



## **Minutes of the Regular Meeting of Council**

Village of Clinton Council Chambers, 1423 Cariboo Hwy 97

Wednesday, March 13, 2019 @ 7:00 pm

In Attendance: Deputy Mayor Park, Councillor Burrage, McIlravey, Rivett  
Absent: Mayor Swan  
Staff: CAO Monika Schittek

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### **Call to Order**

The Deputy Mayor called the meeting to order at 7:00 pm

*"Mayor and Council would like to acknowledge that we are within the traditional territory of the Secwepemc Nation"*

### **Adoption of the Agenda**

Moved by Councillors McIlravey/Rivett

**R39-19**

**That the Agenda of March 13, 2019 be adopted.**

**CARRIED**

### **Adoption of Minutes**

Moved by Councillors Burrage/Rivett

**R40-19**

**That the Minutes of the Regular Council Meeting dated February 27, 2019 be adopted.**

**CARRIED**

Moved by Councillors Rivett/McIlravey

**R41-19**

**That the Minutes of the Communities in Bloom Meeting dated March 5, 2019 be adopted.**

**CARRIED**

### **Delegations**

TNRD – Building Services Presentation; Regina Sadilkova, Director of Development Services; and Pat Luscombe, Chief Building Inspector

Regina Sadilkova presented a powerpoint presentation that outlined changes to the Building Act and the new BC Energy Step Code. Highlights include HVAC improvements, accessibility guideline removal, and a two-year transition time for officials to be certified to the levels needed. She addressed costs associated with building department and development costs commonly shared by all municipalities and areas within the TNRD.

Pat Luscombe described the BC Energy Step Code. At this time not many municipalities have adopted into the code as it has not yet become mandated.

Deputy Mayor Park thanked Regina Sadilkova, Director of Development Services; and Pat Luscombe, Chief Building Inspector for their presentation and opened the floor to questions pertaining to the presentation. With no comments/questions from the gallery, TNRD representatives left the meeting.

CBC – Wayne Young, Project Manager Transition Engineering

Wayne Young outlined CBC's intent to erect an FM tower on Village owned property located at the eastern portion of land designated for the Public Works facility, across the street from Elliott Park. He reviewed the history and process during the past several years. He noted the letter of authority will expire June 23, 2019 if not acted upon. With a new site determined, CBC is hoping that the CRTC will process the change in location as a simple administrative change. If not, CBC may be faced with a complete restart of the process.

Council had upheld their decision on approval of the site location and contract support, requesting property owners in the immediate vicinity be notified. This was done by staff on March 7, 2019. Mr. Young reported he had no email responses to date from the letter sent out.

Deputy Mayor Park thanked Wayne Young, CBC Project Manager for his presentation and opened the floor to questions pertaining to the presentation.

Questions from the gallery included health concerns, future build capacity of the tower, and possible devaluation of properties. Mr. Young noted that Health Canada guidelines must be followed and CBC is well below any regulatory standard. Future capacity is built into the tower as a 20-year plan, but there are no intentions for sublet. He could not comment on property value.

Resident S. Park read a prepared letter related to the proposed CBC tower describing their concerns and objection to the location of the tower. A copy was provided to staff. *Of eleven signatures on the letter, two are from Clinton residents and the balance live in the TNRD.*

### **Question Period**

Deputy Mayor Park opened the floor to questions pertaining to the agenda.

Resident Jim Rivett used the opportunity to read a prepared statement. *(No comments can be recorded without infringing upon the Protection of Privacy issues of staff and Council, and Respectful Workplace, Social Media, and Code of Conduct Policies.)*

Resident W. Walch requested his need for a response to his questions (in a letter of March 7<sup>th</sup>) be addressed. Council asked if timelines for letter responses were set out in a correspondence policy. The CAO noted that the current policy does not address a specific timeline; past practice has been to aim to respond within 2 weeks. In the case of Mr. Walch's letter, only 6 days had currently passed.

Resident M. Coxon expressed his displeasure with interactions with staff over his recent sewer backup issue. He noted he also had not received a response to his March 6<sup>th</sup> letter.

*Staff are requested to provide a copy of the Correspondence Policy to Council.*

### **Correspondence & Reading File**

#### **Action**

RCMP Appreciation Day in BC – City of Vernon

Moved by Councillor Rivett/Burrage

**R42-19**

**That staff write a letter of support to the Vernon Committee Chair to recognize February 1, 2019 as Royal Canadian Mounted Police Day under signature of the Mayor.**

**CARRIED**

SILGA Registration – Clinton

Council reviewed the reminder to the SILGA convention and currently have no one able to attend.

### **Information and Reading File**

#### **Administrative Reports**

CAO -RFD, CBC FM Tower Location and Contract, second report

*Deputy Mayor Park noted a perceived conflict of interest as a family member has noted their opposition to the CBC Tower location. He excused himself from the Council table at 8:29 pm. Councillor Rivett moved to the Chair.*

Reconsideration of Motion R33-19

(previously Moved by Mayor Swan/Councillor Burrage)

**R33-19**

**That Council approve the location for placement of the CBC FM Tower to the Village owned property located at the eastern portion of land designated for the Public Works Facility, across the street from Elliott Park; and**

**That Council fully support and endorse a 5-year contract to be executed by staff between the Village of Clinton and the Canadian Broadcasting Corporation.**

**CARRIED**

*Deputy Mayor Park returned to the meeting at 8:34 pm and recalled the Chair.*

CDC – BC PNP Entrepreneur Immigration Regional Pilot – Next Steps

Received for information.

Finance – 2018, Q4 Operating Budget Performance Report

Councillor Rivett noted that the revenue received from the Community Forest in 2018 does not appear in the financials. The CAO explained that the Equity position seen on the books is determined by the amalgamation of financial position after the annual audit. No change will be seen yet. The revenue may be rolled into a more general revenue account and will be explored to determine a response.

The CAO also noted that the final year-end numbers will be seen after the audit is completed.

The report was received for information.

**Bylaws/Policies**

None.

**Council Reports**

Mayor Swan provided a written report as well as a summary on the BC Mayors' Caucus to be held in Prince George.

Councillor Burrage provided a verbal report. She attended the Gold Country meeting and noted they had a new You-tube video. She also attended the CCCTA meeting. On February 28<sup>th</sup> she attended a meeting of the Citizen of the Year committee and March 11<sup>th</sup> she attended the Ashcroft Terminal Information meeting. Upcoming is the Youth Matters event.

Councillor McIlravey noted she had nothing to report.

Councillor Park noted his attendance at the Fire Hall department meeting and outlined elections would be coming up in April. There are 16-17 members with one new face. Also, the ice is being removed and wrap up for hockey has taken place. Conditions this year were very good.

Councillor Rivett provided a written report. She added that slash (from Community Forest) will be burned after the snow has melted. Logging is almost completed.

**New Business**

None.

**List of Outstanding Council Previous Action Items**

Current list of Motions

Received for information.

**Adjournment**

Moved by Councillor Burrage

**R43-19**

**That the Regular Meeting of Council be adjourned at 8:50 pm.**

**CARRIED**

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MAYOR

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CORPORATE OFFICER