

VILLAGE OF CLINTON STRATEGIC PLAN

2020-2022

2020

This document contains the goals and strategies set by Mayor, Council and Staff for the Village of Clinton during 2020. The plan also includes a summary of 2019 accomplishments as well as potential goals for 2021-22.



VILLAGE OF CLINTON
2020
STRATEGIC PLANNING SESSION

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INTRODUCTION

2020 STRATEGIC PLANNING

The Village of Clinton created a Strategic Plan in 2019, which provided a framework to assist Council in keeping a focused approach and ensuring major projects are achievable.

The achievements of the Strategic Plan are:

- Completed Watermain Replacement Project – 2017 Grant
- Completed Water Reservoir Dam Break Analysis – 2018 Grant
- Completed Community Trails Network Plan – 2017 Grant
- Completed Vehicle Charging Station – 2018 project
- Completed Purchase of Fire Department Fire Rescue Truck – 2018 Funding
- Completed Infrastructure Grant – Storm Video – 2017 Grant
- Completed Wildfire Recovery Manager – 2018 Grant
- Completed IT Grant – 2018 Grant
- Completed Trails Development Grant – 2017 Grant
- Completed CBC Tower Agreement – 2017 project
- Completed Internet Upgrade negotiations – ABC Communications

These projects will continue to play an important role in the future of the community.

The following information provides a recap of the discussions, which took place at the 2019 Strategic Plan meeting and outlines the new goals and objectives. Council and staff look forward to the challenges that come with the implementation of these projects and remain committed to ensuring the goals and projects identified by Council continues to contribute to the long-term sustainability of the Village of Clinton.

The ongoing day to day operations of the Village of Clinton remains a priority and there are several projects which, although not listed as formal goals for the Village, continue to be in the purview of staff. These items will be brought back to Council should funding opportunities arise that would allow their successful implementation in 2020 or any year after that. The prioritized list for 2020 is included in this document and is available to Council and the public for feedback.

The successful implementation of goals for any local government requires the partnership of elected officials, staff, citizens and funding partners. Council and staff look forward to another successful year of making Clinton the best little village in the west.

Mission Statement

“To Increase Economic Opportunity and Improve the Quality of Life for All Citizens”

The Village of Clinton is committed to encouraging, facilitating, and promoting balanced and sustainable economic development. The Village efficiently and effectively fosters, supports and facilitates development efforts and initiatives that build from the history, heritage and diverse potential of the community. The community focused on working cooperatively with key stakeholders within the community, other agencies and authorities in further promoting the creation and preservation of good jobs, new small enterprises, services and opportunities. The Village of Clinton emphasizes economic development efforts that responsibly protect, preserve and enhance the unique and attractive quality of life within the community.

Vision Statement

“Clinton is a lively resilient community, proud of its rich heritage while building a sustainable future with local Secwepemc and neighbouring communities”

** Village of Clinton Official Community Plan – February 2016

Corporate Leadership Values

The Village of Clinton Council and staff will conduct themselves in a manner conducive to our Corporate Leadership Values:

- Community Minded Leadership – we will provide leadership that is accountable to the community we serve;
- Honesty – we are open and truthful in our communications and actions;
- Integrity – we conduct business in a manner that is reliable and ethical;
- Professionalism – we strive to provide service excellence and sustainable services to our community;
- Dedication – we are committed to loyal leadership of our community;
- Energy – we will fulfill our governance role in a manner that is both energetic and visionary;
- Efficiency – we are organized, resourceful and dependable;
- Transparency – we will keep the community and our First Nation neighbours informed of our actions

The Village of Clinton Council and staff are committed to providing community minded leadership and excellent service through our corporate values.

STRATEGIC PLANNING

The Village of Clinton Council and staff committed to acting in the best interest of the residents and businesses of Clinton through responsible, accessible, cooperative government, which balances the needs and resources of our unique community, thereby maximizing our potential.

Strategic Planning is the process of determining a municipality's short, mid and long term visions and goals by developing an action plan for achieving those goals.

The Strategic Plan is a good method for Council and Staff to communicate their priorities to the citizens, First Nations, stakeholders and government officials.

The Strategic Plan directs and drives funding decisions during the budget process.

The key reasons for developing a strategic plan are:

- To establish a collective vision
- To create long term plans
- To maximize and streamline resources
- To communicate priorities

VILLAGE OF CLINTON RESPONSIBILITIES AND OPTIONAL RESPONSIBILITIES

It is important for Council, staff and the citizens to know what services the Village of Clinton is responsible for and the services the Village of Clinton gets involved in and the services that are not legally mandated.

The purpose of municipal government (as per the Community Charter Section 7) is:

- a. Providing for good government of its community
- b. Providing for services, laws and other matters for community benefit
- c. Providing for stewardship of the public assets of its community, and
- d. Fostering the economic, social and environmental well-being of its community.

PURPOSE OF MUNICIPAL GOVERNMENT (Community Charter Section 7)

Fundamental Powers

1. A municipality has the capacity, rights, powers and privileges of a natural person of full capacity
2. A municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization
3. A council may, by bylaw, regulate, prohibit and impose requirements in relation to the following:
 - a. Municipal Services
 - b. Trees
 - c. Firecrackers, fireworks and explosives
 - d. Bows and arrows
 - e. Knives and other weapons not referred to in subsection (5)

- f. Cemeteries, crematoriums, columbarium's and mausoleums and interment or other disposition of the dead.
 - g. The health, safety or protection of persons or property in relation to matters referred to in Section 63 (protection of persons and property)
 - h. The protection and enhancement of the well being of its community in relation to matters referred to in Section 64 (nuisances, disturbances and other objectionable situations).
 - i. Public Health
 - j. Protection of the natural environment
 - k. Animals
 - l. Buildings and other structures
 - m. The removal of soil and the deposit of soil and other material.
4. A Council may, by bylaw, regulate and impose requirements in relation to matters referred to in Section 65 (signs and other advertising)
 5. A council may, by bylaw, regulate and prohibit in relation to the discharge of firearms
 6. A council may, by bylaw, regulate in relation to business
 7. The powers under Subsection (3) and (6) to regulate, prohibit and impose requirements, as applicable, in relation to a matter
 - a. Are separate powers that may be executed independently of one another
 - b. Include the power to regulate, prohibit and impose requirements, as applicable, respecting persons, property, things and activities in relation to the matter
 - c. May not be used to do anything that a council is specifically authorized to do under PART 14 (planning and Land use Management) or Part 15 (Heritage Conservation) of the Local Government Act.
 8. As examples, the powers to regulate, prohibit and impose requirements under this section include the following powers
 - a. To provide that persons may engage in regulated activity only in accordance with the rules established by bylaw
 - b. To prohibit persons from doing things with their property, to require persons to do things with their property, to do things at their expense and to provide security for fulfilling a requirement
 9. A municipality must make available to the public, on request, a statement respecting council's reasons for adopting a bylaw under subsection (3), (4), (5) or (6).
 10. Powers provided to municipalities under this section
 - a. Are subject to any specific conditions and restrictions established under this or another Act,
 - b. Must be exercised in accordance with this Act unless otherwise provided
 11. For certainty,
 - a. The authority under subsection (2) does not include the authority to regulate, prohibit or impose requirements
 - b. For the purpose of subsection (3) (a) a service does not include an activity that is merely the exercise of authority to regulate, prohibit or impose requirements and related enforcement.

Village Current Responsibilities

- Legislation – bylaws, meetings, policies
- Fiscal Responsibility and Management
- Protective Services (Fire Department & Emergency Planning)
- Roads & Sidewalks
- Parks and Recreation
- Sewer Treatment & Distribution
- Community Forest
- Woodlot
- Extended Fire Protection/Fire Rescue
- Economic Development
- Bylaw Control
- Transit – with Ashcroft, Area E, Cache Creek
- Water Treatment and Distribution
- Storm Systems
- Infrastructure Liability
- Records Management
- Planning and Land Use
- Accountability – transparency & public input
- Cemetery Services
- Animal Control
- Building Inspection – TNRD
- Housing Needs Assessment – TNRD

Village Optional Responsibilities

- Community Events
- Private Maintenance
- Land Use Outside Boundaries
- Societies and Associations
- First Nation Issues
- Regional District/UBCM/SILGA
- Education
- Health
- Senior Housing
- Library Services
- Garbage
- Trails
- Subsidized Housing
- Justice (Policing-Alternate Justice)
- Major Highways
- Internet, Cell Service, Social Media
- Recreation – inside/outside boundary
- Other

STRATEGIC PLAN 2020 – 2022

WE WILL

- Value our staff and invest in their development
- Plan for the maintenance and replacement of our critical infrastructure
- Ensure we are fully utilizing our existing assets
- Understand the value of our natural environment and resources and make decisions consistent with these values
- Continue to pursue grants that align with our priorities
- Explore opportunities in relation to Village owned lands
- Attract new residents to Clinton
- Focus on Community Safety
- Develop amenities with regard to both resident use and tourism
- Support a thriving business community
- Focus on enhancing the visual impact of Clinton
- Have a voice with other levels of government on issues that affect us
- Continue to participate with our neighbouring local governments on Regional Transit
- Support the development of community amenities and services and advocate for improvements
- Increase Tourism
- Continue to support volunteerism

- Manage our assets and infrastructure with regard to today and the future
- Be responsive to our internal and external stakeholders
- Diversify our sources of funding
- Maintain a focus on enhancing our community for residents and tourists
- Provide effective leadership

MAIN FOCUS 2019-2022

- Improve Main Corridor Visually
- Maintenance and Improvement of Infrastructure
- Be responsible to internal and external stakeholders
- Economic Development – Promote heritage via tourism
- Business Friendly
- Create value for residents and taxpayers
- Accessing Grants

ACTION PLANS 2019 **2019 LIST OF PROJECTS**

The 2019 strategic planning process has changed from the previous couple of years by outlining the projects within their specific work groups. The projects will show the progress taken in each area and which projects were completed.

Public Works

1. **Roads & Sidewalks**
 - Roads Paved in Clinton were: Elm, Part McDonald, Station Road, Begbie
 - Crack Sealing in Clinton was completed for: West Road, Lagoon Court (part of), LeBourdias, Kellow Lane, Tingley, Teal, & Frontage Road
2. **Sewer Treatment & Distribution**
 - No relining done for 2019
3. **Storm Distribution**
 - Storm Video Completed and forms Part of Assessment Management
4. **Water Treatment & Distribution**
 - Watermain Replacement Project Completed
 - Hugo Subdivision Looping Grant – Application filed for funding
 - Generator purchased
5. **Equipment**
 - Sander
6. **Land & Buildings**
 - Public Works Building: Need Funding
7. **Parks**
 - Parks Master Plan is a Committee of Council
8. **Trails**
 - Trails Plan was completed and waiting for funding
 - Phase I & II Trails Development Grant has been completed and waiting for funding
9. **Recreation**
 - Maintained equipment

Administration

1. Bylaws & Policies

- Fees & Charges Bylaw
- Cannabis Zoning Amendment Bylaw
- Tax Exemption Bylaw
- Fire Remuneration Bylaw
- Bullying and Harassment Policy
- Travel Expense Policy
- Building Bylaw Amendment
- Business License Bylaw Amendment
- IT Ticketing Bylaw Amendment

2. Computer & Communications

- Maintained
- IT Plan

3. Financial

- Victor Mema's doing Financial Consultation (contract renewal)
- Financial Audit Completed for 2018
- Taxes and Tax Sale Completed
- Budget for 2019 Completed

4. Planning & Land Use

- Development Variance Permits
- Subdivision

Protective Services

1. Fire Department

- Grant Funding for Equipment

2. Emergency Planning

- Committee of Council
- TNRD Emergency Plan Review

Council Committees

1. Spirit of Clinton
2. Woodlot Committee
3. Transit Committee

Communications & Partnerships

1. Local Communications
2. External Communications
3. First Nation Communications

Economic Development

- a. PNP Program -
- b. Love Northern BC Program
- c. 5 – Year Marketing Plan
- d. Parks Plan
- e. Trail Development Plan
- f. Business Façade Program

- g. NDI CDC Funding
- h. Clinton Marketing Plan
- i. Cemeteries
- j. Internet Upgrades – ABC Communications
- k. Administration Duties

Several of the items above have been acted on and form part of the day to day operations of the Village as opportunities become available

2019 PRIORITY ACTION PLAN REVIEW

The Village of Clinton established five (5) priority action items for 2019: Emergency Plan Update, Zoning Bylaw Update, 5-Year Economic Development Marketing Plan, Public Works Plan, Park Plan Update. There were Four (4) previous priority items: Water Main Replacement, Dam Flooding and Mapping, Village XC and Urban Trails, and Electric Vehicle Charging Station (Level 3) The outcome of the projects are as follows:

1. Emergency Plan Update

Objectives:

The object of the project is to update the Emergency Plan for the Village of Clinton

Outcome & Progress

The committee has been meeting regularly and there has been some progress on the Emergency Plan. A complete review by the Chief Administrative Officer is needed to determine where the development of the Plan is at and to have the Committee updated and complete the project. Discussions with TNRD are being completed to go back to having them act on our behalf as per our Bylaws. Changes may be coming and will see where this goes

2. Zoning Bylaw Update

Objectives:

The object is to update the Zoning Bylaw so it meets the needs of the Official Community Plan and to consolidate all of the amendments

Outcome & Progress

The Official Community Plan was completed in 2016 and the Zoning Bylaw update has been a project for 3 years. A partial draft was created in 2017 and there is a need to have a consultant review the document along with the Official Community Plan to ensure the two documents are similar. This project should be a priority if Clinton wants to have a solid bylaw for developers to review and invest in the community.

3. **5-Year Economic Development Marketing Plan**

Objectives:

The objective is to complete a 5-Year Economic Development Marketing Plan and to implement the some of the approved recommendations from the Plan

Outcomes and Progress

The project funding was approved in 2018. The completion of the Plan will be completed in 2019 and the balance of the funding from the grant will be utilized to implement some of the priority items in the report. Marketing Plan has been approved November 13, 2019 and the Committee will start on using the balance of grant funding to complete priority items

4. **Public Works Building Plan**

Objectives

The objective is to have a new Public Works Building constructed at Elliot Park by 2021

Outcomes and Progress

The site preparation and approvals have all been obtained due to the property being in the Agricultural Land Reserve. The drawings have been completed for the new building and the only hold back is the funding for the project. Funding opportunities will continue to be researched through funding from the Woodlot or Community Forest and other grant funding.

5. **Park Plan Update**

Objectives

The objective is to develop a Park Masterplan for the Village of Clinton

Outcomes and progress

There has been no real progress on this project and grant funding was approved in 2019. Committee has met and will start reviewing grant application and start action plan

6. **Watermain Replacement**

Objectives

The objective is to replace the water mainline and PVR station from the Water Treatment Plant to the Village

Outcomes and Progress

The project began in 2017 and due to the wildfires, the project was delayed and was **completed** in 2019. Waiting for the final funding from government

7. **Dam Flooding and Mapping:**

Objectives

The objective of this project was to have a Dam Break Analysis done as per the recommendations in the 2014 Dam Safety Review

Outcomes and progress

The Community Emergency Preparedness Fund provided a grant in 2018 and the report was **completed** in 2019 and we are waiting for final funding from government

8. **Village XC and Urban Trails:**

Objectives

The objective of this project was to complete the Trails Network Masterplan and then begin construction on the development of the trails for Cross Country and Community.

Outcomes and progress

The Community Trails Network Masterplan was completed in 2018 and the Cross-Country Trail (Phase 1) and the Community Trail (Phase 2) began construction and were **completed** in 2019. We are waiting for final funding from government.

9. **Electric Vehicle Charging Station (Level 3)**

Objectives

The objective of this project was to have a Electric Vehicle Charging Station (Level 3) located in Clinton

Outcomes and progress

BC Hydro and the Federal Government funded the project and the Village provided the space at the back of the Village Office for the station and the project was **completed** in 2019

2020 List of Projects

The projects listed below have been part of previous strategic plans and provide a starting point for the development of the Strategic Planning for 2020. Council and staff provided their additional projects to the list. Council and staff provided two or less projects from each category and the number in brackets shows the projects selected for the final decision of Council and staff.

PUBLIC WORKS

ROADS

1. Use Municipal Road Network Plan – **needs updating**
2. Road Improvement Carson – **still on Asset Management priority list**
3. Pave all gravel roads within Village – wish list and have made progress
4. Continue to budget \$30,000 for road upgrade reserve fund and continue to locate grants to match the reserve – **Budget and Administrative**
5. Continue to work with Stakeholders on the CN Crossing issues on Station Road – working through our lawyers on this long outstanding project
6. Staff to utilize the Road Plan and bring recommendations back to Council for consideration
7. Identify the easements and right-of-ways and have them mapped. – follow up to see if completed
8. The overall goal for roads is to have all the roads upgraded and re-paved as funding becomes available.
9. Patching and crack sealing have been identified as a priority through Asset Management – **Budget & Administrative**) – have made progress

10. Naming of Lane behind Village Office

SIDEWALKS

1. Create Council Policy to have all the brick removed and replaced with concrete as funding becomes available – **Budget & Administrative**
2. Widen the Sidewalks on Highway 97 where possible – **Budget & Administrative**
3. Sidewalk extension to Hugo Sub Division
4. Continue to work with BC Hydro to convert the street lights to LED or Solar lighting – **Administrative**
5. Overall goal to have hydro poles moved from sidewalks
6. Rainbow Crosswalks
7. Continue to implement Policy to review sidewalks on an annual basis - **Administrative**
8. Continue to review Policy for snow removal of sidewalks on an annual basis - **Administrative**

STORM

1. Continue to monitor and maintain

SEWER

1. Continue relining of sewer lines – **Budget and Administrative**
2. Create “Shelf Worthy” projects for potential grant funding. - **Administrative**
3. Lagoon clean out
4. Manhole upgrading
5. Continue staff training - **Administrative**
6. Review Soues Street and look at comprehensive plan for road, sewer, storm and water replacement. – **Budget and Administrative**
7. Review sewer line replacement for the Village – prioritize through Asset Management
8. Sewer Expansion in Village

WATER

1. Locate funding for a cross connection program
2. Dredge of both reservoirs
3. Complete minor repairs to Upper Reservoir Dam
4. Fire Hydrant replacement program - **Administrative**
5. Continue with staff training - **Administrative**
6. Water expansion to other parts of the community
7. Create policy and procedure for turning off/on water to customers - **Administrative**
8. Create a Water Shed Management Plan – Community Forest
9. West Road Water Main Expansion Project
10. Dual PRV Station Project

EQUIPMENT

1. Road patching and crack sealing equipment and/or partnerships
2. Create an Equipment Plan
3. Line Striping Equipment
4. Scissor Lift

BUILDINGS

1. New salt/sand shed
2. Review existing land and buildings for possible sale - **Administrative**
3. Review BC Hydro lease agreement for property and building - **Administrative**
4. Restoration project for the ceiling at Memorial Hall
5. Memorial Hall Floor upgrade/replacement
6. Complete wiring project for the Memorial Hall – **Budget & Administrative**
7. Memorial Hall Card Lock System
8. Memorial Hall Clean Storage Rooms – **Administrative**
9. Replacement of Front Doors for the Memorial Hall and Arena – **Budget and Administrative**
10. Arena heater repairs and De-humidifier (venting system)
11. Chiller replacement
12. Complete maintenance plan for Curling Rink – **Administrative**
13. Public Works Building (Funding)
14. Memorial Hall replacement of Hot Water Tank – **Budget & Administrative**
15. Public Washroom building replacement or upgrades
16. Change Tables and higher toilets for handicapped in Public Washrooms
17. Museum Society – Create and review upgrades to building - **Administrative**
18. Fire Hall Exhaust Fans repairs – **Budget and Administrative**
19. Office Building outside light upgrade – **Budget and Administrative**
20. Office building water line replacement – **Budget and Administrative**
21. Fitness Room equipment plan - **Administrative**
22. Band Shell & Gazebo – Upgrades - **Administrative**
23. Robinson Square – Review - **Administrative**
24. Complete overall Building and Land Plan Phase II – **ONGOING**
25. Create better signage to show locations of public sites and buildings.

CEMETERIES

1. Create Cemeteries Plan
2. Locate Software for Site Plans
3. Pioneer Cemetery Review
4. Kings Lake Cemetery Review

PARKS TRAILS AND RECREATION

1. **Parks Master Plan – Priority ITEM**
2. Planning for future trail development through private property - **Administrative**
3. Trail Development – Trails Plan and Phase III Development
4. Local Trail Mapping Brochures
5. Reg Conn Park splash pad/park
6. Bridge safety (upgrades sides of bridge railings)
7. Kelly Lake road/trail plan development
8. Use Reg Conn Park plan and prepare “Shelf Worthy” projects for potential grant funding - **Administrative**
9. Create Elliot Park Plan
10. Provide support for First Nation trail, which connect, to the Village - **Administrative**
11. Create positive partnerships with non-profit groups
12. Curling Club Review - **Administrative**
13. Arena Usage - **Administrative**

14. Signage
15. Playground and Equipment Review - Administrative
16. Band Shell Upgrades
17. Develop Heritage (Clinton) and Secwepemc
18. Pond Dredge – ONGOING
19. Better usage of Arena and other facilities

ADMINISTRATION

GENERAL

1. Staffing Succession Planning – all positions – Administrative
2. Replacement of CAO
3. Continue with Working Groups for Strategic Planning and Special projects - Administrative
4. Review NDI Grant Writer Program
5. Continue with OHSP program (Lock Out & Isolation Policy) - Administrative
6. Continue with NDI Capacity grant - Administrative
7. Continue with staff training - Administrative
8. Complete review of job descriptions - Administrative

BYLAWS & POLICIES

1. Policy/Leases/Contract Review - Administrative
2. **Zoning Bylaw Upgrade – Priority ITEM**
3. Continue with Policy Development - Administrative
4. Subdivision Bylaw Update
5. Create Facade Bylaw or Policy - Administrative
6. Continue Bylaw Review - Administrative
7. Complete Annual Workplace Inspections - Administrative
8. Review Bylaw Adjudication
9. Fitness Room Policy - Administrative
10. Cemetery Bylaw Review - Administrative

COMMUNICATIONS & IT PROGRAM

1. IT Plan updates and planning – Budget and Administrative
2. **Asset Management Plan – Priority ITEM**
3. Explore High Speed Internet Options for the Village - Ongoing
4. Software Additions - Administrative
5. Continue with Web Page improvements - Administrative
6. Continue with Social Media - Administrative

FINANCIAL

GENERAL

1. Taxation Education – Administrative – HOG grants may require SIN and may need to lobby
2. Alternate Revenue Sources – Administrative
3. Taxation Restrictions – Red Tape lobbying and others
4. Sustainable strategies - Administrative
5. CARIP (consider when purchasing equipment, green opportunities projects, & new methods of operation. – Administrative
6. Financial Policy for Asset Management
7. TNRD – Recreation taxation

PROTECTIVE SERVICES

CLINTON FIRE DEPARTMENT

1. Fire Department Exhaust Fan repair - **Administrative**
2. Purchase of New Fire Truck
3. Look at other support for payment of equipment (ICBC etc) – Administrative
4. Equipment Needs Review – **Budget and Administrative**
5. Fire Boundary Review – TNRD/Village
6. Determine priorities based on Equipment needs Assessment

FIRE/WILDFIRE PLANNING

1. Fire Department burning program to continue - **Administrative**
2. Wildfire Planning with Ministry of Forest for Fireguards – **Administrative**
3. Review central purchasing for fire related equipment with TNRD – **Administrative**
4. Wildfire Protection Plan Update – Include Regional area

EMERGENCY SERVICES

1. Continue with tabletop exercises – **Administrative**
2. Provide support to TNRD for Emergency Services - **Administrative**
3. Provide basic training to staff for Emergency Services - **Administrative**
4. Update and review Emergency Plan annually in partnership with TNRD - **Administrative**
5. Communicate with ESS on a regular basis - **Administrative**

PLANNING

PLANNING

1. Identify all Crown Lands within the community - **Administrative**
2. Lot 9 Subdivision Development
3. Continue pressure on Government to develop the 21 lots
4. Use OCP locations for review and growth - **Administrative**
5. Subdivision Development should be no cost to Village – **Administrative**
6. Locate new Developers to the Community - **Administrative**
7. Work with First Nations on development issues - **Administrative**
8. Look at all potential properties for growth – **Administrative**
9. Continue to promote subdivision of private lands where applicable – **Administrative**
10. Trail additions to Subdivision Application - **Administrative**

COMMUNICATION

INTERNAL

1. Museum Society – liaison and building maintenance and other projects
2. Snow Jockey – Ski Trail promotion
3. Seniors – liaison and other projects
4. Legion – support when appropriate
5. Community Forest – maintain relationship and communication
6. Villa – voting member and maintain communication
7. Assisted Living – liaison and continue support for project
8. Arts & Culture Groups – communicate and partner for related projects
9. Annual Ball Committee – continue communication and work on appropriate projects

10. Communities in Bloom Society – Create a partnership agreement for use of Village Property keeping in mind CUPE
11. PAC – liaison and continue to communicate
12. DSS – continue to communicate and work on appropriate projects
13. Health Groups – liaison and continue to work on appropriate projects
14. Rec Facility Users – better communications
 ** The Spirit of Clinton Committee was founded to look after many of these groups needs and to provide communications back to Council **

EXTERNAL

1. Maintain proactive approach to meet with stakeholders - **Administrative**
2. Continue to work with Gold Country (voting member on board)
3. Continue relationships with TNRD, MLA, MP, UBCM, SILGA, IHA, RCMP, Dawson Road Maintenance, BC Hydro, NDI, Local Municipalities, School District, Provincial Ministries, Constantia, West Fraser, Community Futures, Ashcroft Terminals, etc.
4. Continue to work with Healthcare and Wellness Coalition – voting member on board
 Continue to work with Historic Hat Creek Society – voting member on board
 Council requires a motion to appoint a Council member who has voting privileges for a particular society or group

FIRST NATION

1. Continue with formal visits with Clinton Indian Band (Whispering Pines)
2. Continue with formal visits with High Bar First Nation
3. Continue with Community to Community Forums – **ONGOING - Administrative**
4. Consider relationship with Canoe Creek/Dog Creek and Bonaparte First Nation groups

COUNCIL COMMITTEES

SPIRIT OF CLINTON

1. Continue to work with Non-Profit Groups
2. Have Spirit of Clinton create a strategic plan or vision for the year
3. Canada Day Celebrations – Village applies for grants
4. Memorial Hall Anniversary Plans for 2020 (100 Years)
5. Identify projects

WOODLOT COMMITTEE

1. Continue with the existing committee
2. Create a strategic plan or vision for the year
3. Review Terms of Reference Annually

TRANSIT COMMITTEE

1. Continue to work with Ashcroft on providing the transit service
2. Council driven

ECONOMIC DEVELOPMENT

BRANDING/PARTNERS

1. Community to Community Forums
2. Information Centres
3. Chamber of Commerce
4. Promotional Items

PLANNING

1. Create Working Group
2. Promote Marketing Packages
3. Feasibility Studies

ECONOMIC DEVELOPMENT

1. MJIT – Work with representative for our area
2. Cariboo Regional District/CDI – Cariboo Strong involvement – **ONGOING**
3. **Clinton Marketing Plan – Priority ITEM**
4. Maintain contact with mining groups
5. Local Business – act as a facilitator for education and special functions
6. Alternate Energy programs
7. BC Economic Society Funding and Involvement – Explore options
8. Downtown revitalization
9. Network with other EDO's
10. Business signage
11. Partnerships and Sponsors for facilities
12. NDIT involvement and programs - **Administrative**
13. CCCTA involvement and programs
14. TNRD involvement (e.g. Film Commission)
15. Promote Heritage Tourism
16. Benches program
17. Web Page development and maintenance - **Administrative**
18. Social Media development and maintenance - **Administrative**
19. Facade Program (NDIT)
20. Business Friendliness
21. Update Promotional Material
22. Welcome Package – VOC hours, Library, Service BC, etc hours
23. Webpage Update

2020 Strategic Planning Priorities

Council and staff created a list of items above and each council and staff member selected no more than two from each of the categories. There were 10 projects for 2019 that Council has approved and then those which were carried forward from 2018

COUNCIL AND STAFF LISTING OF SELECTED PROJECTS

ONGOING

1. CN Crossing – **Administrative**
2. Building & Land Plan – update
3. Asset Management
4. C2C Program – **Administrative**
5. Clinton Marketing Plan – **Priority ITEM**

2020 Top Strategic Priorities

1. ZONING BYLAW UPDATE

Objectives:

- Establish Working Group for project;
- Establish the purpose and direction of the plan;
- Review the sustainability plan and Official Community Plan for priorities;
- Determine the priority items and seek resources and funding for implementation;

The Working Group will determine the timelines once the purpose and direction/scope of the project is determined.

Activities	Time Frame (anticipated)	Primary Responsibility
Establish Working Group	TBD	Staff & Mayor
Establish the purpose and direction of Zoning Bylaw Upgrade Group	TBD	Working Group
Determine Priorities	TBD	Working Group
Other		

Measure: Completion of the Zoning Bylaw Upgrade by December 31, 2020

2020 Top Strategic Priorities

2. ECONOMIC DEVELOPMENT MARKETING PLAN (5 YEAR)

Objectives:

- Establish Working Group for project;
- Establish the purpose and direction of the plan;
- Review the sustainability plan and Official Community Plan for priorities;
- Determine the priority items and seek resources and funding for implementation;

The Working Group will determine the timelines once the purpose and direction/scope of the project is determined.

Activities	Time Frame (anticipated)	Primary Responsibility
Establish Work Group for Project	TBD	Staff & Mayor
Other		

Measure: Completion of priority items and completion of the Grant Funding by September 30, 2020

2020 Top Strategic Priorities

3. PARKS MASTER PLAN

Objectives:

- Establish Working Group for project;
- Establish the purpose and direction of the plan;
- Review the sustainability plan and Official Community Plan for priorities;
- Determine the priority items and seek resources and funding for implementation;

The Working Group will develop the timelines once the purpose and direction/scope of the project is determined and the availability of the Consultant.

Activities	Time Frame (anticipated)	Primary Responsibility
Establish Working Group for Project	TBD	Staff & Mayor

Measure: Completion of the Master Park Plan by August 31, 2020

2020 Top Strategic Priorities

4. ASSET MANAGEMENT PLAN

Objectives:

- Establish Working Group for project;
- Establish the purpose and direction of the plan;
- Review the sustainability plan and Official Community Plan for priorities;
- Determine the priority items and seek resources and funding for implementation;

The Working Group will determine the timelines once the purpose and direction/scope of the project is determined and the availability of the Consultant.

Activities	Time Frame (anticipated)	Primary Responsibility
Establish Working Group	TBD	Staff & Mayor
Establish the purpose and direction of the project	TBD	Working Group

Measure: Obtain grant funding and complete phase IV of the Assessment Management Plan

2020 Top Strategic Priorities

5. PARTNERSHIP PROJECTS

1. BC Housing Strategy - TNRD,
2. Flood Risk Assessment – Fraser Basin Council,
3. Fire Protection Area – TNRD,
4. Invasive Plant Project – TNRD
5. Internet Upgrades – ABC Communications
6. Memorial Hall Anniversary – Spirit of Clinton

Objectives:

- Establish a Working Group for project
- Establish the purpose and direction of the project
- Complete project.

The Working Group will determine the timelines once the purpose and direction/scope of the project is determined.

Activities	Time Frame (anticipated)	Primary Responsibility
Establish a Working Group for project	TBD	Staff & Mayor
Establish the purpose and direction of the project	TBD	Working Group

Measure: Work with agencies to complete the projects in a timely manner based on the grant funding obtained

2021-2022 STRATEGIC PLANNING PRIORITIES

The following list will be considered in 2021 and 2022 as they represented some priorities that Council wished to pursue. Should the priority items be completed within a reasonable time or if funding becomes available.

1. Lagoon Cleanout
2. Dredging of Reservoirs
3. Public Washroom Replacement/Upgrades
4. Cemetery Plans
5. Subdivision Bylaw
6. Adjudication Bylaw
7. New Fire Truck
8. Development of Lot 9 and release of 21 Lots belonging to Government
9. Hugo Subdivision Looping Project
10. Public Works Building
11. Band Shell Upgrades
12. Memorial Hall Upgrades

COUNCIL APPROVAL: JANUARY 22, 2020


MAYOR SUSAN SWAN


ACTING CAO TOM DALL