



Minutes of the Regular Meeting of Council  
held at the Clinton Council Chambers located at 1423 Cariboo Highway 97  
Wednesday June 28, 2017 @ 7:00 p.m.

**PRESENT:**

- |                         |                   |
|-------------------------|-------------------|
| Mayor J. Rivett         | CAO Tom Dall      |
| Cnclr D. Guerin – Phone | CFO Joanne Molnar |
| Cnclr W. Marchant       | Media (1)         |
| Cnclr S. Swan           | Public (2)        |
| Cnclr D. Park           |                   |

**ABSENT:**

**ORDER:** Mayor Rivett called the regular meeting of Council to order at 7:00 p.m.  
“Mayor and Council would like to acknowledge that we are within the traditional territory of the Secwepemc Nation”

**ADDITION OF LATE ITEMS:**

- Clinton and District Community Forest – Invitation to AGM – Action Item
- Water Main Line CN Crossing Agreements – CAO Reports
- MFA – Backhoe Loan – CFO Reports
- Water Main Line Internal Borrowing – CFO Report
- Community Trails Plan Grant – Infrastructure Planning – CDC Report
- Marketing Plan – Addition to Agreement Joy Factory Films – CDC Report
- CAO Verbal Report – New Business

**AGENDA:**

MOVED by Cnclr Swan/Cnclr Marchant

**R133-17 THAT the amended Agenda for June 28, 2017 be adopted CARRIED**

**PREVIOUS MINUTES:**

a) Regular Meeting of Council June 14, 2017

MOVED by Cnclr Guerin/Cnclr Marchant

**R134-17 THAT the minutes of the June 14, 2017 Regular Meeting of Council be adopted CARRIED**

**DELEGATION:**

a) NONE

**QUESTION PERIOD:**

a. NONE

**COMMITTEE OF THE WHOLE:**

**ADMINISTRATIVE MATTERS:**

**a) ACTION CORRESPONDENCE**

- i) TNRD – Committee of the Whole July 19, 2017 Invitation  
Mayor will attend
- ii) Clinton Community Forest – Invitation to AGM – July 5, 2017  
All of Council planning on attending



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**GENERAL CORRESPONDENCE**

- i) BC Wildlife Service – Firefighters Making Progress on Pantage Lake Wildfire - **Information**
- ii) David Stoddard School – June 2017 Newsletter - **Information**
- iii) Spirit of Clinton – Minutes of the June 8, 2017 Meeting - **Information**
- iv) WRAPS – Music in the Park 2017 - **Information**
- v) WRAPS – Canada Day Celebration - **Information**
- vi) United Way – Fitness Room Funding

**Direction:** Council directs staff to provide a thank-you letter to United Way for the grant funding

- vii) BC Wildfire Service – Burning to be restricted throughout Cariboo Fire Centre - **Information**
- viii) SILGA – Youth Participation at UBCM

**Direction:** Council directs staff to bring this report back to the next Council meeting for further review

- ix) BC Wildfire Service- Lightning adds to wildfire risk in Cariboo Fire Centre - **Information**
- x) School District #74 – The Board Bulletin - **Information**

**READING CORRESPONDENCE**

June 09, 2017 to June 22, 2017

**Direction:** THAT the Reading Correspondence be received and filed

**ADMINISTRATION:**

a) CAO REPORTS

- i) Land and Building Working Group Meeting Minutes June 8, 2017 – **For Information**
- ii) Strategic Planning – Land and Building Plan

MOVED by Cnclr Marchant/Cnclr Guerin

**R135-17** THAT Council approves the completion of the Strategic Plan – Land and Building Plan project

CARRIED

- iii) Development Permit – Sid’s Construction

The CAO read out letters from High Bar First Nation and Ministry of Transportation and gave oral report from the owners of the Petrocan. All were in favour of the new development with the Ministry of Transportation requiring more information.

MOVED by Mayor Rivett/Cnclr Swan

**R136-17** THAT Council approves the Development Permit for construction of a storage building and workshop, as long as the conditions outlined in the Village of Clinton Official Community Plan will be met, on properties 1310, 1312 and 1314 Cariboo Hwy 97 belonging to Sid’s Construction: and to meet the requirements of the Ministry of Transportation. CARRIED

- iv) Transit Committee – **For information**

- v) UBCM Minister Meetings

Ministries to be considered for visitation at UBCM were as follows: Ministry of Forest, Lands and Resource Development, Ministry of Housing, Ministry of Transportation, BC Hydro.

**Direction:** Council directs staff to bring the information back to the next Council meeting for further review



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vi) Water Mainline CN Crossing Contracts

MOVED by Cnclr Marchant/Cnclr Swan

- R137-17** **THAT Council approves the Mayor and CAO to sign the “Terms and Conditions” letter and the “Standard Pipe Crossing” agreement between Canadian National Railway Company and the Village of Clinton and to pay the appropriate fees of nine thousand fifty-one dollars and no cents (\$9051.00), payable to CN Railway Co. For the installation of the new underground potable water pipeline on CN property at Mile 202.7 Lillooet Substation, in the Village of Clinton** CARRIED

b) CFO REPORTS

i) May Financial Report

MOVED by Mayor Rivett/Cnclr Guerin

- R138-17** **THAT Council received the May 2017 Financial Summary and Cheque listing for information** CARRIED

ii) Municipal Finance Authority Back Hoe Loan Agreement

MOVED by Cnclr Marchant/Cnclr Guerin

- R139-17** **THAT Council authorizes the Financial Officer to proceed with the loan application, for a maximum of one hundred and fifty thousand dollars (\$150,000) with Municipal Finance Authority of BC to borrow the proceeds required for the purchase of the backhoe, for a term of five (5) years.** CARRIED

iii) Water Mainline Replacement Project Internal Borrowing

MOVED by Cnclr Swan/Cnclr Guerin

- R140-17** **THAT Council approves internal borrowing of up to \$150,000 from the General Operating Surplus account to the Water Fund for the Clean Water and Wastewater Water Mainline Replacement project; principle funding plus interest, at the Municipal Finance Authority approved rate, shall be repaid over a maximum term of ten years.** CARRIED

c) CDC REPORTS

i) CADOSA Collaborative Trail Project

**Direction: Council directs staff to receive and file**

ii) Marketing Plan Working Group Meeting June 20, 2017

**Direction: Council directs staff to receive and file**

iii) Community Only Trail Project Meeting June 9, 2017

**Direction: Council directs staff to receive and file**

iv) Terra Firma Digital Arts Service Agreement

MOVED by Cnclr Guerin/Cnclr Marchant

- R141-17** **THAT Council approves the Mayor to sign an agreement between Terra Firma Digital Arts and the Village of Clinton to provide the redesign and translation services for the six (6) flat sheets that form part of the Marketing Plan** CARRIED



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- v) Joy Factory Films Inc. Service Agreement  
MOVED by Cnclr Guerin/Cnclr Marchant  
**R142-17 THAT Council approves the Mayor to sign an agreement between Joy Factory Films Inc and the Village of Clinton to provide a short film 2-3 minutes long that will form part of the Marketing Plan** CARRIED
  - vi) Clinton Community Trails Plan – MCSD Infrastructure Planning Grant  
MOVED by Cnclr Marchant/Cnclr Swan  
**R143-17 THAT Council authorizes the submission of a \$10,000 grant application to the Ministry of Community Sport and Cultural Development’s Infrastructure Planning Grants for the development of the Clinton Community Trails Plan and that the Council support this project through its duration.** CARRIED
  - d) PUBLIC WORKS REPORTS
    - i) Purchase of Backup Generator for Water Treatment Plan  
MOVED by Cnclr Marchant/Cnclr Guerin  
**R144-17 THAT Council awards the bid and allows staff to enter into an agreement with BC Diesel Generators to purchase a Cummings generator up to the maximum amount of \$30,000.00** CARRIED
    - ii) Purchase of Trailer for Backup Generator for Water Treatment Plant  
MOVED by Cnclr Marchant/Cnclr Guerin  
**R145-17 THAT Council awards the bid and allows staff to enter into an agreement with Jim Walch Repairs for the purchase of a trailer up to the maximum amount of \$5200.00 plus taxes** CARRIED
    - iii) Backhoe Purchase  
MOVED by Cnclr Marchant/Cnclr Swan  
**R146-17 THAT Council awards the bid and allows staff to enter into an agreement with Inland to purchase a 2017 Case 580SN backhoe up to a maximum amount of \$150,000.00** CARRIED
  - e) BYLAW OFFICER REPORTS
    - i) NONE
  - f) FIRE DEPARTMENT REPORTS
    - i) May 2017 Report  
MOVED by Cnclr Swan/Cnclr Park  
**R147-17 THAT Council receive and file the Clinton Fire Department May 2017 report** CARRIED
  - g) ANIMAL CONTROL REPORTS
    - i) NONE
- BYLAWS/PERMITS/POLICIES:**
- a) Business License Bylaw  
MOVED by Mayor Rivett/Cnclr Marchant  
**R148-17 THAT Council approves the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Readings of the Village of Clinton Business License Bylaw No. 551, 2017** CARRIED



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**COUNCIL REPORTS:**

- a) Mayor Rivett Report: - Written Report  
Mayor Rivett provided a further report on the tour of the Ashcroft Terminal
- b) Councillor Guerin Report: - Verbal Report  
Councillor Guerin attended a Gold Country meeting, Museum meeting, Marketing Working Group meetings and will be attending Canada Day
- c) Councillor Marchant Report: - Written Report  
Councillor Marchant provided a report on his visit to Tumbler Ridge and the Community Forest meetings
- d) Councillor Swan Report: - Written Report  
Councillor Swan provided a report on the Clinton Health Auxiliary and on the Assisted Living Society
- e) Councillor Park Report: Verbal Report:  
Councillor Park has been involved with the recruitment of a new CAO

**NEW BUSINESS:**

- a) CAO Report  
MOVED by Cnclr Swan/Cnclr Guerin

**R149-17 THAT Council approves the appointment of a new CAO Monica Schittek effective July 10, 2017**  
CARRIED

**ACTIONS FROM PREVIOUS MEETINGS: Information only**

**Direction: Council directs staff to reconfirm the meeting date with Interior Health**

**CALENDAR OF EVENTS: Information only**

**NOTICE TO PROCEED TO IN-CAMERA:**

- Motion to proceed to In-Camera as per Section 90.1 (c) & (g) of the Community Charter  
MOVED by Cnclr Swan/Cnclr Marchant

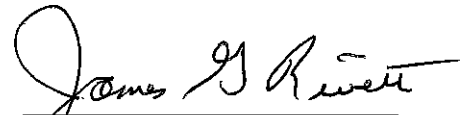
**R150-17 THAT Council proceed to In-Camera as per Section 90.1 (c) & (g) of the Community Charter @ 8:05 pm**  
CARRIED

**Recall Regular Meeting of Council @ 8:18 pm**

**ADJOURNMENT:**

- MOVED by Cnclr Swan

**R151-17 THAT the Regular Meeting be adjourned at 8:20 pm**  
CARRIED

  
MAYOR

  
CORPORATE OFFICER