



## **EMPLOYMENT OPPORTUNITY COMMUNITY DEVELOPMENT COORDINATOR**

The Village of Clinton has a full-time position for a Community Development Coordinator (CDC), accountable to the Chief Administrative Officer (CAO).

The Community Development Coordinator is a dynamic professional who is responsible to create, implement and evolve market-focused strategies to attract new foreign direct investment to Clinton. Through working collaboratively and developing key community partnerships, you will facilitate and promoting economic development to support healthy communities, economic diversification, and population growth.

The CDC functions as a liaison to local businesses and non-profit groups, who will assist the consultant in the development of the 5-Year Economic Development Plan, will market the Village's investment Package, helps to promote and facilitate the Downtown Revitalization and Business Façade Improvement Program, and markets both cultural and recreation facilities of the Village.

The ideal candidate will be a strategic thinker and innovative problem solver. You will be proficient with information technology and possess a Class 5, or higher, driver's licence. Your strong communication and interpersonal skills allow you to build credible and trusted relationships at all levels throughout the organization.

The successful candidate will be a team player, will have graphic and marketing skills and can multi-task. Relevant post-secondary or local government experience is considered an asset.

This position is subject to grant funding approval. The expected start date is April 29, 2019 for a one-year term. Further extensions will depend on grant funding availability and performance measures.

Qualified candidates are invited to submit an application, including a covering letter, in confidence to:

Monika Schitteck, CAO [cao@village.clinton.bc.ca](mailto:cao@village.clinton.bc.ca)  
1423 Cariboo Hwy., PO Box 309, Clinton, BC

*Applications will be received via email or mail until April 12, 2019.  
Only candidates who have been selected for an interview will be contacted.*