

THE CORPORATION OF THE VILLAGE OF CLINTON
Bylaw No. 537, 2016 – Five Year Financial Plan 2016-2020

Being a bylaw to adopt a five-year financial plan for the
Village of Clinton for the years 2016 to 2020.

WHEREAS under section 165 of the Community Charter, Council must adopt a five year financial plan,

NOW THEREFORE the Council of the Village of Clinton, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw for all purposes may be cited as “Bylaw No. 537, 2016, Five Year Financial Plan 2016 - 2020”.
2. Schedule “A and B” attached hereto and forming part of this bylaw shall be the Summary of Revenues and Expenditures for all operating funds and the Long Term Capital Program for the Village of Clinton for the years 2016 to 2020.
3. Schedule “C” attached hereto and forming part of this bylaw shall be the Statement of Objectives and Policies as per Sec. 165 (3.1) of the Community Charter.

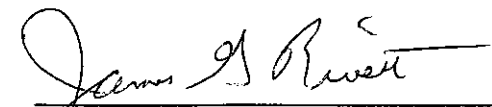
SEVERABILITY

If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.


COMMENCEMENT

This Bylaw shall commence on the date of final adoption.

READ a first time	this 13 th day of April, 2016
READ a second time	this 13 th day of April, 2016
READ a third time	this 27 th day of April, 2016
RECONSIDERED and FINALLY ADOPTED	this 6 th day of May, 2016



Mayor



Corporate Officer

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Schedule C

Statement of Objectives and Policies

In accordance with Section 165(3.1) of the Community Charter, the Village of Clinton is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2013.

Table 1: Distribution of Revenues

Revenue Source	% of Total Revenue	Dollar Value
Property taxes	33%	\$580,459
Grants in Lieu	3%	46,712
User fees and charges	16%	\$292,690
Other sources (Own Sources)	5%	\$95,045
Transfers from Surplus/Reserves	9%	\$152,250
Proceeds from borrowing	0%	0
Government Grants	35%	\$626,082
Total	100%	\$1,793,238

Grants from Government form the greatest proportion of revenue this year. The unconditional Small Community Grant will see a decrease from the 2015 allocation of between 7-10%. The Community Works (Gas Tax) allocation this year is projected at \$75,552. Additional grant funding includes federal, provincial, and regional sources as well as Northern Development Initiative Trust.

Property taxes are the 2nd largest proportion of revenue. Taxation revenues are utilized to support the operational needs of the Village. These include services such as general legislative and administration services, fire protection, facilities operations, repairs and maintenance, and infrastructure repairs, maintenance and improvements.

User fees and charges are used to fund specified services such as water and sewer services. User fees attempt to apportion the value of a service to those who use the service.

Revenue for own sources include fees and charges collected for the use of Village assets, such as the Memorial Hall or Arena facility. Interest and penalties from outstanding accounts and investments are another form of own source revenue.

Transfers from Surplus/Reserves are funds which have been set aside for specific projects or projects must comply with specific funding conditions, restricted or conditional funds. Examples include funding received from the Province in 2015, specifically allocated for a Dog Park. The project was not completed in 2015 therefore at yearend the funds were placed in a reserved to be utilized in 2016 to complete the project.

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Distribution of Property Tax

The distribution of property taxes among the property classes will be maintained similar to the distribution in prior years, as the Village of Clinton will maintain the municipal tax rates implemented in 2015. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Village services.

Distribution of Property Tax Revenues

The distribution of property taxes among property classes is as follows:

Property Class	Amount	% Property Value Tax
Residential	\$ 336,118	58%
Utilities	\$ 7,935	1%
Major Industry	\$ 103,735	18%
Light Industry	\$ 8,202	1%
Business and Other	\$ 123,443	21%
Recreation	\$ 986	>1%
Farm	\$ 40	>1%
TOTAL	\$ 580,459	

Objectives

- The Major Industry (Class 4) rates shall not be greater than the tax rate limit as set by letters patent.
- That the Provincial Class Multiples for 2016 and Municipal Taxation Rate Cap for Class 2 Property will be used in establishing municipal tax rates

Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base as a result of rising operating and capital replacement costs.
- To pursue additional revenue opportunities.
- Continue to maintain and encourage initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide more revenue for the Village.
- Regularly review and compare the Village's distribution of tax burden relative to other municipalities in British Columbia.

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Permissive Tax Exemptions

Pursuant to Section 220 (1)(h) and Section 224 of the Community Charter, The Village of Clinton Permissive Tax Exemption Bylaw No 526, 2015 grants tax exemption to three properties used as places of worship for a four year term from 2016 to 2019 inclusively. These properties include the Roman Catholic Church, PID 013-488-023, the Pentecostal Assemblies of Canada, PID 012-815-551, Clinton Living Waters Christian Society, PID 012-805-505.

The Village of Clinton Permissive Tax Exemption Bylaw No 526, 2015 grants tax exemption to three properties for the years 2016, 2017, 2018, and 2019. The subject properties include: the land and improvements held by the Village of Clinton and used exclusively by the South Cariboo Historical Museum Society, PID 002-940-540; The lands and improvements held by the Village of Clinton and used exclusively by the Clinton & District Curling Club, PID 007-578-351, and the taxable assessed value of the land and improvements held by Royal Canadian Legion, Branch 194 and is deemed as Non-Profit/Recreational (Class 8) by British Columbia Assessment Authority, PID 025-760-947.

Revitalization Tax Exemption

The Village of Clinton, Council has established a revitalization tax exemption program under the provisions of section 226 of the Community Charter.

Objective

To maintain the Village of Clinton's commitment to the business and light industry property owners in the 2006 boundary extension area to maintain the same level of taxation those properties were subject to under the Thompson Nicola Regional District for the years 2016 and 2017 inclusively.

Policies

Bylaw No. 493, 2012, *Revitalization Tax Exemption Extension* established the issuance of Tax Exemption Certificates for Business and Light Industry Parcels within the 2006 Boundary extension area, who did not receive Provincial approval to write off the 2010 and 2011 property taxes in accordance with Bylaw No. 489. The revitalization tax exemption was extended for the years 2016 and 2017 for Business and Light Industry Parcel. The registered owners of the Parcel must enter into an Agreement with the Village and must have complied with the application requirements. The amount of the annual Tax Exemption for a parcel in any year for which the Tax Exemption Certificate may be issued shall be the difference between the Village of Clinton taxes levied and the TNRD taxes levied in that year as if the parcel had remained in the taxation jurisdiction of the TNRD.

**THE CORPORATION OF THE VILLAGE OF CLINTON
2014-2018 FINANCIAL PLAN
SCHEDULE A**

A		B	C	D	E	F	G	H
GENERAL OPERATING FUND		Budget	Actual	Budget	Budget	Budget	Budget	Budget
1		2015	2015	2016	2017	2018	2019	2020
2	GENERAL OPERATING REVENUES							
4	TAX REVENUE	545,674	546,317	580,459	607,050	660,133	695,550	694,560
5	GRANT IN LIEU REVENUE	44,628	50,300	46,712	46,925	46,875	47,500	47,900
6	ASSOCIATED TAXATION REVENUES	14,450	13,238	13,500	13,400	13,450	13,350	13,360
7	CEMETERY	11,250	12,885	11,450	11,410	11,360	11,350	11,350
8	FIRE DEPARTMENT	30,000	35,740	36,000	37,500	38,000	39,500	40,000
9	RECREATION REVENUES	17,500	18,825	21,500	22,000	22,500	24,500	26,500
10	LICENSES, FEE AND LEASES	29,405	29,177	26,895	27,070	27,125	28,125	28,160
11	OTHER REVENUE FROM OWN SOURCES	18,450	38,161	20,200	20,900	21,050	21,700	21,800
12	GRANT FUNDING	507,482	493,922	590,082	525,930	525,930	444,877	448,127
13	COMMITTEES OF COUNCIL	35,000	53,264	1,500	45,600	10,750	10,250	10,250
14	COLLECTIONS FOR OTHER GOVERNMENTS	426,660	422,572	427,520	446,525	470,025	493,025	493,025
15	TRANSFERS FROM OWN SOURCES	150,494	6,266	152,250	0	30,000	100,000	390,000
16	ACTUARIAL ADJUSTMENT ON DEBT	0	1,149	0	0	0	0	0
17	TOTAL OPERATING FUNDS	1,830,993	1,721,816	1,928,068	1,804,310	1,877,198	1,929,727	2,225,032
18								
19	GENERAL OPERATING EXPENDITURES							
20	LEGISLATIVE	49,910	52,150	51,500	51,500	57,800	59,000	59,500
21	ADMINISTRATION	387,700	355,328	378,050	380,735	375,585	378,850	380,900
22	PUBLIC WORKS	345,000	278,839	393,900	338,850	340,450	341,850	347,700
23	PUBLIC WORKS DEBT PRINCIPLE REPAYMENT	16,310	17,197	19,895	20,235	21,807	21,960	13,308
24	PUBLIC WORKS DEBT INTEREST	1,030	934	900	560	4,026	3,870	3,756
25	CONTRACT SERVICES	47,550	39,170	55,380	53,880	54,080	54,080	55,580
26	FIRE DEPARTMENT	71,250	64,352	70,455	69,900	71,950	72,350	72,900
27	FIRE DEPARTMENT DEBT PRINCIPLE REPAYMENT	35,212	26,523	37,555	37,995	51,575	75,455	28,915
28	FIRE DEPARTMENT DEBT INTEREST	3,138	11,663	2,476	2,040	6,760	5,725	15,811
29	OFFICE & PW FACILITIES	30,610	29,198	30,110	30,110	30,610	31,710	47,110
30	PARKS	6,500	4,275	5,600	5,600	6,200	6,200	5,300
31	CEMETERY	5,000	4,538	5,000	5,000	5,000	5,000	5,000
32	RECREATIONAL FACILITIES	82,350	61,026	72,600	68,100	70,400	73,000	74,800

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2014-2018 FINANCIAL PLAN
SCHEDULE A**

A		B		C		D		E		F		G		H	
<u>GENERAL OPERATING FUND</u>		Budget		Actual		Budget		Budget		Budget		Budget		Budget	
1		2015	2016	2015	2016	2017	2018	2019	2020	2017	2018	2019	2020	2017	2020
2	ECONOMIC DEVELOPMENT	60,050	73,600	54,951	73,600	73,100	73,600	75,600	75,600	73,600	73,600	75,600	75,600		
33	STRATEGIC PLAN PROJECTS	146,000	218,625	148,139	218,625	95,000	125,000	100,000	370,000	95,000	125,000	100,000	370,000		
34	COMMITTEES OF COUNCIL	14,994	9,100	33,631	9,100	26,600	10,750	10,250	10,250	26,600	10,750	10,250	10,250		
35	TRANSFER TO OTHER GOVERNMENTS	426,660	427,520	422,718	427,520	446,525	470,025	493,025	493,025	446,525	470,025	493,025	493,025		
36	TRANSFER TO RESERVE	101,729	75,802	195,430	75,802	98,580	101,580	121,802	165,577	98,580	101,580	121,802	165,577		
37	TOTAL OPERATING EXPENDITURES	1,830,993	1,928,068	1,800,062	1,928,068	1,804,310	1,877,198	1,929,727	2,225,032	1,804,310	1,877,198	1,929,727	2,225,032		
38															
39															
40	TRANSFER TO/FROM GENERAL SURPLUS	0	0	-78,246	0	0	0	0	0	0	0	0	0		
41															
42	<u>CAPITAL & EQUITY TRANSACTIONS</u>	Budget	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
43		2015	2016	2015	2016	2017	2018	2019	2020	2017	2018	2019	2020	2017	2020
44															
45	AMMORTIZATION EXPENSE	260,000	240,000	233,009	240,000	250,000	260,000	260,000	275,000	250,000	260,000	260,000	275,000		
46	CAPITAL ASSET AMMORTIZATION ADJUSTMENT	-260,000	-240,000	-233,009	-240,000	-250,000	-260,000	-260,000	-275,000	-250,000	-260,000	-260,000	-275,000		
47	COMMUNITY FORESTS NET EARNINGS	0	200,000	172,823	200,000	100,000	25,000	20,000	20,000	100,000	25,000	20,000	20,000		
48	COMMUNITY FOREST EQUITY ADJUSTMENT	0	-200,000	-172,823	-200,000	-100,000	-25,000	-20,000	-20,000	-100,000	-25,000	-20,000	-20,000		
49	TOTAL CAPITAL & EQUITY ADJUSTMENTS	0	0	0	0	0	0	0	0	0	0	0	0		

**THE CORPORATION OF THE VILLAGE OF CLINTON
2016-2020 FINANCIAL PLAN
SCHEDULE B**

<u>SEWER OPERATING FUND</u>	Budget 2015	Actual 2015	Budget 2016	Budget 2017	Budget 2018	Budget 2019	Budget 2020
TOTAL SEWER REVENUES	91,550	85,884	91,090	95,930	105,430	105,430	105,430
VEHICLE PRINCIPLE DEBT REPAYMENT			-1,000	-3,695	-3,695	-3,695	-3,695
VEHICLE INTEREST PAYMENT			-200	-800	-800	-800	-800
TOTAL SEWER EXPENDITURES	-91,550	-82,490	-80,160	-74,350	-77,250	-79,200	-100,700
OPERATING TRANSFER TO SEWER SURPLUS	0	3,394	9,730	17,085	23,685	21,735	235
<u>SEWER CAPITAL FUND</u>							
TRANSFERS FROM SEWER OPERATING SURPLUS	15,000	10,146	30,000	30,000	25,000	25,000	0
TOTAL TRANSFER TO RESERVES	0	0	0	0	0	0	0
TOTAL SEWER CAPITAL PROJECTS	-15,000	-10,146	-30,000	-30,000	-25,000	-25,000	0
CAPITAL TRANSFER TO SEWER SURPLUS	0	0	0	0	0	0	0
<u>WATER OPERATING FUND</u>							
TOTAL WATER REVENUES	135,300	134,198	201,600	202,300	202,300	206,300	206,300
WATER GRANT FUNDS		5,500	2,290				
ACTUARIAL ADJUSTMENT ON DEBT	0	1,149	1,150	1,150	1,150	1,150	1,150
TOTAL WATER EXPENDITURES	-162,620	-136,137	-177,880	-173,900	-176,200	-177,250	-179,350
DEBT REPAYMENT PRINCIPLE	-1,680	-1,679	-2,680	-5,375	-5,375	-5,375	-5,375
DEBT INTEREST PAYMENT	-2,215	-2,215	-2,415	-3,015	-3,015	-3,015	-3,015
OPERATING TRANSFER TO WATER SURPLUS	-31,215	816	22,065	21,160	18,860	21,810	19,710
<u>WATER CAPITAL FUND</u>							
TOTAL WATER CAPITAL GRANT FUNDING	156,285	161,785	0	0	800,000	0	0
TOTAL TRANSFER FROM RESERVES	0	0	0	0	200,000	0	0
TRUSTS & LOANS	0	0	0	0	200,000	0	0
TOTAL WATER CAPITAL ADDITIONS	-156,285	-149,253	0	0	-1,200,000	0	0
CAPITAL TRANSFER TO WATER SURPLUS	0	12,532	0	0	0	0	0
<u>AMMORTIZATION-NON CASH TRANSACTIONS</u>							
SEWER AMMORTIZATION EXPENSE	17,000	16,549	17,000	17,000	17,000	17,000	17,000
SEWER CAPITAL ADDITIONS/DELETIONS	-17,000	-16,549	-17,000	-17,000	-17,000	-17,000	-17,000
WATER AMMORTIZATION EXPENSE	70,000	96,214	95,000	95,000	95,000	150,000	150,000
WATER CAPITAL ADDITIONS/DELETIONS	-70,000	-96,214	-95,000	-95,000	-95,000	-150,000	-150,000
TOTAL CAPITAL AMMORTIZATION ADJUSTMENT	0	0	0	0	0	0	0