

THE CORPORATION OF THE VILLAGE OF CLINTON
Village of Clinton Fees & Charges Bylaw No. 552, 2018
Consolidated to include Amendment Bylaw No. 556, 2018 (Water/Sewer Rates)

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS under *Section 194* of the *Community Charter* a Council may impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements;

NOW THEREFORE the Council of the Village of Clinton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Citation

1.1. This Bylaw may be cited as "Village of Clinton Fees and Charges Bylaw No. 552, 2018"

2. Administration

2.1. The Village of Clinton Fees and Charges Bylaw No. 552, 2018 shall impose the fees and charges as specified in Schedules "A" through "J" and forming part of this Bylaw;

| | |
|---------------------|--------------------------------------|
| Schedule "A" | Miscellaneous Fees and Charges |
| Schedule "B" | Animal Licence and Impound Fees |
| Schedule "C" | Cemetery Fees |
| Schedule "D" | Facility and Equipment Rental Fees |
| Schedule "E" | Water Service Rates 2019-2021 |
| Schedule "F" | Sewer Service Rates 2019-2021 |
| Schedule "G" | Sign Permit Application Fees |
| Schedule "H" | Municipal Ticket Information Fines |
| Schedule "I" | Building Permit Fees |
| Schedule "J" | Business License Fees |

2.2. Taxes will be added to each goods and service, if applicable.

2.3. All fees and charges must be paid in advance of the service or delivery of goods.

2.4. The Village of Clinton Fees and Charges Bylaw No. 515, 2014 and Bylaw No. 538, 2016 and any amendments thereto are hereby repealed upon the adoption hereof.

3. Severability

3.1. If any section, subsection or clause of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

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4. Commencement

4.1. This Bylaw shall commence upon adoption.

READ A FIRST TIME this 24th day of January, 2018

READ A SECOND TIME this 24th day of January, 2018

READ A THIRD TIME this 14th day of February, 2018

RECONSIDERED AND ADOPTED this 14th day of February, 2018

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE VILLAGE OF CLINTON
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Schedule "A"

ADMINISTRATIVE RATES

| ADMINISTRATION | FEE | DATE FEE LAST AMENDED |
|--|------------|--------------------------------------|
| NSF Cheque Service Charge | \$30.00 | May 11, 2016 |
| Property Tax Certificate Request | \$25.00 | |
| FOI Request – min charge. (\$30/hr after first hr) | \$50.00 | Feb, 2018 |
| Comfort Letter | \$100.00 | Feb, 2018 |
| Photocopies | | |
| Greyscale 8.5 x 11 per copy | \$0.25 | |
| Greyscale 11 x 17 per copy | \$0.50 | |
| Colour 8.5 x 11 per copy | \$1.00 | |
| Colour 11 x 17 per copy | \$2.00 | |
| Bulk copying may be negotiated | | |
| Fax and Scan, per page | \$1.00 | Feb, 2018 |
| Business License Fees | | |
| Basic | \$100.00 | June 28, 2017 |
| Mobile | \$200.00 | June 28, 2017 |
| Kennel License | \$100.00 | June 28, 2017 |
| Permits & Applications | | |
| Development Permit | \$800 | Feb, 2018 |
| Development Variance Permit | \$500 | Feb, 2018 |
| Temporary Commercial and Industrial Permit | \$250.00 | |
| Official Community Plan Amendment | \$800.00 | |
| Subdivision Application (First parcel proposed) | \$1000 | Feb, 2018 |
| Subdivision Application (each additional parcel) | \$500 | Feb, 2018 |
| Board of Variance Application | \$250 | Feb, 2018 |
| Building or Utility Information Search Fee | \$40.00 | Feb, 2018 |

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Schedule "B"

ANIMAL LICENSING & IMPOUND FEES

| LICENSE FEES | FEE | |
|--|--------------------|-----------|
| Dog License (annual rate starting 2019) (previous lifetime good until 2020) | \$40.00 \$40.00 | Feb, 2018 |
| Vicious Dog License (annual)(Bylaw 543, 2016 S. 12) | \$75.00 | |
| Dog Tag Replacement | \$5.00 | |
| Non Spayed or Neutered surcharge | \$20.00 | Feb, 2018 |
| IMPOUND FEES | | |
| For seizing and impounding any <u>licensed</u> animal | | |
| Seized and returned immediately to owner | \$10.00 | |
| First Offence (kenneled) | \$30.00 | |
| Second Offence (kenneled) | \$60.00 | |
| Third Offence (kenneled) | \$90.00 | |
| Fourth and Subsequent offence (kenneled) | \$120.00 | |
| Daily boarding fee for animal | \$8.00 | |
| For seizing and impounding any <u>unlicensed</u> animal | | |
| First Offence (kenneled) | \$50.00 | |
| Daily boarding fee for animal | \$8.00 | |
| Dog license (annual, must be purchased upon return of animal) | \$40.00 | |
| For seizing and impounding a vicious animal | | |
| Each Offence | \$200.00 | |
| Daily boarding fee for animal | \$8.00 | |
| Vicious Dog License (annual, must be purchased upon return of animal) | \$75.00 | |
| DISPOSAL | | |
| Disposal of an animal | Actual Cost | |

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Schedule "C"
CEMETERY FEES & CHARGES

| CEMETERY SERVICE | FEE | |
|---|------------|--|
| GRAVE SPACE FULL BURIAL | | |
| Adult/Child/Infant (includes Care Fund contribution of \$75.00) | \$300.00 | |
| Non Resident Adult/Child/Infant (includes Care Fund contribution of \$100.00) | \$400.00 | |
| *Non Resident defined as a person residing outside of TNRD Area "E". | | |
| GRAVE SPACE CREMATED REMAINS | | |
| Adult/Child/Infant (includes Care Fund contribution of \$37.50) | \$150.00 | |
| Non Resident Adult/Child/Infant (includes Care Fund contribution of \$50.00) | \$200.00 | |
| GRAVE SPACE OPEN & CLOSE | | |
| Full Burial Interment Monday – Friday 8:30 am – 2:30 pm | \$350.00 | |
| Cremated Remains Interment Monday to Friday 8:30 am - 2:30 pm | \$150.00 | |
| OTHER MANDATORY SERVICES/FEES | | |
| Transfer of License | \$25.00 | |
| Grave Liner (Mandatory) | \$300.00 | |
| Cremation Liners (Mandatory) | \$200.00 | |
| MEMORIAL MARKERS (Can be paid at time of purchase or at Marker placement) | | |
| Installation of Memorial Markers (includes Care Fund contribution of \$20.00) | \$150.00 | |
| SPECIAL SERVICES *ADDED TO REGULAR FEES WHEN REQUIRED | | |
| Burials Mon. – Fri. after 2:30 pm (Open/close call out after hours fee) | \$250.00 | |
| Burials on Saturdays, Sundays, or Statutory Holidays (Open/close weekend call out fee) | \$350.00 | |
| Burial of Cremated Remains Mon. – Fri. after 2:30pm(Open/close after hours fee) | \$250.00 | |
| Burials of Cremated Remains on Saturdays, Sundays or Statutory Holidays (Open/close weekend call out fee) | \$350.00 | |
| Exhumation of Adult/Child/Infant | \$500.00 | |
| Exhumation of Cremated Remains | \$250.00 | |
| Scattering of Cremated Remains in Consecrated Area | \$75.00 | |
| Casket Lowering Device | N/C | |

*No grave spaces available for sale at Pioneer Cemetery. *Prepayment of plots only.

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Schedule "D"

FACILITIES & EQUIPMENT RENTAL FEES

| MEMORIAL HALL (CAPACITY 234 PEOPLE) | FEE | |
|--|------------|--|
| All meetings, bingos, flea markets, weddings, dances, receptions, funerals, private events, etc. Hall rental includes use of hall, kitchen, bar, stage, tables and chairs. | | |
| Hourly | \$50.00 | |
| Full Day (24 hr period 10:00 am - 10:00 am) | \$250.00 | |
| Weekend (Friday 10:00 am - Monday 10:00 am) | \$600.00 | |
| Set up (pick up key at 3:00 pm if hall is available day before scheduled event) | \$50.00 | |
| Clean up and Security Deposit (Required) (returned after hall inspection)* | \$250.00 | |
| Booking Fee (Required - Non Refundable) (Booking Fee will be applied to rental rate) | \$20.00 | |
| \$ 2 Million Dollar liability insurance naming Village of Clinton as "additional insured" is required for all events. | | |
| VILLAGE OFFICE | | |
| Meeting Room Rental (2 hour minimum; \$5.00/hr each additional hour) | \$30.00 | |
| Fitness Room Monthly Membership | \$20.00 | |
| Fitness Room Drop In (8:30-4:30 Weekdays) | \$2.00 | |
| * ADDITIONAL FEES | | |
| \$60.00 per hour cleaning fee and a \$25.00 administration fee (in the event users do not clean to the standard discussed on walk-through) | | |

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| 47 MILE SPORTS COMPLEX | FEE | |
|---|------------|--|
| Community Adult Use – <u>Ice surface</u> (1 hour min) | \$65.00 | |
| Community Adult Sporting Event – <u>Dry Floor</u> (1 Hour min) | \$40.00 | |
| Community Youth Use (18yrs and under, 1 hour min) | \$35.00 | |
| Tournaments, Private Events, Trade Shows etc. | | |
| Hourly | \$75.00 | |
| Full Day | \$750.00 | |
| Weekend (Friday 5:00 pm - Sunday 8:00 pm) | \$1,200.00 | |
| Public Skating | | |
| Per Person (under 6 yrs. Free) | \$2.00 | |
| Family Rate per day (parents/grandparents/kids) | \$5.00 | |
| Family Season Pass | \$50.00 | |
| Single Season Pass | \$20.00 | |
| ELLIOTT PARK - REG CON PARK | | |
| Full Day Event (Residents) | \$50.00 | |
| Full Day Event (non-residents) | \$200.00 | |
| Clean Up and Security Deposit | \$250.00 | |
| Seasonal Sporting League | \$100.00 | |
| Park Tournament fee available on request | | |

| EQUIPMENT RENTAL | FEE | |
|--|------------|-----------|
| SOUND EQUIPMENT | | |
| Day Rate | \$40.00 | Feb, 2018 |
| Security Deposit (required) | \$250.00 | Feb, 2018 |
| OTHER EQUIPMENT | | |
| Chairs (Band Shell only - 120 chairs) | \$0.50 | |
| Tables (Band Shell only - 30 tables 3x8) | \$2.00 | |
| Grill (per day) (\$250.00 damage deposit required for use at Reg Conn Park only) | \$20.00 | |
| Minimum Charge on all equipment | \$10.00 | |

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Schedule "E"

WATER SERVICE RATES

Reference Amendment Bylaw No. 556, 2018

| Category | 2019 | 2020 | 2021 |
|---|------|------|------|
| Water – Hotel/Motel, per unit | 130 | 133 | 136 |
| Water- Residential Unit | 450 | 459 | 468 |
| Water - Gas Station/Industrial | 1200 | 1224 | 1248 |
| Water – Irrigation (over 1" pipe) | 2000 | 2040 | 2081 |
| Water – Laundromat – per washer | 150 | 153 | 156 |
| Water – Pub, Lounge, Bar | 1200 | 1224 | 1248 |
| Water – Institution (RCMP, Library, Post Office, Ambulance, Bank) | 2500 | 2550 | 2601 |
| Water – Restaurant | 825 | 842 | 859 |
| Water – RV Site, each | 80 | 82 | 83 |
| Water – School, per classroom | 450 | 459 | 468 |
| Water – Vacant lot/Derelict Building | 250 | 255 | 260 |
| Water – Business Retail | 464 | 459 | 468 |
| Water – Mixed Use | 927 | 946 | 965 |

Definitions:

Residential Unit: shall mean a detached building or one self-contained unit in a multi-unit complex, situated on a plot of ground to which the residents thereof have access, and which contain cooking, eating, living, sleeping and sanitary facilities used or intended to be used as a domicile by one or more persons.

Mixed Use: commercial properties that are used for both business and residence.

Business Retail: Includes coffee/tea outlets.

Connection service inspection fee: \$60.00
 ¾" Street Connection Fee: \$800.00
 Over 3/4:" Connection/Disconnection Fee: actual cost of work by Village staff

Water turn on \$40.00 weekdays
 \$75.00 weekends/holidays & emergency call outs

Water turn off \$40.00 weekdays
 \$75.00 weekends/holidays & emergency call outs

Schedule "F"

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SEWER SERVICE RATES
Reference Amendment Bylaw No. 556, 2018

| Category | 2019 | 2020 | 2021 |
|---|------|------|------|
| Sewer – Hotel/Motel, per unit | 53 | 54 | 55 |
| Sewer- Residential Unit | 240 | 244 | 248 |
| Sewer - Gas Station/Industrial | 406 | 412 | 418 |
| Sewer – Laundromat – per washer | 60 | 61 | 62 |
| Sewer – Pub, Lounge, Bar | 406 | 412 | 418 |
| Sewer – Institution (RCMP, Library, Post Office, Ambulance, Bank) | 750 | 761 | 772 |
| Sewer – Restaurant | 400 | 406 | 412 |
| Sewer – RV Site, each | 60 | 61 | 62 |
| Sewer – Sani Dump | 350 | 355 | 360 |
| Sewer – School, per classroom | 550 | 558 | 567 |
| Sewer– Vacant lot/Derelict Building | 150 | 153 | 156 |
| Sewer – Business Retail | 244 | 248 | 252 |
| Sewer – Mixed Use | 487 | 495 | 503 |

Definitions:

Residential Unit: shall mean a detached building or oneself contained unit in a multi-unit complex, situated on a plot of ground to which the residents thereof have access, and which contain cooking, eating, living, sleeping and sanitary facilities used or intended to be used as a domicile by one or more persons.

Mixed Use: commercial properties that are used for both business and residence.

Business Retail: Includes coffee/tea outlets.

Connection service inspection fee: \$60.00
 Connection Fee: \$800.00

Schedule “G”

THE CORPORATION OF THE VILLAGE OF CLINTON
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SIGN PERMIT FEES

Where a sign permit is required to be issued under Bylaw No. 477, 2010, a non-refundable application fee is payable as follows:

| SIGN TYPE | SIGN AREA UP TO | FEE per SIGN |
|---------------------------|---------------------------|---------------------|
| Fixed, Permanent | 1m ² | \$25.00 |
| Fixed, permanent | 2m ² | \$50.00 |
| Fixed, permanent | 3m ² | \$75.00 |
| Fixed, permanent | Exceeding 3m ² | \$150.00 |
| Temporary | | \$30.00 |
| Sign variance Application | | \$50.00 |

Schedule "H"

MUNICIPAL TICKET INFORMATION FINES

Reference Bylaw No. 438, 2006

| OFFENCE | SECTION | FINE |
|--|----------------|---------------------------|
| Animal Control & Licensing Bylaw No. 543, 2016 | 19, 23 | See Attached Schedule "B" |
| Anti Noise Bylaw No. 201, 1983 | 8 | \$500.00 |
| Building Bylaw No. 174.2, 2003 | 22 (a) | \$1,000.00 |
| Burning Bylaw No. 431, 2006 | 3.2 | \$500.00 |
| Business License Bylaw No. 551, 2017 | Schedule "B" | |
| No Business License | | \$200.00 |
| Failure to display Business License | | \$50.00 |
| Bylaw to Regulate Campsites No. 295, 1993 | 2.17 | Offence Act |
| Clean Air Bylaw No.380 | 4 | Offence Act |
| Good Neighbor Bylaw No. 505, 2013 | 21 | <\$10,000.00 |
| Sewer Regulation No. 443, 2006 | 9.2 | \$1,000.00 |
| Sign Bylaw No. 477, 2010 | 6.5 | \$1000.00 |
| Traffic Control Bylaw No. 209, 1985 | VI (1) | \$500.00 |
| Water Regulation Bylaw No. 442, 2006 | 10.3 | \$1,000.00 |
| Zoning Bylaw No. 439, 2007 | 2.4 | \$1,000.00 |
| | | |

THE CORPORATION OF THE VILLAGE OF CLINTON
Village of Clinton Fees & Charges Bylaw No. 552, 2018
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Schedule "I"

BUILDING BYLAW FEES

Reference Bylaw No. 531, 2015, Appendix "A"

A. For the purpose of calculating the fee for *permits* under this bylaw, the value of construction shall be the total contract price for the work including all subcontracts or the value of construction as determined by the Building Official on the basis of plans, specifications and information available to him, whatever value shall be greater.

B. BUILDING PERMIT APPLICATION FEES

A non-refundable permit *application* fee of \$200.00 plus a build permit fee based on the construction value shall be charged. The total building *permit* fee shall include this non-refundable application fee.

C. BUILDING PERMIT FEE

| Construction Value | Fee |
|---|--|
| \$1 to \$25,000 flat fee | \$150.00 |
| for each \$1,000 or part thereof, by which the value exceeds the sum of \$25,000.01 up to a maximum value of \$500,000 as additional fees; or | \$150 + \$8 per \$1000 of construction value |
| for each additional \$1000 or part thereof by which the value exceeds the sum of \$500,000.01 as additional fees. | \$150 + \$6 per \$1000 of construction value |

D. Plumbing Permit Fee

| | |
|--|---------|
| Minimum fee for any plumbing permit or first fixture | \$50.00 |
| Permit fee for each fixture after the first fixture | \$6.00 |
| Permit fee for an interceptor or catch basin | \$15.00 |
| Permit fee for the installation of a backflow prevention device in any plumbing system | \$15.00 |
| Permit fee for any fire sprinkler system | |
| First 25 sprinkler heads | \$50.00 |
| Each additional sprinkler head after the first 25 | \$1.00 |

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E. PERMIT FEE SURCHARGE

- 1) In addition to other fees payable in accordance with this Appendix at the time of permit issuance, a surcharge will apply to all building permits as follows:

| | |
|---|----------|
| Where the construction value is less than \$10,000 | \$50.00 |
| Where the construction value is from \$10,000 to \$50,000 | \$200.00 |
| Where the construction value is in excess of \$50,000 | \$500.00 |

- 2) When all work associated with a building permit is completed within 24 months of the date of issued, the Building Official shall rebate the surcharge fee as follows:

| | |
|--|----------|
| Where the construction value is less than \$10,000 | \$50.00 |
| Where the construction values is from \$10,000 to \$50,000 | \$200.00 |
| Where the construction value is in excess of \$50,000 | \$500.00 |

F. SPECIAL INSPECTION

| | |
|---|---------|
| Voluntary inspection to establish conformance of status of a building | \$80.00 |
|---|---------|

G. MANUFACTURED HOMES OR BUILDING RELOCATION

| | |
|--|-----------|
| Permit fee for manufactured homes including skirting, foundation, blocking 2m ² (21ft ²) landing and stairs, water and sewer service connections | \$250.00 |
| Permit fee for manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be \$250 plus an additional fee based on the value of the foundation as determined by the Building Official | \$250.00+ |

H. RENEWAL PERMIT FEE

| | |
|-----------------|----------|
| 12 month period | \$100.00 |
|-----------------|----------|

I. TEMPORARY BUILDING

| | |
|---|---------|
| To construct, place or occupy a temporary building for one year or part thereof | \$50.00 |
|---|---------|

| | |
|---|----------|
| J. CHIMNEY/SOLID FUEL APPLIANCE installation fee | \$100.00 |
|---|----------|

| | |
|---|----------|
| K. REMOVAL OF NOTICE ON LAND TITLE | \$200.00 |
|---|----------|

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| | |
|--|---------|
| L. DEMOLITION OR RELOCATION FEE | \$50.00 |
|--|---------|

Continued on next page.....

M. Where any re-inspection carried out pursuant to this bylaw discloses faulty work and a subsequent inspection is thereby made necessary.

| | |
|--------------------------|---------|
| RE-INSPECTION FEE | \$50.00 |
|--------------------------|---------|

N. Where work for which a *permit* is required by this bylaw has been commenced prior to issuance of a permit, the applicant shall pay double the fee prescribed in this Schedule.

| | |
|--------------------------|--------------------------|
| DOUBLE PERMIT FEE | Not to exceed \$2,000.00 |
|--------------------------|--------------------------|

O. PERMIT FEE REFUND

Where no construction has commenced within six months of building permit issuance, should the permit holder apply in writing to cancel the application or permit, the building Official shall refund 75% of the original permit fee.

P. FEE REDUCTION FOR PROFESSIONAL SUPERVISION

Where a professional engineer or architect is retained by the owner and an undertaking is provided to coordinate design and field reviews on the project, the building permit fee will be reduced by 5%.

Q. BUILDING INFORMATION REQUEST

| | |
|-----------------------------------|---------|
| Researching building permit files | \$40.00 |
|-----------------------------------|---------|

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Schedule "J"

BUSINESS LICENSE FEES

Reference Business License Bylaw 551, 2017, Schedule "A"

1. ALL BUSINESSES

All businesses which are not covered specifically within Schedule "A" of the Business Bylaw No. 551, 2017 will be charged an annual Business License Fee of:

| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|------------------|-------------|----------------|--------------------------------|
| Business License | \$100.00 | \$80.00 | \$60.00 |
| Mobile Vender | \$200.00 | Not Applicable | Not Applicable |

2. CARNIVAL/CIRCUS

| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|-----------------|-------------|----------------|--------------------------------|
| Carnival/Circus | \$200.00 | Not Applicable | Not Applicable |

3. MANUFACTURING, REFINING & ENERGY PRODUCTION

Manufacturing a product or thing, including, but not limited to: food and beverage products, mining, energy production, water bottling, etc

| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|--------------------------|-------------|----------------|--------------------------------|
| Manufacturing/Industrial | \$500.00 | Not Applicable | \$250.00 |

4. MEDICAL MARIJUANA GROW OPERATIONS

Is the cultivation, growth, processing, storage or distribution of marijuana for medical purposes as lawfully permitted and authorized under the *"Access to Cannabis for Medical Purposes Regulations"*

| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|-----------------------------------|-------------|----------------|--------------------------------|
| Medical Marijuana Grow Operations | \$1,000.00 | Not Applicable | \$500.00 |

5. RENTALS & LODGING

For any person offering for rent or lodging, where more than 2 rooms are available for letting or rental.

| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|------------------------|-------------|---------|--------------------------------|
| All Rentals & Lodgings | \$100.00 | \$80.00 | \$60.00 |

6. SPECIAL EVENTS

THE CORPORATION OF THE VILLAGE OF CLINTON
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| CATEGORY | PRIMARY FEE | RENEWAL | AFTER JULY 1 ST FEE |
|----------------|-------------|----------------|--------------------------------|
| Special Events | \$200.00 | Not Applicable | Not applicable |

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7. CHANGE OF LOCATION FEE

Change of location fee is \$25.00 (Note: Home Based Business Exempt).

8. TEMPORARY BUSINESS LICENSE FEES

For the purpose of this bylaw, the Temporary Business License Fees are as follows:

- a) Where an existing business is carried on from a fixed premise in the Village and the business wishes to independently carry on a temporary period of time from a commercial premise elsewhere, the following fees shall be payable:
 - Up to 7 consecutive days - \$25.00; or
 - No more than 15 consecutive days - \$50.00
- b) Where a business participates in a trade show or exhibition in the Village for not longer than 15 days, the organizing body shall obtain a business license for the trade show or exhibition, and the following conditions and fees shall apply:
 - Obtain Council approval in writing;
 - \$5.00 per business per day; or
 - A minimum fee of \$5.00, whichever is greater, to a maximum fee of \$50.00
- c) Any Temporary Business operating more than 30 days in a calendar year must apply for a regular Business License
- d) All other temporary businesses prorating of fees shall not apply.