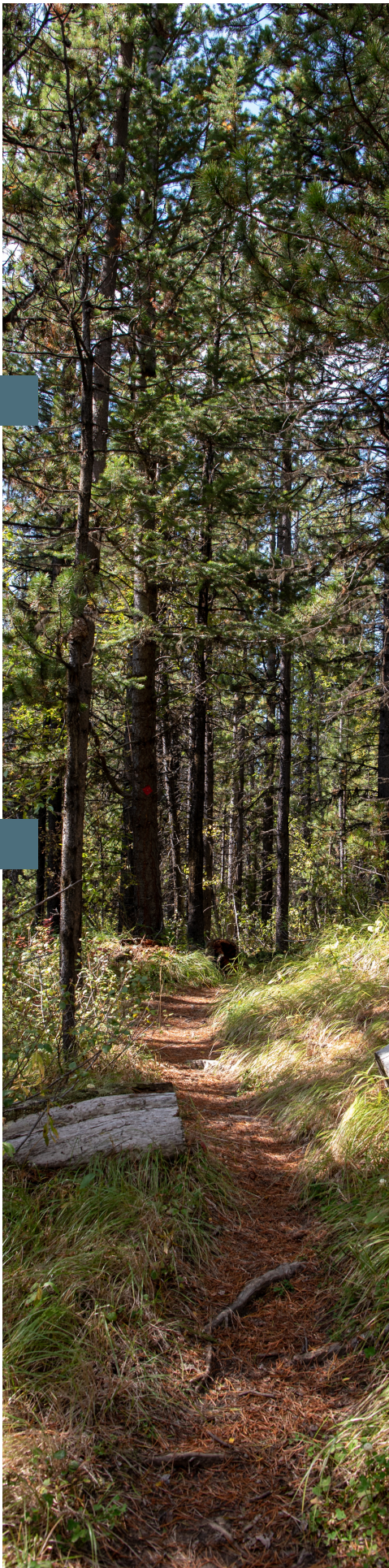


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# Introductory Section



ClintonChatter

Total Users  
201



VillageofClinton

Total Users  
312



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[www.smartinvestclintonbc.ca](http://www.smartinvestclintonbc.ca)



# What is an Annual Report?

Every local government in BC must prepare an annual report.

Section 98 of the Community Charter states

(1) Before June 30th in each year, a council must

- (a) prepare an annual report
- (b) make the report available for public inspection under section 97, and
- (c) have the report available for public inspection at the meeting required



## An annual meeting

must occur at least 14 days after the annual report is made available for public inspection and the council must give notice of the date, time, and place of the annual meeting

## An annual report must include

- The audited annual financial statements referred to in section 167 (4) for the previous year
- For each tax exemption provided by a council under Division 7 [permissive tax exemptions] of Part 7 [Municipal Revenue], the amount of property taxes that would have been imposed on the property in the previous year if it were not exempt
- A report respecting municipal services and operations for the previous year;
- A progress report respecting the previous year in relation to the objectives and measures established for that year under paragraph (f);
- Any declarations of disqualification made under section 111 [application to court for declaration of disqualification] in the previous year, including identification of the council member or former council member involved and the nature of the disqualification;
- A statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the current and next year;
- Any other information the council considers advisable





# Community Overview

## Explore Clinton

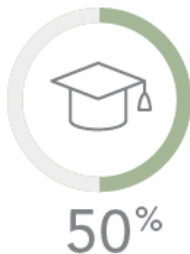
WHERE HISTORY MEETS ADVENTURE



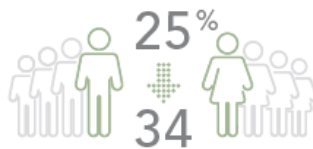
Located on the Historic Gold Rush Trail within traditional Secwépemc territory, Clinton is the destination to explore Where History Meets Adventure. With a rich heritage, stunning scenery, and an abundance of recreational opportunities, Clinton offers many excellent economic development opportunities.



\$275,000 average home price and cost of living 33% lower than BC average



Half of the population has post-secondary education



One-quarter of the population is under the age of 34

Conveniently located only 1 ½ hrs from Kamloops, 3 hrs from Kelowna and 4 hrs from Vancouver.



### Mission

To increase Economic Opportunity and Improve the Quality of Life for all Citizens.

### Vision

Clinton is a Lively, Resilient Community, Proud of its Rich Heritage While Building a Sustainable Future with Local Secwépemc and Neighbouring Communities.



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# Mayor's Message

The Annual Report and Mayor's message are an opportunity to review the previous year and update our residents and taxpayers on initiatives that took place during that period.

The ongoing COVID-19 pandemic continued to slow progress on some Village projects as we were not able to hold in person meetings to gather public input on the Parks and Recreation Masterplan or the Zoning Bylaw Update. A survey, both online and mailed did provide an opportunity for residents to give some input on recreation.

The Housing Needs Report that was done for The Village of Clinton and TNRD Area 'E' was presented to Council in February, giving Council an idea of just what the housing needs are in the community. The need for more housing has been ongoing for a few years and has only gotten more challenging as time goes on.

The unprecedented heat dome in late June, early July followed by wildfires all around Clinton also delayed progress as everyone's minds were occupied with emergency management. Stage II of the Outdoor Watering Bylaw had to be initiated to ensure that there would be ample water for fire fighting if it became necessary. Thankfully, it did not. The Village applied for funding to update the Community Wildfire Resiliency Plan, formerly called Community Wildfire Protection Plan.

Council meetings were live streamed so members of the public could still observe proceedings and any questions on the agenda items could be emailed in prior to the meetings. Council also attended the Union of BC Municipalities and other events virtually. Meetings with various Provincial Ministers were held either by telephone or virtually. Regular meetings were also held virtually with Interior Health to keep us up to date on COVID-19 restrictions.

Paving of some streets was completed, and the construction of the new public works building was started. Unfortunately, that project stalled following the atmospheric river which caused numerous road closures due to flooding and mudslides. Some of the construction workers and materials were stuck on the wrong side of the floods.



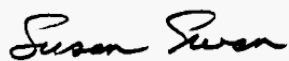
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After years of planning and overcoming hurdles, the Clinton Creek Estates seniors housing facility opened in November. Although it was not a Village initiative, Council had lobbied the province for many years and supported the work of the group overseeing this project. It will be a great comfort to families to know that their seniors can continue to live in the community when they can no longer manage their own homes.

All community events that would normally be held had to be cancelled due to the restrictions around gatherings due to the pandemic. Residents found creative ways to celebrate from a distance with drive-by birthday parades, and events. I commend the residents for continuing to help keep everyone's spirits up as we all grew weary of the restrictions.

The Council and employees of the Village of Clinton are committed to working with our residents, community organizations, neighbouring communities, First Nation neighbours and other levels of Government to tackle issues head-on and make thoughtful and meaningful improvements to our community.

I look forward to continuing our collaborative work to make our vibrant, welcoming Village all that it can be.



Mayor Susan Swan

Born and raised in a small farming community in the Upper Ottawa Valley, Mayor Swan made the permanent move to Clinton in 1995. Mayor Swan states "that she is most passionate about communication in local government. To me that means listening to the concerns and opinions of residents, holding open, transparent Council meetings, and communicating decisions to residents."







# Village Council

The Village of Clinton Council consists of the Mayor and four councillors whom each serve four-year terms.

Council meetings are held twice monthly on the second and fourth Wednesday of each month. The public is welcome to attend open meetings in-person or online, the meetings are live streamed by Hub Online Network.

L-R Councillor McIlravey, Councillor Burrage, Mayor Swan, Councillor Park, Councillor Rivett

Total Council Meetings

24

Committee of the Whole  
Meetings

1

Special Meetings

3



Kim McIlravey returned to Clinton approximately 7 years ago. After living in the Lower Mainland, for a couple of years, the call of small-town life lured them back to Clinton.

Councillor McIlravey contemplated running for Council since the 2014 election, at that time she had concerns regarding bylaws and wanted to be involved in positive change.

Councillor McIlravey has a passion to advocate for improved services for seniors and youth in the community.

Originally from Burnaby and the Fraser Valley, Councillor Burrage grew up on the family farm.

Councillor Burrage is an Early Learning Educator, certified in early learning programs including Parent-Child Mother Goose. Her love of kids and their educational success has led her to be the Grad sponsor at David Stoddart School for many years.

Councillor Burrage states "she is passionate about Clinton and wants to honor Clinton's heritage and history while working to attract tourism, new business and residents to enhance Clinton's services and ensure sustainability."







Born and raised in Oakville, Ontario Councillor Rivett spent most of her adolescent spare time at the local stable as her passion was horses. Councillor Rivett still remembers her first visit to Clinton where she felt an instant connection with the energy of the place. In 2008, the Rivetts packed up and headed for Clinton. As a councillor she wants to see Clinton to flourish and maintain it's small town feel. One of the many issues facing all small communities is a lack of affordable housing. Councillor Rivett feels that the more we offer our citizens in the way of places to live, shop, eat, work or just meet and pass the time, people will want to visit Clinton and/or make it their permanent residence.

Born and raised in Clinton, Councillor Park attended school from kindergarten through to graduation here. Councillor Park's family roots run deep in Clinton and he is proud to call Clinton home.

Councillor Park chose to run for Council as he feels that his demographic should be represented at the Council table, he wants to continue to be involved in the decision making that will define Clinton's future. Councillor Park feels the biggest challenge facing small communities is a lack of funds resulting in budget restraints.





# Village Operations

Total Size

**8.14** KM Square

Road Network

**15** KM

Buildings Maintained

**16**



# CAO Message

The annual report provides an opportunity for reflection and to celebrate the achievements of our Village staff and community.

2021 saw the continuation of the global Covid-19 pandemic an unprecedented “heat dome” event, an atmospheric river and a wildfire season which strained resources across the province.

Locally, the Village saw a number of projects completed, including paving of Soues Street, Dewdney Avenue and Cariboo Crescent. The Village’s Parks Masterplan was finalized which has identified improvements and future projects for our community spaces.

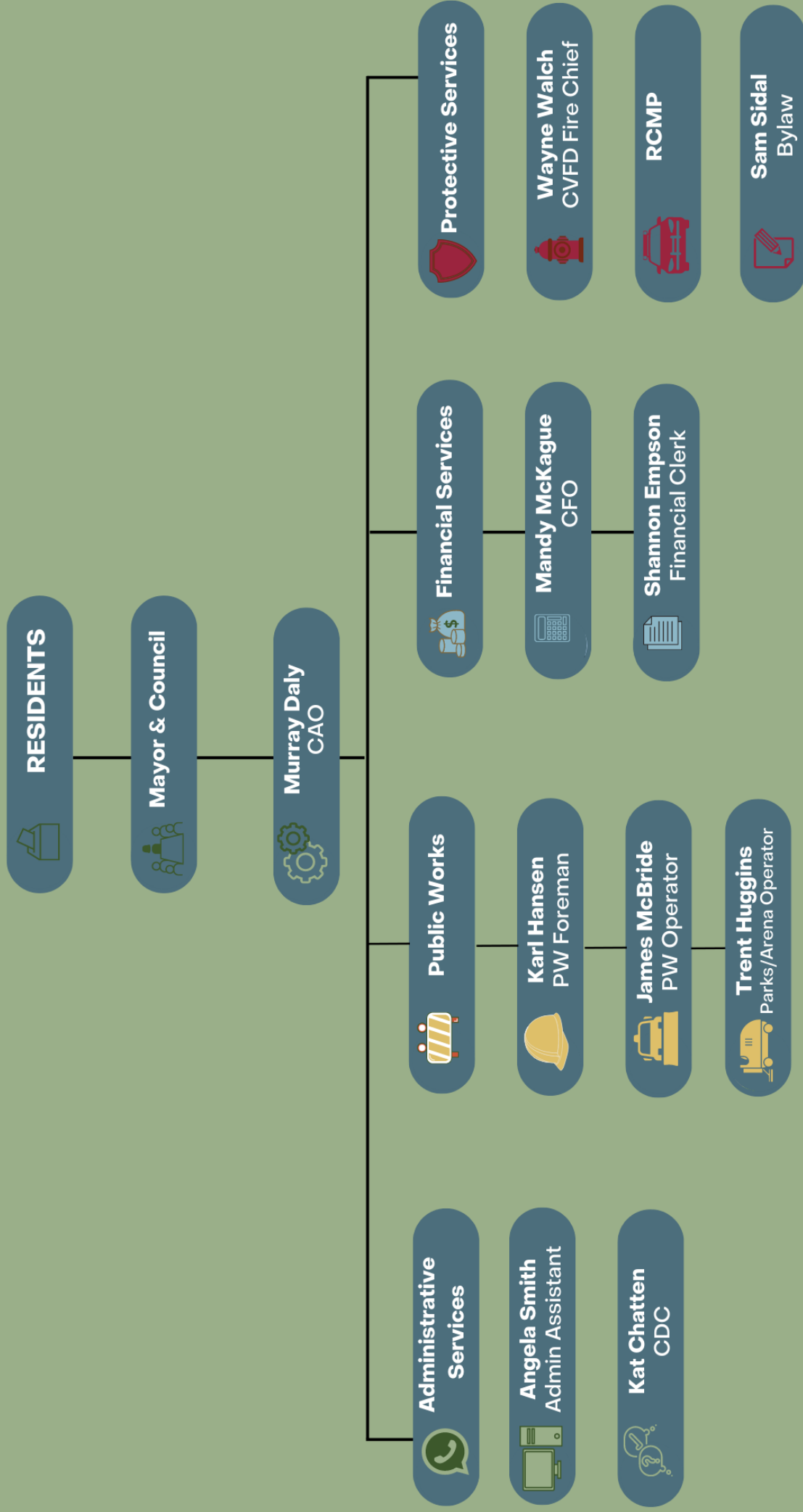
Following an announcement by Public Health officials of gathering restrictions easing, our public works staff immediately began flooding the arena surface for the long-awaited return of public skating and recreational hockey. The new electric Zamboni saw a full season of use and many local children, mine included, took to the ice for the first time in more than 2 years. The curling club also enthusiastically returned to action and our fitness facility was once again opened to the public. The ground-breaking for our new public works building took place in October with crews diligently working in a race against the weather to ensure concrete was poured before the bitter winter temperatures took hold of the area. Nordstar Construction succeeded in placing the foundation before snowfall, but unfortunately, the atmospheric river and resultant destruction of provincial highways prevented a full crew from returning to the site to begin framing and delayed delivery of trusses and other materials to the site. Working through all the delays, the building was framed and sheeted by the end of 2021.

The Village of Clinton is fortunate to have a full complement of committed, hard working staff members, all of whom endeavour to ensure the efficient operation of Village services. Their continued dedication is greatly appreciated, and with it I am certain that 2022 will be a year of great promise for the Village of Clinton.



Murray Daly, CAO

# Organization Chart





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# Village Services

Administrative Services is a conglomeration of corporate leadership and support departments consisting of the Office of the Chief Administrative Officer, Legislative Services, Financial Services, Information Technology, Economic Development, Community Development and Bylaw Enforcement. Under the leadership of the Chief Administrative Officer, Administrative Services ensures compliance with statutory provisions and general administration of the Village of Clinton Operations. The overarching mandate includes the following:

- Overall administration of the Village of Clinton operations and services,
- Legislative support to elected officials and other departments,
- Planning, collection, management and investing financial resources,
- Deployment of information and communication technology in delivering services,
- Growth and support of local businesses and community groups and
- Development and enforcement of bylaws.

# Village Services

## Administration

- Economic Development
- Legislative Support
- Community Development
- Bylaw Services
- Human Resources

## Financial

- Customer Services
- Financial Accounting and Reporting
- Financial Planning
- Taxation
- Investments
- Information and Communication Technology

## Public Works

- Public Infrastructure
- Parks and Recreation
- Environmental Services
- Asset Management

## Protection

- RCMP
- Fire Services
- Bylaw
- Emergency Planning



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# Village Services

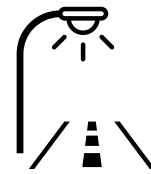
Municipal  
Administration



Road  
Maintenance



Street Lighting



Community Parks



Recreation  
Facilities



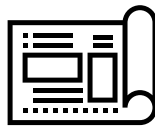
Water Treatment



Recreation  
Facilities



Land Use Planning



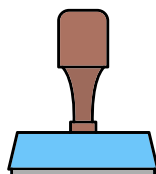
Economic  
Development



Cemeteries



Bylaws



Fire Protection



Waste Water +  
Storm Sewers



Animal Control



Public Transit





# Year in Review

## Major Projects

New Public Works Building  
Inter-municipal Bylaw Enforcement Officer  
Park and Recreation Master Plan  
Curling Rink Furnace Replacement  
Paving of Cariboo, Dewdney, and Soues

Total Investment in  
Paving

**\$330,160**

Support to Local  
Organizations

**\$50,000**

Investment in Transit  
Program

**\$12,500**



# Strategic Plan Update

2021 IDENTIFIED STRATEGIC PRIORITIES	STATUS
EMERGENCY PLAN UPDATE	IN-PROGRESS
ZONING BYLAW UPDATE	IN-PROGRESS
ECONOMIC DEVELOPMENT PLAN	COMPLETE
PARKS MASTER PLAN	COMPLETE
ASSET MANAGEMENT PLAN	ONGOING
TNRD INVASIVE PLANT PROJECT	ONGOING
PUBLIC WORKS BUILDING	IN-PROGRESS
FIRE PROTECTION AREA	IN-PROGRESS
SAWMILL ROAD ACCESS	IN-PROGRESS

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# Strategic Plan Projects

## Economic Development

### Create a 5 Year Economic Development Plan

Economic Development Strategy and Action Plan was completed in early 2021, after several delays due to the Pandemic.

## Infrastructure

### Public Works Building

The construction of the public works building broke ground and was framed in 2021. Completion is slated for July of 2022.

## Parks + Recreation

### Parks Master Plan

Village of Clinton Parks + Recreation Master Plan was completed in the later part of 2021.

## Strategic Planning

### Zoning Bylaw Update

Zoning bylaw is under revision and expected to be complete in 2022.

### Programs for Business

Clinton participated in Northern Development Initiative Trust's Love Northern BC and the Facade program.

### Road Improvements

The paving project was complete on Soues St, Cariboo Ave and Dewdney Ave.

### Covid-19 Restart Funding

13 Local organization received funding to support our non-profit societies, sport groups and community activities.

### Inter-Municipal Bylaw Enforcement Officer

The creation and hiring of Sam Sidal as the inter-municipal bylaws officer.

### Cariboo Chilcotin Coast Tourism Association

The Village of Clinton partnered with CCCTA in two projects in 2021. The creation of a new walking tour booklet and the refresh of Robertson Square with new table and planters.

### Facilities Improvements

The electric furnaces in the Curling Rink were replaced with energy efficient gas furnaces.

### Wildfire Planning

A fuel break was created on the East side of the community to reduce the wildfire risk to our community.

### Asset Management

The Village of Clinton has applied for funding for the development of the next phase in Asset Management.



# 2022 Strategic Priorities



# Public Works

The Village of Clinton's Public Works Department is lead by the Public Works Foreman. The division consists of several sections; Infrastructure, Recreation, and Public Safety. The Public Works Department is charged with specific mandates including the following;

- Planning, delivery, and maintenance of Village of Clinton Infrastructure such as roads, buildings, parks, water and sewer systems.
- Planning, delivery, and maintenance of parks and trails
- Working with the Volunteer Fire Department in the provision of Fire Safety





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# Public Works Building

2021 saw the groundbreaking of a new Public Works Building, a long awaited project for our community. The new facility will be completed by summer of 2022.

3900

Square Feet

3

Bays

1

Office





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# Protective Services



The Village of Clinton is served by a dedicated volunteer fire department. Policing services are provided by the Royal Canadian Mounted Police (RCMP) through a policing agreement managed by the Province of British Columbia.

The Village of Clinton provides equipment and other infrastructure to the Volunteer fire fighting department through annual budget allocations. RCMP is funded through an annual requisition.

Fire fighting priorities are set through a consultation process between the Village of Clinton and the volunteer department.

Callouts

31

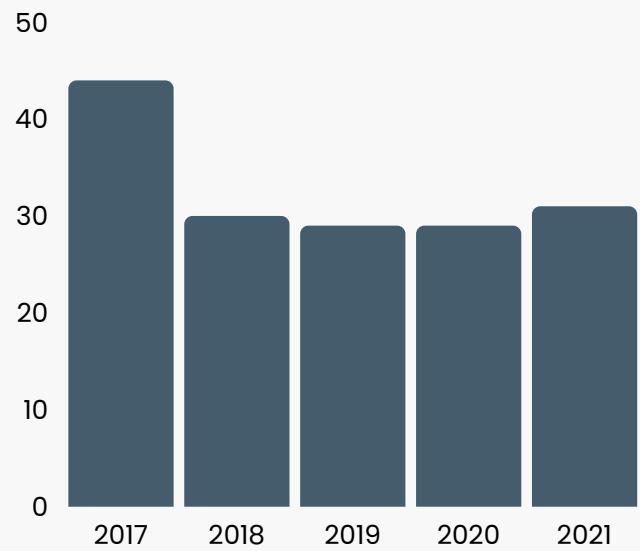
Training Sessions

45

Practices

42

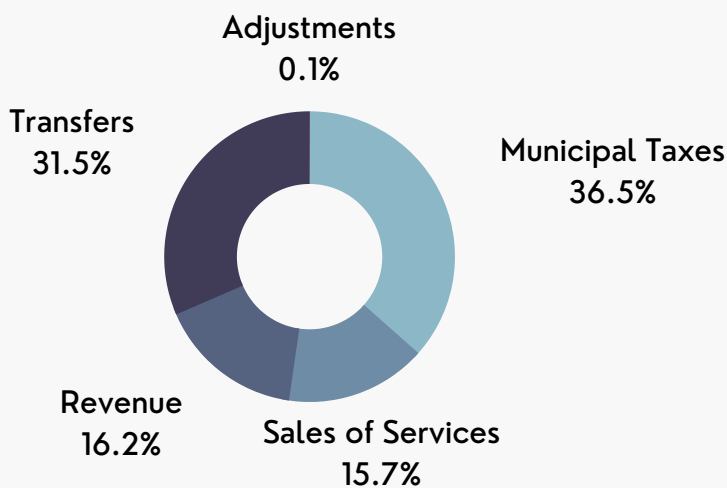
## Callouts Annually



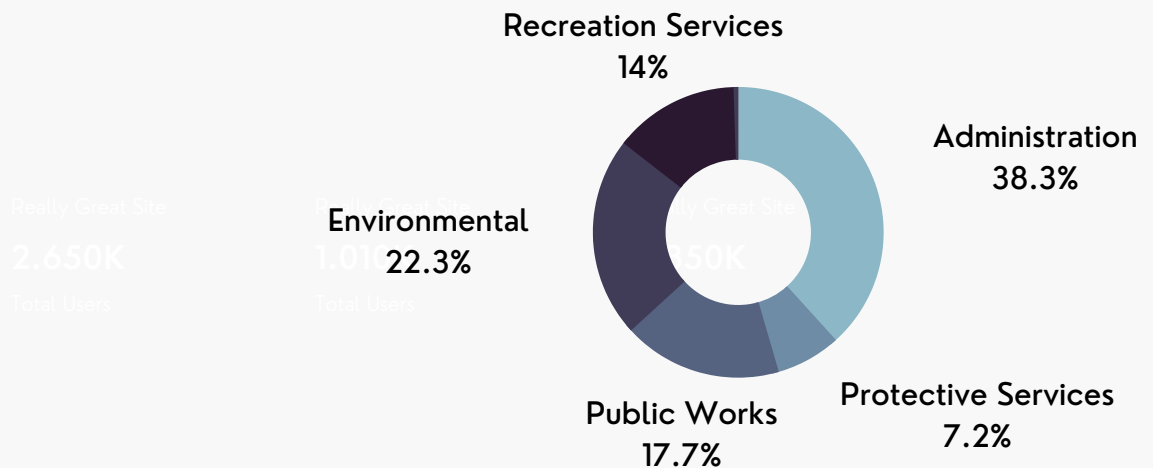


# Financials

## Village Revenue



## Village Expenses





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# 2021 Audited Financial Statements

## Permissive Tax Exemptions

Roman Catholic Church \$1087.00

Pentecostal Assemblies \$452.00

Clinton Living Waters \$433.00

Royal Canadian Legion \$378.00

South Cariboo Historical Museum Society \$593.00

