

THE CORPORATION OF THE VILLAGE OF CLINTON
Village of Clinton Fees and Charges Bylaw No. 566, 2019

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Under Section 194 of the Community Charter, a Council may impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements:

NOW THEREFORE: The Council of the Village of Clinton, in open meeting assembled, hereby enacts as follows:

1. Citation

- a. This Bylaw may be cited as “The Village of Clinton Fees and Charges Bylaw No. 566, 2019

2. Repeal

- a. The Village of Clinton Fees and Charges Bylaw No. 552, 2018 and Bylaw 556, 2018 Amendment Bylaw and any amendments thereto are hereby repealed upon the adoption hereof.

3. Administration

- a. The Village of Clinton Fees and Charges Bylaw No. 566, 2019 shall impose the fees and charges as specified in Schedules “A” through “J” and forming part of this Bylaw;

Schedule “A”	Miscellaneous Fees and Charges
Schedule “A”	Development of Lands and Premises Fees
Schedule “B”	Animal License and Impound Fees
Schedule “C”	Cemetery Fees
Schedule “D”	Facility and Equipment Rental Fees
Schedule “E”	Water Service Rates 2020 – 2022
Schedule “F”	Sewer Service Rates 2020 – 2022
Schedule “G”	Sign Permit Application Fees
Schedule “H”	Ticket Information Utilization Fines
Schedule “I”	Building Regulation Permit Fees
Schedule “J”	Business License and Premises Fees
- b. Taxes will be added to each goods and services, if applicable.
- c. All fees and charges must be paid in advance of the service or delivery of goods.

4. Severability

- a. If any section, subsection or clause of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw

5. Commencement

- a. This Bylaw shall commence January 1, 2020

READ A FIRST TIME

this 08th day of January 2020

READ A SECOND TIME

this 08th day of January 2020

READ A THIRD TIME

this 22nd day of January 2020

RECONSIDERED AND ADOPTED

this 22nd day of January 2020



MAYOR



CORPORATE OFFICER

Schedule "A"
ADMINISTRATIVE RATES

ADMINISTRATION	FEE	DATE FEE LAST AMENDED
NSF Cheque Service Charge	\$30.00	May 11, 2016
Property Tax Certificate Request	\$25.00	
Administrative Fee (Material Search etc.) (Per Hour)	\$25.00	
FOI Request – min charge. (\$30/hr after first hour)	\$50.00	
Photocopies		
Greyscale 8.5 x 11 per copy	\$0.25	
Greyscale 11 x 17 per copy	\$0.50	
Colour 8.5 x 11 per copy	\$1.00	
Colour 11 x 17 per copy	\$2.00	
Bulk copying may be negotiated		
Fax and Scan, per page	\$0.50	
DEVELOPMENT OF LANDS AND PREMISES FEES		Development of Lands and Premises Bylaw No 510, 2014
Development Permit	\$500.00	
Development Variance Permit	\$250.00	
Temporary Commercial and Industrial Permit	\$250.00	
Official Community Plan Amendment	\$500.00	
Subdivision Application (First parcel proposed)	\$750.00	
Subdivision Application (each additional parcel)	\$250.00	
Board of Variance Application	\$250.00	
Building or Utility Information Search Fee (BIR)	\$40.00	

Schedule "B"
ANIMAL LICENSING & IMPOUND FEES

LICENSE FEES	FEE	DATE FEE LAST AMENDED
Dog License (Life Time Rate)	\$40.00	
Vicious Dog License (annual) (Bylaw 543, 2016 S. 12)	\$75.00	
Dog Tag Replacement	\$5.00	
Non-Spayed/Neutered surcharge	\$20.00	
IMPOUND FEES		
For seizing and impounding any <u>licensed</u> animal		
Seized and returned immediately to owner	\$10.00	
First Offence (kenneled)	\$30.00	
Second Offence (kenneled)	\$60.00	
Third Offence (kenneled)	\$90.00	
Fourth and Subsequent offence (kenneled)	\$120.00	
Daily boarding fee for animal	\$8.00	
For seizing and impounding any <u>unlicensed</u> animal		
First Offence (kenneled)	\$50.00	
Daily boarding fee for animal	\$8.00	
Dog license (annual, must be purchased upon return of animal)	\$40.00	
For seizing and impounding a <u>vicious</u> animal		
Each Offence	\$200.00	
Daily boarding fee for animal	\$8.00	
Vicious Dog License (annual, must be purchased upon return of animal)	\$75.00	
DISPOSAL		
Disposal of an animal	Actual Cost	

Schedule "C"
CEMETERY FEES & CHARGES

CEMETERY SERVICE	FEE	DATE FEE LAST AMENDED
GRAVE SPACE FULL BURIAL		
Adult/Child/Infant (includes Care Fund contribution of \$75.00)	\$300.00	
Non-Resident Adult/Child/Infant (includes Care Fund contribution of \$100.00)	\$400.00	
*Non-Resident defined as a person residing outside of TNRD Area "E".		
GRAVE SPACE CREMATED REMAINS		
Adult/Child/Infant (includes Care Fund contribution of \$37.50)	\$150.00	
Non-Resident Adult/Child/Infant (includes Care Fund contribution of \$50.00)	\$200.00	
GRAVE SPACE OPEN & CLOSE		
Full Burial Internment Mon -Fri (8:30 am -2:30 pm)	\$350.00	
Cremated Internment (Mon -Fri (8:30 am -2:30 pm)	\$150.00	
OTHER MANDATORY SERVICES/FEES		
Transfer of License	\$25.00	
Grave Liner (Mandatory)	\$300.00	
Cremation Liners (Mandatory)	\$200.00	
MEMORIAL MARKERS <i>(Can be paid at time of purchase or at Marker placement)</i>		
Installation of Memorial Markers (includes Care Fund contribution of \$20.00)	\$150.00	
SPECIAL SERVICES *ADDED TO REGULAR FEES WHEN REQUIRED		
Burials Mon. – Fri. after 2:30 pm (Open/close call out after hours fee)	\$250.00	
Burials on Saturdays, Sundays, or Statutory Holidays (Open/close weekend call out fee)	\$350.00	
Burial of Cremated Remains Mon – Fri after 2:30pm (Open/close after-hours fee)	\$250.00	
Burials of Cremated Remains on Saturdays, Sundays or Statutory Holidays (Open/close weekend call out fee)	\$350.00	
Exhumation of Adult/Child/Infant	\$500.00	
Exhumation of Cremated Remains	\$250.00	
Scattering of Cremated Remains in Consecrated Area	\$75.00	
Casket Lowering Device	N/C	

*No grave spaces available for sale at Pioneer Cemetery. *Prepayment of plots only.

Schedule "D"
FACILITIES & EQUIPMENT RENTAL FEES

MEMORIAL HALL (CAPACITY 234 PEOPLE)	FEE	DATE FEE LAST AMENDED
All meetings, bingos, flea markets, weddings, dances, receptions, funerals, private events, etc. Hall rental includes use of hall, kitchen, bar, stage, tables and chairs.		
Hourly	\$50.00	
Full Day (24 hr period 10:00 am - 10:00 am)	\$250.00	
Weekend (Friday 10:00 am - Monday 10:00 am)	\$600.00	
Set up (pick up key at 3:00 pm if hall is available day before scheduled event)	\$50.00	
Clean up and Security Deposit (Required; return after hall inspection) (\$60.00 per hour cleaning fee and a \$25.00 administration fee)	\$250.00	
Booking Fee (Required; Non-refundable)	\$20.00	
\$ 2 Million Dollar liability insurance naming Village of Clinton as "additional insured" is required for all events.		
VILLAGE OFFICE		
Meeting Room Rental (2 hr min at \$30 and \$5.00/hr each additional hour)	\$15.00	
Fitness Room Monthly Membership	\$20.00	
Fitness Room Drop In (8:30-4:30 Weekdays)	\$2.00	
47 MILE SPORTS COMPLEX	FEE	DATE FEE LAST AMENDED
Community Adult Use – Ice surface (1-hour min)	\$65.00	
Community Adult Sporting Event – Dry Floor (1 Hour min)	\$40.00	
Community Youth Use (18yrs and under, 1-hour min)	\$35.00	
Tournaments, Private Events, Trade Shows etc.		
Hourly	\$75.00	
Full Day	\$750.00	
Weekend (Friday 5:00 pm - Sunday 8:00 pm)	\$1,200.00	
Public Skating		
Per Person (under 6 yrs. Free)	\$2.00	
Family Rate per day (parents/grandparents/kids)	\$5.00	
Family Season Pass	\$50.00	
Single Season Pass	\$20.00	

ELLIOTT PARK - REG CON PARK	FEE	DATE FEE LAST AMENDED
Full Day Event (Residents)	\$50.00	
Full Day Event (non-residents)	\$200.00	
Clean Up and Security Deposit	\$250.00	
Seasonal Sporting League	\$100.00	
Park Tournament fee available on request		

SOUND EQUIPMENT RENTAL	FEE	DATE FEE LAST AMENDED
Day Rate	\$40.00	Feb, 2018
Security Deposit (required)	\$250.00	Feb, 2018
OTHER EQUIPMENT		
Chairs (Band Shell only - 120 chairs)	\$30.00	
Tables (Band Shell only - 30 tables 3x8)	\$30.00	
Minimum Charge on all equipment	\$10.00	

Schedule "E"
WATER SERVICE RATES

Reference Amendment Bylaw No. 556, 2018

Category	2020	2021	2022
Water – Residential Unit	480	495	515
Water- Serviced Lot	54	56	58
Water - Gas Station	610	635	655
Water – Accommodations	138	144	150
Water – Pubs, Lounge	880	910	940
Water – Laundromat	138	144	150
Water – Restaurant	880	910	940
Water – RV Sites	85	88	90
Water – Business Retail	480	495	515
Water – Irrigation	1560	1650	1710
Water – Institution: (RCMP, Library, Post Office, Ambulance, Bank etc.)	1065	1100	1140
Water – School	480	495	515
Water – Business/Residential (Mixed Use)	810	838	867
Water – Car Wash (per bay)	1440	1490	1540

Definitions:

Residential Unit: shall mean a detached building or one self-contained unit in a multi-unit complex, situated on a plot of ground to which the residents thereof have access, and which contain cooking, eating, living, sleeping and sanitary facilities used or intended to be used as a domicile by one or more persons.

Mixed Use: commercial properties that are used for both business and residence.

Business Retail: Includes coffee/tea outlets.

Connection service inspection fee:	\$60.00
¾" Street Connection Fee:	\$800.00
Over 3/4:" Connection/Disconnection Fee:	actual cost of work by Village staff
Turn Water Off & On (<i>must pay for both at the same time unless approved by CAO</i>)	\$40.00 weekdays during working hours \$75.00 weekends/holidays/before and after working hours

Schedule "F"
SEWER SERVICE RATES
Reference Amendment Bylaw No. 556, 2018

Category	2020	2021	2022
Sewer – Residential	248	257	265
Sewer – Serviced Lot	27	28	29
Sewer – Gas Station	300	305	310
Sewer – Accommodations	55	56	57
Sewer – Pub, Lounge, Bar	415	420	430
Sewer – Restaurant	415	420	430
Sewer – Business Retail	248	257	265
Sewer – RV Site	55	56	57
Sewer – Sani Dump	330	340	345
Sewer – School, per classroom	570	580	590
Sewer – Institution: (RCMP, Library, Post Office, Ambulance, Bank etc.)	520	530	540
Sewer – Business/Residential (Mixed Use)	420	428	437
Sewer – Car Wash (per bay)	810	830	845

Definitions:

Residential Unit: shall mean a detached building or oneself contained unit in a multi-unit complex, situated on a plot of ground to which the residents thereof have access, and which contain cooking, eating, living, sleeping and sanitary facilities used or intended to be used as a domicile by one or more persons.

Mixed Use: commercial properties that are used for both business and residence.

Business Retail: Includes coffee/tea outlets.

Connection service inspection fee: \$60.00

Connection Fee: **\$800.00**

Schedule "G"
SIGN PERMIT FEES

Where a sign permit is required to be issued under Bylaw No. 477, 2010, a non-refundable application fee is payable as follows:

SIGN TYPE	SIGN AREA UP TO	FEE per SIGN
Fixed, Permanent	1m ²	\$25.00
Fixed, permanent	2m ²	\$50.00
Fixed, permanent	3m ²	\$75.00
Fixed, permanent	Exceeding 3m ²	\$150.00
Temporary		\$30.00
Sign variance Application		\$50.00

Schedule "H"
MUNICIPAL TICKET INFORMATION FINES

Reference Bylaw No. 438, 2006

OFFENCE	SECTION	FINE
Animal Control & Licensing Bylaw No. 543, 2016	19, 23	See Attached Schedule "B"
Anti Noise Bylaw No. 201, 1983	8	\$500.00
Building Bylaw No. 174.2, 2003	22 (a)	\$1,000.00
Burning Bylaw No. 431, 2006	3.2	\$500.00
Business License Bylaw No. 551, 2017	Schedule "B"	
No Business License		\$200.00
Failure to display Business License		\$50.00
Bylaw to Regulate Campsites No. 295, 1993	2.17	Offence Act
Clean Air Bylaw No.380	4	Offence Act
Good Neighbor Bylaw No. 505, 2013	21	<\$10,000.00
Sewer Regulation No. 443, 2006	9.2	\$1,000.00
Sign Bylaw No. 477, 2010	6.5	\$1000.00
Traffic Control Bylaw No. 209, 1985	VI (1)	\$500.00
Water Regulation Bylaw No. 442, 2006	10.3	\$1,000.00
Zoning Bylaw No. 439, 2007	2.4	\$1,000.00

SCHEDULE "I"
SCHEDULE OF BUILDING REGULATION PERMIT FEES
(as per Building Regulation Amendment Bylaw no. 560, 2019)

A. For the purpose of calculating the fee for *permits* under this bylaw, the value of *construction* shall be the total contract price for the work including all subcontracts or the value of *construction* as determined by the *Building Official* on the basis of plans, specifications and information available to him or her, whatever value shall be greater.

B. BUILDING PERMIT APPLICATION FEES

A non-refundable *permit* application fee of \$200 or the calculated building *permit* fee, whichever is less, shall be charged for all *permits*. The building *permit* fee shall include this non-refundable application fee.

C. BUILDING PERMIT FEE

(1) <u>Construction Value</u>	<u>Fee</u>
(a) \$1 to \$1,000;	\$50
(b) \$50 plus for each \$1,000 or part thereof by which the value exceeds \$1,000 up to a maximum of \$400,000 as additional fees; and	\$9
(c) each additional \$1,000 or part thereof by which the value exceeds \$400,000 as additional fees	\$6

D. PLUMBING PERMIT FEE

(1) Minimum fee for any plumbing <i>permit</i> or first fixture	\$75
(2) <i>Permit</i> fee for each fixture after the first fixture	\$10
(3) <i>Permit</i> fee for an interceptor or catch basin	\$15
(4) <i>Permit</i> fee for the installation of a backflow prevention device in any plumbing system.	\$15
(5) <i>Permit</i> fee for any fire sprinkler system	
(a) First 25 sprinkler heads	\$50
(b) Each additional sprinkler head after the first 25	\$1

E. PERMIT FEE SURCHARGE

- (1) In addition to other fees payable in accordance with this Appendix at the time of *permit* issuance, a surcharge will apply to all building *permits* as follows:
- (a) \$50 where the *construction* value is less than \$10,000;
 - (b) \$200 where the *construction* value is from \$10,000 to \$50,000 or;
 - (c) \$500 where the *construction* value is in excess of \$50,000.
- (2) When all work associated with a building *permit* is completed within thirty-six (36) months of the date of issue, the *Building Official* shall rebate the surcharge fee as follows:
- (a) \$50 where the *construction* value is less than \$10,000;
 - (b) \$200 where the *construction* value is from \$10,000 to \$50,000 or;
 - (c) \$500 where the *construction* value is in excess of \$50,000.

F. SPECIAL INSPECTION

Voluntary inspection to establish conformance or status of a building. \$150

G. MANUFACTURED HOMES OR BUILDING RELOCATION

(1) *Permit* fee for manufactured homes including skirting, foundation, blocking, landing and stairs up to 2m² (21 ft²), water and sewer service connections \$500

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- (2) *Permit* fee for manufactured homes or relocated buildings placed on permanent foundations extending below ground level will be \$500 plus an additional fee based on the value of the foundation as determined by the *Building Official*.
- H. RENEWAL PERMIT FEE
The fee for a renewal *permit* shall be \$200 each renewal period of one year.
- I. PROVISIONAL OCCUPANCY CERTIFICATE FEE
The fee for a provisional occupancy certificate shall be \$80 for each issuance period of 90 days.
- J. TEMPORARY BUILDING
Fee for a *permit* to construct, place or occupy a temporary building for one year or part thereof \$100
- K. CHIMNEY / SOLID FUEL APPLIANCE
Fee for the installation of a chimney, fireplace or solid fuel-burning appliance. \$100
- L. REMOVAL OF NOTICE ON LAND TITLE
Fee for the removal of a land title notice. \$200
- M. DEMOLITION OR RELOCATION
The fee for a *permit* to demolish a building. \$50
- N. REINSPECTION FEE
Where any re-inspection carried out pursuant to this Bylaw discloses faulty work and a subsequent inspection is thereby made necessary, the fee for each subsequent inspection shall be \$50.
- O. DOUBLE PERMIT FEE
Where work for which a *permit* is required by this bylaw has been commenced prior to issuance of a *permit*, and a stop work order has been posted on that work, the applicant shall pay double the fee prescribed in this Schedule, provided that the additional fee shall not exceed \$2,000.
- P. PERMIT FEE REFUND
Where no construction has commenced within six (6) months of building permit issuance, should the *permit* holder apply in writing to cancel the application or *permit*, the *Building Official* shall refund 75% of the original *permit* fee.
- Q. FEE REDUCTION FOR PROFESSIONAL SUPERVISION
Where a professional engineer or architect is retained by the *owner* and an undertaking is provided to coordinate design and field reviews on the project, the building *permit* fee will be reduced by 5%.
- R. PERMIT APPLICATION LEGAL CHANGE
The fee for any legal change on title, such as ownership or subdivision, requiring revisions to the *permit* application records. \$75
- S. PERMIT DESIGN AND CONSTRUCTION MAJOR MODIFICATION
If an issued *permit* is active or application plans have been reviewed and the *owner* proposes significant modifications to the building whereby the design changes and the value of the work changes, regardless whether the value increases or decreases, a fee of \$100 per hour will be charged based on the hours, or portions thereof, expended for modified plan review.

Schedule "J"
BUSINESS LICENSE FEES
Reference Business License Bylaw 551, 2017, Schedule "A"

ALL BUSINESSES

All businesses which are not covered specifically within Schedule "A" of the Business Bylaw No. 551, 2017 will be charged an annual Business License Fee of:

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
Business License	\$100.00	\$80.00	\$60.00
Mobile Vender	\$200.00	Not Applicable	Not Applicable
Home Based Business	\$40.00	\$30.00	\$20.00

The Fees for after July 1st are only for businesses who have never had a business license in Clinton

CARNIVAL/CIRCUS

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
Carnival/Circus	\$200.00	Not Applicable	Not Applicable

MANUFACTURING, REFINING & ENERGY PRODUCTION

Manufacturing a product or thing, including, but not limited to: food and beverage products, mining, energy production, water bottling, etc.

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
Manufacturing/Industrial	\$120.00	Not Applicable	\$80.00

The Fees for after July 1st are only for businesses who have never had a business license in Clinton

MEDICAL MARIJUANA GROW OPERATIONS

Is the cultivation, growth, processing, storage or distribution of marijuana for medical purposes as lawfully permitted and authorized under the *"Access to Cannabis for Medical Purposes Regulations"*

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
Medical Marijuana Grow Operations	\$1,000.00	Not Applicable	\$500.00

The Fees for after July 1st are only for businesses who have never had a business license in Clinton

RENTALS & LODGING

For any person offering for rent or lodging, where more than 2 rooms are available for letting or rental.

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
All Rentals & Lodgings	\$100.00	\$80.00	\$60.00

The Fees for after July 1st are only for businesses who have never had a business license in Clinton

SPECIAL EVENTS

CATEGORY	PRIMARY FEE	RENEWAL	AFTER JULY 1 ST FEE
Special Events	\$200.00	Not Applicable	Not applicable

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CHANGE OF LOCATION FEE

Change of location fee is \$25.00 (Note: Home Based Business Exempt).

TEMPORARY BUSINESS LICENSE FEES

For the purpose of this bylaw, the Temporary Business License Fees are as follows:

Where an existing business is carried on from a fixed premise in the Village and the business wishes to independently carry on a temporary period from a commercial premise elsewhere, the following fees shall be payable:

Up to 7 consecutive days - \$25.00; or

No more than 15 consecutive days - \$50.00

Where a business participates in a trade show or exhibition in the Village for not longer than 15 days, the organizing body shall obtain a business license for the trade show or exhibition, and the following conditions and fees shall apply:

Obtain Council approval in writing;

\$5.00 per business per day; or

A minimum fee of \$5.00, whichever is greater, to a maximum fee of \$50.00

Any Temporary Business operating more than 30 days in a calendar year must apply for a regular Business License

All other temporary businesses prorating of fees shall not apply.